



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, JANUARY 24, 2022, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of January 24, 2022
Motion: To adopt the agenda of January 24, 2022

4. ADOPTION OF MINUTES

4 - 7

- a) Adoption of minutes of January 10, 2022 (addendum 4.a)
Motion: To adopt the minutes of January 10, 2022



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

7. BYLAWS AND POLICIES

8 - 9

- a) Bylaw No. 2022 Deer Ridge Land Use Redesignation second & third reading(addendum 7.a)



10 - 11

- b) Policy No. 12-018-22 Gifts and Gratuities (addendum 7.b)



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- c) Policy No. 12-021-22 Landowner Property, Owner Tenant Utility Account (addendum 7.c)



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- d) Policy No. 12-022-22 Local Buying (addendum 7.d)



14 - 15

- e) Policy No. 12-024-19 Mobile Home Park Servicing and Utility Fees for repeal (addendum 7.e)



8. NEW BUSINESS

16 - 19

- a) Letter of Support - Municipality of Crowsnest pass(addendum 8.a)

20 - 27

- b) Alberta Provincial Police Service (APPS) Transition Report(addendum 8.b)

9. COMMITTEE REPORTS

28 - 30

- a) LEGISLATIVE & EMERGENCY SERVICES COMMITTEE

- i) January 18, 2022 Meeting Minutes (addendum 9.a.i)

- b) STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE

- c) EXTERNAL RELATIONS COMMITTEE

31 - 32

- i) January 20, 2022 Meeting Minutes (addendum 9.c.i)

- d) POLICY & GOVERNANCE COMMITTEE

33 - 35

- i) January 11, 2022 Meeting Minutes (addendum 9.d.i)

- e) MOUNTAIN VIEW REGIONAL WASTE COMMISSION

- f) MOUNTAIN VIEW REGIONAL WATER COMMISSION

- g) MOUNTAIN VIEW SENIORS HOUSING

- h) MUNICIPAL AREA PARTNERSHIP

- i) CARSTAIRS COMMUNITY DEVELOPMENT & ECONOMIC PARTNERSHIP

- j) CENTRAL ALBERTA ECONOMIC PARTNERSHIP

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN

- b) COUNCILOR BALL

- c) COUNCILOR FRICKE

- d) COUNCILOR RATZ

- e) COUNCILOR ROBERTS

- f) COUNCILOR WILCOX

- g) MAYOR COLBY

11. CORRESPONDENCE

36 - 37

- a) Letter from Tofield Alberta

12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JANUARY 10, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

ATTENDEES:	Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, and Executive Assistant Kayleigh Van Es
ABSENT:	Nil
CALL TO ORDER:	Mayor Colby called the meeting of January 10, 2022, to order at 7:00 p.m.
ADDED ITEMS:	Nil
ADOPTION OF AGENDA:	
Motion 001/22	Motion by Councilor Allan to adopt the Regular Council agenda of January 10, 2022, as presented. CARRIED
ADOPTION OF PREVIOUS MINUTES:	
Motion 002/22	Motion by Councilor Ball to adopt the Regular Council minutes of December 13, 2021, as amended. CARRIED
BUSINESS ARISING FROM PREVIOUS MEETING:	Nil
DELEGATIONS:	1. Alberta Regional Rail - Vern Raincock & Thomas Fryer Thomas Fryer along with Vern Raincock presented the Alberta Regional Rail project via Zoom. - Councilor Allan asks about other contacts they have presented to. - Councilor Ratz inquires what towns the railway would service. - Councilor Wilcox wondered how public demand was measured and what feedback the project has received. She also questions the travel time from Calgary to Edmonton due to the many stops along the way. While interested in the connection the smaller communities inquires if there are any examples of the smaller communities' commuting to the larger communities via rail. - Councilor Ball raises a concern of a timeline requirement for the project to be up and running with having to twin the rail lines. -Councilor Fricke wonders if the priority will be Calgary to Edmonton. Along with the question of land for the twinning to occur. - Mayor Colby asks what is needed from municipalities and wishes to work with MAP to write a Letter of support. Motion 003/22 Motion by Councilor Wilcox to accept Alberta Regional Rail presentation as information. CARRIED
BYLAWS & POLICIES:	Nil
NEW BUSINESS:	1. Deer Ridge Subdivision - CAO McDonnell informed Council on the Deer Ridge Subdivision being circulated. Motion 004/22 Motion by Ratz to accept the Deer Ridge Subdivision as information. CARRIED
	2. 1219 Grey Street Subdivision - CAO McDonnell informed Council on the 1219 Grey Street subdivision being circulated.

Motion 005/22

Motion by Councilor Roberts to accept 1219 Grey Street Subdivision as information.

CARRIED

COMMITTEE REPORTS:

1. Legislative & Emergency Services Committee
- Councilor Ball gave an oral report on the December 21, 2021 Meeting.
- Motion 006/22
- Motion by Councilor Ball to instruct administration to provide a financial estimate for the Whistle Cessation report.
- CARRIED
2. Strategic Planning & Corporate Affairs Committee
- Councilor Roberts gave an oral report on the December 13, 2021 Meeting.
3. External Relations Committee
- Councilor Allan gave an oral report on the December 16, 2021 Meeting.
4. Policy & Governance Committee
- Councilor Fricke gave an oral report on the December 14, 2021 Meeting.
5. Mountain View Regional Waste Commission
- Next meeting on February 28, 2022.
6. Mountain View Regional Water Commission
- Next meeting on January 12, 2022.
7. Mountain View Seniors' Housing
- Next meeting on February 2, 2022.
8. Municipal Area Partnership
- Nothing to report at this time.
9. Carstairs Community Development & Economic Partnership (CCD&EP)
- Next meeting on January 26, 2022.
10. Central Alberta Economic Partnership (CAEP)
- Nothing to report at this time.

Motion 007/22

Motion by Councilor Ball to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

- Councilor Allan
- December 16, 2021 attended External Relations Committee Meeting
- December 21, 2021 attended the Legislative & Emergency Services Meeting
- Enjoyed Christmas and New Year celebrations
- Councilor Ball
- December 13, 2021 attended Strategic Planning & Corporate Affairs Committee Meeting
- December 21, 2021 attended the Legislative & Emergency Services Meeting
- Had a great holiday
- Councilor Fricke
- December 13, 2021 attended Strategic Planning & Corporate Affairs Committee Meeting
- December 14, 2021 attended Policy & Governance Committee Meeting
- January 4, 2022 attended Emergency response team meeting
- January 6, 2022 met with Sam Smalldon with MVSH
- Councilor Ratz
- December 16, 2021 attended External Relations Committee Meeting

- December 21, 2021 attended the Legislative & Emergency Services Meeting

Councilor Roberts

- December 13, 2021 attended Strategic Planning & Corporate Affairs Committee Meeting
- December 14, 2021 attended Policy & Governance Committee Meeting

Councilor Wilcox

- December 14, 2021 attended Policy & Governance Committee Meeting
- December 16, 2021 attended External Relations Committee Meeting
- Attended Parkland advocacy organizational meeting

Mayor Colby

- Nothing to report at this time

Motion 008/22 Motion by Councilor Roberts to accept all Councilor Reports as information.
CARRIED

CORRESPONDENCE: Nil

CAO’S REPORT: Nil

COUNCILOR CONCERNS:

1. Councilor Wilcox
- Wonders of Ambulance wait times, Councilor Wilcox has heard concerns with wait times but no reported incidents. Administration will follow up with AHS.

2. Councilor Ball
- Seconded Councilor Wilcox's concern.

3. Councilor Ratz
- Had a resident complain of drifting snow in the area of Price Place and stated people have been driving on the walkway.

Motion 009/22 Motion by Councilor Fricke to accept all Councilor Concerns as information.
CARRIED

PUBLIC QUESTION PERIOD:

1. Don James
- Congratulates the Town Council on the election.
- Thanks CAO Carl McDonnell for service to the Town of Carstairs.
- Requested for a summary of the Carstairs Golf Course financial expenditure report.
- Has a complaint in regards to the small ad in the local newspaper, Mayor Colby addresses his concern; reassuring him that the town is in the process of changing it to a half page ad.

Motion 010/22 Motion by Councilor Ratz to accept Public Question period as information.
CARRIED

MEDIA QUESTION PERIOD: Nil

CLOSED MEETING SESSION:

Motion 010/22 Motion by Councilor Ball that Council closes the meeting to the Public at 8:01 p.m. to discuss closed meeting items.
CARRIED

Motion 011/22 Motion by Councilor Allan to come out of the closed meeting session at 8:40 p.m.
CARRIED

NEXT MEETING: Monday, January 24, 2022

ADJOURNMENT:

Motion 012/22

Motion by Councilor Ratz to adjourn the meeting of January 10, 2022, at 8:43 p.m.

CARRIED

Lance Colby, Mayor

Carl McDonnell, CAO

BYLAW No. 2022

A BYLAW OF THE TOWN OF CARSTAIRS to amend Land Use Bylaw 2007.

WHEREAS, Council of the Town of Carstairs wishes to amend Land Use By-law No 2007 by providing a Land Use Redesignation to rezone 3.88 hectares (9.59 acres) of land, from UR to R1 (4.46 acres), R2 (2.38 acres), PFR (1.04 acres) and Roadways and Easements (1.71 acres), located in Block A, Plan 9212174 within the NW 1/4 8-30-01-W5M, located as listed below on schedule A.

AND WHEREAS, the requirements of the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26 regarding the advertising of this Bylaw have been complied with;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26;

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

Schedule “A”

Map 1 of the Land Use District Map would be amended to include Block A, Plan 9212174, NW 1/4 8-30-01-W5M, consisting of 3.88 hectares (9.59 acres) and shall be redesignated from UR (Urban Reserve District) to R1 (Low Density Residential, One Dwelling District), R2 (Low Density Residential, Two Dwelling District) and PFR (Public Facility and Recreation District)

As shown on the attached maps identified as “Schedule A”.

READ A FIRST TIME THIS 8th DAY OF November, A.D, 2021

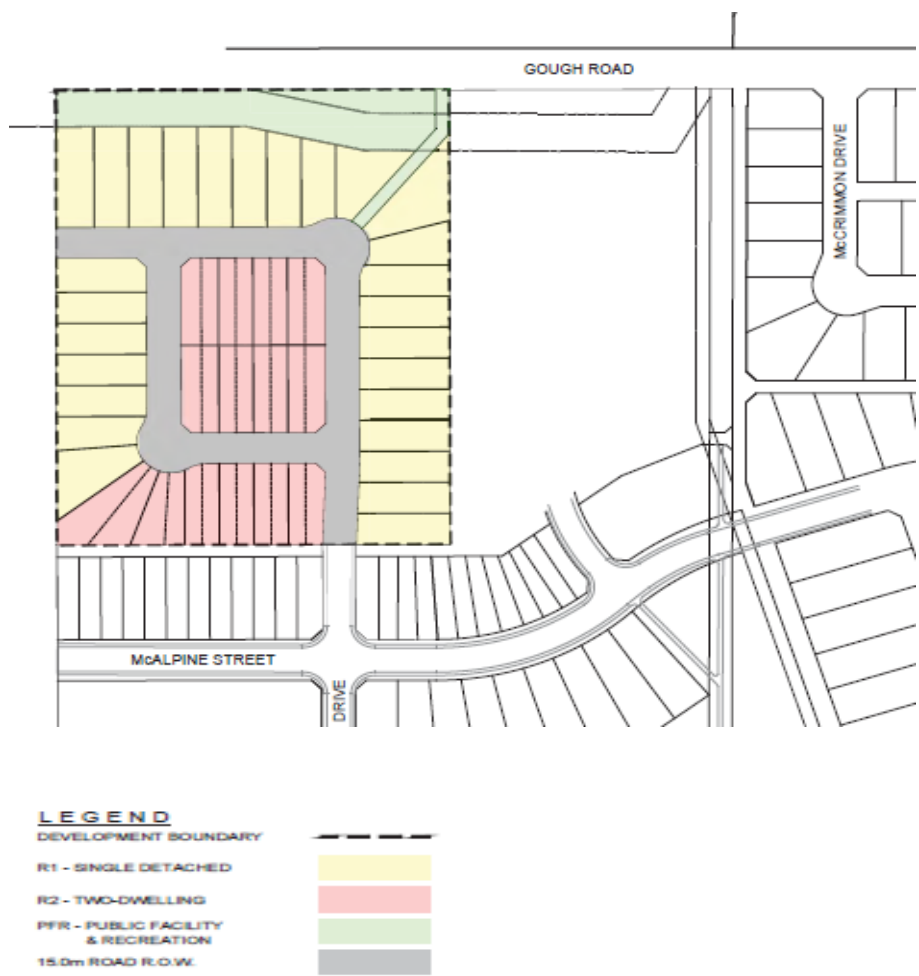
READ A SECOND TIME THIS 24th DAY OF January, A.D., 2022

READ A THIRD AND FINAL TIME THIS XX DAY OF XXXXX A.D., 2021

Lance Colby, MAYOR

Carl McDonnell, CAO

Schedule A





Town of Carstairs

Policy: **Gifts and Gratuities**
Policy No. 12-018-22 (Amends 12-018-04, 1950-2004)

Date: **January 24, 2022**

Adopted by: **Council**

Policy Statement:

The Town of Carstairs will provide guidelines for Council members and employees to handle gifts and gratuities.

Definitions:

Council means the Council of the Town of Carstairs, in the Province of Alberta

Employee means the employee of the Town of Carstairs

Gift means a token, gift, favor, artifact or service presented

Value means the potential value of a gift, donation or artifact determined by the Mayor for members of Council, by the Chief Administrative Officer for employees, by the Deputy Mayor for the Mayor, and by the Director of Corporate and Legislative Services for the Chief Administrative Officer.

Responsibilities:

- a. Mayor
 - i. To determine the use to which any registered gift received by a member of Council may be applied.
- b. Chief Administrative Officer
 - i. To present to Council any recommendations for changes to this policy.
 - ii. To administer, interpret and ensure consistent application to this policy.
- c. Directors
 - i. To ensure employees, under their supervision, are aware of this policy.
 - ii. To ensure that employees complete the required forms respecting this Policy.
- d. Director of Corporate & Legislative Services
 - i. To keep a register of gifts received, donated and registered by members of Council and employees.
 - ii. To provide Council with a quarterly report on all gifts received, registered and their proposed use during the previous quarter.
 - iii. To provide forms required for the administration of the policy.

Guidelines:

- a. Purchasing and Discounts for Personal Use

Town of Carstairs
Policy 12-018-22
Page 1 of 2

- i. Members of Council or employees shall not use the name of the Town of Carstairs to obtain discounts for privately purchased goods and services other than discounts offered to an employee of any municipality.
 - ii. Goods and services shall not be purchased by members of Council or employees through the Town's purchasing system or through payroll deduction unless approved by Council.
- b. Acceptance of Gifts or Favors
 - i. Gifts to the Town will be accepted by the Mayor or his designate on behalf of the citizenry.
 - ii. All gifts received exceeding a value of \$50 dollars (\$50.00) shall be reported to the Director of Corporate & Legislative Services.
- c. Gifts, Favors and Services
 - i. A member of Council or employee shall accept a gift from any individual or organization in the course of the performance of duties
 - the normal exchange of hospitality among persons doing business,
 - a gift exchanged as part of protocol,
 - a normal presentation made to persons participating in public functions, or
 - a gift previously approved by Council for acceptance
 - ii. A member of Council or an employee shall not accept a monetary or other payment for the performance of any service connected to civic government.
 - iii. Where a member of Council or an employee receives a gift of a value of more than one hundred dollars (\$100.00) or a gift that is considered inappropriate by the Mayor, Deputy Mayor, Chief Administrative Officer or Director of Corporate & Legislative Services shall be reported to the Council and Council shall determine its disposition.
- d. Gifts from the Town
 - i. The presentation of gifts to any individual or organization is permitted under the following circumstances:
 - a normal exchange of hospitality among persons doing business,
 - Presentation of gifts to citizens of merit, distinguished visitors, individuals or organizations when approved by the Mayor or by resolution of Council.

End of Policy

/Carstairs01/24/22

Signatures

M Policy No. 12-018-22 adopted by Council on January 24, 2022.

Mayor, Lance Colby

CAO, Carl McDonnell

Town of Carstairs
Policy 12-018-22
Page 2 of 2



Town of Carstairs

Policy: Landowner Property, Owner Tenant Utility Account -
Policy No. 12-021-22
(Repeals 1581-2004)

Date: January 24, 2022

Adopted by: Council

Policy Statement:

Utility accounts with the Town of Carstairs are the sole responsibility of the landowner/property owner.

Guidelines:

- a. All tenant accounts currently administered by the Town of Carstairs, effective upon approval of this policy, will continue to be administered by the Town of Carstairs until these accounts are closed.
- b. Current tenant utility accounts with an outstanding balance 15 days after due date, as stated on the final bill, will have the balance transferred to the property owner’s tax account.

End of Policy
/Carstairs 01/24/22

Signatures:

M Policy No. 12-021-22 adopted at Council on January 24, 2022

Lance Colby, Mayor

Carl McDonnell, CAO



Town of Carstairs

Policy: **Local Buying Policy 12-022-22**
 (Repeals 1550-2004)

Date: **January 24, 2022**

Adopted by: **Council**

Policy Statement:

Whereas the Council of the Town of Carstairs feels that it is critical to support local merchants and local suppliers of goods and services, the Town of Carstairs will make every effort to buy locally whenever it is economical to do so.

Guidelines:

- a. Employees are encouraged, whenever possible, to buy goods and services from businesses within the Town of Carstairs.
- b. Local goods and services bids to the Town will be given preference if they are within ten percent (10%) of an out of Town quote.

End of Policy
/Carstairs01/24/22

Signatures:
M Policy No. 12-022-22 was adopted by Council on January 24, 2022.

Mayor, Lance Colby

CAO, Carl McDonnell



Town of Carstairs

Policy: **Mobile Home Park Servicing & Utility Fees Policy No. 12-024-19(Repealed)**
 (Repeals 42/04)

Date: **Repealed on January 24, 2022**
 (Original Sept. 30, 2004)

Adopted by: **Council**

Policy Statement:

To standardize and provide for efficient and cost effective development and invoicing of flat rate utility fees to Mobile Home Parks.

Authority:

Municipal Government Act and Town of Carstairs Rate Bylaw 864

Definitions:

- a. **Council** means Council of the Town of Carstairs
- b. **Property Owner** means the legal owner as per land title
- c. **Mobile Home Park** means any property developed into un-subdivided lots and rented out to one or more owners of manufactured or mobile homes with each lot requiring separate utility services.
- d. **Utility Service** means water, sewer, and garbage services as a whole.
- e. **Utility Fee** means the charge for water, sewer and garbage service to each lot in a Mobile Home Park as per Schedule ‘A” of Bylaw No. 864 of the Town of Carstairs.

Guidelines:

- a. Costs of development, servicing and maintenance of water and sewer services to and within a Mobile Home Park shall be at the entire expense of the property owner(s).
- b. The purchase of water, sewer and garbage services to each occupied lot shall be billed as a flat rate fee as determined from time to time by resolution of Council.
- c. The utility fee for each occupied lot shall be invoiced monthly to and payable by the property owner of the Mobile Home Park.
- d. Any Mobile Home Park developed subsequent to the passing of this policy shall be required to install one main meter to record water usage of the entire development or install individual meters and curb stops to each lot containing a unit.

End of Policy
/Carstairs01/24/22

Signatures
M Policy No. 12-024-22 was repealed by Council on January 24, 2022.

Mayor, Lance Colby

CAO, Carl McDonnell



January 7, 2022

Via Email: carna@nurses.ab.ca

College & Association of Registered Nurses of Alberta
11120 178 Street
Edmonton, AB T5S 1P2

Dear Council:

Re: Letter of Support for Fast Tracking Immigrant Nurses for Certification in Alberta

The Municipality of Crowsnest Pass Council respectfully requests that the College & Association of Registered Nurses of Alberta consider fast tracking immigrant nurses to qualify to work in Alberta in all communities currently facing nursing shortages.

Our current health crisis has clearly demonstrated the need for additional nurses to support and enhance our current caregivers that are overworked and stretched to capacity when there are many immigrant nurses sitting on the sidelines forced to work in underemployed positions to make ends meet.

We recognize that it is a great responsibility to ensure that foreign educated nurses are qualified to Canadian standards, but it appears that the current process is too cumbersome and that as a country we are losing out on this virtually untapped pool of skilled medical professionals.

We thank you for your kind consideration and hope that we can all work together to find a solution to this problem, or at the very least to make improvements to the current accreditation process.

P.O. BOX 600 CROWSNEST PASS, ALBERTA T0K 0E0 p 403 562-8833 f 403-563-5474 crowsnestpass.com

Sincerely,

A handwritten signature in dark ink, reading "Blair Painter". The signature is fluid and cursive, with the first name "Blair" and last name "Painter" clearly distinguishable.

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: The Honorable Jason Copping, Minister of Health
Alberta Municipalities
Rural Municipalities Association



January 7, 2022

Via Email: registrar@cpsa.ab.ca

College of Physicians and Surgeons of Alberta
2700, 10020 100 Street NW
Edmonton, AB T5J 0N3

Attention: Dr. Scott McLeod, Registrar

Dear Dr. McLeod:

Re: Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments

The Municipality of Crowsnest Pass Council fully supports the request by the City of Cold Lake to have the College of Physicians and Surgeons of Alberta consider streamlining the assessment process for physicians from outside of Canada but wish to extend this consideration be given to facilitate integration for those doctors in all communities in Alberta currently facing physician shortages.

Our current health crisis has clearly demonstrated the need for additional doctors to support and enhance caregivers that are overworked and stretched to capacity when there are many immigrant physicians sitting on the sidelines forced to work in underemployed positions to make ends meet.

We recognize that it is a great responsibility to ensure that foreign educated doctors are qualified to Canadian standards, but it appears that the current process is too cumbersome and that as a country we are losing out on this virtually untapped pool of skilled medical professionals.

We thank you for your kind consideration and hope that we can all work together to find a solution to this problem, or at the very least to make improvements to the current accreditation process by removing the significant barriers to becoming certified in our province.

P.O. BOX 600 CROWSNEST PASS, ALBERTA T0K 0E0 p 403-562-8833 f 403-563-5474 crowsnestpass.com

Sincerely,

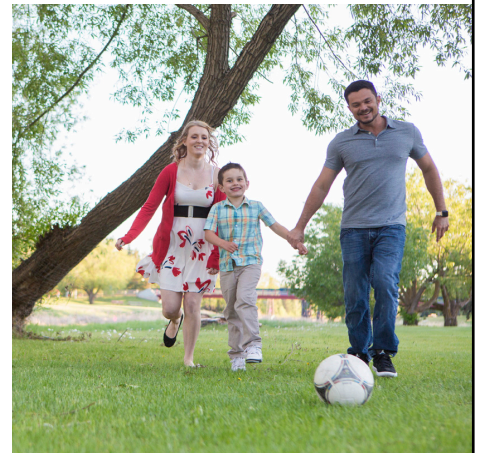
A handwritten signature in dark ink, reading "Blair Painter". The signature is fluid and cursive, with the first name "Blair" and last name "Painter" clearly distinguishable.

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: The Honorable Jason Copping, Minister of Health
Alberta Municipalities
Rural Municipalities Association

Analysis of **PwC Report** **Alberta Provincial** **Police Service** **(APPS) Transition**

January 19, 2022



 **Alberta
Municipalities**
Strength
In Members

Executive Summary

In November of 2019, Premier Jason Kenney struck up the Fair Deal Panel, with the mandate of consulting with Albertans to gather input on how best to define and secure a fair deal for Alberta within the country. In May of 2020, the panel submitted their final report to the provincial government with a number of recommendations. These included areas of focus such as addressing the future of equalization, the possibilities of an Alberta Pension Plan, and an issue impacting all municipalities in the province – exploring an Alberta Provincial Police Service (APPS).

In October of 2021, the Government of Alberta released the independent report developed by PwC that studied the feasibility of replacing the RCMP with the APPS, including the operational needs, processes and potential transition costs. With an outline on service delivery options and proposed governance models, the PwC Report does not provide a formal stance or recommendation on a decision, but lays out a potential framework and rollout timeline.

Since the possibility of an APPS was announced, municipalities in Alberta have looked to engage with the ministries of Municipal Affairs and Justice and Solicitor General to be a voice at the table. Municipalities ranging in size have a vested interest in the future of their local law enforcement and community safety and are looking to provide their feedback and input into this process. As municipalities began to take in the PwC Report, a number of questions began to arise on the direction the province was going.

While the PwC Report provided insights into APPS governance, costs and timelines, there were certain questions that were still unasked that are vital to the process. Stakeholders involved with the APPS discussion have been narrowly focused on the cost consideration discussion. Both Premier Kenney and Justice and Solicitor General Minister Kaycee Madu have addressed cost concerns in public forums, assuring that there will be a net zero impact on municipalities. The Official Opposition Alberta NDP have also made cost considerations a main area of focus for their criticisms, openly stating their support for the RCMP and their work within the province. Municipalities, through numerous surveys and in public engagement opportunities have expressed their concern with potential costs being downloaded onto them and the certain level of mistrust of the province to uphold the net zero commitment. While APPS costs are an important piece of the equation, there are a number of other gaps that should be on the radar for stakeholders. These include governance structure service level metrics that require more clarity before a decision is made. This analysis highlights those areas of concern.

Given the reality that this is a topic of transformational change and we haven't seen a provincial police force stood up in more than 100 years – by bringing solutions to the table with provincial counterparts, municipalities across the province are in a unique position to have meaningful impacts on the conversation of future policing in Alberta.

Future State Operating Model

PwC Report's recommended service delivery model focuses on community policing and the ability to share resources, data, and intelligence across all police services and non-policing partner organizations. The PwC Report states that if Alberta were to adopt the APPS, the province would lose \$170 million in federal funding but increase the number of frontline officers and civilian specialists. Additional costs would include \$32 million for real estate leases, repairs, utilities, professional services, furnishings, and maintenance. Administration and other costs are estimated at \$72 million.

The defining characteristics of the PwC Report's proposed operating model are the following:

Enhanced Community Input & Accountability to Citizens

Stronger and more formalized local governance measures with representation from rural, urban, and Indigenous communities and supported by local Police commissions will give communities a voice in what services are delivered, how services are delivered and how police performance will be measured at a local level.

Improved Service Levels Across Rural Alberta, Indigenous Communities, & Municipalities

The proposed model will result in an increased number of frontline members of the APPS deployed in Alberta from 3,097 under the current model to 3,218 in the recommended model while reducing operating costs. The total staffing will increase to 4,189 from 4,030 as of June 2020.

Improved Efficiency, Integration, and Value for Money

The PwC Report suggests APPS can build integration points directly into the service delivery model and embed them into the organization with formal governance and dedicated resources.

Fit for Alberta Innovations

The PwC Report says that incorporating innovative, evidence-based approaches to challenges facing Albertan communities – including rural policing, mental health, opioid responses and policing in Indigenous communities – is a key part of creating a modern fit for Alberta provincial police service.

Alberta Municipalities (ABmunis) Policing Principles and identified alignment and gaps

ABmunis hosted the 2021 President's Summit on Policing as two virtual sessions on February 3 and 17, 2021. Attendees of the webinars indicated that they were in favour of improvements to RCMP governance and service levels, but the majority disagreed that an independent APPS would better meet their communities' needs than the current model. After deliberation, ABmunis chose to hold off on announcing a policy position related to an APPS following the Summit until the province released the PwC APPS Transition Report. In preparation for this announcement and any subsequent advocacy, the ABmunis Board of Directors adopted a set of principles for an APPS should one be transitioned to.

The principles include three pillars – **police governance and oversight, police service levels and policing costs**. Upon further analysis and comparison between ABmunis' provincial police service principles and the PwC Report, there are areas of alignment but also gaps. These gaps turn into areas of concern for ABmunis for any transition to an APPS and further create numerous questions that must be asked by ABmunis and answered by the Alberta provincial government.

In addition to these information gaps in the PwC report, there are many important issues that the PwC Report never does address, such as:

- Proposed changes to policing does little to impact the lack of resources for the Alberta prosecution and judicial systems, which remains the largest barrier to Alberta's "catch and release" problem.
- Why hasn't the provincial government already implemented many of the PwC suggested policing improvements, under its current policing arrangements with the RCMP, including:
 - Integration of health and family services.
 - Effective performance metrics.
 - Effective police governance and independent commission.
- Establishing Alberta policing priorities, what would be different in the APPS model compared to the RCMP arrangement? And why?
- Although Alberta policing costs may decrease by \$24 million or 3 per cent with an APPS, how is the provincial government going to address the \$170 million of lost funding from the federal government.
- How is the provincial government going to fund the \$366 million of APPS one-time transition costs?

ABmunis Policing Principle

1. Police governance and oversight

- a. An APPS must ensure that all municipalities have meaningful input into developing local policing priorities.
- b. Governance and oversight bodies for an APPS must include municipal representation at local, regional, and provincial levels.
- c. An APPS must provide regular reporting on policing priorities and outcomes to the municipalities it serves.

Alignment

The PwC Report outlines a future operating state model that focuses on Enhanced Community Input & Accountability to Citizens – a direct correlation to the ABmunis principle of ensuring an APPS model allows municipalities to bring meaningful input into developing local policing priorities. Aspects of this future operating state model focus include:

- Prioritizing community policing with local resources who are recruited and representative of their communities, with a focus on proactive problem solving and ongoing community engagement.
- Local Police Commissions to increase accountability to local community priorities and service needs.
- Rethinking how performance is measured by moving from a broad national focus to a highly tailored local community focus. This can be best achieved by developing performance metrics directly with the communities being served to truly connect the needs of the community.

With a focus on the ABmunis principle on governance and oversight bodies, the PwC Report recommends a governance structure that includes Commission-led Decision Rights.

- Commission set priorities on quantity and quality of services required. Political intervention into operations is minimized but collaboration to identify priorities and performance metrics.
- Oversight and decision authority is distributed across several executives (e.g. Commission Directors) who are representative of the citizens/communities.
- Agency is accountable to communities through board representation and additional local governance structures.
- Performance is monitored against service levels, which are tailored to customer need.
- Complemented by Local Police Commissions that are in place to collaborate with local detachments in determining how policing is provided in their local community and to agree on performance measures.

Gaps

While the PwC Report touches on the need to develop and make use of police commission and committees under governance structure, it does little to consider structures that already exist.

At a local level, communities already set up their own police committees or commissions to review performance, set goals, carry out community engagement and seek input that would result in improved service delivery and crime reduction.

ABmunis Policing Principle

2. Police service levels

- a. An APPS must establish and deliver a minimum standard of policing infrastructure, supervision, administration, and front-line services necessary to respond to calls for service and provide adequate proactive policing in all Alberta municipalities.
- b. This minimum standard must exceed current RCMP performance.
- c. The GOA must create, with input from municipalities, metrics to demonstrate that the minimum standard is being met or exceeded in all Alberta municipalities.
- d. The GOA must publicly share reporting on APPS performance.

Alignment

An ABmunis principle focus on metrics to demonstrate the minimum standard is reflected in the governance model recommendation on Performance Metrics and Locally Determined-Priorities – in which the framework suggests local detachments and Police Commissions should collaborate to establish performance metrics and measures for service in their local area. The PwC Report goes as far as to outline specific metrics as well, focusing on dimensions of police work which provide a solid foundation for defining performance metrics for individuals, units and the organization to drive continuous improvement and accountability of outcomes.

These dimensions are:

- Public confidence and trust in police services.
- Engagement with the community and police community partnerships.
- Reduction in Crime & Victimization.
- Offenders called to account (through prosecution, restorative justice, alternative measures etc.).
- Reduced fear & enhanced sense of personal security.
- Civility in public spaces.
- Use of authority or force fairly with appropriate oversight from civilians and communities.
- Effectiveness and efficiency of use of financial resources.

Gaps

When it comes to the ABmunis principle of a requirement of the GOA to publicly share reporting on APPS performance, there is an identified gap. The PwC Report outlines the work of the Transition Management Office (TMO) within the transition roadmap as one of the nine key elements. The goal of the TMO is to oversee and manage the transition project, escalate risks and issues and provide critical reporting to leadership and key stakeholders. However, there's little additional information on reporting requirements with no commitment to public reporting.

When it comes to Improved Service Levels Across Rural Alberta, Indigenous Communities, & Municipalities – the proposed model will result in an increased number of frontline members of the APPS deployed in Alberta from 3,097 under the current model to 3,218 in the recommended model while reducing operating costs. The total staffing will increase to 4,189 from 4,030 as of June 2020. The PwC Report states that rethinking what resources are needed and how those resources are deployed to be more responsive to service calls across Alberta will allow the APPS to increase the number of regular members in communities across Alberta and be more flexible in meeting the needs of each specific community.

ABmunis Policing Principle

3. Policing costs

- a. Municipalities must not bear any of the costs associated with implementing and transitioning to a provincial police service.
- b. Police funding must be based on the principles of fairness, transparency, and predictability.
- c. The GOA must fill the funding gap associated with the loss of federal funding for using RCMP services.
- d. Municipal policing costs for an APPS must not exceed the current RCMP policing costs.
- e. All municipalities must pay an equitable share of policing costs for the minimum standard of policing.
- f. Municipalities must retain the ability to negotiate contracts with an APPS. Municipalities requesting contract enhancements, e.g. additional dedicated officers or staff, would be responsible for paying the additional cost of providing these.

Alignment

Identified in the PwC Report under a future state operating model is a key element to Improved Efficiency, Integration, and Value for Money. This is in alignment with the ABmunis principle of a policing funding model passed on fairness, transparency, and predictability. This key element outlines a focus on integrating other services to maximize Alberta's resources through efficient and cost-effective partnerships, as well as:

- Embedded operational competencies and integrations aligned with other provincially delivered services including health care, family and community services, mental health supports, education, and addictions treatment.
- Integrating with other police services in the province with shared data, real time communications, shared training facilities and standards, and responses to reduce duplication of investigations and expanding the role of ALERT in Alberta.
- Leveraging existing expertise and infrastructure in Alberta to provide lab services, specialized operations, training, and civilian expertise specialist fields such as financial crime or cyber-crime to allow members of the police to focus on proactive community policing and improving service levels.
- Utilizing existing government of Alberta technology, infrastructure and processes to maintain economies of scale, reduce infrastructure investment costs and be more efficient in-service delivery for enabling functions.

Gaps

Many stakeholders are not convinced that the costing outlined in the PwC Report is accurate as presented.

- A clear example of this is the lack of detail as it pertains to capital costs, with questions such as how will pensions for the existing RCMP members transition over to APPS and at what cost, how will current non-billable costs and the current federal funding be absorbed. This includes a lack of consideration for recently agreed upon pay increases for RCMP officers.
- In the past, programming and services provided by the province that started out as a minimal cost to municipalities became an increasing burden to many municipalities as funding never increased and further costing and service expectations were downloaded with no recourse or input. The PwC Report does not address these past instances or have commitments in place to ensure they do not occur again.
- The RCMP have also highlighted gaps with consolidated services and non-billable costs – such as human resource management, corporate management, communications are paid through the divisional administration charge, which allows these costs to be consolidated and shared amongst all contract partners.

Potential questions for conversations

The Ministry of Justice and Solicitor General will be touring the province, presenting the findings and outcomes of the PwC Report. Given the number of information gaps and lack of transparency in the PwC Report, it is important that municipal leaders look for answers to the following questions:

Financial

- Given that the province has stated that there will be no net financial impact to municipalities, how will the increase in costs be covered, and how will you guarantee that municipalities will not shoulder a greater burden in the future?
- Considering the loss of federal grants, how will funding for a new police service be structured, and will the provincial government look at changing how PPSA and/or MPSA fund policing?
- What will be done to achieve reduced operating costs while the overall staffing levels are going up?
- How will cost over runs during the transition process be mitigated?
- Have training costs been included in the forecasting, especially since many RCMP officers do not transition over to provincial police services and there is extensive training that needs to be completed?
- The PwC Report notes 65 new FTEs of health, family and social work professionals. Will they be those who have roles in the various systems or are these NEW FTEs that will fall under the umbrella of the APPS?
- When considering economies of scale, will the APPS be able to purchase goods and services at the same or better cost than the RCMP?
- Has the province considered insurance and liability costs for potential class-action lawsuits?

Logistics

- How many officers do you anticipate will transition from the RCMP in Alberta to a new APPS and how did you come up with those numbers?
- How will the new APPS work with the RCMP on cross-jurisdictional issues and current joint ventures?
- Considering that many police services are having troubles with recruitment, are you confident that you can recruit enough members for the transition and why? Do you have a backup plan?
- When will details on training programs be shared? Info such as – where will training be provided, who will lead training programs, will new APPS training compliment training already available or will it be an entirely new program, will training be available to those just beginning their policing education journey as standalone training?
- Will the creation of an APPS create barriers for municipalities that may consider a transition to their own municipal police force? Do the cost/benefit projections account for the possibility of some municipalities exploring municipal police forces in place of APPS?

Engagement and Options

- What work has been done to evaluate the ability of the RCMP to adjust to meet the core values, innovations, and outcomes the GoA is seeking?
- What is the province's engagement plan for first nations and indigenous communities/people?
- What conversations have been had with standalone police services regarding shared training facilities and other services? Are those services amicable to the idea?
- When it comes to the balance of power, would existing Local Police Commissions relinquish or lose powers to the newly established Provincial Police Commission (PPC)?
- When the PwC Report discusses priorities being set by a local police commission, there are no clearly defined roles and guidelines for the different commissions. Are the broader goals entrenched through the PPC and mandated downward?
- Will municipalities over 5,000 in population still have MPSA arrangements?

Accountability

- The PwC Report says that there will be continuous evidence-based improvements to service. How will this be achieved and measured?
- When it comes to service levels metrics and reporting, how are the proposed service level metrics different from existing ones and how will it be publicly shared?
- Will the province commit to holding a referendum before a final decision is made, and what is the timeline for that?
- What role will municipalities have in setting APPS priorities and direction?
- The provincial narrative has evolved to now identifying that the federal government has indicated that it wants to have the RCMP exit community policing. If so, what conversations has the provincial government had with its federal counterparts?



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**MINUTES OF THE LEGISLATIVE & EMERGENCY SERVICES COMMITTEE
TUESDAY, JANUARY 18, 2022, 7:30 A.M.
CARSTAIRS MUNICIPAL OFFICE**

IN ATTENDANCE: Councilor Allan, Councilor Ball, CAO Carl McDonnell, and Executive Assistant Kayleigh Van Es

ABSENT: Mayor Colby, Councilor Ratz

CALL TO ORDER: Councilor Ball called the meeting of January 18, 2022 to order at 7:26 a.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA: Motion by Councilor Allan to adopt the agenda of January 18, 2022 as presented.

CARRIED

ADOPTION OF MINUTES: Motion by Councilor Allan to adopt the minutes of December 21, 2021 as amended.

CARRIED

UNFINISHED BUSINESS: Nil

DELEGATIONS: Nil

NEW BUSINESS: **Alberta Provincial Police Service**
CAO spoke to the presentation. Committee decision was to have at least one Councilor attend in person and for Councilor Ball to attend virtually.

REPORTS: **1. Financial Reports**
CAO McDonnell gave an update on the Financial Reports for the months ending in December 31, 2021.

- a. Summary Report
- b. Financial Report
- c. Revenue and Expense Report
- d. Capital Report

Motion by Councilor Allan to accept all Financial Reports as information and to circulate to Council.

CARRIED

2. Development Reports
CAO McDonnell gave an update on the Development Reports.

- a. Building Permit Listing
- b. Compliance Listing
- c. Building Permit Breakdown
- d. Housing & Commercial Breakdown
- e. Building Permits for internal Review

- The following permits have been selected for internal review at the next committee meeting:

- 631.000
- 742.202
- 1052.000
- 11168.000
- 12027.000
- 13009.000
- 13010.000
- 20054.000
- 20116.000
- 20184.000

Motion by Councilor Allan to accept the Development Reports as information.

CARRIED

3. City Wide Protective Services Monthly Reports

CAO provided an update on City Wide Reports.

- a. Fire Reports
- b. Bylaw Reports
- c. Combined Reports

Motion by Councilor Allan to accept the CityWide Protective Services Monthly Reports as information.

CARRIED

4. Quarterly Reports

- a. Royal Canadian Mounted Police (R.C.M.P.)
 - Nothing report at this time.
- b. Citizens on Patrol (COP)

Motion by Councilor Allan to accept the Quarterly Reports as information.

CARRIED

5. Emergency Services

- a. Carstairs Emergency Management Agency (CEMA) Report
- b. Emergency Services Report

Motion by Councilor Allan to accept the Emergency Services Reports as information.

CARRIED

6. Personnel Evaluations

- No evaluations at this time.

GENERAL DISCUSSION: Nil

Legislative & Emergency Services Committee Meeting – January 18, 2022

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NEXT MEETING: Next meeting will be February 15, 2022 at 7:30 a.m.

ADJOURNMENT: Motion by Councilor Allan to adjourn the meeting of January 18, 2022,
at 8:10 a.m.

CARRIED

Councilor Ball, Chairperson

Carl McDonnell, CAO

**MINUTES OF THE EXTERNAL RELATIONS COMMITTEE
THURSDAY, JANUARY 20, 2022, 7:30 A.M.
CARSTAIRS MUNICIPAL OFFICE**

IN ATTENDANCE:	Councilor Allan, Councilor Wilcox, CAO Carl McDonnell, and Executive Assistant Kayleigh Van Es.
ABSENT:	Mayor Colby, Councilor Ratz
CALL TO ORDER:	Councilor Allan called the meeting of January 20, 2022, to order at 7:25 a.m.
ADDED ITEMS:	Nil
ADOPTION OF AGENDA:	Motion by Councilor Wilcox to adopt the agenda of January 20, 2022 as presented. CARRIED
ADOPTION OF MINUTES:	Motion by Councilor Wilcox to adopt the minutes of December 16, 2021 as presented. CARRIED
UNFINISHED BUSINESS:	Nil
DELEGATIONS:	Nil
NEW BUSINESS:	Nil
REPORTS:	1. Work Plan -No Changes 2. Internal Annual Report -No Changes 3. Stakeholders Calendar -Nil 4. Community Organizations - Rocky Mountain Speedway to meet with Council on February 24, 2022. - Chamber of Commerce has elected a new chairperson. - Ag society is in the progress of planning a smaller scale Farmers Market 5. Regional Organizations -Nil 6. Communications -Nil
CONFERENCES & RESOLUTIONS:	Nil
CORRESPONDENCE:	Nil
GENERAL DISCUSSION:	- Meeting with Crossfield and Didsbury in February, invitation to MLA Nathan Cooper. - Lacrosse is scheduled to come to the Carstairs Memorial Arena, sharing time with 4-H starting in May.

External Relations Committee Meeting – January 20, 2022

Page 2 of 2

- Neighborhood Party to be rescheduled for the fall this year.

NEXT MEETING: February 17, 2022, at 7:30 a.m.

ADJOURNMENT: Motion by Councilor Wilcox to adjourn the External Relations meeting of January 20, 2022, at 7:54 a.m.

CARRIED

Councilor Allan, Chairperson

Carl McDonnell, CAO

**MINUTES OF THE POLICY & GOVERNANCE COMMITTEE
TUESDAY, JANUARY 11, 2022, 7:30 A.M.
CARSTAIRS MUNICIPAL OFFICE**

- IN ATTENDANCE:** Councilors Fricke, Roberts, and Wilcox, Lori King, CAO Carl McDonnell, and Executive Assistant Kayleigh Van Es
- ABSENT:** Mayor Colby
- CALL TO ORDER:** Councilor Fricke called the meeting of January 11, 2022 to order at 7:34 a.m. **CARRIED**
- ADDED ITEMS:** Nil
- ADOPTION OF AGENDA:** Motion by Councilor Wilcox to adopt the agenda of January 11, 2022 as presented. **CARRIED**
- ADOPTION OF MINUTES:** Motion by Councilor Roberts to adopt the minutes of December 14, 2021 as presented. **CARRIED**
- UNFINISHED BUSINESS:** Nil
- DELEGATIONS:** Nil
- BYLAWS & POLICIES:**
- 1. Policy No. 12-018-22 - Gifts & Gratuities**
- Motion by Councilor Wilcox to forward Policy No. 12-018-22 to Council for approval. **CARRIED**
- 2. Policy No. 12-021-22 – Landowner Property, Owner, Tenant Utility Account**
- Motion by Councilor Wilcox to forward Policy No. 12-021-22 to Council for approval. **CARRIED**
- 3. Policy No. 12-022-22 – Local Buying**
- Motion by Councilor Roberts to forward Policy No. 12-022-22 to Council for approval. **CARRIED**
- 4. Policy No. 12-024-22 – Mobile Home Park Servicing & Utility Fees**
- Motion by Councilor Wilcox to forward Policy No. 12-024-22 to Council to be repealed. **CARRIED**
- NEW BUSINESS:** Nil
- MONTHLY REPORTS:**
- 1. 2021 Committee Work Plan**
- No changes at this time
- 2. 2021 Internal Annual Report**
- No changes at this time

QUARTERLY REPORTS: 1. Agreements Listing
- Nil**2. Policy Listing**
- Nil**3. Bylaw Listing**
- Nil**QUARTERLY FACILITY
REPORTS – CITY WIDE: 1. Carstairs Memorial Arena**
- Nil**2. Carstairs Community Hall**
- Nil**3. Parks and Naturalized Areas**
- Nil**4. Carstairs Campground**
- Nil**ANNUAL REPORTS: 1. Town of Carstairs Governance Policy**
- Nil**2. Town of Carstairs Corporate Governance Strategies**
- Nil**3. FCSS Funding Internal Summary**
- Nil**4. FCSS report**
- King responds to questions raised at last meeting.

- Airdrie Boys & Girls Club clarified the location and schedule as per the Committee request.
- Carstairs Public Library clarified the walk the block (parenting fair) funding request as requested by the Committee.
- A Breakdown was provided from the Carstairs Public Library Literacy program for Children & Teens.
- A Breakdown was provided from the Carstairs Public Library for lifelong learning for adults.
- Chinook Arch Victim Services Society provided statistics for Carstairs and area, along with interest of volunteers in the area.
- Mountain View Communities Adult Learning Society provided the incorrect request previously and resubmitted a new application to approve.
- Mountain View Emergency Shelter Society (MVESS) submitted a new funding request.

Policy & Governance Committee Meeting – January 11, 2022

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Motion by Councilor Roberts to request Administration to provide a summary of funding requests and bring to the next meeting.

CARRIED

CORRESPONDENCE: Nil

GENERAL DISCUSSION: Nil

NEXT MEETING: February 8, 2022, at 7:30 a.m.

ADJOURNMENT: Motion by Councilor Roberts to adjourn the Policy & Governance Committee meeting of January 11, 2022, at 8:43 a.m.

CARRIED

Councilor Fricke, Chairperson

Carl McDonnell, CAO



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January 13, 2022

Honorable Jason Kenney
Premier of Alberta
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Premier,

Re: Rural Alberta – Adolescent Vaccine Provision

Premier Kenney, since the availability of vaccines has been provided to Albertans, the message from yourself, the Chief Medical Officer of Health, and the Health Minister has remained consistent. This message has been that all eligible individuals should receive the first available vaccine, and now, this availability has extended to our youth. During the first availability of vaccine, rural Alberta felt that they were being slighted, or ignored in not having vaccine provision to those who were unable to travel, or not wanting to leave the comforts of their own community, to truly do the right thing and become vaccinated. Many across rural Alberta, Tofield included reached out to advocate and make our voices heard in having this service provided in our communities through our very capable means, such as, our pharmacies and competent pharmacists.

Bluntly, your government is ignoring rural Alberta, and creating barriers and hindrances for vaccine provision. Members of our community wanting to have their children vaccinated are being forced to drive between 50 and 70 kilometers one way to have this service provided. On top of this true inconvenience, the weather elements and poor road conditions are adding a further issue to what is already a stressful time for these parents. The decision of many is to not contend with these barriers, which is resulting in a lower vaccination rate in our rural locations.

The path forward from our vantage point appears clear, provide vaccine to our rural pharmacies to vaccinate our youth. Globally, we know that the way back to a normal life requires vaccination. In not having this ability in rural Alberta, the pandemic and its challenges to our health care system, economy and Albertans mental health will continue.

Honorable Jason Kenney
Premier of Alberta
Page 2

Premier Kenney, please do not continue to ignore rural Alberta. We in the outlying centres have suffered deeply, and this stance only stands to hurt Alberta as a province on a longer-term basis. As a Council and a community, we implore your government to take a stance and advocate for change.

Sincerely,



Debora Dueck

Mayor

mayor@tofieldalberta.ca

C.C

The Honorable Jason Copping, Minister of Health
Dr. Deena Hinshaw, Chief Medical Officer of Health
Damien Kurek, MP
Jackie Lovely, MLA
Alberta Municipalities
Rural Municipalities of Alberta
Darren Erickson, Tofield Pharmacy
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