



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
TUESDAY, NOVEMBER 12, 2024, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of November 12, 2024
Motion: To adopt the agenda of November 12, 2024

4. ADOPTION OF MINUTES

3 - 5

- a) Adoption of Organizational Meeting minutes of October 28, 2024 (addendum 4.a)
Motion: To adopt the Organizational Meeting minutes of October 28, 2024



6 - 11

- b) Adoption of Regular Council minutes of October 28, 2024 (addendum 4.b)
Motion: To adopt the Regular Council minutes of October 28, 2024



5. BUSINESS ARISING FROM PREVIOUS MEETING

- a) Capital Budget 2025 Discussions

6. DELEGATIONS

- a) Church Link-Kelly Sikstrom

7. BYLAWS AND POLICIES

8. NEW BUSINESS

12 - 31

- a) October 2024 Financials (addendum 8.a)



9. COMMITTEE REPORTS

- a) POLICIES & PRIORITIES COMMITTEE

- b) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- c) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- d) MOUNTAIN VIEW SENIORS HOUSING
- e) RED DEER RIVER MUNICIPAL USERS GROUP

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY

11. CORRESPONDENCE

32

- a) Grad Committee Request (addendum 11.a)



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- b) Carstairs Community Garden Update (addendum 11.a)



12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

**MINUTES OF THE COUNCIL ORGANIZATIONAL MEETING
MONDAY, OCTOBER 28, 2024 AT 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts and Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the Council Organizational meeting of October 28, 2024, to order at 7:01 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA: Motion by Councilor Allan to adopt the Council Organizational agenda of October 28, 2024 as presented.

CARRIED

SELECTION OF DEPUTY MAYOR: Motion by Councilor Fricke to elect Councilor Allan as the Deputy Mayor.

CARRIED

**APPOINTMENT OF DATES,
TIME, AND PLACE FOR
COUNCIL:**

1. Regular Council Meetings

Regular Council meetings will take place on the second and fourth Monday of each month. If Monday is a holiday, then the meeting will be moved to Tuesday. There will be only one meeting during the months of July, August, and December.

Council meeting dates are as follows:

- November 12 and November 25, 2023.
- December 9, 2024.
- January 13 and January 27, 2025.
- February 10 and February 24, 2025.
- March 10 and March 24, 2025.
- April 14 and April 28, 2025.
- May 12 and May 26, 2025.
- June 9 and June 23, 2025.
- July 14, 2025.
- August 25, 2025.
- September 8 and September 22, 2025.
- October 14 and October 27, 2025.

Motion by Councilor Wilcox to accept the dates of the regular Council meetings to be the second and fourth Monday of each month, unless it falls on a holiday, then the meeting will move to Tuesday. With only one meeting in July, August, and December.

CARRIED

2. Time and Place

Regular Council meetings will be held at 7:00 p.m. in the Council Chambers at the Town of Carstairs Municipal Office.

Motion by Councilor Wilcox to set the time and place of the regular Council meetings to be held at 7:00 p.m. in Council Chambers at the Town of Carstairs Municipal Office.

CARRIED

SIGNING AUTHORITIES: 1. Mayor or Deputy Mayor with either CAO or Director of Corporate & Legislative Services

Motion by Councilor Ratz to authorize that the signing authorities on the Town of Carstairs accounts to consist of Mayor or Deputy Mayor with either CAO or Director of Corporate & Legislative Services.

CARRIED

COMMITTEES:

1. Policies & Priorities Committee

Motion by Councilor Ball to appoint all Council members to the Policies & Priorities Committee.

CARRIED

APPOINTMENT OF MEMBERS-AT-LARGE COMMITTEES:

1. Director of Emergency Management

Motion by Councilor Allan to appoint Rob McKay as the Director of Emergency Management and Ernie Bradley as Deputy Director.

CARRIED

2. Municipal Planning Commission

Motion by Councilor Ball to appoint Councilors Allan, Roberts, and Wilcox, Bob Green, and Darrah Selanders to the Municipal Planning Commission.

CARRIED

Motion by Councilor Ball to appoint Kylie Ranson as a Clerk to the Municipal Planning Commission.

CARRIED

3. Subdivision & Development Appeal Board

Motion by Councilor Roberts to appoint Councilor Ball, Sandi Roberts and Bev Stevenson to the Subdivision & Development Appeal Board.

CARRIED

Motion by Councilor Roberts to appoint Kayleigh Van Es as a Clerk to the Subdivision & Development Appeal Board.

CARRIED

4. Inter-Municipal Subdivision & Development Appeal Board

Motion by Councilor Allan to appoint Councilor Ball, Sandi Roberts and Bev Stevenson to the Inter-Municipal Subdivision & Development Appeal Board.

CARRIED

Motion by Councilor Allan to appoint Kayleigh Van Es as a Clerk to the Inter-Municipal Subdivision & Development Appeal Board.

CARRIED

5. Mountain View Regional Water Commission

Motion by Councilor Wilcox to appoint Mayor Colby and Councilor Roberts to the Mountain View Regional Water Commission.

CARRIED

6. Mountain View Regional Waste Commission

Motion by Councilor Ball to appoint Councilor Wilcox and Councilor Ball as alternate to the Mountain View Regional Waste Commission.

CARRIED

7. Mountain View Senior Housing Authority

Motion by Councilor Roberts to appoint Councilor Fricke to the Mountain View Seniors' Housing Authority.

CARRIED

8. Inter-Municipal Collaboration Committee

Motion by Councilor Roberts to appoint Mayor Colby and Councilor Allan and Ball to the Inter-municipal Collaboration Committee.

CARRIED

9. Carstairs Public Library Board

Motion by Councilor Allan to appoint Councilor Wilcox to the Carstairs Library Board.

CARRIED

10. Parkland Regional Library

Motion by Councilor Fricke to appoint Councilor Wilcox to the Parkland Regional Library Board.

CARRIED

COUNCIL ATTENDANCE AT CONFERENCES:

1. FCM Conference and Trade Show-May 29-Jun 1, 2025-Ottawa, ON

The Policy 11-022-18 Council and CAO Attendance at Conferences and Development Sessions states "The CAO, Mayor and three Councilors are approved to attend the annual conference of the Federation of Canadian Municipalities (FCM) when hosted in Eastern Canada".

Councilor Allan, Fricke, and Wilcox wish to attend.

Motion by Councilor Ball to appoint Councilors Allan, Fricke, and Wilcox along with Mayor Colby and CAO R. Blair to attend the FCM Conference and Trade Show on May 29-June 1, 2025 in Ottawa. ON.

CARRIED

2. FCM Sustainable Communities Conference-Feb 10-13, 2025-Fredericton, NB

Council is unable to commit at this time.

3. AB Municipalities Spring Leaders Caucus-Mar 6-7, 2025-Edmonton, AB

Council is unable to commit at this time.

4. AB municipalities Summer Leaders Caucus-June 11, 12, 15, 16, 2025-Various Locations

Council is unable to commit at this time.

5. AB Municipalities Convention-Nov 12-14, 2025-Calgary, AB

The Policy 11-022-18 Council and CAO Attendance at Conferences and Development Sessions states “The CAO and All Councilors are approved to attend the annual conference of the Alberta Municipalities”.

Motion by Councilor Allan to appoint all of Council, Mayor and CAO to attend the AB Municipalities Convention on Nov 12-14, 2025 in Calgary, AB.

CARRIED

TOWN APPOINTMENTS:

1. Solicitors

Motion by Councilor Ball to appoint MLT Aikins LLP non-exclusively as the solicitor for the Town of Carstairs.

CARRIED

2. Planners

Motion by Councilor Wilcox to appoint ISL Engineering & Land Services non-exclusively as the planners for the Town of Carstairs.

CARRIED

3. Building Inspectors

Motion by Councilor Roberts to appoint IJD Inspections Ltd. as the building inspector for the Town of Carstairs.

CARRIED

4. Weed Inspector

Motion by Councilor Wilcox to appoint Mountain View County as the Weed Inspectors for the Town of Carstairs.

CARRIED

5. Engineers

Motion by Councilor Allan to appoint CIMA Canada Inc. and ISL Engineering & Land Services non-exclusively as the engineers for the Town of Carstairs.

CARRIED

6. Assessor

Motion by Councilor Ratz to appoint Wild Rose Assessment Service as the assessor for the Town of Carstairs.

CARRIED

7. Auditors

Motion by Councilor Fricke to appoint MNP LLP as the auditors for the Town of Carstairs.

CARRIED

ADJOURNMENT:

Motion by Councilor Ratz to adjourn the Council Organizational meeting of October 28, 2024, at 7:20 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, OCTOBER 28, 2024, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, & Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of Monday, October 28, 2024, to order at 7:22 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:
Motion 360/24 Motion by Councilor Allan to adopt the Regular Council agenda of October 28, 2024, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:
Motion 361/24 Motion by Councilor Fricke to adopt the Regular Council Meeting minutes of October 15, 2024, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: Nil

DELEGATIONS: **1. Notary Public-Jennifer Arnold**
J. Arnold presented to Council her intention to become a Notary Public in the Town of Carstairs. Since moving here and researching, she has identified a need for a Notary Public in the town. Requesting Council writes a letter of support and email the province to suggest that the position be posted. She gave her confidential résumé to Council for consideration.

Councilor Fricke is unfamiliar with the procedure of becoming a Notary Public; nonetheless, they are willing to investigate further and consider at the next Policies & Priorities Committee meeting.

Councilor Wilcox echoes.

Councilor Ball inquires about the time range for their decision. J. Arnold says that the sooner the better to begin the process. Councilor Ball agrees that the information should be reviewed at P&P.

Motion 362/24 Motion by Councilor Ball to accept the Delegation from Jennifer Arnold as information. **CARRIED**

BYLAWS & POLICIES: **1. Bylaw No. 926 Discharge of Projectiles Bylaw-Amended**
The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 363/24 Motion by Councilor Allan to give first reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended. **CARRIED**

Motion 364/24 Motion by Councilor Roberts to give second reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended. **CARRIED**

Motion 365/24 Motion by Councilor Ratz to move to third and final reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended. **UNANIMOUSLY CARRIED**

Motion 366/24 Motion by Councilor Ball to give third and final reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended **CARRIED**
2. Bylaw No. 928 Animal Trap Bylaw-Amended
The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Regular Council Meeting – October 28, 2024

Motion 367/24 Motion by Councilor Wilcox to give first reading of Bylaw No. 928 Animal Trap Bylaw, as amended.

CARRIED

Motion 368/24 Motion by Councilor Fricke to give second reading of Bylaw No. 928 Animal Trap Bylaw, as amended.

CARRIED

Motion 369/24 Motion by Councilor Allan to move to third and final reading of Bylaw No. 928 Animal Trap Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 370/24 Motion by Councilor Roberts to give third and final reading of Bylaw No. 928 Animal Trap Bylaw, as amended

CARRIED

3. Bylaw No. 996 Residential District Standards-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 371/24 Motion by Councilor Ratz to give first reading of Bylaw No. 996 Residential District Standards, as amended.

CARRIED

Motion 372/24 Motion by Councilor Ball to give second reading of Bylaw No. 996 Residential District Standards, as amended.

CARRIED

Motion 373/24 Motion by Councilor Wilcox to move to third and final reading of Bylaw No. 996 Residential District Standards, as amended.

UNANIMOUSLY CARRIED

Motion 374/24 Motion by Councilor Fricke to give third and final reading of Bylaw No. 996 Residential District Standards, as amended

CARRIED

4. Bylaw No. 999 Industrial District Standards-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 375/24 Motion by Councilor Allan to give first reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended.

CARRIED

Motion 376/24 Motion by Councilor Roberts to give second reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended.

CARRIED

Motion 377/24 Motion by Councilor Ratz to move to third and final reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 378/24 Motion by Councilor Ball to give third and final reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended

CARRIED

5. Bylaw No. 1000 Commercial District Standards-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 379/24 Motion by Councilor Fricke to give first reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended.

CARRIED

Motion 380/24 Motion by Councilor Allan to give second reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended.

CARRIED

Motion 381/24 Motion by Councilor Roberts to move to third and final reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 382/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended

CARRIED

6. Bylaw No. 1058 Noise Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 383/24 Motion by Councilor Ball to give first reading of Bylaw No. 1058 Noise Bylaw, as amended.

CARRIED

Motion 384/24 Motion by Councilor Wilcox to give second reading of Bylaw No. 1058 Noise Bylaw, as amended.

CARRIED

Motion 385/24 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 1058 Noise Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 386/24 Motion by Councilor Allan to give third and final reading of Bylaw No. 1058 Noise Bylaw, as amended

CARRIED

7. Bylaw No. 1060 Cat Control Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 387/24 Motion by Councilor Roberts to give first reading of Bylaw No. 1060 Cat Control Bylaw, as amended.

CARRIED

Motion 388/24 Motion by Councilor Ratz to give second reading of Bylaw No. 1060 Cat Control Bylaw, as amended.

CARRIED

Motion 389/24 Motion by Councilor Ball to move to third and final reading of Bylaw No. 1060 Cat Control Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 390/24 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 1060 Cat Control Bylaw, as amended

CARRIED

8. Bylaw No. 1079 Dog Control Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 391/24 Motion by Councilor Fricke to give first reading of Bylaw No. 1079 Dog Control Bylaw, as amended.

CARRIED

Motion 392/24 Motion by Councilor Allan to give second reading of Bylaw No. 1079 Dog Control Bylaw, as amended.

CARRIED

Motion 393/24 Motion by Councilor Roberts to move to third and final reading of Bylaw No. 1079 Dog Control Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 394/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 1079 Dog Control Bylaw, as amended

CARRIED

9. Bylaw No. 1080 Hobby Kennel License Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 395/24 Motion by Councilor Ball to give first reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended.

CARRIED

Motion 396/24 Motion by Councilor Wilcox to give second reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended.

CARRIED

Motion 397/24 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended.

UNANIMOUSLY CARRIED

Regular Council Meeting – October 28, 2024

Motion 398/24 Motion by Councilor Allan to give third and final reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended

CARRIED

10. Bylaw No. 1081 Livestock Control Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 399/24 Motion by Councilor Roberts to give first reading of Bylaw No. 1081 Livestock Control Bylaw, as amended.

CARRIED

Motion 400/24 Motion by Councilor Ratz to give second reading of Bylaw No. 1081 Livestock Control Bylaw, as amended.

CARRIED

Motion 401/24 Motion by Councilor Ball to move to third and final reading of Bylaw No. 1081 Livestock Control Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 402/24 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 1081 Livestock Control Bylaw, as amended

CARRIED

11. Bylaw No. 2024 Fireworks Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 403/24 Motion by Councilor Fricke to give first reading of Bylaw No. 2024 Fireworks Bylaw, as amended.

CARRIED

Motion 404/24 Motion by Councilor Allan to give second reading of Bylaw No. 2024 Fireworks Bylaw, as amended.

CARRIED

Motion 405/24 Motion by Councilor Roberts to move to third and final reading of Bylaw No. 2024 Fireworks Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 406/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 2024 Fireworks Bylaw, as amended

CARRIED

NEW BUSINESS:

1. Budget 2025 Discussions

CAO Blair addressed concerns about the budget made at the P&P meeting. The capital listing has been refined. The biggest ticket items are a new reservoir and a water line to the reservoir. Discussion about cost-of-living increases.

Councilor Wilcox wondered if there should be a policy in place to make COLA decisions easier. CAO Blair responds that CPI varies yearly, making it difficult to create a policy with a fixed value.

Councilor Fricke asks if the decision should be made tonight. Which, CAO. Blair said that the sooner it is set, the better financial planning can be done. Councilor Fricke would be comfortable with a 2% increase

Mayor Colby, Councilor Ball, and Ratz agreed, but wanted to see it integrated into the budget before making a decision.

COMMITTEE REPORTS:

1. Policies & Priorities Committee

-Minutes of the October 17, 2024 meeting are attached. Next meeting November 15, 2024.

2. Mountain View Regional Waste Commission

-Next Meeting November, 2024.

3. Mountain View Regional Water Commission

-Mayor Colby gave a verbal report of the meeting on October 9, 2024. Next Meeting November 15, 2024.

4. Mountain View Seniors' Housing

-Next meeting November 14, 2024. MVSH annual staff appreciation event November 21, 2024.

Motion 407/24 Motion by Councilor Allan to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Allan

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Ball

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Fricke

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 19, 2024, attended the MVC Regional Comic-Con.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 26, 2024, attended the Carstairs Bruins hockey game at the Carstairs Memorial Arena.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Ratz

- October 16, 2024, attended Heritage Fest meeting.
- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 23, 2024, met with the band director from HSS for the Remembrance Day ceremony.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Roberts

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Wilcox

- October 17, 2024, attended the Parkland executive meeting.
- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 19, 2024, attended the MVC Regional Comic-Con, over 620 visitors.
- October 21, 2024, attended the Carstairs Public Library Board meeting.
- October 24, 2024, attended Southern AB victim services society meeting.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Mayor Colby

- October 9, 2024, attended Mountain View Regional Water Commission meeting.
- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Motion 408/24

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Letter of Request-Renegades Minor Hockey

Council reviewed Renegades Minor Hockey Association's request to waive one day's rental fees for their upcoming tournament on December 27-29, 2024. The Association falls within the criteria of Policy No. 62-004-24, Facility Requests for Special Rates.

Motion 409/24

Motion by Councilor Allan to approve the letter of request from Renegades Minor Hockey Association requesting the waiver of one-day's rental fees for their upcoming tournament on December 27-29, 2024., with the understanding they will not be eligible for a reduced rate again until 2028.

CARRIED

CAO’S REPORT:

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 22, 2024, met with Enterprise fleet management.
- October 23, 2024, met with ISL regarding grant application for the Water Reservoir.
- Multiple meetings regarding grants for the water reservoir.
- Budget meetings daily to finalize the 2025 operating budget.

Motion 410/24

Motion by Councilor Wilcox to accept CAO’s Report as information.
CARRIED

COUNCILOR CONCERNS: Nil

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

CONFIDENTIAL Section 237 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s.16 to 20).

Motion 411/24

Motion by Councilor Fricke that Council close the meeting to the public to discuss Third-Party Personnel Privacy as per Section 17 of FOIP at 7:56 p.m.
CARRIED

Motion 412/24

Motion by Councilor Ball to come out of the closed meeting session at 8:47 p.m.
CARRIED

Motion 413/24

Motion by Councilor Ball to approve the purchase of Lot 1, Block 1 within the NE 9-30-1-5 for \$30,000 for the purpose of the future water reservoir site.
CARRIED

Motion 414/24

Motion by Councilor Allan to direct administration to apply for a scope/cost modification to the existing approved AMWWP funding application to include the costs of the new supply main, and prepare a letter for submission for the scope/cost change for the Reservoir project.
CARRIED

NEXT MEETING:

Tuesday, November 12, 2024, at 7:00 p.m.

ADJOURNMENT:

Motion 415/24

Motion by Councilor Ball to adjourn the meeting of October 28, 2024, at 8:48 p.m.
CARRIED

Lance Colby, Mayor

Rick Blair, CAO

TOWN OF CARSTAIRS 2024 BUDGET		
FOR THE MONTH ENDING: October 31, 2024		
	2024 BUDGET	2024 YTD ACTUALS
OPERATING CASH REQUIREMENTS		
1	Operating cost excluding non-cash items and interest expense	10,958,979.35
1b	Requisition Expense	2,836,603.23
2	Less: Other Operating Revenue (excluding tax levy)	(7,101,857.45)
3	Operating debt interest	2,000.00
		6,695,725.13
4a	Anticipated draw from prior year accum surplus - restricted	-
4b	Anticipated draw from prior year accum surplus - unrestricted	-
	TAX LEVY FOR OPERATIONS	6,695,725.13
CAPITAL CASH REQUIREMENTS		
5a	Capital expenditures	1,283,240.44
5b	Capital A/P	-
5c	Grant money moved to deferred	-
6	Capital debt interest	138,892.44
7	Capital debt principal payments	858,309.21
7a	Transfer to Offsite Levy Reserve	220,000.00
		2,500,442.09
8	Less: Capital Revenue	(1,285,463.73)
9	Less: Capital Revenue Other Sources	-
		1,214,978.36
10	Proceeds from new debt	(500,912.63)
11a	Anticipated draw from prior year accum surplus - restricted	-
11b	Anticipated draw from prior year accum surplus - unrestricted	(250,500.00)
11c	Direct Restricted Fund (i.e. Donations to Deferred)	-
	TAX LEVY FOR CAPITAL	463,565.73
	MINIMUM TAX LEVY	7,159,290.86
FUTURE FINANCIAL PLANS		
12a	Operation stabilization/specific operating future requirements	100,000.00
12b	Water Capital Replacement	20,000.00
12c	Sanitary Capital Replacement	153,504.00
12d	Equipment Capital Replacement	100,000.00
13a	Annual amortization expense	-
13b	Write-downs/loss on disposals	-
14	Less Annual non-cash expense not funded	-
		373,504.00
15	Capital Reserves Contributions	179,002.19
15a	Direct Restricted Fund (i.e. Donations to Deferred)	-
	LEVY (DRAW) FOR FUTURE FINANCIAL PLANS	552,506.19
16	TOTAL TAX LEVY	(7,711,797.05)
17	NET BUDGETTED CASH DRAW ON ACCUM SURPLUS	-
	TAX LEVY	(7,711,797.05)
18	TAXES BUDGETED	(7,796,860.82)
	TOTAL REVENUE	(16,935,594.63)
	TOTAL EXPENSE	16,850,530.86
	SHORTFALL / (SURPLUS)	(85,063.77)

**TOWN OF CARSTAIRS
FINANCIAL REPORT**

For the Month Ending: October 31, 2024

REVENUES		
Account Balance		
****-739	BMO Account	5,531,071.70
****-815	BMO Account	0.00
*****024	ATB Account	6,753.37
TOTAL		5,537,825.07
Investments		
00049601827 - 6 Month GIC		1,736,577.81
00064084566 - 1 Year GIC		1,254,428.14
TOTAL		2,991,005.95
Outstanding Receivables		
Account Receivables		290,761.91
Tax Trial Balance		1,062,645.82
Utility Trial Balance		238,235.34
TOTAL		1,591,643.07
TOTAL REVENUES		10,120,474.09
DEBTS		
Loans		
Loan # and Description	2024 Payments	2024 YE Balance
25191997739 - LOC Operating/ASFF	0.00	0.00
25196997412 - Operations Building	20,789.06	0.00
25196997420 - Mandalay Bay Trans Oversizing	93,601.96	0.00
25196997439 - Mandalay Bay Water Oversizing	75,000.00	0.00
25196997447 - Mandalay Bay Sanitary Oversizing	75,000.00	0.00
25196998001 - Fire Emergency Vehicle	50,000.00	275,642.19
25196997770 - Fire Hall Construction	114,645.85	160,785.09
25196998335 - Golf Course	82,000.00	0.00
25196997789 - Golf Course Upgrades	73,400.00	146,800.00
Street Sweeper	56,441.40	169,324.20
JD Area Mower	18,686.11	74,744.41
2024 Equipment Loan	100,182.45	400,730.34
TOTAL	759,746.83	1,228,026.23
Debentures		
Description	2024 Payments	2024 YE Balance
Fire Hall	98,562.25	1,357,383.99
TOTAL	98,562.25	1,357,383.99
TOTAL DEBTS		2,585,410.22
Debt Interest		
Operating		
Description	10/31/2024	2024 YTD Actual
Line of Credit / ASFF	0.00	0.00
TOTAL		0.00
Capital		
Fire Emergency Vehicle	1,475.74	18,009.57
Fire Hall Debenture	0.00	29,916.97
Fire Hall Construction/Site Servicing	860.82	14,050.17

Operations Building	0.00	245.38
Mandalay Bay Transportation Oversizing	0.00	1,104.81
Street Sweeper	906.53	12,130.04
Equipment Replacement 2024	2,145.44	13,428.42
Mandalay Bay Water Oversizing	0.00	885.25
Lagoon Debenture	0.00	0.00
Mandalay Bay Sanitary Oversizing	0.00	885.25
Golf Course	0.00	967.87
Golf Course Upgrades	785.94	11,531.11
TOTAL		115,530.26
TOTAL DEBT INTEREST		115,530.26
Debt Limit		
2022 Audit Value		16,910,603.00
Percent Used		15%
RESERVES		
Description	2024 Opening Balance	2024 YTD Actual
Operations Stabilization	(900,047.33)	(687,544.20)
Capital Reserve Equipment	(200.00)	(200.00)
Fire(Town) Reserve- Truck/Equip.(s.b. OP	(156,905.86)	(148,666.59)
Fire Reserve - Building	(36,609.30)	(59,467.20)
AEMA Grant- Emergency Management	0.00	0.00
Safe Zone Program	(30.11)	(30.11)
Policing - Reserve	(150,009.00)	(159,689.58)
Bike Safety Program	(1,264.00)	(1,214.00)
Cap. Reserve - Equipment	0.00	0.00
Canada Community Building Fund (FGT)	0.00	0.00
MSI Capital - Deferred Revenue	0.00	0.00
MSI Operating - Deferred Revenue	0.00	0.00
Cap. Reserve - Roads	(53,672.35)	(53,672.35)
Off Site Levy - Transportation	(670,876.19)	(755,675.00)
Off-Site Levy - Storm	(433,542.95)	(514,902.00)
Water & Sewer Deposits	(21,800.00)	(23,200.00)
Alberta Water Wastewater Partnership	(244,510.10)	(910,344.15)
Cap. Reserve - Water	(450,009.79)	(450,009.79)
Off-Site Levy - Water	(517,522.00)	(585,139.57)
Cap. Reserve - Sewer	(24.49)	(24.49)
Reserves - Wastewater Infrastructure	(147,402.62)	(260,665.14)
Off-Site Levy - Sewer	(621,643.40)	(863,195.01)
Landfill - Post Closure Care Costs	(69,716.70)	(69,716.70)
Reserves - Solid Waste	(15,017.71)	(15,017.71)
Garbage Reserves	0.00	0.00
Deferred Revenue - Boys & Girls	(169.00)	0.00
Op Reserve - Cemetery Perpetual Care Fun	(101,761.60)	(110,666.72)
Op. Reserve - Columbarium Perpetual Care	(54,171.73)	(60,923.47)
Cap. Reserve - Cemetery Columbarium	(26,813.58)	(34,308.76)
Deferred Revenue - Carstairs Pet Relief	(1,622.19)	(1,622.19)
Municipal Reserve	0.00	0.00
Fortis Lights	(28,000.00)	(28,000.00)
Stone Garden - Maintenance	(10,000.00)	(10,000.00)
Op. Reserves - Recreation	0.00	0.00
Cap. Reserve - Recreation	(1,633.49)	(1,633.49)
Prepaid - Golf Course	0.00	0.00
Raincheck Liability - Golf Course	(1,694.56)	(1,749.16)

AGENDA ITEM #a)

Gift Certificate Liability - GC	(15,681.85)	(24,575.43)
Gratuities - Tournaments	0.00	0.00
Gratuities - Servers	0.00	0.00
Reserves - Golf Carts	(2,243.46)	(2,243.46)
Junior Golf	0.00	(25,000.00)
Unearned Revenue - Arena	0.00	0.00
Arena Rental Deposits	(1,000.00)	(1,000.00)
Deferred Revenue - Parks	0.00	0.00
Deferred Revenue - Skateboard Park	(9,428.34)	(8,378.34)
Parks - Memorial Donations	(2,859.55)	(2,859.55)
Deferred Rev - Carstairs Nature Space	(122,058.99)	(32,827.63)
Deferred Rev - Pickleball Courts	(9,650.62)	0.00
Reserve - Community Hall	0.00	0.00
Community Hall - Damage Deposits	(800.00)	(1,200.00)
TOTAL	(4,880,392.86)	(5,905,361.79)

**TOWN OF CARSTAIRS
REVENUE & EXPENSE REPORT**

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
REVENUES				
Other Revenue				
1-00-00-510-0	Penalties and Costs	(1,329.35)	(84,435.49)	(75,000.00)
1-00-00-540-0	Franchise Revenue	(42,827.85)	(456,080.85)	(571,320.00)
1-00-00-550-0	Investment Income	(21,557.29)	(217,535.99)	(50,000.00)
1-03-00-740-0	Fines & Costs	(43.96)	(412.22)	(500.00)
	TOTAL	(65,758.45)	(758,464.55)	(696,820.00)
General Administration Revenue				
1-12-00-410-0	Sales of Goods & Services	0.00	(15.95)	(300.00)
1-12-00-411-0	Tax Certificates & Title Searches	(1,880.00)	(21,800.00)	(16,000.00)
1-12-00-562-0	Rental - Admin Board Room	0.00	0.00	(100.00)
1-12-00-590-0	Other Revenue	0.00	(3,295.00)	(1,000.00)
1-12-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-12-00-840-0	Provincial Conditional Grant	0.00	(231,536.00)	(231,536.00)
	TOTAL	(1,880.00)	(256,646.95)	(248,936.00)
Communications Revenue				
1-12-01-590-0	Other Revenue	0.00	(76.60)	(500.00)
	TOTAL	0.00	(76.60)	(500.00)
Fire Department Revenue				
1-23-00-410-0	Fire Call Revenue	7,973.55	(248,802.62)	(85,000.00)
1-23-00-590-0	Other Revenue	0.00	(40,594.00)	(12,500.00)
1-23-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-23-00-850-0	Mountainview County	0.00	(234,968.74)	(246,798.28)
	TOTAL	7,973.55	(524,365.36)	(344,298.28)
Emergency Management Revenue				
1-24-00-282-0	AEMA	0.00	0.00	0.00
1-24-00-283-0	Safe Zone Program	0.00	0.00	0.00
1-24-00-590-0	Other Revenue	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00
Emergency Services Revenue				
1-26-00-492-0	Bike Safety Program	0.00	(50.00)	0.00
1-26-00-521-0	Dog Licenses	0.00	(710.00)	(850.00)
1-26-00-522-0	Dog Boarding Fees	0.00	0.00	(200.00)
1-26-00-531-0	Traffic Fines	(1,754.35)	(22,841.35)	(50,000.00)
1-26-00-532-0	Bylaw Fines	0.00	(800.00)	(500.00)
1-26-00-590-0	Other Revenue	0.00	275.00	(2,000.00)
1-26-00-620-0	Proceeds from Sales	0.00	0.00	0.00
	TOTAL	(1,754.35)	(24,126.35)	(53,550.00)
Roadways Revenue				
1-32-00-410-0	Sale of Goods & Services	0.00	0.00	(500.00)
1-32-00-590-0	Other Revenue	(25,672.00)	(25,741.30)	(500.00)
1-32-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-32-00-830-0	Federal Conditional Grants	0.00	0.00	0.00
1-32-00-840-0	Provincial Conditional Grant	0.00	0.00	0.00
	TOTAL	(25,672.00)	(25,741.30)	(1,000.00)
Stormwater Revenue				
1-37-00-620-0	Proceeds from Sales	0.00	0.00	0.00

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
TOTAL		0.00	0.00	0.00
Water Revenue				
1-41-00-410-0	Water Sales	(95,120.01)	(912,843.11)	(1,052,880.00)
1-41-00-410-1	Flat Rate Fees - Water	(31,110.40)	(306,377.23)	(369,000.00)
1-41-00-411-0	Bulk Water Sales	(3,958.70)	(55,998.95)	(65,000.00)
1-41-00-440-0	Water Meter Sales	(3,450.00)	(40,956.86)	(23,000.00)
1-41-00-590-0	Other Revenue	0.00	(6,193.49)	(500.00)
1-41-00-620-0	Proceeds from Sales	0.00	0.00	0.00
TOTAL		(133,639.11)	(1,322,369.64)	(1,510,380.00)
Sanitary Revenue				
1-42-00-410-0	Sewer Fees	(56,944.49)	(542,360.91)	(631,728.00)
1-42-00-410-1	Flat Rate Fee- Wastewater Infrastructure	(12,810.06)	(126,060.10)	(153,504.00)
1-42-00-419-0	Sales of Goods & Services	0.00	0.00	0.00
1-42-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-42-00-840-0	Provincial Conditional Grant	0.00	0.00	0.00
TOTAL		(69,754.55)	(668,421.01)	(785,232.00)
Garbage Revenue				
1-43-00-410-0	Garbage Fees	(49,871.81)	(490,468.77)	(569,088.00)
1-43-00-590-0	Other Revenue	0.00	(59.14)	(500.00)
1-43-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-43-00-840-0	Provincial Conditional Grant	0.00	0.00	0.00
TOTAL		(49,871.81)	(490,527.91)	(569,588.00)
Planning Revenue				
1-61-00-410-0	Zoning Application - Developer	0.00	(1,700.00)	(5,100.00)
1-61-00-410-1	Consulting Services Planning - Developer	0.00	5,750.00	(12,000.00)
1-61-00-411-0	Provincial Permit Fees	(610.72)	(6,982.44)	(3,000.00)
1-61-00-490-0	MPC / Relaxation Revenue	0.00	(175.00)	(1,000.00)
1-61-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-61-00-840-0	Provincial Conditional Grant	0.00	0.00	0.00
TOTAL		(610.72)	(3,107.44)	(21,100.00)
Community Services Revenue				
1-62-00-419-0	Program Fees	(450.00)	(5,582.00)	(5,100.00)
1-62-00-420-0	Event Fees	0.00	(585.00)	(2,500.00)
1-62-00-590-0	Business License Revenue	287.50	(32,962.50)	(28,000.00)
1-62-00-595-0	IODE Donations	0.00	(5,000.00)	(3,000.00)
1-62-00-596-0	Boys & Girls Club	0.00	0.00	0.00
1-62-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-62-00-840-0	Conditional Grants	0.00	(1,920.00)	(2,000.00)
1-62-51-840-0	FCSS Provincial Conditional Grants	(24,581.09)	(98,566.79)	(92,942.00)
1-62-51-850-0	Mountain View County FCSS Grant	0.00	(32,744.00)	(30,744.00)
TOTAL		(24,743.59)	(177,360.29)	(164,286.00)
Development Revenue				
1-66-00-410-0	Building & Development Permits	(26,986.65)	(261,097.00)	(130,000.00)
1-66-00-410-1	Consulting Services Subdivision - Devel	0.00	(7,228.51)	(10,000.00)
1-66-00-415-0	Subdivision Fees	0.00	(4,650.00)	(15,000.00)
1-66-00-420-0	Compliance Fees	(825.00)	(8,426.25)	(5,500.00)
1-66-00-620-0	Proceeds from Sales	0.00	0.00	0.00
1-66-00-840-0	Cond. Prov. Grants	0.00	0.00	0.00
TOTAL		(27,811.65)	(281,401.76)	(160,500.00)
Lands & Buildings Revenue				
1-69-01-560-0	Building Rental - Medical Centre	(6,850.29)	(68,223.45)	(84,000.00)
1-69-03-560-0	Building Rental - IODE	(285.71)	(2,857.10)	(3,500.00)

AGENDA ITEM #a)

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
1-69-04-560-0	Building Rental - 1126 Osler	(600.00)	(4,800.00)	(6,000.00)
1-69-05-560-0	Land Rental - Buschert	0.00	(1,650.00)	(1,650.00)
1-69-06-560-0	Land Rental - Quantz/Colby	0.00	0.00	0.00
1-69-07-560-0	Land Rental - Marcam	0.00	0.00	(5,650.00)
1-69-08-560-0	Land Rental - Advantage	0.00	(10,000.00)	(10,000.00)
1-69-09-560-0	Land Rental - Trans Canada	0.00	0.00	(8,117.51)
1-69-10-560-0	Land Rental - 890 Centre Street	(1,000.00)	(10,000.00)	(12,000.00)
1-69-13-560-0	Building Rental - Scout Hall	(400.00)	(4,000.00)	(4,800.00)
TOTAL		(9,136.00)	(101,530.55)	(135,717.51)
Golf Course Revenue				
1-72-04-410-0	Annual Member Dues	0.00	(423,100.00)	(405,000.00)
1-72-04-411-0	Merchandise Sales	(9,825.92)	(160,648.58)	(135,000.00)
1-72-04-412-0	Driving Range	(312.00)	(18,064.39)	(12,500.00)
1-72-04-413-0	Green Fees	(17,254.00)	(437,553.44)	(390,000.00)
1-72-04-414-0	Bar Sales	(11,527.86)	(245,880.47)	(225,000.00)
1-72-04-414-1	Pop Sales	(2,094.29)	(51,689.76)	(43,000.00)
1-72-04-414-2	Food Sales	(16,303.26)	(334,596.82)	(280,000.00)
1-72-04-415-0	Storage Rentals	0.00	(2,230.00)	(2,500.00)
1-72-04-416-0	Goupon	276.19	795.33	(15,000.00)
1-72-04-490-0	Tournaments & Leagues	3,312.71	(558.56)	(10,000.00)
1-72-04-565-0	Cart Rentals	(7,882.56)	(215,147.26)	(175,000.00)
1-72-04-565-1	Club Rentals	(54.52)	(2,237.56)	(2,000.00)
1-72-04-590-0	Other Revenue	0.00	(1,120.00)	(5,000.00)
1-72-04-590-1	Other Revenue - PGA	0.00	(820.00)	(3,000.00)
1-72-04-620-0	Proceeds from Sales	0.00	0.00	0.00
1-72-04-830-0	Federal Conditional Grants	0.00	0.00	0.00
1-72-04-840-0	Provincial Conditional Grant	0.00	0.00	0.00
TOTAL		(61,665.51)	(1,892,851.51)	(1,703,000.00)
Arena Revenue				
1-72-06-419-0	Program & Event Fees	(2,560.00)	(70,689.75)	(65,000.00)
1-72-06-490-0	Arena Concession	(1,803.80)	(35,833.84)	(40,000.00)
1-72-06-491-0	Advertising Signs	0.00	(6,125.00)	(6,000.00)
1-72-06-540-1	Dance Studio Lease	(824.00)	(4,944.00)	(6,592.00)
1-72-06-540-2	Crossfit Lease	(1,500.00)	(15,000.00)	(18,000.00)
1-72-06-560-0	Facility Rentals	(443.88)	(2,794.17)	(2,500.00)
1-72-06-560-1	Ice Rentals	(26,254.59)	(129,165.57)	(140,000.00)
1-72-06-562-9	Hugh Sutherland School	0.00	(5,000.00)	(5,000.00)
1-72-06-590-0	Other Revenue/Donations	0.00	0.00	(1,000.00)
1-72-06-620-0	Proceeds from Sales	0.00	0.00	0.00
1-72-06-830-0	Federal Conditional Grants	0.00	(2,133.75)	0.00
1-72-06-850-0	Mountainview County	0.00	(101,856.46)	(101,856.46)
1-72-06-851-0	Provincial Conditional Grant	0.00	0.00	0.00
TOTAL		(33,386.27)	(373,542.54)	(385,948.46)
Parks Revenue				
1-72-08-560-0	Ball Diamond Rental - Slow Pitch	0.00	(4,310.00)	(4,300.00)
1-72-08-562-0	Soccer Field Revenue	0.00	(1,245.00)	(1,000.00)
1-72-08-590-0	Other Revenue	0.00	(300.00)	(500.00)
1-72-08-591-0	Memorial Benches	0.00	0.00	(1,500.00)
1-72-08-593-0	Carstairs Nature Space	0.00	(95,524.03)	0.00
1-72-08-594-0	Pickleball Courts	0.00	0.00	0.00
1-72-08-620-0	Proceeds from Sales	0.00	0.00	0.00
1-72-08-750-0	Mountainview County	0.00	(112,932.77)	(112,932.77)

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
1-72-08-830-0	Federal Conditional Grants	0.00	(2,066.25)	0.00
1-72-08-840-0	Provincial Conditional Grant	0.00	0.00	0.00
1-72-56-410-0	Sale of Goods & Services - Cemetery	(2,530.00)	(8,325.00)	(14,000.00)
1-72-56-411-0	Perpetual Care Fund - Cemetery	(2,500.00)	(6,500.00)	(8,000.00)
1-72-56-412-0	Sale of Good & Services - Columbarium	(2,500.00)	(7,040.00)	(4,500.00)
1-72-56-413-0	Perpetual Care Fund - Columbarium	(2,000.00)	(5,500.00)	(4,500.00)
TOTAL		(9,530.00)	(243,743.05)	(151,232.77)
Campground Revenue				
1-72-99-410-0	Campground Fees	(6,970.90)	(103,723.60)	(90,000.00)
1-72-99-411-0	Shower/Sewer User Fees	(532.00)	(8,133.00)	(8,000.00)
1-72-99-620-0	Proceeds from Sales	0.00	0.00	0.00
TOTAL		(7,502.90)	(111,856.60)	(98,000.00)
Community Hall Revenue				
1-74-02-490-0	Community Hall Revenue	(3,130.00)	(25,795.00)	(25,000.00)
1-74-02-620-0	Proceeds from Sales	0.00	0.00	0.00
1-74-02-850-0	Mountain View County Grant	0.00	(13,285.63)	(13,285.63)
TOTAL		(3,130.00)	(39,080.63)	(38,285.63)
Library Revenue				
1-74-04-750-0	Mountainview County	0.00	(33,482.80)	(33,482.80)
1-74-04-840-0	Provincial Conditional Grant	0.00	0.00	0.00
TOTAL		0.00	(33,482.80)	(33,482.80)
Taxes & Requisitions Revenue				
1-00-00-110-0	Taxes - Residential	0.00	(4,991,445.95)	(4,981,076.85)
1-00-00-120-0	Taxes - Non Residential	0.00	(646,813.71)	(648,542.74)
1-00-00-200-0	ASFF - Residential	0.00	(1,900,959.54)	(1,910,779.85)
1-00-00-210-0	ASFF - Non Residential	0.00	(254,856.36)	(255,531.81)
1-00-00-211-0	Designated Industrial Properties	0.00	(935.63)	(929.57)
TOTAL		0.00	(7,795,011.19)	(7,796,860.82)
TOTAL REVENUES		(517,873.36)	(15,123,708.03)	(14,898,718.27)
EXPENSES				
Legislative Expense				
2-11-00-110-0	Wages	4,936.00	51,828.02	64,168.00
2-11-00-130-0	Benefits - Remuneration	465.79	4,657.90	8,068.76
2-11-00-130-1	Benefits	1,021.82	10,888.21	13,475.27
2-11-00-150-0	Committee Per Diem	5,940.00	23,497.00	21,500.00
2-11-00-151-0	Remuneration	13,447.94	134,479.40	161,375.28
2-11-00-211-0	Travel & Subsistence	2,084.07	24,108.37	20,000.00
2-11-00-214-0	Training	(542.50)	14,692.50	15,000.00
2-11-00-215-0	Telecommunications	104.37	1,287.71	1,600.00
2-11-00-221-0	Public Relations	77.96	7,162.99	15,400.00
2-11-00-221-1	Staff Relations	1,043.61	4,069.44	8,000.00
2-11-00-224-0	Memberships	0.00	7,456.83	7,730.00
2-11-00-274-0	Insurance	0.00	586.00	590.00
TOTAL		28,579.06	284,714.37	336,907.31
Taxes & Requisitions Expense				
2-26-00-238-0	RCMP	0.00	5,699.00	292,394.00
2-43-00-765-0	Mountain View Waste Commission	14,032.78	56,131.12	56,110.00
2-80-00-742-0	Mountain View Seniors' Housing	80,214.50	320,858.00	320,858.00
2-80-00-744-0	ASFF	718,079.61	1,624,733.75	2,166,311.66
2-80-00-745-0	Designated Industrial Properties	0.00	(863.39)	929.57

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
TOTAL		812,326.89	2,006,558.48	2,836,603.23
General Administration Expense				
2-12-00-110-0	Wages	46,633.34	487,979.20	780,953.40
2-12-00-130-0	Benefits	5,877.88	68,504.47	100,444.18
2-12-00-131-0	Benefits - Wellness Program	906.50	21,136.37	30,000.00
2-12-00-136-0	Worker's Compensation Board	3,403.10	34,093.29	45,000.00
2-12-00-210-0	Freight & Postage	262.75	4,897.62	6,175.00
2-12-00-211-0	Travel, Meals & Accommodations	0.00	3,343.56	3,000.00
2-12-00-214-0	Training & Conferences	0.00	3,299.00	10,250.00
2-12-00-215-0	Telecommunications	1,102.86	8,491.26	11,500.00
2-12-00-221-1	Staff Relations	0.00	6.99	500.00
2-12-00-224-0	Memberships	674.50	2,806.31	1,890.00
2-12-00-230-0	Prof Services - Audit	0.00	1,575.00	28,100.00
2-12-00-232-2	Prof Services - Legal	520.00	12,511.74	13,000.00
2-12-00-233-0	Prof Services - Assessment	4,659.69	48,416.69	59,520.00
2-12-00-234-0	Prof Services - Computer Support	8,055.86	84,049.70	114,204.15
2-12-00-234-2	Computer Replacement	0.00	20,993.87	45,951.89
2-12-00-239-0	Prof Services - Other	1,174.05	9,880.68	12,500.00
2-12-00-240-0	Service Charges	(17.00)	82.56	100.00
2-12-00-260-0	Equipment Rental/Lease	348.00	9,050.94	11,800.00
2-12-00-290-0	Other General Services (Census/Election)	0.00	8,681.30	15,000.00
2-12-00-290-2	Contracted Services	4,031.00	45,459.98	150,000.00
2-12-00-510-0	General Goods & Supplies	548.61	64,870.55	86,500.00
2-12-00-521-0	Fuel	0.00	0.00	200.00
2-12-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-12-00-810-0	Charges for Other Financial Services	468.62	4,907.71	8,000.00
2-12-00-920-0	Uncollectible Accounts	(1.19)	825.32	1,000.00
TOTAL		78,648.57	945,864.11	1,535,588.62
Communications Expense				
2-12-01-211-0	Travel, Meals & Accommodations	0.00	47.60	200.00
2-12-01-214-0	Conference & Course Fees	0.00	0.00	1,000.00
2-12-01-220-0	Advertising	2,004.20	32,048.04	40,800.00
2-12-01-224-0	Memberships	0.00	507.43	600.00
2-12-01-234-0	Website Support	0.00	1,421.88	9,100.00
2-12-01-510-0	General Goods & Supplies	275.00	310.20	1,000.00
2-12-01-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		2,279.20	34,335.15	52,700.00
Fire Department Expense				
2-23-00-110-0	Wages	11,331.98	118,357.22	147,665.29
2-23-00-130-0	Benefits	2,953.92	25,732.02	31,009.71
2-23-00-155-0	Firefighter Appreciation	0.00	0.00	3,659.25
2-23-00-159-0	Firefighter Remuneration	23,770.47	84,045.42	115,360.00
2-23-00-200-0	Prof Services Accounting, Legal, Computer	0.00	0.00	500.00
2-23-00-210-0	Freight & Postage	0.00	394.30	500.00
2-23-00-211-0	Travel, Meals & Accommodations	0.00	1,913.39	2,000.00
2-23-00-214-0	Training & Conferences	1,132.42	8,596.01	7,841.25
2-23-00-215-0	Telecommunications	465.93	7,692.96	7,300.00
2-23-00-219-0	Dispatch Services	0.00	14,165.92	13,910.32
2-23-00-220-0	Advertising & Subscriptions	0.00	0.00	200.00
2-23-00-221-0	Fire Prevention	1,122.60	1,408.05	1,568.25
2-23-00-224-0	Memberships & Registrations	940.00	7,184.36	7,050.00
2-23-00-245-0	Investigation Costs	0.00	0.00	1,000.00

AGENDA ITEM #a)

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-23-00-250-0	R&M - Buildings	78.84	3,044.35	3,500.00
2-23-00-252-0	Janitorial	700.00	6,300.00	8,400.00
2-23-00-253-0	R&M - Equipment	3,209.82	33,137.38	17,986.60
2-23-00-255-0	R&M - Vehicles	2,397.10	32,153.02	25,000.00
2-23-00-274-0	Insurance	0.00	24,646.70	23,575.70
2-23-00-511-0	General Goods & Services	109.80	3,204.92	30,659.08
2-23-00-511-1	General Goods & Services - Inventory	0.00	0.00	0.00
2-23-00-512-0	Officer Uniforms	272.40	5,032.18	6,800.00
2-23-00-520-1	Small Equipment Replacement	0.00	9,358.38	29,121.16
2-23-00-521-0	Fuel	1,437.09	10,815.94	13,000.00
2-23-00-543-0	Gas	311.46	7,953.43	15,000.00
2-23-00-544-0	Power	1,125.40	13,633.50	20,000.00
2-23-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-23-00-770-0	Transfer to County	0.00	0.00	63,750.00
TOTAL		51,359.23	418,769.45	596,356.61
Emergency Management Expense				
2-24-00-110-0	Wages	1,887.52	19,818.60	24,536.97
2-24-00-130-0	Benefits	254.46	3,773.22	5,152.76
2-24-00-211-0	Travel, Meals & Accommodations	22.40	525.15	500.00
2-24-00-214-0	Training & Conferences	0.00	0.00	2,000.00
2-24-00-215-0	Telecommunications	96.96	855.70	1,000.00
2-24-00-220-0	Advertising	0.00	0.00	750.00
2-24-00-224-0	Memberships	0.00	0.00	500.00
2-24-00-282-0	AEMA	0.00	0.00	0.00
2-24-00-283-0	Safe Zone Program	0.00	0.00	0.00
2-24-00-290-0	Emergency Events	0.00	0.00	1,000.00
2-24-00-510-0	General Goods & Supplies	1,199.60	2,957.66	6,400.00
2-24-00-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		3,460.94	27,930.33	41,839.73
Emergency Services Expense				
2-26-00-110-0	Wages	17,552.22	203,978.21	293,730.04
2-26-00-130-0	Benefits	3,162.57	41,114.66	61,683.31
2-26-00-210-0	Freight & Postage	0.00	0.00	150.00
2-26-00-211-0	Travel, Meals & Accommodations	525.00	1,645.75	3,000.00
2-26-00-214-0	Training & Conferences	0.00	1,686.29	6,500.00
2-26-00-215-0	Telecommunications	1,819.64	19,481.76	25,000.00
2-26-00-224-0	Memberships	250.00	559.95	1,500.00
2-26-00-234-0	Computer Support	0.00	368.11	500.00
2-26-00-235-0	Contracted Services	0.00	411.37	2,550.00
2-26-00-237-2	Animal Control Expenses	0.00	0.00	1,500.00
2-26-00-239-2	Animal Control Veterinary Services	0.00	0.00	500.00
2-26-00-244-0	Safety Code Inspections	1,414.13	2,257.48	2,715.00
2-26-00-255-2	R&M - Vehicles	7.25	2,844.40	7,500.00
2-26-00-492-0	Bike Safety Program	0.00	50.00	0.00
2-26-00-510-0	General Goods & Supplies	249.78	5,206.02	11,650.00
2-26-00-512-0	PPE Clothing/Boots/Gloves	0.00	1,055.16	2,500.00
2-26-00-513-0	Safety	0.00	4,234.45	4,000.00
2-26-00-521-0	Fuel	425.64	4,918.93	7,500.00
2-26-00-590-2	Programs	2,123.97	16,715.57	25,500.00
2-26-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-26-00-770-0	Citizens on Patrol	0.00	0.00	2,000.00
TOTAL		27,530.20	306,528.11	459,978.35

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
Roadways Expense				
2-32-00-110-0	Wages	23,789.22	280,688.08	338,265.20
2-32-00-130-0	Benefits	4,393.96	56,440.31	71,035.69
2-32-00-210-0	Freight & Postage	0.00	20.00	500.00
2-32-00-211-0	Travel, Meals & Accommodations	0.00	483.20	1,500.00
2-32-00-214-0	Training & Conferences	310.00	776.00	4,000.00
2-32-00-250-1	R&M - CPR Xing	403.50	3,631.50	7,836.00
2-32-00-250-2	R&M - Roads	0.00	43,177.90	27,000.00
2-32-00-251-2	R&M - Sidewalks	0.00	15,515.00	50,000.00
2-32-00-252-0	R&M - Pathways	0.00	9,900.00	10,000.00
2-32-00-253-2	R&M - Equipment	1,677.27	29,979.02	18,360.00
2-32-00-255-2	R&M - Vehicles	8,156.36	44,898.04	46,000.00
2-32-00-260-0	Equipment Rental/Lease	0.00	12,087.10	5,000.00
2-32-00-264-0	CPR Land/Ditch Lease	2,918.18	7,307.67	6,630.00
2-32-00-510-0	General Goods & Supplies	1,614.02	10,345.85	12,700.00
2-32-00-520-0	Equipment/Vehicle Parts & Supplies	152.17	6,550.75	8,772.00
2-32-00-521-0	Fuel	842.15	22,274.45	30,000.00
2-32-00-530-0	Construction & Maintenance Materials	0.00	19,500.36	15,300.00
2-32-00-534-0	Sand & Gravel	0.00	2,496.05	15,500.00
2-32-00-535-2	Paving/Curb/Sidewalk Materials	0.00	4,504.52	3,600.00
2-32-00-536-2	Dust Control/Snow Removal	0.00	0.00	15,000.00
2-32-00-539-1	Street Signs	0.00	2,117.83	2,500.00
2-32-00-539-2	Pedestrian Signals	300.11	1,260.29	15,000.00
2-32-00-544-0	Power - Street Lights	22,856.83	207,987.55	275,000.00
2-32-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-32-31-512-0	PPE Clothing/Boots/Gloves	229.96	1,800.98	2,600.00
TOTAL		67,643.73	783,742.45	982,098.89
Storm Water Expense				
2-37-00-110-0	Wages	1,935.74	20,308.29	24,986.54
2-37-00-130-0	Benefits	308.46	4,144.36	5,247.17
2-37-00-239-2	Consulting Services	0.00	0.00	500.00
2-37-00-250-2	Purchased Repairs & Maintenance	0.00	4,394.64	4,000.00
2-37-00-260-0	Equipment Rental/Lease	0.00	0.00	1,000.00
2-37-00-510-0	General Goods & Supplies	0.00	300.00	1,000.00
2-37-00-520-0	R&M - Equipment	0.00	311.80	2,000.00
2-37-00-521-0	Fuel	0.00	0.00	1,000.00
2-37-00-532-2	Ground Materials	0.00	0.00	500.00
2-37-00-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		2,244.20	29,459.09	40,233.71
Water Expense				
2-41-00-110-0	Wages	8,245.05	86,541.90	106,936.96
2-41-00-130-0	Benefits	1,423.60	16,956.02	22,456.76
2-41-00-210-0	Freight & Postage	262.75	4,719.16	7,650.00
2-41-00-211-0	Travel, Meals & Accommodations	0.00	1,855.97	3,000.00
2-41-00-214-0	Training & Conferences	0.00	720.00	4,000.00
2-41-00-215-0	Telecommunications	7.99	414.70	1,050.00
2-41-00-224-0	Memberships	0.00	244.28	500.00
2-41-00-239-0	Professional Services Purchased	1,126.40	5,257.32	21,000.00
2-41-00-250-2	R&M - Water System Infrastructure	15,863.50	47,624.94	59,800.00
2-41-00-251-2	R&M - Buildings/Reservoir	13.77	61.91	5,000.00
2-41-00-253-0	R&M - Hydrants	4,869.86	4,869.86	20,000.00
2-41-00-290-0	Meter Reading Service/1st Call Locate	0.00	3,125.52	3,600.00

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-41-00-350-0	Purchase Water-Mtnview Water Commission	79,378.05	666,000.11	871,625.15
2-41-00-510-0	General Goods & Supplies	0.00	6,576.61	15,960.00
2-41-00-520-2	Equipment/Vehicle Parts & Supplies	0.00	781.76	1,000.00
2-41-00-521-0	Pumphouse Fuel	0.00	335.00	500.00
2-41-00-521-1	Fuel	623.11	5,149.16	8,000.00
2-41-00-531-0	Chemicals/Testing Supplies	0.00	986.00	2,500.00
2-41-00-538-0	Meters	0.00	42,149.75	210,000.00
2-41-00-539-0	Motors/Pumps/Inspections	0.00	4,282.29	5,500.00
2-41-00-543-0	Gas	43.28	1,729.06	2,300.00
2-41-00-544-0	Power	2,241.80	20,797.58	33,600.00
2-41-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-41-00-920-0	Uncollectible Accounts	0.00	0.00	500.00
TOTAL		114,099.16	921,178.90	1,406,478.87
Sanitary Expense				
2-42-00-110-0	Wages	8,125.84	85,287.89	105,358.24
2-42-00-130-0	Benefits	1,401.96	16,788.25	22,125.23
2-42-00-210-0	Freight & Postage	262.75	4,649.22	7,650.00
2-42-00-230-0	General Services Purchased	0.00	3,012.50	5,000.00
2-42-00-239-2	Consulting Services	0.00	0.00	500.00
2-42-00-250-2	R&M - Infrastructure	0.00	41,039.26	30,000.00
2-42-00-253-0	R&M - Pumps	0.00	0.00	2,000.00
2-42-00-255-2	R&M - Vehicle	0.00	2,271.61	2,000.00
2-42-00-290-2	Other Purchased Services	0.00	0.00	3,000.00
2-42-00-510-0	General Goods & Supplies	0.00	1,577.13	5,890.56
2-42-00-520-0	Equipment/Vehicle Parts & Supplies	0.00	710.91	700.00
2-42-00-521-0	Fuel	365.67	2,588.70	3,500.00
2-42-00-530-0	Sewer Pipe & Fittings	0.00	12.36	500.00
2-42-00-531-0	Chemicals & Testing	0.00	9,102.71	16,000.00
2-42-00-534-0	Sand/Gravel/Loam	0.00	0.00	1,000.00
2-42-00-544-0	Power	235.35	2,547.06	2,900.00
2-42-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-42-00-920-0	Uncollectibles	0.00	0.00	500.00
TOTAL		10,391.57	169,587.60	208,624.03
Garbage Expense				
2-43-00-110-0	Wages	3,644.93	38,229.94	47,174.36
2-43-00-130-0	Benefits	646.36	7,967.41	9,906.62
2-43-00-210-0	Freight & Postage	262.75	4,649.18	7,650.00
2-43-00-238-0	Other Professional Services	75.00	285.00	2,550.00
2-43-00-239-0	Consulting Services - Landfill	0.00	0.00	0.00
2-43-00-270-0	Annual Clean Up	0.00	2,573.73	3,500.00
2-43-00-290-0	Solid Waste Contract	25,805.71	237,251.80	290,000.00
2-43-00-510-0	General Goods & Supplies	0.00	0.00	500.00
2-43-00-511-0	Roll Out Bins	0.00	16,628.48	18,000.00
2-43-00-512-0	Compost Bins	783.00	7,104.50	15,000.00
2-43-00-520-2	Equipment/Vehicle Parts & Supplies	0.00	4,169.52	8,000.00
2-43-00-521-0	Fuel	599.25	3,394.60	3,000.00
2-43-00-530-2	Construction & Maintenance Materials	0.00	0.00	200.00
2-43-00-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		31,817.00	322,254.16	405,480.98
Planning Expense				
2-61-00-110-0	Wages	7,596.31	75,159.93	96,799.58
2-61-00-130-0	Benefits	1,086.51	12,608.57	20,327.91

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-61-00-210-0	Freight & Postage	0.00	0.00	100.00
2-61-00-211-0	Travel, Meals & Accommodations	0.00	107.09	250.00
2-61-00-214-0	Training & Conferences	0.00	3,038.18	2,500.00
2-61-00-215-0	Telecommunications	58.88	575.48	850.00
2-61-00-237-0	Planning Services	0.00	0.00	500.00
2-61-00-239-0	Consulting Services - Developer	0.00	11,372.87	12,000.00
2-61-00-239-1	Consulting Services - Municipal	4,418.33	66,937.14	100,000.00
2-61-00-255-2	R&M - Vehicle	0.00	202.58	1,000.00
2-61-00-271-0	Licenses and Permits	605.10	6,846.27	4,000.00
2-61-00-510-0	General Goods & Supplies	1,614.40	3,344.10	6,500.00
2-61-00-521-0	Fuel	142.85	751.97	1,000.00
2-61-00-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		15,522.38	180,944.18	245,827.49
Asset Management Expense				
2-61-02-110-0	Wages	10,640.01	111,782.24	138,320.00
2-61-02-130-0	Benefits	1,847.51	22,074.36	29,047.20
2-61-02-211-0	Travel, Meals & Accommodations	117.11	408.62	500.00
2-61-02-214-0	Training & Conferences	0.00	1,804.65	4,000.00
2-61-02-234-0	Computer Support	55.56	14,153.20	17,684.00
2-61-02-239-0	Consulting Services	3,117.50	24,600.20	10,000.00
2-61-02-510-0	General Goods & Supplies	0.00	1,978.54	2,000.00
2-61-02-511-0	Plotter Printer	297.87	875.61	2,000.00
TOTAL		16,075.56	177,677.42	203,551.20
Community Services Expense				
2-62-00-110-0	Wages	10,781.65	112,405.66	138,202.55
2-62-00-130-0	Benefits	1,969.59	21,693.07	29,022.54
2-62-00-210-0	Freight & Postage	0.00	0.00	100.00
2-62-00-211-0	Travel, Meals & Accommodations	0.00	0.00	1,000.00
2-62-00-214-0	Training & Conferences	0.00	219.00	2,000.00
2-62-00-215-0	Telecommunications	322.51	2,920.86	3,600.00
2-62-00-224-0	Memberships	0.00	445.00	1,000.00
2-62-00-234-0	Prof Services - Computer Support	0.00	8,093.64	7,900.00
2-62-00-290-0	Programs	1,344.37	11,244.26	11,080.00
2-62-00-291-0	Events	80.53	17,812.41	23,000.00
2-62-00-510-0	General Goods & Supplies	0.00	2,092.00	3,000.00
2-62-00-595-0	IODE Expenses	437.00	2,337.00	3,000.00
2-62-00-596-0	Boys & Girls Club	0.00	0.00	0.00
2-62-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-62-00-770-1	Donation to Community Transportation	0.00	2,714.76	2,600.00
2-62-00-770-5	Museum Operating Grant	0.00	42,075.00	56,100.00
2-62-00-770-6	Donation to Kiwanis	0.00	500.00	500.00
2-62-00-770-7	Half Century Operating Grant	0.00	4,000.00	4,000.00
2-62-00-770-8	Church Link	0.00	10,000.00	10,000.00
2-62-00-770-9	Carstairs Heritage Festival	0.00	4,500.00	5,000.00
2-62-51-290-0	FCSS Programs	1,566.97	72,040.70	83,232.00
2-62-51-291-0	FCSS Services	726.58	12,621.09	23,929.20
TOTAL		17,229.20	327,714.45	408,266.29
Development Expense				
2-66-00-110-0	Wages	7,596.29	75,159.80	96,799.58
2-66-00-130-0	Benefits	1,086.50	12,582.39	20,327.91
2-66-00-200-0	General Services Purchased	0.00	200.00	500.00
2-66-00-210-0	Freight & Postage	0.00	0.00	100.00

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-66-00-211-0	Travel, Meals & Accommodations	290.94	383.54	250.00
2-66-00-214-0	Training & Conferences	0.00	1,605.32	2,500.00
2-66-00-236-0	Building Inspector	9,358.50	95,662.01	90,000.00
2-66-00-239-0	Consulting Services - Developer	1,499.41	17,262.10	30,000.00
2-66-00-239-1	Consulting Services - Municipal	7,553.70	29,381.40	30,000.00
2-66-00-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		27,385.34	232,236.56	270,477.49
Lands & Buildings Expense				
2-69-00-110-0	Wages	6,827.21	71,628.33	87,490.21
2-69-00-130-0	Benefits	1,189.35	14,234.65	18,372.94
2-69-00-273-0	Land Taxes to County	0.00	302.41	400.00
2-69-00-620-0	Loss on Disposal	0.00	0.00	0.00
2-69-01-250-0	Wellness Centre - R&M Building	0.00	854.35	2,000.00
2-69-01-543-0	Wellness Centre - Gas	(4,233.31)	(4,088.76)	0.00
2-69-01-544-0	Wellness Centre - Power	1,232.04	4,088.75	0.00
2-69-03-250-0	IODE - R&M Building	95.00	855.00	1,500.00
2-69-03-543-0	IODE - Utilities	117.03	1,170.82	1,250.00
2-69-04-250-0	1126 Osler Street - R&M Building	41.94	3,625.64	3,620.00
2-69-04-543-1	1126 Osler Street - Power	73.45	1,380.51	1,250.00
2-69-04-544-0	1126 Osler Street - Gas	110.40	1,106.97	1,850.00
2-69-06-250-2	Community Services - R & M	0.00	48.14	500.00
2-69-06-252-0	Community Services - Janitorial	250.00	2,250.00	3,000.00
2-69-06-260-0	Community Services - Lease	0.00	24,236.74	29,000.00
2-69-06-543-0	Community Services - Gas	211.83	1,244.17	2,300.00
2-69-06-544-0	Community Services - Power	0.00	1,199.96	650.00
2-69-12-250-2	Admin - R & M Building	337.44	2,216.64	2,500.00
2-69-12-251-2	Admin - Heating/Air	0.00	0.00	0.00
2-69-12-252-0	Admin - Janitorial	1,000.00	10,000.00	12,000.00
2-69-12-253-2	Admin - R & M Equip/Furnishings	0.00	0.00	0.00
2-69-12-274-0	Admin - Insurance	0.00	76,799.69	80,138.36
2-69-12-543-0	Admin - Gas	161.97	4,935.24	8,500.00
2-69-12-544-0	Admin - Power	475.10	5,743.06	7,450.00
2-69-13-250-0	Scout Hall - R & M Building	0.00	624.31	500.00
2-69-13-543-0	Scout Hall - Utilities	(335.37)	(5.88)	0.00
2-69-26-244-0	Security System	0.00	5,070.60	6,760.80
2-69-26-250-2	Emerg Services - R&M Building	200.70	3,759.93	6,800.00
2-69-26-543-0	Emerg Services - Gas	180.54	5,119.39	6,550.00
2-69-26-544-0	Emerg Services - Power	498.11	4,534.19	7,000.00
2-69-32-215-0	Op Services - Telecommunications	271.21	2,814.36	4,500.00
2-69-32-250-1	R & M - Bus Barn	0.00	1,310.00	2,310.00
2-69-32-250-2	Op Services - R & M	2,851.34	10,221.18	13,480.00
2-69-32-510-0	Op Services - General Goods & Supplies	0.00	3,636.77	3,060.00
2-69-32-543-0	Op Services - Gas	225.25	8,092.51	13,100.00
2-69-32-543-1	Bus Barn - Gas	74.95	1,123.33	1,750.00
2-69-32-544-0	Op Services - Power	731.25	6,760.43	9,650.00
2-69-32-544-1	Bus Barn - Power	109.44	1,191.85	1,300.00
2-69-72-252-2	Parks - R&M Buildings	78.84	1,377.02	1,850.00
2-69-72-252-5	Concession - R&M Building/Plumbing/Gas	0.00	427.58	2,000.00
2-69-72-254-6	Concession - R&M Electrical	0.00	0.00	0.00
2-69-72-543-0	Parks - Gas	80.03	2,084.03	3,300.00
2-69-72-544-0	Parks - Power	215.98	2,540.91	2,800.00
2-69-72-544-5	Concession - Power	130.64	1,131.02	1,350.00

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-69-72-544-6	Splash Park - Power	84.65	870.14	900.00
TOTAL		13,287.01	286,515.98	352,732.31
Golf Course Expense				
2-72-04-110-0	Wages	6,846.92	71,892.66	89,010.00
2-72-04-110-6	Wages - Pro Shop	19,965.44	171,418.32	192,452.16
2-72-04-110-7	Wages - Kitchen	14,666.08	129,466.75	131,184.80
2-72-04-110-8	Wages - Restaurant	9,781.20	96,737.35	117,696.00
2-72-04-110-9	Wages - Grounds	32,946.12	262,857.28	308,592.66
2-72-04-130-0	Benefits	1,113.66	14,446.08	8,901.00
2-72-04-130-6	Benefits - Pro Shop	2,345.11	20,974.84	19,245.22
2-72-04-130-7	Benefits - Kitchen	1,060.96	9,244.72	13,118.48
2-72-04-130-8	Benefits - Restaurant	673.10	6,974.00	11,769.60
2-72-04-130-9	Benefits - Grounds	3,961.45	34,374.14	30,859.27
2-72-04-210-0	Freight & Postage	741.87	5,619.70	5,000.00
2-72-04-211-0	Travel, Meals & Accommodations	0.00	893.27	1,500.00
2-72-04-214-0	Training & Conferences	0.00	1,175.00	1,500.00
2-72-04-215-0	Telecommunications	623.21	5,166.30	7,000.00
2-72-04-220-0	Advertising	0.00	5,226.99	6,000.00
2-72-04-221-0	Tournaments & Events	346.00	3,589.44	5,500.00
2-72-04-222-0	Promotions	35.33	883.53	1,000.00
2-72-04-224-0	Memberships	10.99	12,252.15	11,000.00
2-72-04-234-0	Prof Services - Computer Support	798.54	11,003.62	13,000.00
2-72-04-250-2	R&M - Building	541.55	14,648.52	22,410.00
2-72-04-251-0	Janitorial	975.00	13,890.13	13,000.00
2-72-04-251-2	R&M- Equipment (Kitchen)	95.00	465.33	4,000.00
2-72-04-252-0	Contracted Services	170.52	15,757.04	2,500.00
2-72-04-252-2	R&M- Machinery (Grounds)	9.71	4,516.77	10,000.00
2-72-04-253-2	R&M - Irrigation	0.00	9,854.62	10,000.00
2-72-04-254-2	R&M - Golf Carts	306.60	4,898.39	5,000.00
2-72-04-255-2	R&M - Vehicle	0.00	0.00	510.00
2-72-04-263-2	Equipment Rental/Lease	144.50	3,127.08	2,500.00
2-72-04-263-3	Land Lease - Driving Range	0.00	3,600.00	3,600.00
2-72-04-271-0	Licenses	0.00	626.31	1,000.00
2-72-04-274-0	Insurance	0.00	18,710.43	18,710.43
2-72-04-290-0	Waste Control	1,563.28	7,281.42	7,000.00
2-72-04-290-2	Contracted Services	11,440.45	19,254.36	11,000.00
2-72-04-290-3	Contracted Services - PGA	0.00	0.00	3,000.00
2-72-04-510-0	General Goods & Supplies	41.97	27,752.47	24,500.00
2-72-04-510-7	General Goods & Supplies - Kitchen	926.94	18,258.38	15,500.00
2-72-04-510-8	General Goods & Supplies - Janitorial	1,265.99	4,385.71	6,000.00
2-72-04-511-0	Bar Purchases	0.00	71,136.85	75,000.00
2-72-04-511-1	Pop Purchases	53.88	20,830.08	16,000.00
2-72-04-511-2	Food Purchases	6,271.94	146,924.64	130,000.00
2-72-04-511-4	Bar Goods Purchases	222.44	12,996.77	10,000.00
2-72-04-512-0	PPE Clothing/Boots/Gloves	162.90	754.47	1,000.00
2-72-04-513-0	Golf Course Short/Over	(0.89)	141.16	0.00
2-72-04-514-0	Pro Shop Merchandise	2,700.00	101,733.96	92,500.00
2-72-04-520-0	Equipment/Vehicles Parts & Supplies	1,903.90	2,705.51	3,000.00
2-72-04-521-0	Fuel	2,969.43	32,610.73	34,000.00
2-72-04-524-2	Small Tools & Equipment	0.00	360.66	800.00
2-72-04-530-2	Construction & Maintenance Materials	2,625.00	5,967.69	12,500.00
2-72-04-531-0	Chemicals/Fertilizer	37.96	41,888.92	50,000.00

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-72-04-532-0	Plants & Shrubs	112.19	2,086.15	2,500.00
2-72-04-533-0	Tree Replacement	0.00	0.00	1,070.00
2-72-04-534-0	Grounds Material	0.00	3,766.16	9,000.00
2-72-04-543-0	Gas	982.51	14,865.86	18,800.00
2-72-04-544-0	Power	4,080.21	29,189.68	25,400.00
2-72-04-620-0	Loss on Disposal	0.00	0.00	0.00
2-72-04-810-0	Charges for Other Financial Services	939.22	32,803.17	25,500.00
TOTAL		136,458.18	1,551,985.56	1,641,629.60
Arena Expense				
2-72-06-110-0	Wages	19,938.46	203,485.15	279,131.96
2-72-06-111-0	Wages - Concession	0.00	14,540.16	24,500.00
2-72-06-130-0	Benefits	3,737.88	39,267.13	60,822.71
2-72-06-148-0	Training & Conferences	0.00	2,976.00	3,000.00
2-72-06-210-0	Freight & Postage	0.00	95.99	200.00
2-72-06-211-0	Travel, Meals & Accommodations	0.00	674.64	1,500.00
2-72-06-215-0	Telecommunications	200.24	2,036.40	2,600.00
2-72-06-220-0	Advertising	0.00	0.00	500.00
2-72-06-250-1	R&M - Ice Plant	1,672.25	25,477.54	12,600.00
2-72-06-251-0	R&M - Heating/Air	0.00	0.00	2,550.00
2-72-06-252-0	R&M - Building	1,421.34	58,866.04	70,000.00
2-72-06-253-0	R&M - Equipment	123.06	7,770.40	7,500.00
2-72-06-274-0	Insurance	0.00	28,423.90	28,423.90
2-72-06-290-0	Waste Control	200.00	1,950.00	2,400.00
2-72-06-291-0	Programs & Events	1,856.62	29,068.75	40,000.00
2-72-06-510-0	General Goods & Supplies	591.56	5,971.52	14,000.00
2-72-06-511-0	Arena Concession Short/Over	0.00	0.00	0.00
2-72-06-512-0	PPE Clothing/Boots/Gloves	0.00	167.62	1,000.00
2-72-06-515-0	Arena Concession	1,675.72	18,311.17	25,000.00
2-72-06-521-0	Fuel	431.73	2,098.82	2,000.00
2-72-06-543-0	Gas	1,674.69	22,435.75	29,000.00
2-72-06-544-0	Power	8,284.39	54,567.42	86,000.00
2-72-06-620-0	Loss on Disposal	0.00	0.00	0.00
2-72-06-810-0	Charges for Other Financial Services	231.25	3,636.36	4,200.00
TOTAL		42,039.19	521,820.76	696,928.57
Parks Expense				
2-72-08-110-0	Wages	25,482.57	328,244.61	375,982.96
2-72-08-130-0	Benefits	4,002.89	58,113.95	78,956.42
2-72-08-210-0	Freight & Postage	0.00	0.00	200.00
2-72-08-211-0	Travel, Meals & Accommodations	0.00	0.00	2,000.00
2-72-08-214-0	Training & Conferences	1,000.00	1,395.00	4,000.00
2-72-08-215-0	Telecommunications	187.28	2,170.90	2,500.00
2-72-08-224-0	Memberships	0.00	15.00	1,200.00
2-72-08-250-2	R&M - Equipment	6.50	11,314.64	13,000.00
2-72-08-250-3	R&M - Playground	91.30	16,167.81	15,500.00
2-72-08-251-2	R&M - Vehicle	0.00	814.30	5,000.00
2-72-08-263-2	Equipment Rental/Lease	241.02	2,826.72	3,500.00
2-72-08-274-0	Insurance	0.00	9,601.00	9,601.00
2-72-08-290-0	Purchased Services	2,463.75	8,693.25	18,000.00
2-72-08-291-0	Waste Control	0.00	0.00	2,000.00
2-72-08-510-0	General Goods & Supplies	291.16	11,835.64	14,050.00
2-72-08-520-0	Equipment/Vehicles Parts & Supplies	0.00	277.45	2,550.00
2-72-08-521-0	Fuel	1,081.19	17,938.08	20,000.00

AGENDA ITEM #a)

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
2-72-08-524-2	Small Tools & Equipment	0.00	827.33	750.00
2-72-08-530-2	Construction & Maintenance Materials	0.00	1,769.79	3,570.00
2-72-08-531-0	Chemicals/Spray	0.00	12,003.32	13,260.00
2-72-08-532-0	Plants & Shrubs	220.00	7,571.61	7,500.00
2-72-08-533-0	Tree Replacement	6,666.29	6,666.29	16,500.00
2-72-08-534-0	Grounds Materials	1,800.00	3,785.14	5,000.00
2-72-08-593-0	Carstairs Nature Space	0.00	95,524.03	0.00
2-72-08-594-0	Pickleball Courts	0.00	0.00	0.00
2-72-08-620-0	Loss on Disposal	0.00	0.00	0.00
2-72-10-510-0	Concession - General Goods & Supplies	0.00	538.89	500.00
2-72-56-250-0	R&M - Cemetery	1,676.79	6,809.79	7,500.00
TOTAL		45,210.74	604,904.54	622,620.38
Campground Expense				
2-72-99-110-0	Wages	5,955.84	37,344.82	42,038.80
2-72-99-130-0	Benefits	425.17	2,734.25	8,828.15
2-72-99-215-0	Telecommunications	141.47	1,146.07	1,300.00
2-72-99-220-0	Advertising	0.00	399.00	500.00
2-72-99-252-2	R&M - Buildings/Plumbing/Gas	0.00	2,434.10	1,500.00
2-72-99-290-0	Waste Control	210.00	1,150.00	1,000.00
2-72-99-510-0	General Goods & Supplies	0.00	1,814.27	3,600.00
2-72-99-510-1	Firewood	1,200.00	2,400.00	2,500.00
2-72-99-520-0	Equipment/Vehicle Parts & Supplies	0.00	0.00	300.00
2-72-99-521-0	Fuel	0.00	77.97	300.00
2-72-99-530-2	Construction & Maintenance Materials	294.75	744.07	1,000.00
2-72-99-543-0	Gas	141.65	1,464.52	2,000.00
2-72-99-544-0	Power	1,864.94	9,278.76	8,400.00
2-72-99-620-0	Loss on Disposal	0.00	0.00	0.00
2-72-99-810-0	Charges for Other Financial Services	0.00	143.62	350.00
TOTAL		10,233.82	61,131.45	73,616.93
Community Hall Expense				
2-74-02-110-0	Wages	719.21	7,551.40	9,349.61
2-74-02-130-0	Benefits	108.80	2,136.80	1,963.42
2-74-02-210-0	Freight & Postage	0.00	48.90	200.00
2-74-02-215-0	Telecommunications	117.64	1,058.76	1,400.00
2-74-02-250-0	Purchased Repairs & Maintenance	0.00	24,575.16	31,755.00
2-74-02-252-0	Janitorial	455.00	5,360.00	12,000.00
2-74-02-274-0	Insurance	0.00	9,050.14	9,050.14
2-74-02-290-0	Waste Control	210.00	1,680.00	2,520.00
2-74-02-510-0	General Goods & Supplies	0.00	1,668.17	3,150.00
2-74-02-543-0	Gas	209.44	4,067.62	5,900.00
2-74-02-544-0	Power	479.80	4,793.32	7,000.00
2-74-02-620-0	Loss on Disposal	0.00	0.00	0.00
TOTAL		2,299.89	61,990.27	84,288.17
Library Expense				
2-74-04-110-0	Wages	17,286.50	20,363.67	4,145.44
2-74-04-130-0	Benefits	3,035.74	3,661.32	870.54
2-74-04-250-0	Purchased Repairs & Maintenance	0.00	377.15	4,000.00
2-74-04-544-0	Power	0.00	0.00	0.00
2-74-04-620-0	Loss on Disposal	0.00	0.00	0.00
2-74-04-765-0	Bob Clark Library Grant	0.00	178,461.00	237,948.00
2-74-04-765-1	Parkland Regional Library System	11,447.46	45,789.84	45,789.84
TOTAL		31,769.70	248,652.98	292,753.82

General Ledger	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
Museum Expense				
2-74-06-110-0	Wages	0.00	0.00	0.00
2-74-06-130-0	Benefits	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00
	TOTAL EXPENSES	1,587,890.76	10,506,496.35	13,795,582.58
	(SURPLUS) / DEFICIT		(4,617,211.68)	(1,103,135.69)
	Revenue Taxes (18)		(7,795,011.19)	(7,796,860.82)
	Revenue Other (2)		(7,328,696.84)	(7,101,857.45)
	Proceeds from Sales (9)		0.00	0.00
	Expenses (1)		8,499,937.87	10,958,979.35
	Requisition Expense (1b)		2,006,558.48	2,836,603.23
	Loss on Disposal (13b)		0.00	0.00

TOWN OF CARSTAIRS CAPITAL REPORT

CAPITAL LISTING

GL Number	Project Number	Description	October 31, 2024 Actual	2024 YTD Actual	2024 Budget
3-72-06-630-1	2024-0001	Fire Panel Replacement - Arena	0.00	13,701.04	15,500.00
3-72-06-630-1	2024-0002	Floor Machine	0.00	14,752.23	15,000.00
3-72-06-630-1	2024-0003	Hot Dog Machine	0.00	6,287.53	7,077.68
3-61-02-630-1	2024-0004	Metacon GPS & Antenna	0.00	20,959.00	20,090.76
3-12-00-620-1	2024-0005	Administration Expansion (Planning & Engineering)	2,270.10	14,538.20	25,000.00
3-12-00-630-1	2024-0006	Council & Board Room Upgrades	0.00	61,441.67	62,000.00
3-23-00-650-1	2024-0007	Unit 111	0.00	20,000.00	20,000.00
3-23-00-630-1	2024-0008	Unit 111 - Equipment (Radios \$23,000 & Setup \$2,000.00)	0.00	24,026.20	25,000.00
3-72-04-630-1	2024-0009	Fire Panel Replacement - Golf Course	0.00	0.00	11,000.00
3-72-04-630-1	2024-0010	Power Carts	0.00	111,792.00	111,792.00
3-72-04-630-1	2024-0011	Gator	0.00	24,461.87	21,000.00
3-72-04-630-1	2024-0012	Buffalo Turbine	0.00	15,083.00	16,200.00
3-72-04-630-1	2024-0013	Tarp Devil	0.00	7,997.97	10,000.00
3-72-04-630-1	2024-0014	Steam Table	0.00	5,000.00	5,000.00
3-72-04-630-1	2024-0015	Driving Range Mats, Ball Trays	0.00	14,478.00	15,000.00
3-41-00-630-1	2024-0016	VFD for Pump 2 - Pumphouse	0.00	0.00	15,000.00
3-32-00-630-1	2024-0017	Sander for Unit 57	11,199.99	11,199.99	12,300.00
3-32-00-610-1	2024-0018	Milford Street Improvement	161,564.60	440,518.85	579,780.00
3-72-08-630-1	2024-0019	Lift	0.00	46,500.00	50,000.00
3-72-08-630-1	2024-0020	Tractor	0.00	64,437.28	70,000.00
3-32-00-610-1	2024-0021	Meadowpark Sidewalk & Ditch	36,455.15	43,090.18	100,000.00
3-41-00-630-1	2024-0022	Leak Detection Unit	0.00	6,450.00	6,500.00
3-32-00-610-1	2024-0023	Stonebridge Pathway	307.10	21,613.73	25,000.00
3-12-00-645-1	2024-0024	Sidewalk/Entry Admin Building	0.00	15,537.50	20,000.00
3-74-02-630-1	2024-0025	Security Cameras - Community Hall	0.00	7,084.70	7,500.00
3-12-00-630-1	2024-0026	Security Cameras - Wellness Centre	0.00	6,013.42	6,500.00
3-72-04-630-1	2024-0027	Security Cameras - Golf Course	0.00	14,075.22	11,000.00
3-41-00-610-1		Water Reservoir	3,764.25	91,787.87	
3-23-00-630-1		Lucas Machine	0.00	20,121.17	
3-32-00-650-1		Replacement Unit 41-2 (Stolen)	0.00	38,084.00	
3-23-00-630-1		Bunker Gear - Move from Operating Capital	0.00	25,809.53	
3-23-00-650-1		New Fire Truck - Unit 131	0.00	661,825.79	
TOTAL			215,561.19	1,868,667.94	1,283,240.44

**TOWN OF CARSTAIRS
CAPITAL REPORT**

NON-TAX REVENUE

GL Number	Description	October 31, 2024 Actual	2024 YTD Actuals	Capital Revenue	Loan Proceeds	Capital Reserves Draws Unrestricted	Off-Site Levies	Capital Reserves Contributions	Operational Stabilization	Capital Replacement
5-32-00-840-0	Local Government Fiscal Framework	-	633,155.00	633,155.00						
5-32-00-840-3	Canadian Community Building Fund	-	-	255,227.00						
4-32-00-490-3	Fire Hall Access Road (Federal Gas Deferred)	-	-							
5-37-00-565-0	Off site levies (Storm)	30,669.54	61,227.47	45,500.00			45,500.00			
5-41-00-565-0	Off site levies (Water)	-	42,395.49	42,000.00			42,000.00			
5-42-00-565-0	Off site levies (Sanitary)	109,108.35	209,327.77	52,500.00			52,500.00			
5-32-00-565-0	Off site levies (Transportation)	26,753.91	52,656.25	80,000.00			80,000.00			
1-23-00-410-0	Fire Call Revenue	(7,973.55)	248,802.62					26,250.00		
5-23-00-590-0	EMS Bay Rental	2,285.79	22,857.90	27,429.48				27,429.48		
1-72-56-411-0	Cemetery Perpetual Care Fund	2,500.00	6,500.00	2,425.31				2,425.31		
1-72-56-412-0	Columbarium Replacement Fund	2,500.00	7,040.00	459.00				459.00		
1-72-56-413-0	Columbarium Perpetual Care Fund	2,000.00	5,500.00	1,262.25				1,262.25		
5-72-08-551-0	Investment Income - Parks/Cemetery	-	4,112.04							
5-72-04-551-0	Investment Income - Golf Course	-	-	-						
5-23-00-551-0	Investment Income - Fire	-	1,760.73	1,775.52				1,775.52		
5-32-00-551-0	Investment Income - Off-Site Transportation	-	32,142.56	32,142.56				32,142.56		
5-37-00-551-0	Investment Income - Off-Site Storm	-	20,131.58	20,131.58				20,131.58		
5-41-00-551-0	Investment Income - Off-Site Water	-	25,222.08	25,222.08				25,222.08		
5-42-00-551-0	Investment Income - Off-Site Sanitary	-	32,223.84	32,223.83				32,223.83		
5-26-00-551-0	Investment Income - Policing	-	9,680.58	9,680.58				9,680.58		
4-41-00-760-0	Water Capital Replacement									20,000.00
4-42-00-760-0	Sanitary Capital Replacement	-	75,135.97							153,504.00
4-32-00-760-0	Equipment Capital Replacement	-	-							100,000.00
4-00-00-710-0	Operational Stabilization - Fund Retirement Obligation	-	149,500.00			149,500.00			100,000.00	
	Operational Stabilization - Fund Operations					50,000.00				
4-00-00-710-0	Operational Stabilization 2023 Project Carry Forward Fibre	-	48,000.00			48,000.00				
4-23-00-711-0	Transfer to County									
	County Contribution for Capital 2024	-	337,435.86	24,329.54						
4-62-00-710-0	IODE Funding		3,000.00			3,000.00				
4-23-00-710-0	Town of Carstairs - Fire Capital Contributions									
	2024 Equipment Loan		500,912.33		500,912.63					
	TOTAL	167,844.04	2,528,720.07	1,285,463.73	500,912.63	250,500.00	220,000.00	179,002.19	100,000.00	273,504.00
				(8)	(10)	(11b)	(7a)	(15)	(12a)	(12b,12c,12d)

Kayleigh Van Es

From: Paula Schmick-Roy
Sent: October 29, 2024 2:18 PM
To: Kayleigh Van Es
Subject: FW: Carstairs Graduation June 27th, 2025

For the next council meeting 😊

Paula Schmick-Roy
Director of Community Services
Town of Carstairs

From: Marsha Sackett <Marsha_Sackett@hotmail.com>
Sent: Sunday, October 27, 2024 8:26 PM
To: Paula Schmick-Roy <paulas@carstairs.ca>
Subject: Carstairs Graduation June 27th, 2025

Hi Paula,

Hope life is treating you well! It's great that there still seems to be many of us loving this small town after so many years.

I am part of the Parent Grad committee again this year, and there's now been some progress with the student's making decisions! Can we please book the arena for our event on Friday June 27th, and have access to decorate on the day before? We will be needing tables and chairs (I'm guessing these come from the Ag Society, and not the town), plus the black curtains to block off the sideboards/glass/food area. Do I ask the arena staff to reserve those?

I will also be submitting a letter request to council to use the old landfill site for the after grad this same evening.

Thank you,
Marsha

Kayleigh Van Es

From: Neil Carleton <carletonneil71@gmail.com>
Sent: November 2, 2024 5:25 PM
To: Lance Colby; CAO
Cc: Corriena Fox
Subject: Thank You from Carstairs Community Gardeners

Dear Mayor Colby and Members of Carstairs Town Council,

On behalf of the Carstairs Community Garden management team and gardeners, I would like to say a warm thanks to the Town of Carstairs for the amazing support given to the gardening community this year. We especially appreciate the hard work that Corriena Fox and the Operations crew have invested in the community garden once again.

These are just some of the ways in which the Town staff have made a good 2024 season possible:

- The town office staff received the plot registrations and passed the rental fees on to the management team.
- The Operations crew removed sod from an expansion area on the south and west sides of the garden, making 45 new plots available for gardeners who had been on a waitlist from 2023.
- The Operations crew kept a close eye on the water tank and refilled it whenever that was needed. This was especially appreciated during some hot, dry weeks.
- It was great to have a portable toilet available over the summer.
- We're thankful for three additional benches for seating around the garden.

A total of 194 10x10' plots were booked this year by 75 individuals and/or families. Overall the gardeners did a great job of caring for their plots, and it was good to see them sharing ideas and helping each other out. We could see a huge amount of produce being harvested as the weeks went by, making a real difference for families' grocery bills, including our own.

So let me say again how grateful we are to the Town of Carstairs for your support for this great feature of our community.

Warmly,
Neil Carleton
2024 Garden Management Team: Mike & Nancy Sox, Don James, Bob Peel, Neil & Val Carleton