



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, FEBRUARY 12, 2024, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of February 12, 2024
Motion: To adopt the agenda of February 12, 2024

4. ADOPTION OF MINUTES

- a) Adoption of minutes of January 22, 2024 (addendum 4.a)
Motion: To adopt the minutes of January 22, 2024



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

7. BYLAWS AND POLICIES

- 8 a) Bylaw No. 21 to Compel the inhabitants to assist and extinguish fires for Repeal (addendum 7.a)



- 9 b) Bylaw No. 194 Trailer Park Traffic for Repeal, replaced by Traffic Bylaw 1062 (addendum 7.b)



- c) Bylaw No. 237 Signal Lights [no record] for Repeal

- 10 d) Bylaw No. 246 Civic Holiday for Repeal (addendum 7.d)












- 11 - 14 e) Bylaw No. 280 Waterworks, sewers & Plumbing for Repeal, replaced by Water & Wastewater Bylaw No. 863 (addendum 7.e)



- 15 f) Bylaw No. 340 Truck Route for Repeal, replaced by Traffic Bylaw 1062 (addendum 7.f)



- 16 - 20 g) Bylaw No. 552 Fire Prevention Bylaw for Repeal (addendum 7.g)

- 21 - 27 h) Bylaw No. 635 Building Permit Bylaw for Repeal (addendum 7.h)

- 28 i) Bylaw No. 664 Amends Bylaw 552 for Repeal (addendum 7.i)

- 29 j) Bylaw No. 839 Volunteer Firefighter Green Lights for Repeal (addendum 7.j)

- 30 - 31 k) Bylaw No. 847 Fire and Emergency Services Fees for Repeal (addendum 7.k)

- 32 l) Bylaw No. 853 for Repeal, replaced by Traffic Bylaw 1062 (addendum 7.l)

- 33 m) Bylaw No. 887 for Repeal, replaced by Traffic Bylaw 1062 (addendum 7.m)

- 34 n) Bylaw No. 893 Dog Control Bylaw for Repeal, replaced by Dog Control Bylaw No. 1079 (addendum 7.n)

- 35 - 42 o) Bylaw No. 1016 for Repeal, replaced by Procedural Bylaw 1055 (addendum 7.o)


8. NEW BUSINESS

9. COMMITTEE REPORTS





- a) POLICIES & PRIORITIES COMMITTEE
- b) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- c) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- d) MOUNTAIN VIEW SENIORS HOUSING
- e) MUNICIPAL AREA PARTNERSHIP
- f) RED DEER RIVER MUNICIPAL USERS GROUP

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX

g) MAYOR COLBY

11. CORRESPONDENCE

- 43 - 44 a) Environment & Protected Areas - Letter (addendum 11.a)

- 45 b) Seniors Housing Concerns - Letter from Kitch & Debbie Milford (addendum 11.b)

- 46 c) Science Fair Judge Request(addendum 11.c)

- 47 - 48 d) Kiwanis Funding Request (addendum 11.d)


12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JANUARY 22, 2024, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, & Roberts, Director of Legislative & Corporate Services Shannon Allison, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

ABSENT: Councilor Wilcox

CALL TO ORDER: Mayor Colby called the meeting of Monday, January 22, 2024, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:
Motion 033/24 Motion by Councilor Ball to adopt the Regular Council agenda of January 22, 2024, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:
Motion 034/24 Motion by Councilor Allan to adopt the Regular Council minutes of January 8, 2024, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING:
1. Carstairs Heritage Centre – Additional funding Request
Carstairs Heritage Centre is requesting an additional 2% in funding costs as well as asking for funds of \$5,900 for a foundation assessment of the church. Council discussed the budget request at the recent Policies & Priorities Committee meeting.

Motion 035/24 Motion by Councilor Fricke to approve a 2% increase in funding for the Carstairs Heritage Centre. **CARRIED**

Motion 036/24 Motion by Councilor Roberts to approve additional \$5,900 to fund the foundation assessment for the church at the Carstairs Heritage Centre. **DEFEATED**

2. Carstairs Minor Ball – Batting Cage Request
Council discussed the purchase of a portable batting cage for Carstairs Minor Ball to replace the batting cage that was removed due to safety and utilization. Council discussed Minor Ball fundraising a portion of the batting cage as it is of a higher cost than originally anticipated.

Motion 037/24 Motion by Councilor Ball to authorize Council to pay for a portable batting cage up to the amount of \$6,500 and Carstairs Minor Ball to come up with the rest through fundraising. **CARRIED**

DELEGATIONS: Nil

BYLAWS & POLICIES:
1. Bylaw No. 1092 Special Events Bylaw & Guidelines-Amended
The Bylaw was presented at the Policies & Priorities Committee meeting with the recommendation to send to Council for ratification.

Motion 038/24 Motion by Councilor Allan to give first reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended. **CARRIED**

Motion 039/24 Motion by Councilor Ratz to give second reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended. **CARRIED**

Motion 040/24 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended. **UNANIMOUSLY CARRIED**

Motion 041/24 Motion by Councilor Ball to give third and final reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended. **CARRIED**

2. Policy No. 64-004-24 Special Events Policy-Amended

The Policy was presented at the Policies & Priorities Committee meeting with the recommendation to send to Council for ratification.

Motion 042/24

Motion by Councilor Allan to adopt Policy No. 64-004-24 Special Events Policy as amended.

CARRIED

3. Policy No. 12-033-24 Asset Management Policy-Amended

The Policy was presented at the Policies & Priorities Committee meeting with the recommendation to send to Council for ratification.

Motion 043/24

Motion by Councilor Ratz to adopt Policy No. 12-033-24 Asset Management Policy as amended.

CARRIED

NEW BUSINESS:

1. Payment Schedule-Mountain View County

Council reviewed the payment schedule for Mountain View County Intermunicipal Collaboration Funding.

Motion 044/24

Motion by Councilor Ball to accept the Payment Schedule for Mountain View County as information.

CARRIED

2. Integrated Systems-Council Chambers AV Quote

R. Blair presented Council with a quote for improvements to both Council Chambers and the Boardroom. A \$62,000 capital expenditure.

Motion 045/24

Motion by Councilor Fricke to authorize administration to enter into an agreement on the proposal with Integrated Systems for the amount of \$62,000.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee

- Council reviewed the minutes of the January 18, 2024 meeting.

2. Mountain View Regional Waste Commission

- Discussions regarding a Didsbury Heavy Vehicle Truck Bylaw.

3. Mountain View Regional Water Commission

- Mayor Colby gave a verbal report of the meeting that occurred on January 13, 2024.

4. Mountain View Seniors' Housing

- Next meeting: February 15, 2024. Were notified that the Provincial government has launched the Seniors Lodge Review Panel and will provide opportunities for seniors housing advocates to share input to ensure Albertans living in lodges, and their families, have a voice in the process of reviewing the Seniors Lodge Program.

5. Municipal Area Partnership

- Nothing to report at this time.

6. Red Deer River Municipal Users Group

- Councilor Roberts gave verbal report of the meeting that occurred on January 18, 2024. AGM discussion of drought. Regular meeting details re reservoir.

Motion 046/24

Motion by Councilor Roberts to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Allan

- January 18, 2024 attended the Policies & Priorities Committee meeting.
- January 19, 2024 attended the Grand Opening of Dental Town.

Councilor Ball

- January 18, 2024 attended the Policies & Priorities Committee meeting.
- Would like to commend Rob and Lori and all involved for the emergency preparedness for older adults seminar. It was informative and have received many positive remarks.
- Would also like to thank Public works for the great job done clearing the snow.

Councilor Fricke

- January 18, 2024 attended the Policies & Priorities Committee meeting.
- January 18, 2024 participated in an ABmunis webinar on the LGFF Capital allocation formula.
- January 19, 2024 attended the Grand Opening of Dental Town.

Councilor Ratz

- January 18, 2024 attended the Policies & Priorities Committee meeting.
- January 18, 2024 attended a Heritage Festival Meeting.

Councilor Roberts

- January 13, 2024 attended the Mountain View Regional Water Commission meeting.
- January 18, 2024 attended the Red Deer River Municipal Users Group.

Councilor Wilcox

- Absent.

Mayor Colby

- January 10, 2024 attended the Mountain View Regional Water Commission meeting.
- January 18, 2024 attended the Policies & Priorities Committee meeting.

Motion 047/24

Motion by Councilor Ratz to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Carstairs Heritage Centre – Request for letter of Support

Council reviewed the request for the letters of support for the Carstairs Heritage Centre.

Motion 048/24

Motion by Councilor Ball to accept the letters of support for Grant applications as information.

CARRIED

2. Town of Olds – ACP Grants request for support

Council reviewed a letter from the Town of Olds. Council was unsure it fit into the regional concept.

Motion 049/24

Motion by Councilor Allan to write a letter to the Town of Olds in support of the ACP Grant.

DEFEATED

CAO'S REPORT:

- January 9, 2024 met with Kitstone developers regarding the reservoir; IFT from Stantec is expected in April.
- January 10, 2024 met with directors regarding Special Events Bylaw and Policies.
- January 10, 2024 attended Planning and Engineering meeting with ISL- offsite levy review.
- Working on a sanitary model to identify developable land and get a better picture of the land bank.
- January 15, 2024 met with Mountain View Regional Water Commission regarding the installation of a water line to the new reservoir.
- January 16, 2024 met with Carstairs Minor Ball to discuss a portable batting cage.
- January 16, 2024 met with CAO's of Didsbury and Crossfield to discuss shared issues.
- January 18, 2024 attended the Policies & Priorities Committee meeting.
- For Council information, we have received ministerial approval for the regional policing grant, working through logistical aspects.
- Evaluating the present and future needs of administration building.
- Letters to Stonegarden residents regarding utility easements have been sent.
- Discussed how the Carstairs Public Library Board presented budget numbers. The board is using budget numbers rather than actuals; this will have to be rectified in the future.

Motion 050/24

Motion by Councilor Ball to accept CAO's Report as information.

CARRIED

COUNCILOR CONCERNS: **1. Councilor Fricke**
Has been receiving great feedback on the town with a lot of people interested in moving to Carstairs.

2. Councilor Ball
Happy to see the snow has stopped so Operations can catch up. R. Blair mentioned the grader being out of order and having to rent a grader to get the job done while it is in repair.

Motion 051/24 Motion by Councilor Allan to accept all Councilor Concerns as information.

CARRIED

PUBLIC QUESTION PERIOD: **Nil**

MEDIA QUESTION PERIOD: **Nil**

CLOSED MEETING: **Nil**

NEXT MEETING: Monday, February 12, 2024 at 7:00 p.m.

ADJOURNMENT:
Motion 052/24 Motion by Councilor Roberts to adjourn the meeting of January 22, 2024, at 7:27 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO

By Law.

No. 21. A By-Law of the Village of Carstairs to compel the inhabitants of Carstairs to assist and extinguish Fires.

The Council of the Village of Carstairs enacts as follows:-

1. That all male residents of the Village of Carstairs between the ages of 18 and 60 years, shall when called upon by the Village Council or other officers, assist the Fire Department in getting out and bringing to fire, all Fire Apparatus of the Village, and shall help as directed to the handling of the said Fire Apparatus until fire is extinguished.
2. The Following persons shall be exempt from the provisions of this By-Law:-
Doctors, Railway Agents and Telegraph Operators, and all persons in poor health or crippled from any cause.
3. Any person found guilty of a breach of this By-Law shall upon conviction before a Justice of the Peace or other officer having jurisdiction ~~in~~ be liable to the penalties imposed by the By-Law providing for the enforcement of the By-Laws of the Village of Carstairs.

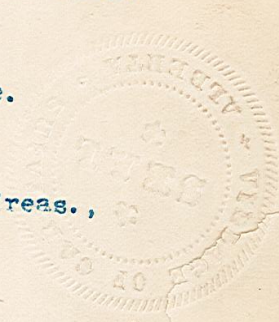
Done and passed in Council assembled at the Village of Carstairs this seventh day of October A. D. 1914.

R. J. Stewart

Reeve.

L. Aldrich

Sec-Treas.,



BY-LAW NO. 194.

BEING A BY-LAW OF THE VILLAGE OF CARSTAIRS FOR THE
PURPOSE OF REGULATING TRAFFIC IN THE CARSTAIRS
TRAILER PARK.

Under the authority of Section 300 of the Town and
Village Act, being Chapter 538 of the Revised Statutes of Alberta,
1955, The Council of the Village of Carstairs duly assembled
hereby enacts that within the limits of the Carstairs Trailer
Park,

It shall be unlawful for any person to drive any
vehicle within the limits of the Carstairs Trailer Park at a
speed greater than ten (10) miles per hour.

Any person who commits a breach of the provisions of this
by-law shall be liable on summary conviction thereof, before a
Police Magistrate or a Justice of the Peace, to a fine not exceeding
\$100.00 dollars and costs and in default thereof to imprisonment
with or without hard labour in the nearest common goal for any
period not exceeding thirty days unless such fines and costs,
including the costs of committal, are sooner paid.

Read a first time this 31st day of October, 1960.

Read a second time this 31st day of October, 1960.

By unanimous consent read a third time and finally passed
this 31st day of October, 1960.


MAYOR


SECRETARY-TREASURER.

BY-LAW NO. 246.

A BY LAW OF THE VILLAGE OF CARSTAIRS FOR THE PURPOSE OF CREATING AND PROCLAIMING A CIVIC HOLIDAY WITHIN THE VILLAGE OF CARSTAIRS.

Under and by virtue of the authority vested in the Council of the Village of Carstairs by Section 339 (2) of the Town and Village Act, being Chapter 338, R.S.A., 1955, the Council duly assembled ENACTS AS FOLLOWS:

THAT a Civic Holiday be and is hereby created for Saturday the 22nd day of June 1963, and

THAT Saturday June 22nd, 1963, A.D. be and is hereby proclaimed a Civic Holiday within the Village of Carstairs.

READ a first time this 23rd day of April, 1963.

READ a second time this 23rd day of April, 1963.

By unanimous consent of the Councillors present read a third time and finally passed unanimously this 23rd day of April, 1963.

A. P. Grinter
MAYOR

H. C. Somerville
SECRETARY-TREASURER.

BY-LAW NO. 247.

A BY-LAW TO AUTHORIZE THE REQUIRING THAT DURING A HOLIDAY IN VILLAGE OF CARSTAIRS ALL SHOPS, BUSINESSES AND INDUSTRIES ARE TO BE CLOSED AND REMAIN CLOSED.

Under and by virtue of the authority vested in the Council of the Village of Carstairs by Section 339a of the Town and Village Act, being Chapter 338, R.S.A., 1955, the Council duly assembled enacts as follows:

(1) That on June 22nd 1963, a Civic Holiday proclaimed by By-law No. 246 of the Village of Carstairs, all shops, businesses and industries within the Village of Carstairs shall be closed and remain during the entire day: and

(2) That any person who commits a breach of the provisions of this by-law shall on summary conviction thereof, before a Police Magistrate, be liable to a fine not exceeding \$100.00 and costs, and in default thereof to imprisonment with or without hard labour in the nearest common goal for a period not exceeding 30 days unless such fines and costs including the costs of committal, are sooner paid.

Received first reading this 23rd day of April, 1963.

Received second reading this 23rd day of April, 1963

By unanimous consent of the Councillors present received third reading this 23rd day of April, 1963.

A. P. Grinter
MAYOR

H. C. Somerville
SECRETARY-TREASURER.

BY-LAW NO. 280.

A BY-LAW OF THE VILLAGE OF CARSTAIRS RESPECTING WATERWORKS, SEWERS AND PLUMBING.

The Municipal Council of the Village of Carstairs duly assembled enacts as follows:

1. In this By-law, unless the context otherwise requires "Village" means the Village of Carstairs.
2. The use and control of all public waterworks, common sewers, and of any sewage disposal works connected therewith, shall be in accordance with this by-law.
3. All waterworks, sanitary sewers, storm sewers, drains and sewage disposal works, belonging to the Village of Carstairs now laid down, constructed or built, or hereafter laid down, constructed or built, shall be under the direct control and management of the Village Superintendent of Works, subject to the authority of the Village Council.

SECTION A - WATERWORKS

1. Tapping Water Mains

No person except authorized employees of the Village shall make any connection or communication whatsoever with any of the public pipes or mains in the public thoroughfares of the Village.

All water service pipes laid in private property, between the property line and the water meter, shall be of the same material as the service pipe in the street between the water main and the property line,

No connection may be made to the water service pipe between the property line and the meter.

2. Meters

Where meters are installed for the measuring of water, all owners, tenants, or occupiers shall give every facility for the introduction, placing, inspection, and reading of such meter, and shall protect it from interference or injury by frost or otherwise, and shall be liable for any damage which may occur to the meter.

3. Turning on water

After any construction, reconstruction, alteration or change, or the completion of any work requiring a permit, water shall not be turned on to any building or premises until after the whole of the work has been done to the satisfaction of the Plumbing Inspector. Water shall be turned on or off only by an authorized employee of the Village or by a plumber, licensed by the Village, who shall notify the Secretary-Treasurer of his actions within 24 hours.

4. Disposal of Water

No person being an owner, occupier, tenant, or inmate of any house, building or other premises which are supplied with water from the water system shall vend, sell or dispose of waters therefrom. or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any other use than his own use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully, negligently, or improperly waste any water.

5. Wells and other sources of Supply of Water

No well or other source of supply of water except the Village water mains shall be used in the Village without a permit obtained from the Council for that purpose.

All persons having charge of or being owners or occupiers of premises containing a well or other source of supply of water other than the water mains of the Village may apply to the Council for a permit to use the water in such well or other source of supply of water other than the water mains of the Village, and such application shall be accompanied by the payment of a fee of \$2.00, and must be approved by the Medical Officer of Health and the Plumbing Inspector. The applicant must also arrange that Chemical and Bacteriological analyses of the water in the well or other source of supply of water will be made to the satisfaction of the Medical Officer of Health and before a permit is granted the Medical Officer of Health shall certify that such analyses have shown the said water to be suitable for domestic consumption.

- 2 -

The report of the Provincial Analyst and the Provincial Laboratory of Public Health shall be accepted as to the analysis of any water.

Upon complying with the provisions of this by-law, the applicant may be granted a permit to use the water in the said well or other source of supply of water.

If the use of any such well or other source of supply of water is continued contrary to the provisions of this by-law forty-eight (48) hours after notice to discontinue the use of same has been given by the Secretary-Treasurer to the owner or occupier of the premises upon or in which it is situated, such well or other source of supply of water may be declared to be a nuisance and dangerous to the public health or safety and shall be removed, filled up or otherwise abated.

Any such permit as aforesaid may be withdrawn by order of the Council at any time without notice, and no person shall use a well or other source of supply of water after a permit for use of same has been withdrawn.

6. Interference with Hydrants and Valves

Except as hereinafter provided, no person other than authorized employees of the Village shall open or close or operate or interfere with any valve, hydrant or fire plug, or draw water therefrom.

The Chief of the Village Fire Department, his assistants and officers and members of that Department, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, or for making trial of hose pipes, or for fire protection, but ~~such~~ all such uses shall be under the direction and supervision of the said Chief or his duly authorized assistants, and in no event shall any inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug.

No person shall in any manner obstruct the free access to any hydrant or valve or stop cock. No vehicle, building, rubbish, or any other matter which ^{would} cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in a direction parallel with the said property line.

SECTION B - SEWERS

1. Use and protection of sewer system

No person shall throw, deposit or leave in or upon any Village sewer or any trap, basin, grating, manhole or other appurtenance of any Village sewer, any butchers' offal, garbage, litter, manure, rubbish, sweepings, stones, bricks, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, rags, cinders, ashes, or refuse matter of any kind, except faeces, urine, the necessary closet paper, waste water, and slops properly discharged through a house sewer into a Village sewer.

No person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially affect the sewers, or the disposal of the sewage, or any matter or substance by which the free flow of the sewage may be interfered with, or any chemical refuse, or other trade waste, or any waste steam, condensing water, heated water, ~~or~~ or other liquids of a higher temperature than one hundred and seventy degrees Fahrenheit.

No person shall make or cause to be made any connections with any Village sewer, or building drain, or appurtenance thereof for the purpose of conveying, or which may convey, into the same any inflammable or explosive material, storm water, roof drainage, cistern or tank overflow, condensing or cooling water.

No person shall discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Village sewer or building drain connected therewith.

No person shall turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Village sewer, except duly authorized employees of the Village.

No person shall cut, break, pierce, or tap any Village sewer or appurtenance thereof, or introduce any pipe, tube, trough, or conduit into any Village sewer.

No person shall interfere with the free discharge of any Village sewer, or part thereof, or do any act or thing which may impede or obstruct the flow or clog up any Village sewer or appurtenance thereof.

The Plumbing Inspector shall have the right at all reasonable times to enter houses or other places which have been connected with the Village sewer, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewers, and he shall have power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of sewage.

- 3 -

2. Industrial or Trade Wastes

No waste or discharge resulting from any trade, industrial or manufacturing process, shall be directly discharged to any Village sewer without such previous treatment as shall be prescribed by the Council for each such case. The necessary treatment works so prescribed shall be completely installed by the applicant, at his expense, prior to the construction of the sewer connection, and thereafter shall be continuously maintained and operated by the applicant.

3. Grease Traps

Grease traps of sufficient size and approved design shall be placed on the waste pipes from all hotels, restaurants, laundries, and such other places as the Council under advisement may direct, or as required by the Provincial Plumbing and Drainage Regulations.

4. Sewer Connections

No person other than the Plumbing Inspector of the Village, or a duly authorized employee of the Village acting under the direction of the Plumbing Inspector, shall make any connection to, or shall cut or otherwise tamper in any way with a public or ~~private~~ Village sewer.

5. Applications for Sewer Connection

No building drain or private sewer shall be connected to a Village sewer until the owner thereof shall have obtained a permit for a sewer connection.

All applications for connections to the Village sewers must be made on the printed forms furnished by the Council.

The applications must be filed in the office of the Secretary-Treasurer and must be signed by the owner of the property to be drained, or his authorized agent.

Such application must be accompanied by a plan showing in detail the contemplated connections, the exact location thereof, and specifying fully the character of the work to be done, the sizes of all pipes and the location and kind of all fittings.

The application shall be accompanied by a fee of seven dollars and fifty cents (7.50), to cover cost of examining application and plans, making the connection to the Village sewer, giving levels for the building sewer, and inspecting the work.

It shall be a consideration of the granting of any application for a sewer connection that the Village or any of its employees shall not be liable for any damage of whatsoever nature caused either directly or indirectly by such sewer connection.

The Plumbing Inspector may revoke or annul any permit that may have been granted to connect with the Village sewers if he shall find that any of the work is not being done in accordance with the provisions of this by-law, and the person or persons making such connections or their successors in interest, shall have no right to demand or claim any damage in consequence of such permits being revoked or annulled.

SECTION C - PLUMBING1. Plumbing

All plumbing and sewer work within the Village of Carstairs shall be done in strict accordance with the regulations under the Public Health Act of the Province of Alberta, and amendments thereof, which regulations shall be considered as forming part of this by-law as if incorporated herein.

2. Plumbing Permit - repealed - B/C 292

All applications for plumbing permits must be made on the printed forms furnished by the Council. The application must be filed in the office of the Secretary-Treasurer, and must be signed by the owner of the property in which the work is to be done or by his authorized agent, and must be signed by the plumber engaged to do the work. Each application must be accompanied by a fee of seven dollars and fifty cents (\$7.50), to cover cost of making inspections, examining applications and plans, and making the necessary measurements and records.

A plumbing permit shall include one sewer connection permit, if a sewer connection is necessary, at no extra cost, provided the sewer connection is made with the Village sewer within one year of the date of issue of the plumbing permit.

- 4 -

PENAL CLAUSE

Any person committing a breach of any provisions of this by-law shall be liable on summary conviction to a fine not exceeding one hundred dollars, (\$100.00), exclusive of the costs, payment of which shall be enforced as provided by law.

REPEAL CLAUSE

By-law No. 252 of the Village of Carstairs is hereby repealed.

READ a first time this 12th day of January, 1965.

READ a second time this 12th day of January, 1965.

READ a third time with unanimous consent of the Councillors present and duly passed in open Council this 12th day of January, 1965.


MAYOR


SECRETARY-TREASURER.

BY-LAW #340

BEING A BY-LAW OF THE TOWN OF CARSTAIRS TO ESTABLISH A TRUCK ROUTE WITHIN THE SAID TOWN.

UNDER THE AUTHORITY OF AND SUBJECT TO THE PROVISIONS OF SECTION 221 (1) OF THE HIGHWAY TRAFFIC ACT, THE COUNCIL OF THE TOWN OF CARSTAIRS DULY ASSEMBLED DOES HEREBY ENACT:

THAT no driver of a truck shall operate the said truck on any highway within the Town of Carstairs except on the highways known under this By-Law as the Truck Route.

THAT for the purpose of this By-Law a "Highway" means any thoroughfare, street, road, Avenue, any part of which the public is ordinarily entitled or permitted to use for the passage of vehicles; and

THAT Pursuant to this By-Law, a Truck Route shall mean the Highways within the Town that have been posted with signs indicating a Truck Route; and

THAT The Truck Route within the Town of Carstairs is hereby determined to be such Highways or Portions thereof described as follows:

All that portion of the East-West Road Allowance, located within the East and West boundaries of the Town of Carstairs;

All that portion of Minto Street, located between Highway No. 2A and the Tenth Avenue Intersection;

All that portion of Tenth Avenue, located between the South Boundary of the Town of Carstairs and the East-West Road Allowance Intersection;

All that portion of Tenth Avenue, located between the North Boundary of the Town of Carstairs and the Minto Street Intersection.

THAT pursuant to this By-Law, any truck travelling within the Town for the purpose of delivering goods or commodities to a place of business, not on the Truck Route, shall drive the truck from the Truck Route on a Highway within the Town being the most direct route, to and from the place of business that the goods or commodities are to be delivered.

THAT for the purpose of this By-Law a truck is defined as THOSE VEHICLES OR MOTOR VEHICLES OVER AND ABOVE A GROSS MAXIMUM WEIGHT OF 15,000 lbs.

PENALTY SECTION:

Any person found guilty of a violation of any of the provisions of this By-Law shall upon summary conviction before a ny Magistrate or Justice of the Peace in and for the Province of Alberta having Jurisdiction, be liable for the first offence of a fine of not more than fifty dollars (\$50.00), exclusive of the costs of the Court. For a second offence to a fine of not more than One Hundred Dollars (\$100.00), exclusive of the costs of the Court. For a third and subsequent offence to a fine of not more than Two Hundred Dollars (\$200.00), exclusive of the Costs of the Court, and in default of payment of any Fines and Costs under this Section the offender shall be committed to Imprisonment for a period not exceeding 30 days.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED IN COUNCIL DULY ASSEMBLED THIS 16th DAY OF OCTOBER, 1967.

[Handwritten signature]

[Handwritten signature]
.....
Mayor

[Handwritten signature]
.....
Secretary-Treasurer

TAL
LIES

By Law No. 552

Town of Carstairs

Fire Prevention ByLaw

By virtue of the power conferred upon it by the Municipal Government Act (as amended), the Council of the Town of Carstairs hereby enacts as follows:

- (1) The Town of Carstairs hereby adopts the National Fire Code of Canada 1975 and the same shall be known as "The Town of Carstairs Fire Prevention Bylaw No. 552"
- (2) In addition to the provisions of the National Fire Code of Canada 1975, the following shall be deemed a part of the Bylaw:
 1. In this By-Law:
 - (1) "Chief" means the Chief of the Fire Department appointed by the Council of the Town of Carstairs to carry out the provisions of this By-Law who becomes the Local Assistant to the Fire Commissioner by the authority of this By-Law.
 - (2) "Local Assistant to the Fire Commissioner" means the Chief of the Fire Department appointed by Council or, in the absence of a Chief appointed by Council, the Mayor of the Town of Carstairs.
 - (3) "Permit" means the Written authority of the Fire Chief issued pursuant to this by-Law.
 - (4) "Tank Vehicle" shall mean any vehicle other than railroad tank cars and boats, with a cargo tank mounted thereon or built as an integral part thereof used for the transportation of flammable liquids. Tank Vehicles include self-propelled vehicles, and full trailers and semi-trailers without motive power and with wheels carrying either part or all of the load.
 - (5) "Cargo Tank" shall mean any container having a liquid capacity in excess of 100 gallons, used for the carrying of flammable liquids and mounted permanently or otherwise upon a tank vehicle. The term "cargo tank" does not apply to any container used solely for the purpose of supplying fuel for the propulsion of the tank vehicle upon which it is mounted.
 2. General Precautions Against Fire:
 - (1) No Waste paper, straw, shavings, excelsior or other similar flammable rubbish shall be allowed to accumulate in any building, yard or premises, unless placed in a covered metal receptacle or in a fire proof room provided with fire doors. All such materials, if not so placed, shall be removed or destroyed at the close of each day.
 - (2) No uncovered hay, straw or similar combustible material shall be placed within 200 feet of any building.
 - (3) No bonfire or other exposed fire for burning flammable waste material shall be kindled within 60 feet of any building except upon permit of the fire Chief; and, any such burning shall be done between sunrise and 8 p.m. when a competent person shall be constantly in charge of the fire until it is extinguished. All burning is prohibited on Sundays and Mondays.
Burning of Flammable waste material shall be done in a properly constructed brick or metallic burner covered with a suitable ½ inch wire mesh, otherwise.
 - (4) All ashes, when deposited within a building, shall be placed in a non-combustible container and shall not be placed on a combustible floor and, when deposited exterior to the building shall be placed at a distance of at least 15 feet from any wooden structure or other combustible material or otherwise placed in a non-combustible container or pit.

/2

Fire Prevention By-Law No. 552 , Cont'd

Page 2

- (5) The prohibition of the use of a building as a public garage or machine shop unless it is provided with a concrete floor and the prohibition of the use of any building for such purpose unless it be separated from all other buildings by fire wall or by a clean space of not less than 100 feet.
- (6) The minimum requirements for all electrical equipment, installation and wiring in any building or on any premises shall be in accordance with the Provincial Electrical Regulations.

3. Explosives and Flammable Liquids:

- (1) All dynamite blasting powder, and similar explosive material shall be kept outside of the Town of Carstairs.
- (2) No vendor of flammable liquids shall sell or deliver to any person gasoline or benzine in quantities of one gallon or less, unless such gasoline or benzine is placed in an approved metal safety can or metal container painted red except when such gasoline or benzine is placed directly in the tank of an automobile.
- (3) All retail sales of gasoline shall be made from storage in underground tanks.
- (4) Delete from National Fire Code of Canada 1975 - Section 1.4.2.12.(1), sub-sections (a), (b) and (c) and replace with the following:
 - (a) No gasoline shall be stored in a residential dwelling, school, church or any other place where the public congregates;
 - (b) Storage of up to five (5) gallons of gasoline for use in outboard motors, lawn mowers, etc., may be permitted in a garage or shed on residential property provided, however, that such buildings are not heated with an open flame heater, and are not accessible to children, and the container is a safety approved container properly marked for flammable liquids.
 - (c) Storage of more than five (5) gallons of gasoline in a garage or shed on residential property will not be allowed without the written permission of the Fire Chief, nor will it be allowed to store more than five (5) gallons of gasoline on the property.

4. Firecrackers, Firearms and Bonfires:

- (1) No person shall sell matches, firecrackers or other material or merchandise of highly flammable or explosive nature to children under 16 years of age.
- (2) No person shall make or light any Fire or Bonfire in any street, land park or public place of the Village, or shall fire any gun or firearm or rifle, or shall set fire to any fire crackers or fireworks within the Town of Carstairs unless authorized by the Mayor or the Council of the said Town, to do so.

5. Tank Trucks:

- (1) No tank vehicle shall be left unattended on any street, highway, avenue or alley, provided that this shall not prevent the driver from the necessary absence from the truck in connection with the delivery of his load, except that during actual discharge of the liquid some responsible person shall be present at the vehicle, nor shall it prevent stops for meals during the day or night if the street is well lighted at point of parking.
- (2) Tank vehicles containing flammable liquids shall not be parked out of doors at any one point for longer than one hour, except off the streets, and at least fifty (50) feet from any public, institutional or residential buildings.

/3

Fire Prevention By-Law No. 552 , Cont'd

Page 3

- (3) Tank vehicles shall not be parked or garaged in any buildings other than those specifically approved for such use by the Fire Chief.

6. Persons Present at a Fire:

- (1) It shall be the duty of all persons present at a fire to assist in its suppression, if called upon to do so by the Fire chief, and all persons present at or assisting in the suppression of a fire shall obey the commands of the Chief or other officer in charge.
- (2) The Chief, or other officer in charge of a Fire, may prescribe the limits within which no person, or a vehicle shall be permitted, and shall have power to close off any street or lane to the public.
- (3) No person shall drive any vehicle over any hose while in use or about to be used at any fire or which has been used or laid to be used at a fire or a fire practice.
- (4) No person shall in any way impede or hinder any fireman, or other persons who shall be assisting at the extinguishing of any fire, or who may be engaged in other duties connected therewith.
- (5) No person shall obstruct, hinder or delay any Fire Engine, Hose Cart or other apparatus, While the same is proceeding to a fire; and every person travelling, riding or driving on any street or place along which any engine, hose cart, or other fire apparatus is proceeding to a fire, shall yield the right-of-way to the same and shall not in any manner obstruct, hinder or delay the same.

7. Duties of the Fire Chief:

- (1) It shall be the duty of the Fire Chief:
 - (a) to make or cause to be made by members of the Fire Department a fire inspection of the business district, inspecting it at least once a year for the purpose of ascertaining any violation of the Provisions of this by-law or the Provincial Fire Prevention Act and all regulations thereunder.
 - (b) in addition to the inspections required in paragraph (a), to inspect or cause to be inspected by members of the Fire Department, under complaint of a person interested, or when he deems it necessary without complaint, all buildings and structures or places within his jurisdiction.
 - (c) to investigate or cause to be investigated in a general way, the origin and circumstances of every fire occurring within his jurisdiction by which property has been destroyed or damaged by fire with a special view to ascertaining whether the fire was the result of negligence, carelessness, accident or design, and in case of suspicion of incendiarism, or death caused by fire, or any major outbreak of fire, he shall notify the Provincial Fire Commissioner immediately.
 - (d) in the case of suspected incendiarism, to secure and preserve all evidence that comes to his knowledge for the future use in the case.
 - (e) to foster fire prevention and keep the citizens informed on fire hazards in the community and on the activities of the Fire Department.
 - (f) To keep or cause to be kept a permanent record of all fires and causes thereof and to make an annual or monthly report in written form if requested, thereon to the Council.
 - (g) To keep a permanent record of all inspections conducted and orders issued to remedy fire hazardous conditions and to make an annual or a monthly report in written form if requested thereon to the Council.
 - (h) to be the director of operations at, and to regulate the conduct of all persons present at, or assisting in the suppression of, a fire.

Fire Prevention By-Law No. 552, Cont'd

Page 4

- (i) to train or cause to be trained by competent instructors all members of the Fire Department making them familiar with all fire apparatus and the use thereof by holding practises and discussions or instruction periods in fire prevention, hazards, firefighting, inspection work, salvage and other subjects of interest and value to increase the efficiency of the Fire Department, at least twice monthly.
 - (j) to inspect or cause to be inspected all equipment in his charge each month to see that all equipment is clean, in its proper place and ready for service and submit a complete report on same, in writing if requested, each month to the Council.
 - (k) to select the members of the Fire Department from persons willing to serve thereon, and he shall have the right to dismiss any or all members thereof for neglect of duties, insubordination, or other good cause.
 - (l) to appoint the Deputy Fire Chief and all operations officers, who shall be accountable only to the fire chief and subject to removal by him for just cause.
- (2) For the purposes of paragraph (a) and (b) the Fire Chief, or members of the Fire Department as directed by the Fire Chief, may at any reasonable hour, enter into and upon any buildings, structures or places within their jurisdiction.
 - (3) The fire Chief is hereby empowered to enforce all clauses of this By-Law and the National Fire Code and, for the purposes of carrying out the provisions of this bylaw, the Fire Chief or members of the Fire Department as delegated by the Fire Chief, may at all times by day or night, enter in and upon and examine any building or premises where a fire has occurred and if deemed necessary for the purpose of his investigation, enter in and upon and examine other buildings and premises adjoining or near the first mentioned building or premises.
 - (4) The regular Meetings and drills of the Fire Department shall be held Twice each month at the discretion of the Fire Chief, at the Fire Hall. Special Meetings and drills to be held at the specified time and place may be called by the Fire Chief. All Members of the fire Department must attend. Any member absent from two (2) successive meetings and drills without permission from the Fire Chief shall be dropped from the membership roll.

8. General Penalty:

A person guilty of an infraction of any provision of this By-Law shall be liable on summary conviction before a Magistrate or Justice of the Peace having jurisdiction to a penalty of not less than \$25.00 and costs, to Maximum of \$100.00 costs, or in case of non-payment of fine and costs imposed, to imprisonment for any period not exceeding 30 days, unless such fine and costs including the costs of committal, are sooner paid.

9. By-Law no. 222 and all previous Fire Prevention By-Laws passed by Council are hereby repealed.

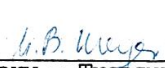
Read a first time this 12th Day of September, 1977

Read a second time this 12th Day of September, 1977

Read a third time and finally passed in Council duly assembled this 26nd Day of September, 1977



Mayor



Secretary - Treasurer

BY-LAW 664

A BY-LAW IN THE TOWN OF CARSTAIRS, IN THE PROVINCE OF ALBERTA, TO AMEND FIRE PREVENTION BY-LAW 552.

WHEREAS the Town is authorized by the Municipal Government Act and the Fire Prevention Act to establish Fire Prevention By-Laws;

AND WHEREAS the Town desires to amend Fire Prevention By-Law 552;

THEREFORE, Council will make the following amendment:

SECTION 2 (3):

REVISED TO READ AS FOLLOWS:

Burning barrels or other such containers used for the purpose of burning household or commercial waste (garbage) shall be prohibited from use within the Town limits.

Burning for recreational purposes shall be permitted but only under the following conditions:

- Barbecuing on acceptable barbecue equipment;
- Camp fire style burning in a fire pit dug into the ground or with a cement base and surrounded on all sides (not necessarily the top) by metal or brick not higher than one and one-half feet from ground level;
- ~~-These activities can only be carried out on private property;----~~
- A competent person must constantly be in charge of the burning until it is completely extinguished.

READ FOR A FIRST TIME THIS 30th DAY OF JANUARY A.D. 1984.

READ FOR A SECOND TIME THIS 30th DAY OF JANUARY A.D. 1984.

READ FOR A THIRD TIME AND DULY PASSED IN OPEN COUNCIL THIS 13th DAY OF FEBRUARY , A.D. 1984.


MAYOR


TOWN ADMINISTRATOR

BY-LAW 635

BEING A BY-LAW OF THE TOWN OF CARSTAIRS, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE ISSUANCE OF PERMITS, THE CONDITIONS ATTACHING THERETO AND THE FEES THEREFORE:

WHEREAS pursuant to The Alberta Uniform Building Standards Act, Revised Statutes of Alberta 1980, the Municipality is empowered to pass a bylaw to prohibit the use, construction, or demolition of any building without a permit, to provide for the form and contents of permits, to provide for the issuance of permits, to provide compliance with any building restriction agreement, and to prescribe the fees to be charged for the issuance of building permits;

AND WHEREAS it is deemed expedient to regulate and prescribe the conditions for the issuance of permits, the conditions attached thereto, and the fees therefore.

NOW THEREFORE the Council of the Town of Carstairs enacts as follows:

1.1 TITLE

1.1.1 This By-Law may be cited as "The Building Permit By-Law".

2.1 INTERPRETATION

2.1.1. In this By-Law

- (a) "Act" means the Alberta Uniform Building Standards Act, 1980 Statues of Alberta, any amendments thereto and any regulations massed therunder.
- (b) "Authority having jurisdiction" means the Council of the Town of Carstairs or its authorized agent.
- (c) "Inspector" means Building Inspector appointed by resolution in Council and who shall be responsible to the Town of Carstairs for the enforcement of the Uniform Building Standards Act.
- (d) "Building" means any structure used or intended for supporting or sheltering any use or occupancy.
- (e) " Municipal Engineer" means the engineer in charge of the engineering for the Municipality.
- (f) "Municipalty" means the Town of Carstairs.
- (g) "Occupancy" means the use of intended use of a building or part thereof for shelter or support of persons, animals, or property.
- (h) "Owner" means
 - (1) a person who is registered under the Land Titles Act, R.S.A. 1970 Chapter 198, and amendments thereto as the owner of a freehold estate in possession of land, or
 - (2) a person who has purchased or otherwise acquired land, either directly from the owner or from another purchaser and has not become the registered owner thereof, or
 - (3) a person holding himself out as the person having the powers and authority of ownership or who for the time being, exerises powers and authority of ownership.



BY-LAW NO. 635

-2-

(i) "Permit" means permission or authorization in writing by the authority having jurisdiction to perform work regulated by this By-law and The Act.

3.1 PURPOSE

3.1.1. It is the purpose of this By-law to stipulate the conditions, requirements, and fees of permits for the use, construction, and demolition or buildings situated within the Municipality.

4.1 APPLICATION

4.1.1. When a building is built, this By-law applies to the use and construction of the building.

4.1.2. When the whole of any part of a building is demolished this By-law applies to any part remaining and to the work involved in the demolition.

4.1.3. When the whole or any part of a building is moved either within or into a municipality this Bylaw applies to all parts of the building.

4.1.4. When a building is altered this Bylaw applies to the whole building except that the Bylaw may apply only to part of the building if that part is completely self-contained with respect to the facilities and safety measures required by The Act.

4.1.5. When an existing building is damaged, this Bylaw applies to the work necessary to reconstruct damaged portions of the building.

4.1.6. When the use or intended use of a building or any part thereof is changed this Bylaw applies to all parts of the building affected by the change.

4.1.7. A permit is not required for :

(a) painting or decorating,

(b) general maintenance or repair to any building where such works do not involve structural alterations.

5.1. PROHIBITIONS

5.1.1. No person shall commence, authorize or continue any part of the work referred to in the foregoing sections for which part a permit is required by this Bylaw unless he/she has first obtained a permit to carry out that part of the work.

6.1. PERMITS

6.1.1. (a) Other than the holder of a valid and subsisting permit issued pursuant to the provisions of this Bylaw a person erecting, altering repairing, using, constructing or demolishing a building shall obtain a permit in accordance with the provisions of this Bylaw.

(b) Notwithstanding the provisions of subsection(a) a building permit issued pursuant to the provisions of ByLaw 635 shall not be deemed to be valid and subsisting if:

(1) it was issued or extended earlier than 12 months and

(2) the holder of the permit has not commenced construction thereunder prior to the effective date of this Bylaw.

BY-LAW NO. 635 -3-

6.1.2. Where an application has been made, and the proposed work set out in the application conforms with this ByLaw, the Act and all other applicable bylaws, the authority having jurisdiction shall issue the permit for which the application is made.

6.1.3. Every application for a permit shall

- (a) be made in the form prescribed by the authority having jurisdiction;
- (b) be signed by the applicant;
- (c) state the intended use of the building;
- (d) include copies in duplicate of the specifications and scale drawings of the building with respect to which the work to be carried out - both copies to be stamped "Approved" by the Building Inspector and one copy to be kept unconditionally at the Town Office and one copy to be posted on the property for which the permit is issued. Both copies must show:
 - (i) the dimensions of the building
 - (ii) the proposed use of each room floor area
 - (iii) the technical information specified in the regulations passed pursuant to the Act
 - (iv) such other information as is necessary to illustrate all essential features of the design of the building;
- (e) include a site plan showing
 - (i) the dimensions of the site on which the building is to be situated; and
 - (ii) the location and horizontal dimensions of all buildings on the site; and
 - (iii) proposed finished grades of the corners of the property and
 - (iv) finished front and rear building grades; and
 - (v) designed top of footing elevations; and
- (f) contain a plan of the building bearing a statement of compliance with the Alberta Uniform Building Standards Act and the seal of a qualified architect or engineer when required by the authority having jurisdiction;
- (g) contain an up-to-date survey of the building site by a registered provincial surveyor when required by the authority having jurisdiction;
- (h) contain any and all other information necessary to establish compliance with this ByLaw or as required by the authority having jurisdiction;

6.1.4. A building permit is valid for a period of twelve (12) months from the date of issue.

6.1.5.

- (a) No person shall use a portion of a street, land or other land either temporarily or otherwise in connection with any building operation without first obtaining a permit therefore.
- (b) At all times during the building operation precautions shall be taken for the protection of the public to the satisfaction of the authority having jurisdiction.
- (c) Where a permit is issued to use a portion of a street, lane, or other municipal property for the purpose of a building operation for a specified time and such time expires before the operation is complete and while the use of the portion of the street, lane or other property is still required for such purposes an application shall be made to the authority having jurisdiction for an extension of the period.

pc

- 6.1.5. (d) Where any street, lane, sidewalk, or other public property is damaged during the construction, alteration, repair, removal, or demolition of a building, the owner of the land upon which the building is being or was removed shall be liable to the Municipality for the damage so caused if any such damage becomes apparent within one year after completion of the work and shall pay on demand to the Municipality the cost of having the said street, land, or other public municipal property repaired to the satisfaction of the authority having jurisdiction.
- 6.1.6. Every permit shall provide that the granting of a permit does not entitle the permittee, his/her successor, or assigns, or any one on his/her or their behalf, to construct any building that fails to comply with the requirements of any building restriction agreement affecting the lands described in the said permit.
- 6.1.7. (a) every permit is subject to the condition that the builder has no authority to proceed beyond the poured footing stage until an on-site inspection has been made by the inspector and the horizontal and vertical positions of the footings are approved by the inspector or the Town's Consulting Engineer; and
 (b) That such approval does not relieve the builder or owner from any responsibility.
- 7.1. PERMIT FEES
- 7.1.1. Every person applying for a permit shall tender a permit fee as set out in Schedule A attached hereto and forming a part hereof.
- 8.1. DEVIATION FROM PERMIT
- 8.1.1. No person shall without prior consent in writing of the authority having jurisdiction
 - (a) alter, erase, or modify any drawings or specifications included with an application for a permit made pursuant to this Bylaw, or
 - (b) perform any work of construction, alteration or repair differing from or enlarging the work for which a permit has been issued pursuant to this Bylaw or temporary permission has been given pursuant to Section 8.1.1.
- 8.1.2. If before the work has been commenced or during the progress thereof it is desired to deviate from the application, approved drawings, or specifications, notice of such intention to deviate shall be made in writing to the authority having jurisdiction whose written consent shall be obtained before such deviation may be made.
- 8.1.3. If the authority having jurisdiction after receiving a notice of intention to deviate pursuant to Section 8.1.2. considers it necessary, a revised application, together with revised drawings and specifications or such of them as the authority having jurisdiction may deem necessary or desirable shall be furnished before a revised permit or consent to deviation to an existing permit is issued by the authority having jurisdiction,
- 9.1. TEMPORARY BUILDINGS
- 9.1.1. No person shall have a temporary building without first obtaining a permit from the authority having jurisdiction.
- 9.1.2. A temporary building shall not exceed one storey in height and shall not have a basement or cellar.

BY-LAW NO. 635 -5-

- 9.1.3 A permit for a temporary building shall be for a maximum period of one year, and on the expiration of such period, the permit shall lapse except that the permit may be renewed subject to approval by the authority having jurisdiction.
- 9.1.4. All temporary buildings to be used in connection with construction work require a permit and shall be removed by the owner immediately upon occupancy of the building.
- 10.1 DOCUMENTS ON THE SITE
- 10.1.1. The owner to whom a permit is issued shall, during construction keep:
 - (a) posted in a conspicuous place on the property for which the permit was issued a copy of the building permit, and
 - (b) a copy of the approved drawings and specifications on the property for which the permit was issued.
- 11.1 SUSPENSION OF PERMIT
- 11.1.1. Suspension of permit shall be processed under the provisions of Section 9 of the Act and amendments thereto.
- 12.1 OFFENCES AND PENALTIES
- 12.1.1. All offences and penalties shall be proceeded under Section 13 of the Act and amendments thereto.

The Act presently reads-

 - (1) any person who
 - (a) interferes in any manner with an inspector in the exercise of his duties or powers under the Act or the regulations or
 - (b) does not comply with an order made under Section 9 or Section 10 of the Act or
 - (c) refuses to allow or interferes with the execution of an order under Section 12 of the Act or
 - (d) contravenes the provisions of the Act or the regulations or the conditions of a permit or
 - (e) uses, constructs or demolishes a building, except in accordance with this Act, the regulations or a permit issued for that building

is guilty of an offence and liable on summary conviction to a fine of not more than \$1,000.00 and in default to imprisonment.
- 13.1. APPEALS
- 13.1.1. Appeals are to be processed under the provisions of Section 10 of the Alberta Uniform Building Standards Act.
- 14.1 SCHEDULE
- 14.1.1. The document attached hereto and marked Schedule "A" shall form part of the By-Law and shall be identified by the signature of the Secretary-Treasurer.
- 15.1. EFFECTIVE DATE AND REPEAL BY-LAW 528
- 15.1.1. This By-Law shall come into effect when it has received third reading by Council.



BY-LAW NO. 635 -6-

READ A FIRST TIME THIS 29 DAY OF March A.D. 1982.




Mayor



Town Administrator.

READ A SECOND TIME THIS 29 DAY OF March A.D. 1982

READ A THIRD TIME THIS 29 DAY OF March. A.D. 1982



Mayor



Town Administrator.

SCHEDULE A

Attached to By-Law 635

RESIDENTIAL, COMMERCIAL, INSTITUTIONAL OR INDUSTRIAL

Minimum Fee

\$40.00 for first \$20,000. of Building Value

\$2.00 for each \$1,000.00 or portion of \$1,000.00
of building value over \$20,000.00

ACCESSORY BUILDINGS

Minimum Fee

\$20.00 for first \$10,000.00 of Building Value.

\$2.00 for each \$1,000.00 or portion of \$1,000.00
of building value over \$10,000.00

ALTERATIONS OR REPAIRS

Minor alterations or repairs not involving structural changes and not exceeding \$1,000.00 for work and materials do not require a permit.

Minimum Fee

\$20.00 for first \$10,000.00 of Building Value.

\$2.00 for each \$1,000.00 or portion of \$1,000.00
of building value over \$10,000.00

RES.

BY-LAW 664

A BY-LAW IN THE TOWN OF CARSTAIRS, IN THE PROVINCE OF ALBERTA, TO AMEND FIRE PREVENTION BY-LAW 552.

WHEREAS the Town is authorized by the Municipal Government Act and the Fire Prevention Act to establish Fire Prevention By-Laws;

AND WHEREAS the Town desires to amend Fire Prevention By-Law 552;

THEREFORE, Council will make the following amendment:

SECTION 2 (3):

REVISED TO READ AS FOLLOWS:

Burning barrels or other such containers used for the purpose of burning household or commercial waste (garbage) shall be prohibited from use within the Town limits.

Burning for recreational purposes shall be permitted but only under the following conditions:

-Barbecuing on acceptable barbecue equipment;

-Camp fire style burning in a fire pit dug into the ground or with a cement base and surrounded on all sides (not necessarily the top) by metal or brick not higher than one and one-half feet from ground level;

~~-These activities can only be carried out on private property;----~~

-A competent person must constantly be in charge of the burning until it is completely extinguished.

READ FOR A FIRST TIME THIS 30th DAY OF JANUARY A.D. 1984.

READ FOR A SECOND TIME THIS 30th DAY OF JANUARY A.D. 1984.

READ FOR A THIRD TIME AND DULY PASSED IN OPEN COUNCIL THIS 13th DAY OF FEBRUARY , A.D. 1984.

MAYOR



TOWN ADMINISTRATOR



BYLAW NO. 839

BEING a Bylaw of the Town of Carstairs, in the province of Alberta, authorizing volunteer firefighters to use flashing green lights in their vehicles.

WHEREAS, by authority of an amendment to Section 59 of the Highway Traffic Act, the Council of the Town of Carstairs duly assembled enacts as follows:

A full time or volunteer firefighter may carry on or in a vehicle other than an emergency vehicle, a lamp that produces intermittent flashes of green light and may operate the lamp if the vehicle is proceeding to a fire or other emergency.

No person other than a full time or volunteer firefighter shall operate a lamp that produces intermittent flashes of green light.

Nothing in this bylaw shall be construed so as to permit a full time or volunteer firefighter to operate a vehicle in contravention of the Highway Traffic Act, the regulations under that Act, any other provincial legislation or regulation, or any bylaw of the Town of Carstairs.

This By-Law shall come into force and effect on the date of the final passing thereof.

Read a first time this 13 day of August A.D., 2001.

Read a second time this 13 day of August A.D., 2001.

Read a third and final time this 13 day of August A.D., 2001.


Richard Dais, Mayor


Elizabeth Smart, Chief Administrative Officer

BY-LAW # 847

BEING a By-Law of the Town of Carstairs in the Province of Alberta, respecting the fees and charges levied by the Town of Carstairs for Fire and Emergency Services provided by the Carstairs Fire Department.

WHEREAS, pursuant to Sections 7 and 8 of the Municipal Government Act, being Chapter M.26-1 of the Revised Statutes of Alberta and amendments thereto, the Council of the Town of Carstairs, duly assembled, enacts as follows:

- 1) This bylaw may be cited as the "Fire & Emergency Services Fees and Charges Bylaw".
- 2) The fees and charges which may be levied for response to structural fires located within the Town of Carstairs corporate limits shall be set forth in Schedule 'A' attached hereto.
- 3) The fees and charges which may be levied to the Province of Alberta for response to motor vehicle accidents and fires on provincial highways shall be set forth in Schedule 'B' attached hereto.
- 4) The fees and charges as set out in Schedule 'A' or 'B' of this Bylaw may change through Resolution of Council.

This By-Law shall come into force and effect on the date of the final passing thereof.

READ A FIRST TIME THIS 11 DAY OF FEBRUARY A.D., 2002.

READ A SECOND TIME THIS 11 DAY OF FEBRUARY A.D., 2002.

READ A THIRD AND FINAL TIME THIS 11 DAY OF FEBRUARY A.D., 2002.


RICHARD DAIS, MAYOR


ELIZABETH SMART, CHIEF ADMINISTRATIVE OFFICER

BY-LAW # 847 Schedule 'A'

A fire fighting fee of not less than \$500.00 may be levied for Fire Department response to a structural fire subject to the owner of the said structure having insurance coverage which will payout the fire fighting fee.

BY-LAW # 847 Schedule 'B'

Fees and charges shall be levied to the Government of Alberta for responses to motor vehicle accidents and fires on provincial highways.

The base rate shall be \$300.00 per hour per unit responding.

Expendable supplies such as foam used during response to the said accident or fire shall be charged at the same rate as the replacement cost.

BY-LAW # 853

BEING a By-Law of the Town of Carstairs in the Province of Alberta, to amend Traffic Control By-Law No. 766.

WHEREAS, it is deemed expedient to amend the penalties and fines schedule as set out in Section 11 of Bylaw No. 766;

NOW THEREFORE, Council of the Town of Carstairs, duly assembled and pursuant to the Municipal Government Act, Chapter M-26-1 of the Revised Statutes of Alberta, enacts as follows:


Schedule A: Attached to and forming part of this Bylaw, is hereby amended.

This By-Law shall come into force and effect on the date of the final passing thereof.

READ A FIRST TIME THIS 24 DAY OF JUNE A.D., 2002.

READ A SECOND TIME THIS 24 DAY OF JUNE A.D., 2002.

READ A THIRD AND FINAL TIME THIS 24 DAY OF JUNE A.D., 2002.


RICHARD DAIS, MAYOR


ELIZABETH SMART, CHIEF ADMINISTRATIVE OFFICER

BY-LAW # 887

BEING a By-Law of the Town of Carstairs in the Province of Alberta, to amend Bylaw No. 625, as amended, being a bylaw to regulate and control the parking of vehicles in the Town of Carstairs.

WHEREAS Council of the Town of Carstairs deems it expedient to further amend By-law No. 625, to include controlled parking zones in certain areas of Carstairs;

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the Municipal Government Act, Chapter M-26-1 of the Revised Statutes of Alberta enacts as follows:

1. That NO PARKING ZONES, to Bylaw No. 625, be added thereto the following:

Centre Street, south side, from 10th Avenue east to Highway 2A;

2. That TWO HOUR PARKING ZONE, to Bylaw No. 625, be added thereto the following:

Centre Street, north side, from 10th Avenue east to Highway 2A.

3. This By-Law shall come into force and effect on the date of the final passing thereof.

READ A FIRST TIME THIS 28 DAY OF JUNE A.D., 2004.

READ A SECOND TIME THIS 28 DAY OF JUNE A.D., 2004.

BY UNANIMOUS CONSENT OF ALL COUNCIL PRESENT, READ A THIRD AND FINAL TIME THIS 28 DAY OF JUNE A.D., 2004.



LANCE COLBY, MAYOR



CARL MCDONNELL, CAO

BY-LAW # 893

BEING a By-Law of the Town of Carstairs, in the Province of Alberta, to amend Dog Control By-Law No. 728.

WHEREAS, it is deemed expedient to adopt Schedule "E" of By-Law No. 728

NOW THEREFORE, the Council of the Town of Carstairs, in the Province of Alberta, duly assembled, enacts as follows:

Schedule "E" of Dog Control Bylaw No. 728

I, _____ Animal Control Officer, Bylaw Enforcement Officer, or Member of the R.C.M.P. deem the dog named or described as:

To be classified as a 'Restricted Dog' for the following reasons:

I personally know the owner of the Animal from the records of the Town of Carstairs:

And the owner of the Animal has been served this notice by registered mail.

Sworn before me at the Town of Carstairs in the Province of Alberta this ____ day of _____, 200_.

Commissioner for Oaths in and for the Province of Alberta
My Commissioner Expires

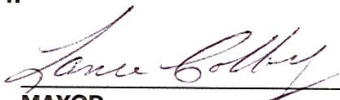
EFFECTIVE DATE

This By-Law shall come into force and effect from and after the date of third reading thereof.

READ A FIRST TIME THIS 23 DAY OF AUGUST A.D. 2004.

READ A SECOND TIME THIS 23 DAY OF AUGUST A.D., 2004.

BY UNANIMOUS CONSENT OF ALL COUNCIL PRESENT, READ A THIRD AND FINAL TIME THIS 23 DAY OF AUGUST A.D., 2004.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

BYLAW No. 1016

Repealed

BEING a Bylaw of the Town of Carstairs, in the Province of Alberta, to establish and regulate the proceedings and procedure of the Council of the Town of Carstairs and to define certain duties of the Council and certain officers of the Town.

WHEREAS, Council of the Town of Carstairs deems it necessary to establish rules, guidelines and procedures to regulate the conduct of business in Council meetings, to control and maintain order in Council meetings and to provide for the dealing with delegations, petitions and submissions to Council.

AND WHEREAS, pursuant to Sections 145, 182, 183, 184, 185, 186, 187, 192, 197, and 198 of the Municipal Government Act, being chapter M26.1 of the Revised Statutes of Alberta, and amendments:

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the Municipal Government Act, Chapter M-26-1 of the Revised Statutes of Alberta repeals Bylaw 966 and any supplemental amendments to Bylaw 966:

1. This Bylaw may be referred to as "The Procedure Bylaw".

2. DEFINITIONS

- a. "ACT" means the Municipal Government Act.
- b. "AGENDA" is the list of items and order of business of any meeting of Council.
- c. "BYLAW" is a Bylaw of the Town of Carstairs.
- d. "COUNCIL" is the Mayor and Councillors of the Town of Carstairs, duly elected and has not resigned and who continue to be eligible to hold office as such under the terms of the Act.
- e. "COUNCILLOR" is a member of Council.
- f. "DELEGATE" is a person wishing to address Council on a matter.
- g. "DELEGATION" is a group of persons wishing to address Council on a matter.
- h. "DEPUTY MAYOR" is the member who is appointed by the Council pursuant to Section 152 of the Act, to act as Mayor in the absence or incapacity of the Mayor.
- i. "MAYOR" is the member of Council duly elected to his office pursuant to Section 150 of the Act.
- j. "NEW BUSINESS" is business dealing with a matter which has not been introduced at the same time or previous meeting and of which no notice has been given of the intention to present it.
- k. "OFFICER" means the Chief Administrative Officer, a designated officer as set out in Section 210 of the Act, or any other employee of the Town of Carstairs.
- l. "PUBLIC HEARING" is a meeting of Council which is convened to hear matters pursuant to: Part 17 of the Act. Any other matter which the Council directs may be considered at a Public Hearing.
- m. "QUORUM" is the required number of members eligible to vote pursuant to Section 167 of the Act.
- n. "SPECIAL MEETING" is a meeting convened by the Mayor pursuant to Section 194 of the Act.
- o. "OLD BUSINESS" is business which has been raised at the same or previous meeting and which has not been completed.

3. APPLICATION

This Bylaw applies to:

- 3.1 All meetings of Council, and
- 3.2 Subject to the provisions of Section 145 of the Act, Boards and Authorities established by council, unless permission has been granted to them to establish their own procedures.

4. ORGANIZATIONAL MEETING

- 4.1. The following procedures are governed by Section 192 of the Act and are provided for information only.
- 4.2. An Organizational Meeting of Council shall be held annually, not later than two weeks after the third Monday in October.
- 4.3. The C.A.O. shall fix the time and place for the Organizational Meeting, the business of the meeting being limited to:
 - 4.3.1. The administration of the oath and the introduction of new members should the meeting follow the general municipal election,
 - 4.3.2. The appointment of Deputy Mayor,
 - 4.3.3. The appointment of members to act on committees, commissions, boards and other bodies on which Council is entitled to representation, and;
 - 4.3.4. Any other business as is required by the Act.
- 4.4. When the Council has been elected at an election immediately preceding the meeting, the C.A.O. shall:
 - 4.4.1. Take the chair, call the meeting to order, preside over the meeting until the oath as prescribed by the Oaths of Office Act, has been administered to the Mayor.
- 4.5. When the meeting is not preceded by an election, the Mayor shall take the chair and call the meeting to order.

5. MEETINGS

- 5.1. Regular Council Meetings shall be held as follows, unless otherwise directed by Council:
 - 5.1.1. On the second and fourth Monday of every month.
- 5.2. The following procedure is governed by Section 194 of the Act and is provided for information only.
 - 5.2.1. The Mayor may call a Special Meeting whenever the official considers it appropriate to do so.
- 5.3. The Mayor must call a Special Council Meeting if the official receives a written request for the meeting, stating the purpose, from a majority of the Councillors.
 - 5.3.1. A Special Council Meeting called under subsection 5.3 must be held within 14 days of the date the Mayor receives the request or any shorter period provided for by Bylaw.
 - 5.3.2. The Mayor calls a Special Council Meeting by giving at least 24 hours notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.
 - 5.3.3. A Special Council Meeting may be held with less than 24 hours notice to all Councillors and without notice to the public if at least 2/3 of the whole Council agrees to this in writing before the beginning of the meeting.

- 5.3.4. No matter other than that stated in the notice calling the Special Council Meeting may be transacted at the meeting unless the whole Council is present at the meeting and the Council agrees to deal with the matter in question.
- 5.4. The following procedure is governed by Section 195 of the Act and is provided for information only.
 - 5.4.1. The municipality must give at least 24 hours notice of a Council Committee Meeting to the members of the Council Committee and to the public.
- 5.5. The following procedure is governed by Sections 197 and 198 of the Act and is provided for information only.
 - 5.5.1. Councils and Council Committees must conduct their meetings in public unless subsection 5.6 or 5.7 applies.
- 5.6. Council and Council Committees may conduct all or part of their meetings closed to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.
- 5.7. When a meeting is closed to the Public, no resolutions or Bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.
- 5.8. Everyone has a right to be present at Council Meetings and Council Committee Meetings conducted in public unless the person chairing the meeting expels a person for improper conduct.

6. VOTING

- 6.1. The following procedures are governed by Sections 182 to 186 of the Act and are provided for information only.
 - 6.1.1. A Councillor has one vote each time a vote is held at a Council Meeting at which the Councillor is present.
 - 6.1.2. Councillor attending a Council Meeting must vote on a matter put to a vote at the meeting unless the Councillor is required or permitted to abstain from voting under this or any other enactment.
 - 6.1.3. The Council must ensure that each abstention and the reasons for the abstention are recorded in the minutes of the meeting.
 - 6.1.4. When a public hearing on a proposed Bylaw or resolution is held, a Councillor;
 - 6.1.4.1. must abstain from voting on the Bylaw or resolution if the Councillor was absent from all of the public hearing,
 - 6.1.4.2. and may abstain from voting on the Bylaw or resolution if the Councillor was only absent from a part of the public hearing.
 - 6.1.5. Before a vote is taken by Council, a Councillor may request that the vote be recorded. When a vote is recorded, the minutes must show the names of the Councillors present and whether each Councillor voted for or against the resolution or Bylaw, or abstained.
 - 6.1.6. If there are an equal number of votes for and against a resolution or Bylaw, the resolution or Bylaw is defeated.

7. GENERAL RULES OF COUNCIL

- 7.1. Regular meetings of Council shall commence at 7:00 p.m.
- 7.2. If there is no quorum present within half an hour after the time appointed for the meeting of Council, the C.A.O. shall take down the names of the members present, and the Council shall stand absolutely adjourned until the next meeting, unless a Special Meeting is duly called in the meantime.
- 7.3. As soon after the hour of meeting there shall be a quorum present, the Mayor shall take the chair and call members to order.

- 7.4. In the case the Mayor is absent the Deputy Mayor shall take the chair.
- 7.5. In the event that both the Mayor and Deputy Mayor are absent, the balance of the council quorum shall appoint a member from amongst themselves to chair the meeting.

8. MEMBER OF COUNCIL NOT TO INTERFERE

- 8.1. Unless Council has given authority on their behalf, no individual member of Council shall have the authority to direct or interfere with the performance of any work for the Town, and the officer in charge of said work shall be subject only to his/her supervisor or the CAO.

9. PROCEEDINGS OF COUNCIL MEETINGS

- 9.1. Unless otherwise specified in this Bylaw the order of business for a regular meeting of Council shall be contained in the Agenda for the meeting, which shall be prepared by the CAO. Copies of all reports or communications to be dealt with shall be placed at the disposal of Council at least three days prior to a Regular Council Meeting.
- 9.2. The order of business in the Agenda for the Regular Meetings of Council should follow the following format:
 - 9.2.1. Call to Order
 - 9.2.2. Added Items
 - 9.2.3. Adoption of Agenda
 - 9.2.4. Adoption of Minutes
 - 9.2.5. Business Arising From Previous Meeting
 - 9.2.6. Delegations
 - 9.2.7. Bylaws and Policies
 - 9.2.8. New Business
 - 9.2.9. Committee Reports
 - 9.2.10. Councilor Reports
 - 9.2.11. Correspondence
 - 9.2.12. CAO Report
 - 9.2.13. Councilor Concerns
 - 9.2.14. Public Question Period
 - 9.2.15. Media Question Period
 - 9.2.16. Committee of the Whole
 - 9.2.17. Adjournment

10. LETTER AND PETITIONS

- 10.1. Notwithstanding the provisions of the Act respecting petitions, where a person or group of persons wishes to bring any matter to the attention of Council or to have any matter considered by Council, a letter, petition or other communication shall be addressed to the CAO which letter, petition or other communication shall:
 - 10.1.1. Be printed, typewritten or legibly written,
 - 10.1.2. Clearly set out the matter at issue and the request made of Council in respect thereof, including a request to speak to Council if this is what is wished.
- 10.2. In the case of a letter or communication:
 - 10.2.1. Be signed with the correct name of the writer, and contain the correct mailing address of the writer
- 10.3. In the case of a petition:
 - 10.3.1. Signed by the required number of petitioners
 - 10.3.2. Set out the civic address of each petitioner, and
 - 10.3.3. Indicate the name of the spokesman
 - 10.3.4. Be delivered or mailed to the office of the CAO so it arrives no later than 12 noon on the Thursday before the meeting at which it is to be presented.

- 10.4. When considering a petition and if the petition concerns the matter which the Council deems is urgent, or personal grievance of the petitioners, the Council may, if it deems the urgency of the matter so requires, take immediate action thereto.
- 10.5. Where a matter has been considered by Council and dealt with in any final form, subject to the provisions of Section 10.3, no letter, petition or other communication on substantively the same matter shall be considered by Council until there has been a lapse of at least six (6) months from the date Council previously disposed of the matter.
- 10.6. Notwithstanding Section 10.5, Council by 2/3's vote may again consider a matter at a time earlier than six (6) months.

11. DELEGATIONS

- 11.1. When a person or a delegation or group wishes to address the Council on a matter which is not on the Agenda, the Council may appoint a Special Committee to deal with it, or deal with the matter itself at the meeting.
- 11.2. Council shall hear all delegations that have brought their items of business onto the Agenda in accordance with Section 10 in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation.

12. PROCEEDINGS OF PUBLIC HEARINGS

- 12.1. Mayor opens the hearing and states the purpose of the Public Hearing.
- 12.2. Mayor declares the Public Hearing portion of the meeting open. He states that the Council has 25 days from the conclusion of the Public Hearing in which to render a decision.
- 12.3. Mayor asks if there is any objection to anyone of the Councillors sitting on the Council, (if there is an objection, the Mayor will ask the reason for the objection and make a ruling on the validity of the reason. If the reason is deemed valid, that person must step off Council for the Public Hearing portion and decision making process).
- 12.4. The Secretary then states the nature of the hearing and reads the following information into the record:
 - 12.4.1. That the notice of the Public Hearing was advertised in a local newspaper (state names) and (state date of issue).
- 12.5. The order of presentation will be as follows:
 - 12.5.1. The applicants (if applicable);
 - 12.5.2. anyone deemed to be affected by the proposed decision who wishes to be heard.
 - 12.5.3. a representative of any Government Agency
- 12.6. All questions/cross examinations/rebuttals shall be directed thru the Chair.
- 12.7. The Council may ask questions of any Government Agency after presentation.
- 12.8. Council members should refrain from making any comments to the public that would indicate any bias either for or against.
- 12.9. If, for any reason, the Council feels that more information is required, the Council may recess the Public Hearing for a specified period of time. A complete re-advertising must be done. If not, the Public Hearing portion of the meeting is adjourned by the Mayor.
- 12.10. The Council then has the option of making a decision on the matter at their next Council Meeting or postponing a decision.
- 12.11. In making its decision, the Council should conform to the applicable Municipal Bylaws and Provincial Statutes.

- 12.12. The Council shall give written reasons for its decision. The decision is then mailed to all parties directly affected and those who made a written presentation at the Public Hearing.

13. MOTIONS AND PUTTING QUESTIONS OR RESOLUTIONS IN COUNCIL

- 13.1. A motion before Council does not need to be seconded.
- 13.2. No motion introducing any new matter, other than a matter concerning an item of the Agenda, a question of privilege or bringing up petitions, reports, delegations, representations, shall be accepted and discussed unless notice of same has been given at previous meeting of the Council held at least five (5) days before the moving of such motion; or unless such notice shall be dispensed with by 2/3's vote of Council, taken without debate.
- 13.3. After a motion is read or stated by the Mayor or other presiding officer, it shall be deemed to be in the possession of Council, but may be withdrawn at any time before debate or decision with the permission of Council.
- 13.4. A motion to refer, until it is decided, shall preclude all amendments to the main question. The motion is not debatable.
- 13.5. After any question is finally put by the Mayor or other presiding officer, no member shall speak to the question nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or presiding officer as to whether the question has been finally put shall be conclusive.
- 13.6. A member may move a motion to adjourn a meeting at any time except when:
 - 13.6.1. Another member is in possession of the floor,
 - 13.6.2. A call for a division has been made,
 - 13.6.3. The members are voting,
 - 13.6.4. A previous motion to adjourn has been defeated and no other intermediate proceedings have taken place.
- 13.7. A motion to rescind an action of Council may be offered at any time subsequent to the meeting at which the original motion was passed:
- 13.8. A motion arising out of any matter or thing included in the Agenda for the Council Meeting at which it is debated,
- 13.9. Motion concerning any matter or thing tabled indefinitely from a previous meeting of the Council or tabled for the meeting at which it is discussed,
- 13.10. A majority vote of all the members of Council is necessary for the passage of a motion to rescind.
- 13.11. Unless otherwise specifically provided in this Bylaw, the following motions are debatable by Council:
 - 13.11.1. A motion arising out of any matter or thing included in the Agenda for the council Meeting at which it is debated,
 - 13.11.2. Motion concerning any matter or thing tabled indefinitely from a previous meeting of the Council or tabled for the meeting at which it is discussed,
 - 13.11.3. A motion for adoption of, rejection of, referral back or further consideration if a report to the Council or a motion arising out of any matter dealt with in a report to the Council,
 - 13.11.4. A motion for a previous question,
 - 13.11.5. A motion for the second reading or a motion for the third reading of a Bylaw,
 - 13.11.6. A motion for amendment to any Bylaw properly before the Council or to any matter arising directly out of any Bylaw properly before the council,

13.11.6.1.1.1.1.1. Such other motion made upon routine proceedings of Council may be necessary for conducting of the business of Council and the observance of its priorities.

- 13.12. When a motion has been made and is being considered by the Council, no other motion may be made and accepted, except:
 - 13.12.1. A motion to refer the main question to some other person or group for consideration,
 - 13.12.2. A motion to amend the main question,
 - 13.12.3. A motion to postpone the main question to some future time,
 - 13.12.4. A motion for the previous question,
 - 13.12.5. A motion to adjourn the meeting provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
- 13.13. When the Mayor or other presiding member decides that a motion is out of order, he shall so advise Council and shall cite the rule of authority applicable thereto.
- 13.14. Any member of council may move a motion questioning the ruling of the chair, pursuant to 13.11.
- 13.15. Whenever any matter of privilege arises, it shall be immediately taken into consideration.
- 13.16. Members shall always take their places when any vote is called for and shall remain in their places until the Mayor or other presiding officer has declared the result of the question.

14. COUNCIL PROCEEDINGS REQUIREMENTS FOR VALID ACTION

- 14.1. A Council may act only by resolution or Bylaw. Where a Council or municipality is required or authorized under this or any other enactment or Bylaw to do something by Bylaw, it may only be done by Bylaw, and where a Council is required or authorized under this or an other enactment or Bylaw to do something by resolution or to do something without specifying that it be done by Bylaw or resolution, it may be done by Bylaw or resolution.
- 14.2. A Bylaw or resolution of Council is not valid unless passed at a Council Meeting held in public at which there is a quorum present, and a resolution of a Council committee Meeting is not valid unless passed at a Council Meeting held in public at which there is a quorum present.

15. BYLAWS

- 15.1. Where a Bylaw is presented to the Council for enactment, the CAO shall cause the number and short title of the Bylaw to appear on the Agenda in the appropriate place.
- 15.2. The CAO shall cause the Bylaw to be copied in full and forwarded to the members of Council, with the Agenda.
- 15.3. Every Bylaw shall have three readings.
- 15.4. A Bylaw shall be passed when the majority of members present and voting on the third reading vote in favor of the Bylaw.
- 15.5. A Bylaw shall be introduced for the first reading by a motion that the Bylaw, specifying its number and short title, be now read a first time.
- 15.6. Where a Bylaw which is introduced for first reading is not copied in or delivered with the Agenda, the Town Administrator shall read the Bylaw at length.
- 15.7. A Bylaw shall be introduced for first reading by a motion that it be read a first time, specifying the number of the Bylaw.
- 15.8. A after a member has made a motion for first reading of a Bylaw, the Council may:
 - 15.8.1.1. Debate the substance of the Bylaw, and

- 15.8.2. Propose and consider amendments to the Bylaw.
- 15.9. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the Bylaw.
- 15.10. After a motion has been made for second reading of a Bylaw or after the Council has gone into Committee of the Whole, to debate second reading, a member may require all or any portion of the Bylaw to be read at length.
- 15.11. The CAO shall be responsible for keeping a record of:
 - 15.11.1. Any amendments to a Bylaw passed by Council, and amendments reported by the Committee of the whole.
 - 15.11.2. When all amendments have been accepted or rejected, a motion for second reading of the Bylaw, as amended shall be put.
- 15.12. A motion for third reading shall give the number of the Bylaw.
- 15.13. It shall not be necessary to read a Bylaw aloud for the third reading.
- 15.14. The following procedure is governed by Section 187 of the Act and is provided for information only.
- 15.15. Every proposed Bylaw must have 3 distinct and separate readings.
- 15.16. Each councillor present at the meeting at which first reading is to take place must be given or have had the opportunity to review the full text of the proposed Bylaw before the Bylaw receives first reading.
- 15.17. Each Councillor present at the meeting at which third reading is to take place must, before the proposed Bylaw receives third reading, be given or have had the opportunity to review the full text of the proposed Bylaw and of any amendments that were passed after first reading:
- 15.18. A proposed Bylaw must not have more than 2 readings at a Council Meeting unless the Councillors present unanimously agree to consider third reading.
- 15.19. Only the title or identifying number has to be read at each reading of the Bylaw.

16. SIGNING AUTHORITY

- 16.1. Signing authority shall be appointed at the annual Organizational Meeting and shall consist of 2 Elected Officers & 2 members of Administration.

17. PUBLISHING REPORTS

- 17.1. The Mayor shall cause to be published or distributed, such reports as he deems necessary to inform residents of the Town of progress and projected future plans of Town Affairs.

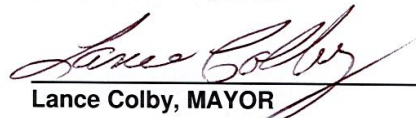
18. EFFECTIVE DATE

- 18.1. This Bylaw shall come into force and effect from and after the date of third reading thereof.

READ A FIRST TIME THIS 13TH DAY OF October A.D. 2014.

READ A SECOND TIME THIS 13TH DAY OF October A.D., 2014.

READ A THIRD AND FINAL TIME THIS 13TH DAY OF October A.D., 2014.


Lance Colby, MAYOR


Carl McDonnell, CAO

TOWN OF CARSTAIRS
FEB 05 2024
RECEIVED



ALBERTA
ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Water License Holder,

As you know, our province is currently in a drought. Unfortunately, we have received little precipitation so far this winter. These conditions mean there is potential for the drought to worsen this year, and we must be prepared.

Our province is taking action in accordance with Alberta's water shortage management plan. This plan ranges from Stage 1, which is a minor drought, to Stage 5, which can lead to a declaration of an emergency. We are currently in Stage 4.

Alberta has stood up a Drought Command Team, and a first draft of a 2024 Drought Emergency Plan has been completed and is being refined. We have also initiated drought modelling work that will help us predict and maximize the province's water supply.

The province is also bringing together an external advisory panel of leaders from various sectors to provide advice on drought preparations and to advise on how Alberta can make water more available over the long term.

Finally, and most importantly, starting February 1st, 2024, the Drought Command Team will be bringing together major water licence holders to negotiate water sharing agreements.

Water license holders will be asked to voluntarily take less water in order to ensure that there is water available for as many users as possible. These negotiations will be the largest water-sharing effort that has ever been initiated in Alberta and the first since 2001.

In Alberta, there are 25,000 water licence holders that hold licences for 9.5 billion cubic metres of water. The Drought Command Team will select and prioritize negotiations with Alberta's largest water licence holders in an effort to secure significant and timely reductions in water use.

However, even if you are not identified as a major water licence holder, your support is still needed to help fully prepare Alberta for a severe drought. All Albertans will need to use less water to ensure that water is available to as many users as possible.

That is why I am writing to all water licence holders to ask that the following action be undertaken in the coming months:

1. Review and understand the conditions of your licence(s).
2. Review and understand how much water your business or organization uses and identify ways to reduce your use of water.
3. Take immediate action by investing in water conservation technologies that will help your business or organization reduce water use.
4. Develop drought plans now in case they are needed in the spring or summer.
5. Enter your licence onto Alberta's Digital Regulatory Assurance System (DRAS). DRAS is a secure online platform which will help licence holders compile and view all parts of their license(s) for greater transparency, completeness, accuracy and timeliness when managing their water licences and water use.
6. Monitoring water availability in your area using rivers.alberta.ca and take action to reduce your water use if your area is under a water shortage advisory.

If you have any questions or require any additional information, please call us toll free at: 310-3773 (in Alberta), or email: epa.drought@gov.ab.ca.

Alberta has successfully navigated droughts before and has a long, proud history of coming together during tough times. I know we can count on you and all of Alberta's other water licence holders to take the actions necessary to get through these challenging times.

Sincerely,



Rebecca Schulz,
Minister of Environment and Protected Areas

Kitch and Debbie Milford
Box 882
Carstairs, Alberta
TOM ONO
403-337-3529

January 23, 2024

Mayor and Councillors
Town of Carstairs
Box 370
Carstairs, Alberta
TOM ONO

Nathan Cooper
Oldsidsbury
threehills@assembly.ab.ca

Jason Nixon
SCSSminister@gov.ab.ca

To the Carstairs Mayor and Councillors:

My husband and I have lived in Carstairs since 1972. We do not want to leave town in our senior years but we have no choice. There are no suitable rental apartments for us.

About 10 years ago there was a committee set up in town, of people from town and surrounding area, including Bob Clark, to get an apartment building for seniors built. This hardworking group of interested citizens got all the government paperwork done, did fund raising as required by the government and the town secured a piece of land that was suitable for the project.

All was in place - the papers signed by all the levels of government, enough funds in the bank for what the government required and the land ready to go. The mayor even told the committee that the shovels would be in the ground that fall.

What happened? Where are the papers that were signed? Where is the money that was specifically for this project? Where is the piece of land (over by the new fire hall if I remember correctly) that was promised? Are we back to step one?

This will be too late for us but hopefully someone will get back on this project and have it ready for town citizens 10 years from now. Waiting to hear from you.

Sincerely,

Kitch and Debbie Milford



RR#1 Carstairs, Alberta

TOM ONO

January 22, 2024

Welcome to another season of Mountainview Science and Technology Society's Science Fairs. And we are continuing to host an in-person fair this year!

Once again, I am looking for judges to judge the annual MSTs fair. This year, the fair will be held on SATURDAY, MARCH 2, 2024 at Olds High School. Please park on the east side of the school or in the student parking lot on the south side and enter through the east doors. If you need any other information, please contact me.

We are asking our judges to follow three principles. Please be at a project one judge at a time so as not to overwhelm the participants. Also, please do not leave in the middle of a participant's speech. You may encourage them to hurry in their presentation if necessary, but otherwise try to let them conclude what they have to say. And we also ask you to spend at least ten minutes with each project. In most cases, this will not be a difficult thing to do!

At 8:20 a.m. on the morning of the fair, I will be available to lead you through the judging forms. The location in Olds High School will be announced that morning. Judging itself will start at 9:00 a.m. We will also be supplying you with a light lunch. Please note that you will be asked to fill in a comment sheet on each project.

Would you please let me know WHETHER OR NOT you can judge either by phone (403-337-2483) or (403-863-9344) or by email (roedlerr@gmail.com) before February 24, 2024?

Please feel free to wear a mask while judging if you wish.

If you know of anyone else who would be interested in judging, would you please share this information with them?

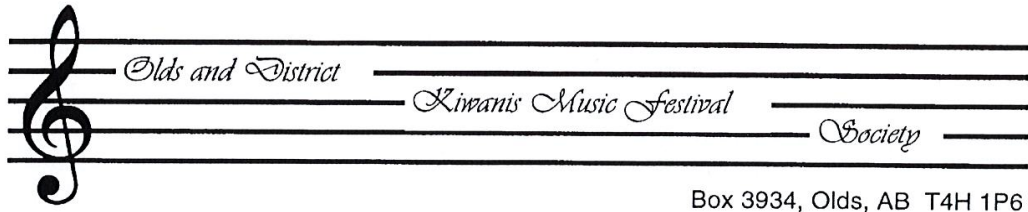
Thank you in advance for your interest in our young students. We all appreciate your time and expertise in judging the projects.

Sincerely

Ruth Roedler

Chief Judge

Mountainview Science and Technology Society



Town of Carstairs
Box 370
Carstairs, AB T0M 0N0

November 10, 2023

Dear Sir/Madam:

On behalf of the **OLDS & DISTRICT KIWANIS MUSIC FESTIVAL SOCIETY**, I would like to thank you for your past contributions to our annual festival. In 2023, we received 301 entries and had approximately 1,290 performers. Classes included bands, choirs, musical theater, instrumentals, strings, classical and contemporary vocals, piano and composition. We received entries from 13 towns and cities including Bowden, Calgary, Carstairs, Cochrane, Cremona, Crossfield, Didsbury, Olds, Sundre, and Water Valley. We acknowledged 17 participants at our Grand Concert, and awarded \$1,775 in scholarship money. There were 23 recommendations/nominees to move on to the Provincial Music Festival held in Edmonton at the end of May.

The following participants placed at the Provincial Music Festival:

- First Place Winner: Spencer Peck- Musical Theatre/uptempo 12 and under
- Second Place Winner: Qinxin Jocelyn Zhou- 1 movement Piant Concerto
- Second Place Winner: Elaine (Yuan) Meng & Qinxin Jocelyn Zhou- Piano Duet (12 and under)
- Third Place Winner: Qinxin Jocelyn Zhou- Piano (12 and under)

Spencer Peck was recommended to the Canada West Festival, and was awarded a 2nd place in Musical Theatre.

Our next Festival of the Performing Arts is scheduled for **March 20 - March 28, 2024**. The Grand Concert is scheduled for Tuesday, April 4, 2024. The benefit concert is Thursday, April 4, 2024 This event will be held at the TransCanada Theatre in the Fine Arts and Multimedia Centre.

Your support in the past has been greatly appreciated, and we would not be able to hold a festival in this area without it. We are again asking for your support. We will be listing all our donors in the local syllabus, festival program and in the programs for each of our concerts. A charitable tax receipt will be provided.

Please mail your donation to: Olds & District Kiwanis Music Festival Society
Box 3934
Olds, Alberta T4H 1P6
OR E-transfer: odkmtreasurer@gmail.com

For e-transfers please complete the comments section on the transfer with your name and address in order to receive a receipt.

If you have any questions, please feel free to contact me.
Yours Truly,
Anjoli Rice – Festival Fundraiser
Olds & District Kiwanis Music Festival Society
anjoli19@hotmail.com



Your past donation was in the amount of \$500.00

NOTE-able Information about Fees:

Why do we need donors if the performers pay an entrance fee?

The Festival Association tries to make it affordable for everyone to participate in the Festival. Entry fees have remained the same since 2016. Each entry costs the festival \$84. Entry fees alone do not cover the cost of the festival.

What other kinds of costs are there?

- Awards/scholarships
- Adjudicator expenses (fees, motels, food, travel, etc.)
- Printed materials
- Staging Fees
- Alberta Music Festival Assoc. Fees
- Computer Services
- Office
- entry fees to the Provincial Festival

Who donates money to supplement the entry fee?

Donations come from school divisions, local towns, service groups, businesses, and individuals from our community. Donations have been down over the past few years.

How can I help?

In order to keep our entry fees at a reasonable rate, we need your donation. Donations to The Olds & District Kiwanis Music Festival can be sent to:

Olds & District Kiwanis Music Festival
Box 3934
Olds AB, T4H 1P6

*Charitable Receipts can be provided to Individual Donors.

*Please help us continue to provide this
 Learning Experience for our youth.*

NOTE-able Thanks 2023 Donors

Andante Donors

<i>A & W Restaurant</i>	<i>RIP's Audio, Video & Spas</i>
<i>Bonavista Eye Associates</i>	<i>Ruth Hanson</i>
<i>Club 16</i>	<i>Sandy & Don McCleary</i>
<i>Linda Weber</i>	<i>Schmidt Transport</i>
<i>Maggie Robblee</i>	<i>Wild Rose Medical Clinic</i>
<i>Mel & Bonnie Giles</i>	<i>Uptown Eyecare</i>
<i>Olds Family Dental</i>	
<i>Mountain View Order of the Eastern Star #1</i>	

Allegro Donors

Anonymous
 Dr. Allan & Rowena Hoeve
 Jacaranda Medical Clinic
 James & Arlene Wilde
 Olds & District Music Teachers Association
 Dr. Jared Ord (Dental Health Clinic)
 Denis & Yvonne Kennedy
 Olds United Church/Schellenburg Fund

Vivace Donors

Baron Tweedsmuir Chapter IODE
Chinooks Edge Regional Division #73
CKLJ-FM / CAB-K Broadcasting
Town of Sundre
Mountain View County
Olds Lions Club
Town of Carstairs
Todd & Lisa Ormann (You Matter)
Dan & Laurie Nixon

Presto Donors



Olds & District Kiwanis Music Festival 2024 Festival



NOTE-able Dates

2024 Festival Dates
 March 18 – March 27, 2024

Closing Dates for Entries:
 Thursday, February 1, 2024

Syllabi & Entry Forms:
www.oldsmusicfestival.com

NOTE-able Concerts

Grand Concert
 Tuesday, April 2 – 7:00 pm

Benefit Concert
 Thursday, April 4 – 7:00 pm

** Events will be held at the TransCanada Theatre.