



## CARSTAIRS EMERGENCY MANAGEMENT AGENCY

### SHELTER IN PLACE PROCEDURE

1. NOTIFICATION: Should a shelter in place be ordered, emergency/Town of Carstairs vehicle(s) may patrol in town providing notifications. Instructions may also be broadcast on social media, radio and Alberta Emergency Alert.

**Shelter in place means you must remain inside your home or business for your own protection.**

2. The following steps will assist you in looking after you and/or your family:
  - A. Go indoors
  - B. Close and lock all windows and exterior doors
  - C. Close all vents and fireplace damper if applicable
  - D. Turn off all fans, heating and air conditioning systems **IF TOLD TO DO SO**
  - E. Get your emergency kit and keep it with you
  - F. Go to an interior room (if possible with no windows)
  - G. If instructed to do so, seal all cracks around the door and any vents in the room with duct tape (or other wide tape) and plastic sheets (if available)
3. Prepare for a possible evacuation
4. Notify absent household members that they are not to approach the area until notified
5. Continue to monitor radio or official Town of Carstairs social media websites until you are advised all is safe or to evacuate

Air 106.1

96.5 CKFM

Rock 104.5

CFFR AM 660

[www.carstairs.ca](http://www.carstairs.ca)

Facebook: Town of Carstairs

Twitter: @TownofCarstairs

6. **UNLESS INSTRUCTED BY AUTHORITIES DO NOT EVACUATE OR TRAVEL**

### POLICE/FIRE/AMBULANCE

911

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403.337.3341

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