









**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, AUGUST 26, 2024, 7:00 P.M.**

Page

1. **CALL TO ORDER**
2. **ADDED ITEMS**
3. **ADOPTION OF AGENDA**
 - a) Adoption of agenda of August 26, 2024
Motion: To adopt the agenda of August 26, 2024
- 4 - 7 4. **ADOPTION OF MINUTES**
 - a) Adoption of minutes of July 8, 2024 (addendum 4.a)
Motion: To adopt the minutes of July 8, 2024

5. **BUSINESS ARISING FROM PREVIOUS MEETING**
6. **DELEGATIONS**
 - 8 - 29 a) Mountain View Waste Commission-CAO Michael Wuetherick (addendum 6.a)

 - b) STARS-Jackie Seely
7. **BYLAWS AND POLICIES**
 - 30 a) Bylaw No. 2015-The Homestead Phases 1A and Phase 5 Redesignation-Amended (addendum 7.a)

 - 31 - 32 b) Bylaw No. 2053-Land Use Redesignation-1119 Grey Street (addendum 7.b)

 - 33 - 52 c) Grey Street Land Use Redesignation Report (addendum 7.c)

 - 53 - 73 d) Grey Street Subdivision Report (addendum 7.d)

 - 74 - 75 e) Bylaw No. 2055-Carstairs Reservoir Public Utility Lot Bylaw (addendum

7.e)



8. NEW BUSINESS

76 - 104 a) Kitstone Phase 1 Subdivision Report (addendum 8.a)



105 - 124 b) 2024 Financials (addendum 8.b)



125 - 142 c) RCMP Quarterly Reports (addendum 8.c)



9. COMMITTEE REPORTS

- a) POLICIES & PRIORITIES COMMITTEE
- b) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- c) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- d) MOUNTAIN VIEW SENIORS HOUSING
- e) RED DEER RIVER MUNICIPAL USERS GROUP

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY





11. CORRESPONDENCE

143 - 147 a) Gas Distribution Franchise Agreement-Letter from Kris Topp (addendum 11.a)



148 - 149 b) Canada Community Building Fund (CCBF)-Letter from Ric McIver (addendum 11.b)



- 150 c) Canadian Emergency Preparedness and Climate Adaptation Convention (CEPCA) invitation (addendum 11.c)

- 151 d) Garbage Complaint (addendum 11.d)

- 152 e) CAVSS Request for support (addendum 11.e)

- 153 f) Thank You-Kiwanis (addendum 11.f)


12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JULY 8, 2024, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts & Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, CAO Rick Blair (via Zoom) & Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of Monday, July 8, 2024, to order at 7:01p.m.

ADDED ITEMS: **1. Remove RCMP-Sgt. S. Browne from Delegation 6.a.**

ADOPTION OF AGENDA:
Motion 257/24 Motion by Councilor Allan to adopt the Regular Council agenda of July 8, 2024, as amended. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:
Motion 258/24 Motion by Councilor Wilcox to adopt the Regular Council minutes of June 24, 2024, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: **1. Extended Producer Responsibility**
S. Allison summarized the Extended Producer Recycling (EPR) Program. **Option One:** Opt-In Service Model, in which the municipality continues to run the service but EPR provides payment per pick-up. The municipality then handles education, queries, and complaints. **Option Two:** Opt-Out Service Model: Collection services are provided by Circular Materials, who distribute education and handle queries and complaints while maintaining the same level of service.

Councilor Wilcox is in favor of Option Two however is hesitant as the options may change closer to the launch date.

Councilor Allan agrees that the Opt-Out Service Model would be best.

Councilor Roberts and Ratz agree.

Councilor Ball agrees and hopes Circular Materials can deliver.

Motion 259/24 Motion by Councilor Wilcox to direct administration to enroll in Option Two the Opt-Out Service Model for the Extended Producer Responsibility. **CARRIED**

DELEGATIONS: **1. Imagine Gymnastics-Cobi Grisack, Cindy Edmundson, Michelle Jaffray**
Representatives from Imagine Gymnastics are requesting a tax exemption for their facility in Carstairs. C. Grisack provided the history of the club, detailing its hardships and achievements over the years. The club offers a wide range of programs and services to the Town of Carstairs and the surrounding area. A total of 325 members. They provide competitive and affordable pricing, however due to the rising cost of rent, utilities, and gymnastics fees, the club is requesting an exemption for approximately \$9,000. The club does not meet the qualifications for Community Organization Property Tax Exemption Regulations.

Councilor Allan asks if negotiations with the landlord have been explored. C. Grisack claims that the landlord has assisted in various ways but is unable to include the taxes in the rent payment.

Councilor Ratz inquired how many youth are in the programs from Carstairs in how many are from the surrounding areas. It was answered that there are 201 Carstairs members and 124 members from the surrounding area.

Councilor Ball asks what is included in the surrounding areas. Representatives answered Acme, Linden, Crossfield, Cremona, Didsbury, Three Hills, Red Deer, and Airdrie.

Councilor Wilcox expressed sympathy for the club but unfortunately they do not meet the criteria for COPTER. Showing appreciation for the qualified staff but with most of the costs going to paying the coaches, there is no way to make it fit into the criteria.

Councilor Fricke expresses thanks for information and clarification. Asking if the facility is open for day and evening drop-in use. The club is open for drop-ins at least once a day. Saturdays are open for birthday parties. A. Fricke wondered if the amalgamation with Olds included the pooling of financial resources to which the club answered yes. A. Fricke inquired about the facility in Olds.

Mayor Colby inquired whether Olds also leases the facility and how they handle their taxes. Imagine Gymnastics in Olds leases the building, and the town has granted them a tax exemption for the facility.

Motion 260/24

Motion by Councilor Fricke to accept the Delegations as information.

CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 2053 Land Use Redesignation-1119 Grey Street
K. Williscroft spoke to the Land Use Redesignation for 1119 Grey Street, stating the purpose is to amend Land Use Bylaw No. 2007 by providing a Land Use Redesignation to rezone 0.1068 hectares (0.26 acres) of land from R1 (Low Density Residential – Single Detached District) to R1N (Narrow Parcel Residential District), located in Lots 23 & 24, Block 19, Plan 1711L (1119 Grey Street). Directly west of the Carstairs Legion.

Motion 261/24

Motion by Councilor Wilcox to give first reading of Bylaw No. 2053 Land Use Redesignation-1119 Grey Street

CARRIED

NEW BUSINESS:

1. Beef & Barley Days Parade Permit

Motion 262/24

Motion by Councilor Ratz to approve the Beef & Barley Days Permit as presented.

CARRIED

2. Census Data
Council was presented with data collected from the 2024 Census.

CAO Blair commended C. Allan and K. Van Es for their hard work in completing the 2024 Census.

Mayor Colby asked how many times residents were visited before completing the census. K. Van Es answered that the most visits were three before a neighbor response was collected.

Councilor Ball inquired about the timeframe for the finished budget. K. Van Es responded that the software provider will not send invoices until all municipal censuses are completed. Most likely, September.

Councilor Roberts asked if a more wide range of age demographics could be provided. K. Van Es will look into providing such results.

Motion 263/24

Motion by Councilor Allan to accept the 2024 Census Data as information.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee
-Next Meeting September 20, 2024.
2. Mountain View Regional Waste Commission
-Next Meeting July 22, 2024.
3. Mountain View Regional Water Commission
-Next Meeting in August.
4. Mountain View Seniors' Housing
-Council reviewed Key messages from June 13, 2024. Next meeting is August 22, 2024.
5. Red Deer River Municipal Users Group
-Next meeting July 18, 2024.

Motion 264/24

Motion by Councilor Roberts to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS: **Councilor Allan**
 -Nothing to report at this time.
Councilor Ball
 -Nothing to report at this time.
Councilor Fricke
 -June 27, 2024, attended the AB Municipalities Leaders Caucus in Innisfail.
Councilor Ratz
 -Nothing to report at this time.
Councilor Roberts
 -July 1, 2024, participated in the Canada festivities in town.
Councilor Wilcox
 -June 27, 2024, attended the AB Municipalities Leaders Caucus in Innisfail.
 -July 1, 2024, participated in the Canada festivities in town.
Mayor Colby
 -June 27, 2024, attended the AB Municipalities Leaders Caucus in Innisfail.

Motion 265/24 Motion by Councilor Ball to accept all Councilor Reports as information.
CARRIED

CORRESPONDENCE: **1. Thank You-Briellah McDowell**
 Council reviewed the Thank you letter from the recipient of the Citizenship award.
2. Thank You-Keagan Field
 Council reviewed the Thank you letter from the recipient of the Richard Dais Scholarship.

Motion 266/24 Motion by Councilor Wilcox to accept Correspondence as information.
CARRIED

CAO'S REPORT: Nil

COUNCILOR CONCERNS: Nil

PUBLIC QUESTION PERIOD: Nil

MEDIA QUESTION PERIOD: Nil

CLOSED MEETING: **CONFIDENTIAL** Section 237 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s.16 to 20).

Motion 267/24 Motion by Councilor Allan that Council close the meeting to the public to discuss Third-Party Business Interests as per Section 16 of FOIP at 7:41 p.m.
CARRIED

Motion 268/24 Motion by Councilor Ball to come out of the closed meeting session at 8:15 p.m.
CARRIED

Motion 269/24 Motion by Councilor Wilcox to direct administration to waive tax penalties for Roll No. 2009.000.
CARRIED

Motion 270/24 Motion by Councilor Allan to provide tax exemption for Roll No. 363.100.
DEFEATED

Motion 271/24 Motion by Councilor Ratz to direct administration to grant a 30-day extension for Roll No. 363.100.
CARRIED

Motion 272/24 Motion by Councilor Allan to direct administration to correspond to interested party that the lot is not for sale.
CARRIED

Regular Council Meeting – July 8, 2024

Page 4 of 4

NEXT MEETING: Monday, August 26, 2024 at 7:00 p.m.

ADJOURNMENT:
Motion 273/24

Motion by Councilor Fricke to adjourn the meeting of July 8, 2024, at 8:21 p.m.

CARRIED

Lance Colby, Mayor

**Shannon Allison,
Director of Legislative & Corporate Services**



MVRWMC – Operations and Financial Update 2024

Today's presentation will include the following:

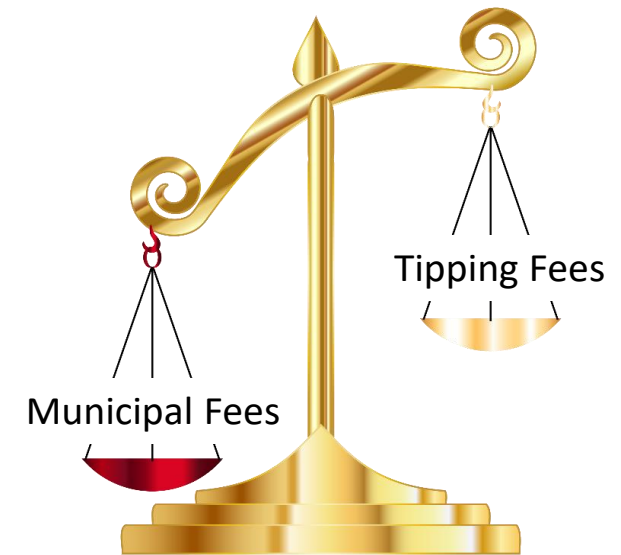
- 1. Operating and Financial Trends of MVRWMC**
 - Historical funding models
 - Financial position and planning for the future
- 2. Landfill airspace utilization forecast**
 - Impact of best-practices to optimize airspace
 - Historical and current compaction efficiency
- 3. Recycling Overview**
 - Recycling or Wish-cycling?
 - Rollout of Extended Producer Responsibility Program



MVRWMC – Operations and Financial Update 2024

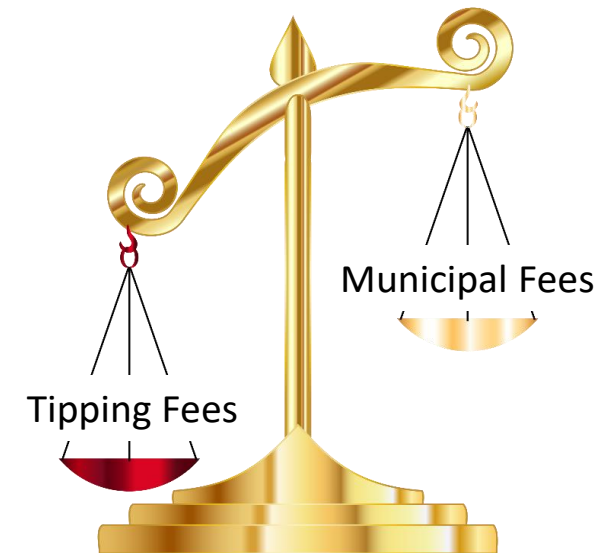
The Commission’s funding is sourced from Tipping Fees and Municipal Requisitions

- A change in one category must be balanced with the other
- Prior to 2019, the Commission policy was to increase tipping fees with corresponding municipal fees forecast to drop.
 - High tipping fees led to a significant reduction of commercial tonnage
 - Reduced tipping fee revenue led to large operating deficits financed through debt and reserves
 - Large quantities of contaminated hydrocarbon soil were sourced to generate new revenue to stop the bleeding



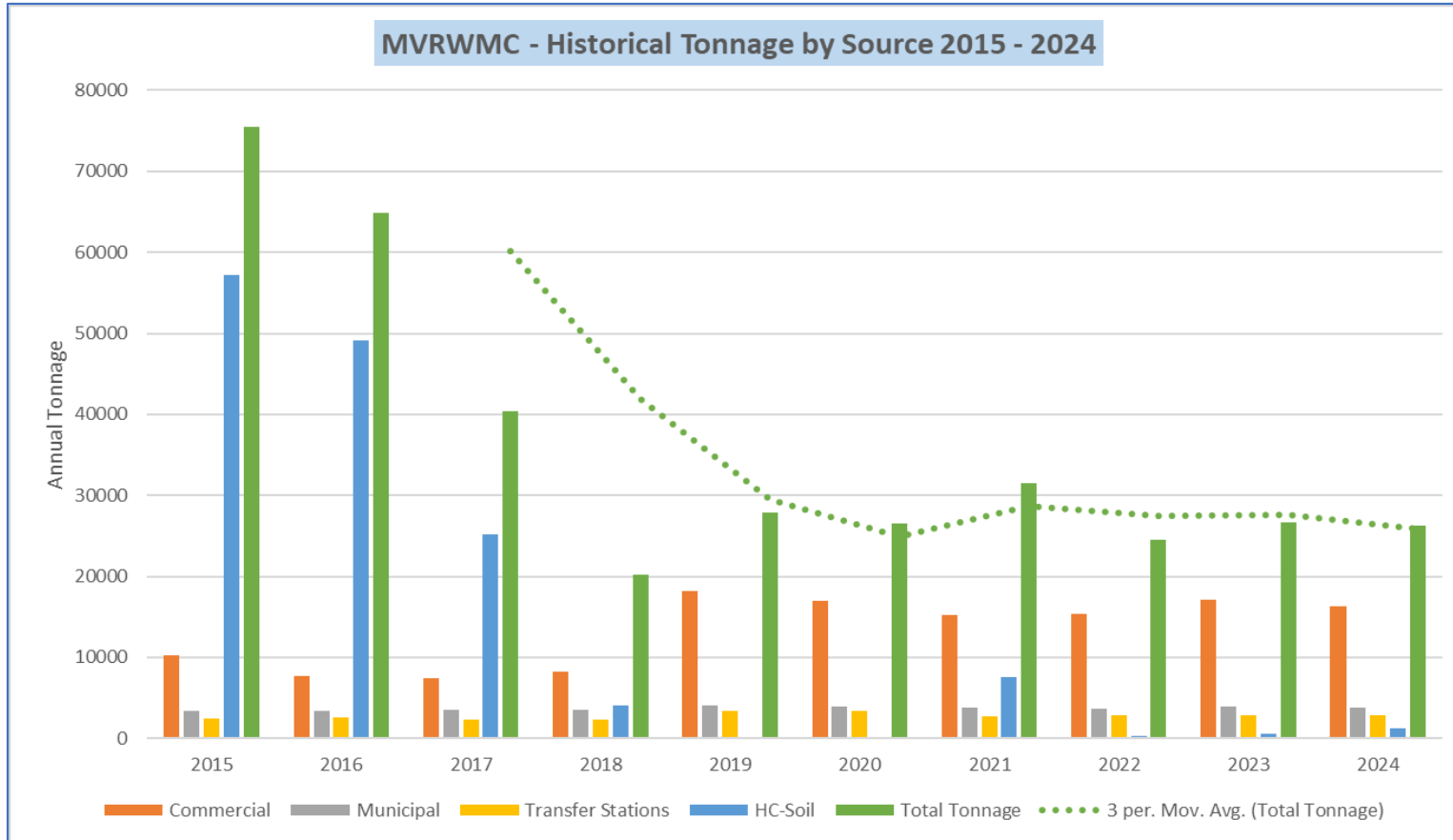
The Commission's funding is sourced from Tipping Fees and Municipal Requisitions

- A change in one category must be balanced with the other
- **Beginning in 2019, the Commission reduced tipping fees to become more competitive in the marketplace**
 - **Revenues from operations immediately increased as commercial volumes returned**
 - **Improvements in operations efficiency and competitiveness led to operating surpluses**
 - **The Commission's financial position has greatly improved and is now debt free and has strong reserve balances**





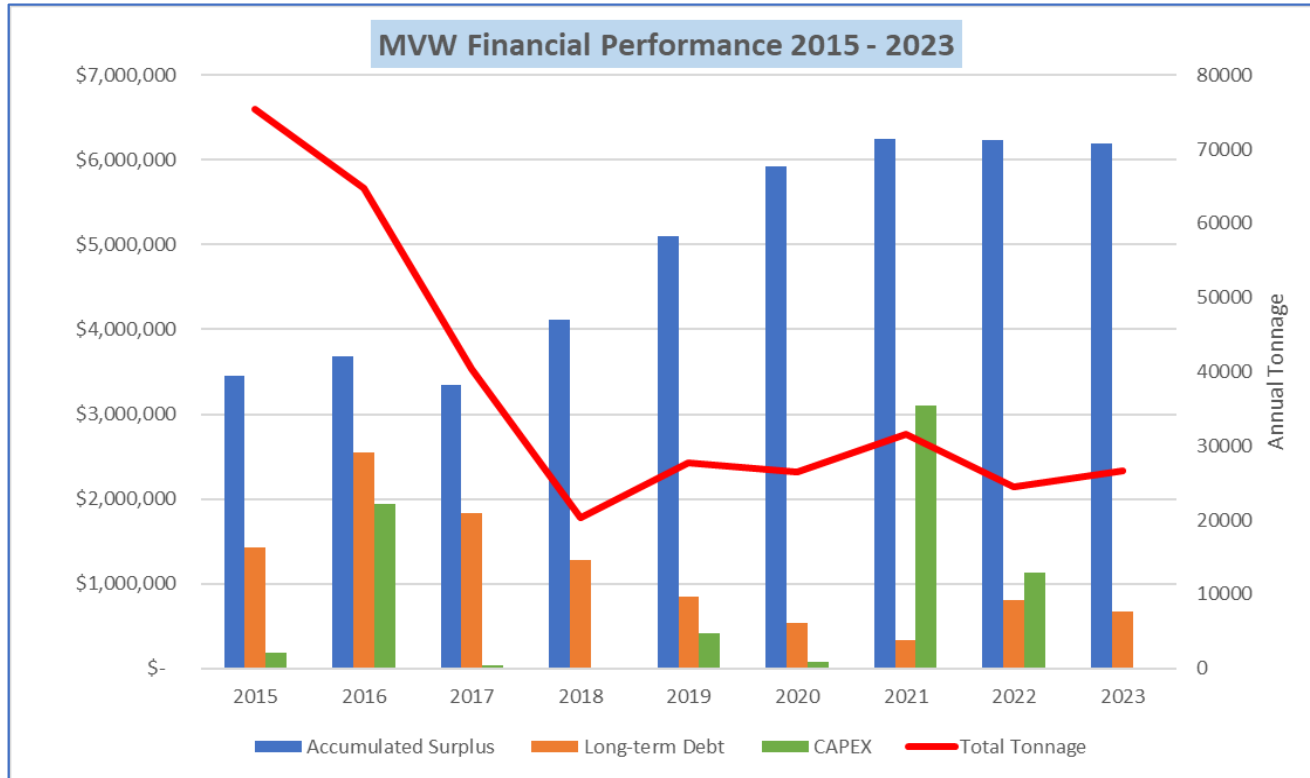
MVRWMC – Operations and Financial Update 2024



- Despite lowering tipping fees, total tonnage received has stabilized at around 25,000 tonnes per year
- Higher revenue from MSW receipts eliminated the need to accept HC Soil
- Commercial tonnage now accounts for 60-65% of total revenue
- Municipal/Transfer Station revenue accounts for 30-35% of total revenue



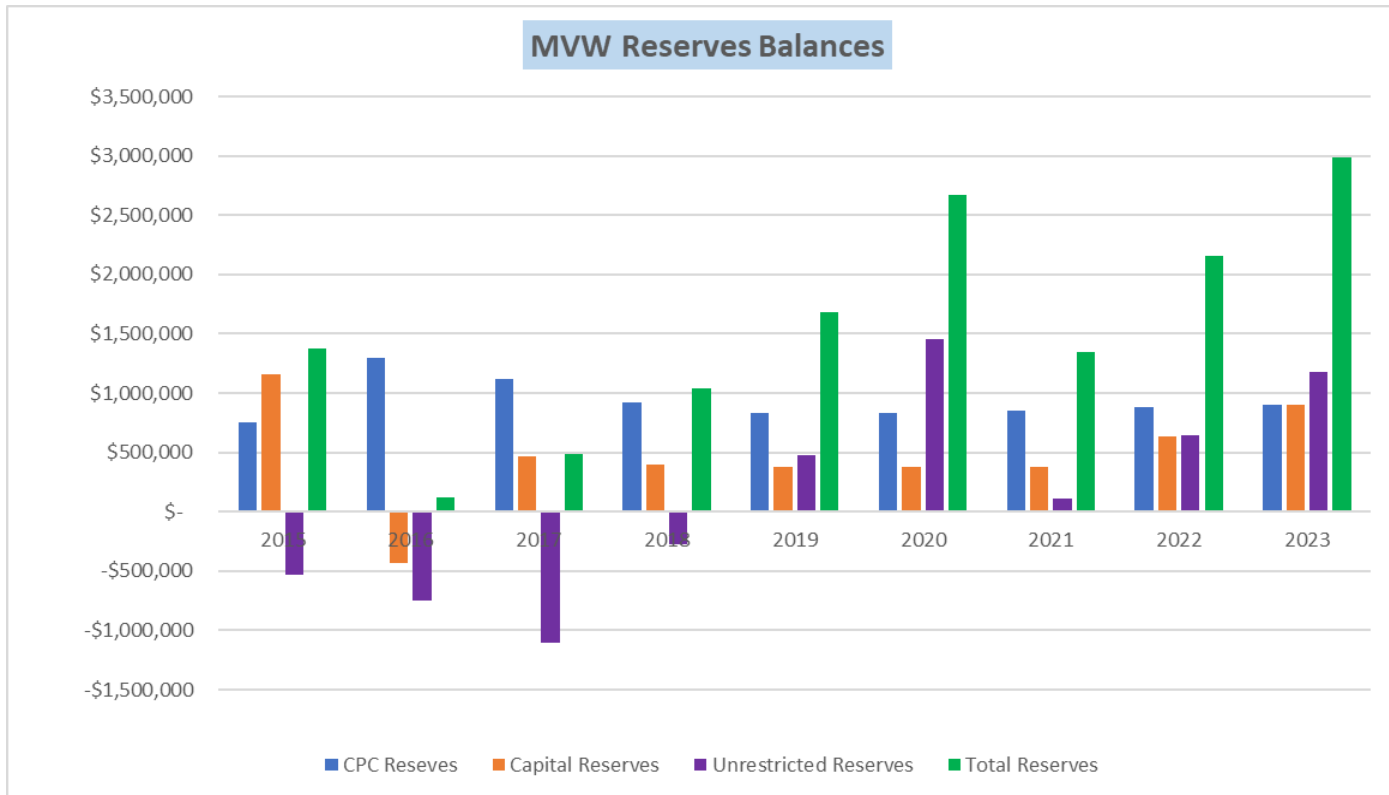
MVRWMC – Operations and Financial Update 2024



- **Accumulated surplus (“Net-worth”) has increased by \$2.74 mm (180%) since 2017**
- **Total debt decreased by \$1.9 mm (74% decrease) since its peak in 2016**
- **Cumulative capital investments of \$6.9 mm into:**
 - Cell 6 construction(2016)
 - New loader (2019)
 - Cell 7 construction(2021)
 - New packer (2021)
 - New Shredder in (2022)
- **CAPEX primarily funded through unrestricted/dedicated reserves with minimal use of debt.**



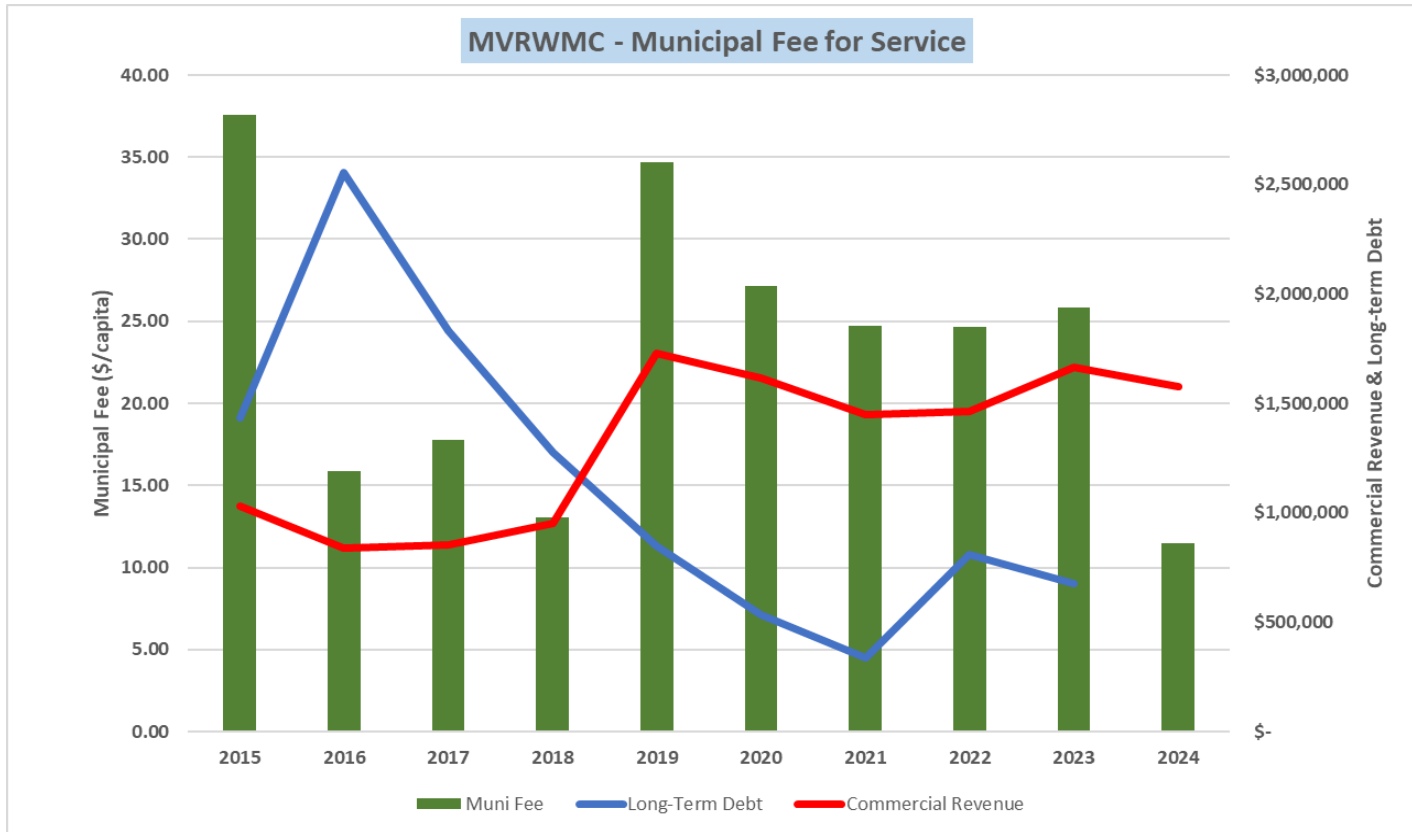
MVRWMC – Operations and Financial Update 2024



- The Commission has re-established financial stability.
- Total reserves have increased 2400% or \$2.86 mm since 2016.
- Ability to fund future capital requirements from reserves.
- Low-debt levels support use of leverage for future cell construction to complete current airspace design.



MVRWMC – Operations and Financial Update 2024



- The reduction in fees for 2024 reflects the reduced costs of operating the recycling centres
 - Re-instatement of the recycling segment through EPR contracts is not expected to increase municipal fees
 - Administration’s goal is to maintain market share of commercial tonnage
 - Strive to reduce municipal fees without compromising financial sustainability

MVRWMC – Landfill Design and Airspace Consumption



- **Total Design Airspace is 1,300,000 m³**
- **Remaining Airspace as at December 31, 2023 is 654,146 m³**
- **Green area represents the final Cell 8 (VIII)**
 - **Projected to be built in 3-5 years at a cost of \$4-5 mm**
- **Life expectancy is a function of many operating factors including:**
 - **Annual tonnage processed**
 - **Compaction ratio**



MVRWMC – Landfill Design and Airspace Consumption

- **The Commission has made significant investments to improve the operating efficiency**
 1. **New Tana Packer purchased in 2021**
 - Replaced smaller Bomag unit that was not properly sized for MVW operations
 2. **New Tana Shredder acquired in 2022**
 - Used to shred mattresses, furniture, wood waste and other high volume-low density products
 3. **Implementation of Carlson GPS Software**
 - Optimizes compaction performance in real-time
 - Provides operators with real-time cut/fill feedback while shaping final airspace surfaces

MVRWMC – Landfill Design and Airspace Consumption

- **Tana Model E380 Landfill Packer**
 - Packers are used to optimize the amount of weight that can be placed in a m³ of airspace





MVRWMC – Landfill Design and Airspace Consumption

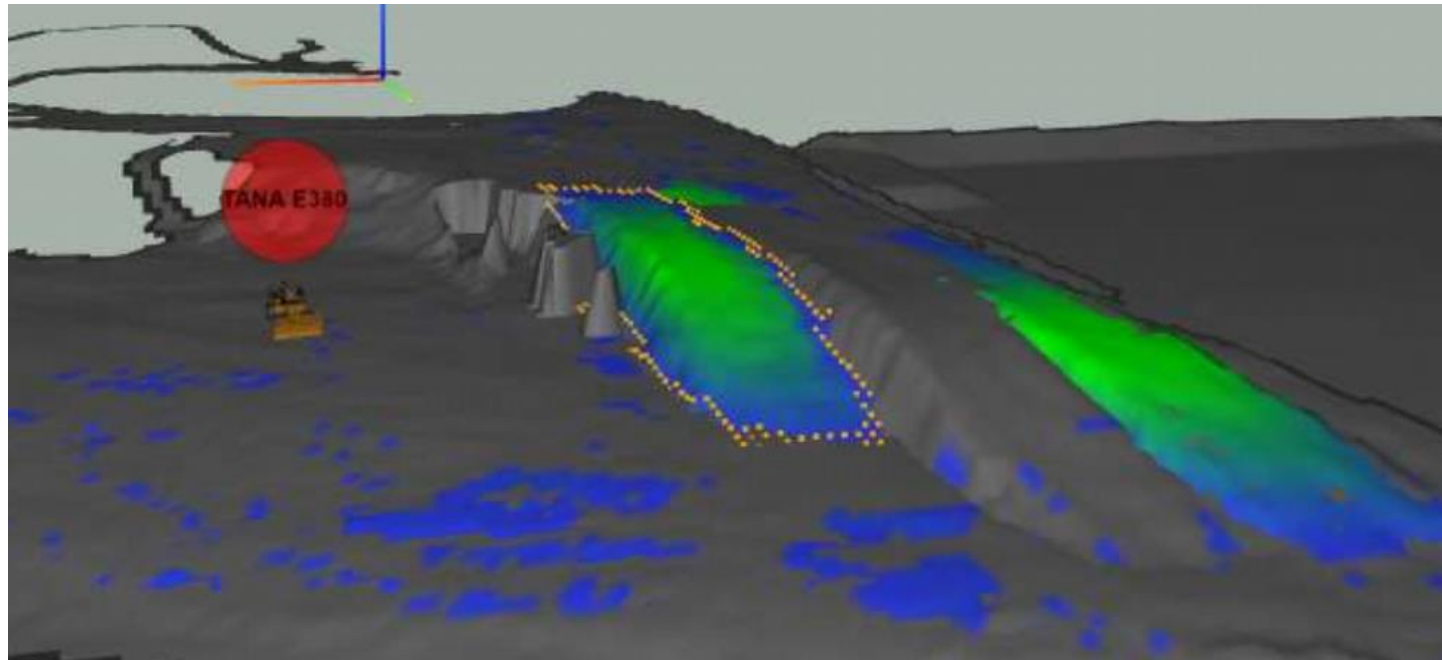
- **Tana Model T440DT Shredder**
 - This unit is used to reduce the volume of non-compactable waste (i.e. mattresses and furniture)
 - Metal recovered from furniture is sold
 - Also used to shred waste wood that is reused for cover material



MVRWMC – Landfill Design and Airspace Consumption

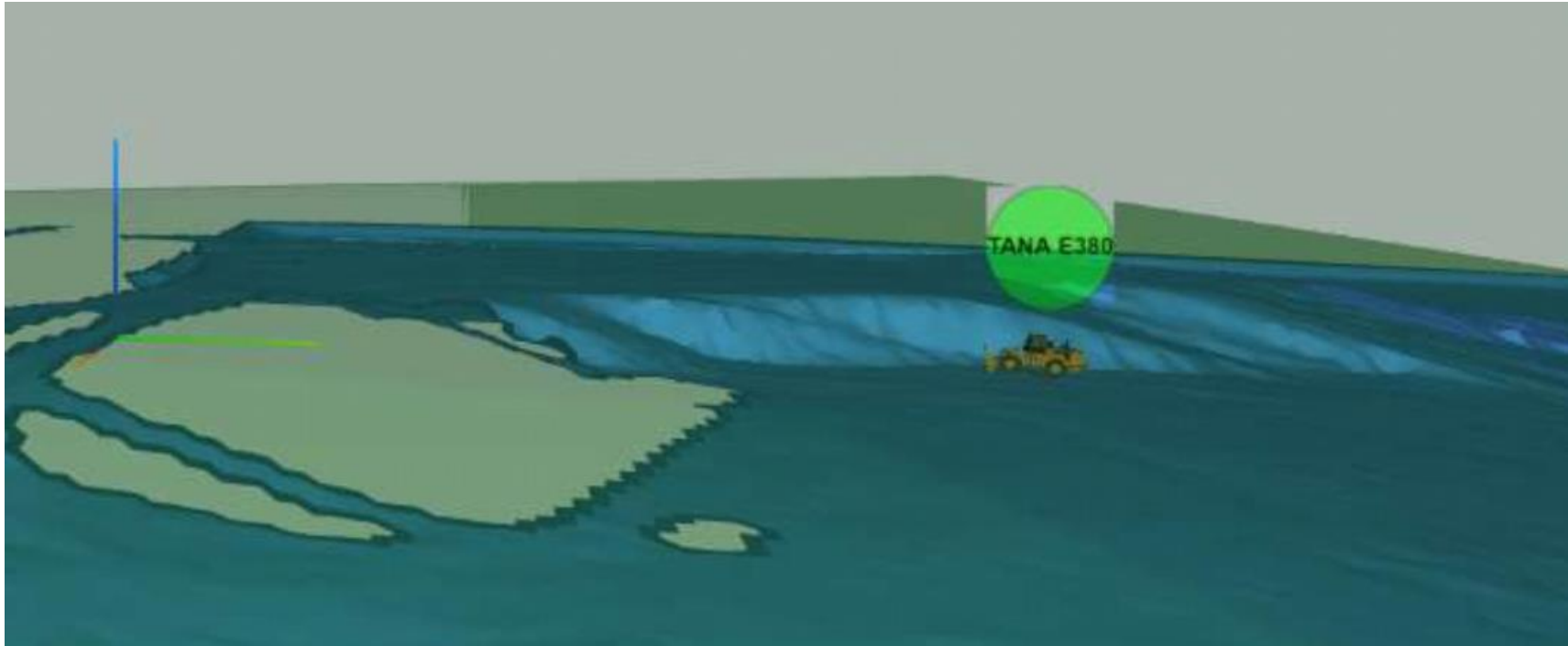
- **Carlson Landfill GPS Software**

- Provides operators with real-time feedback on compaction results
- Used to optimize cell utilization by building to final grade with great precision
- Calculates compaction rates on a daily/monthly basis to monitor results on the fly



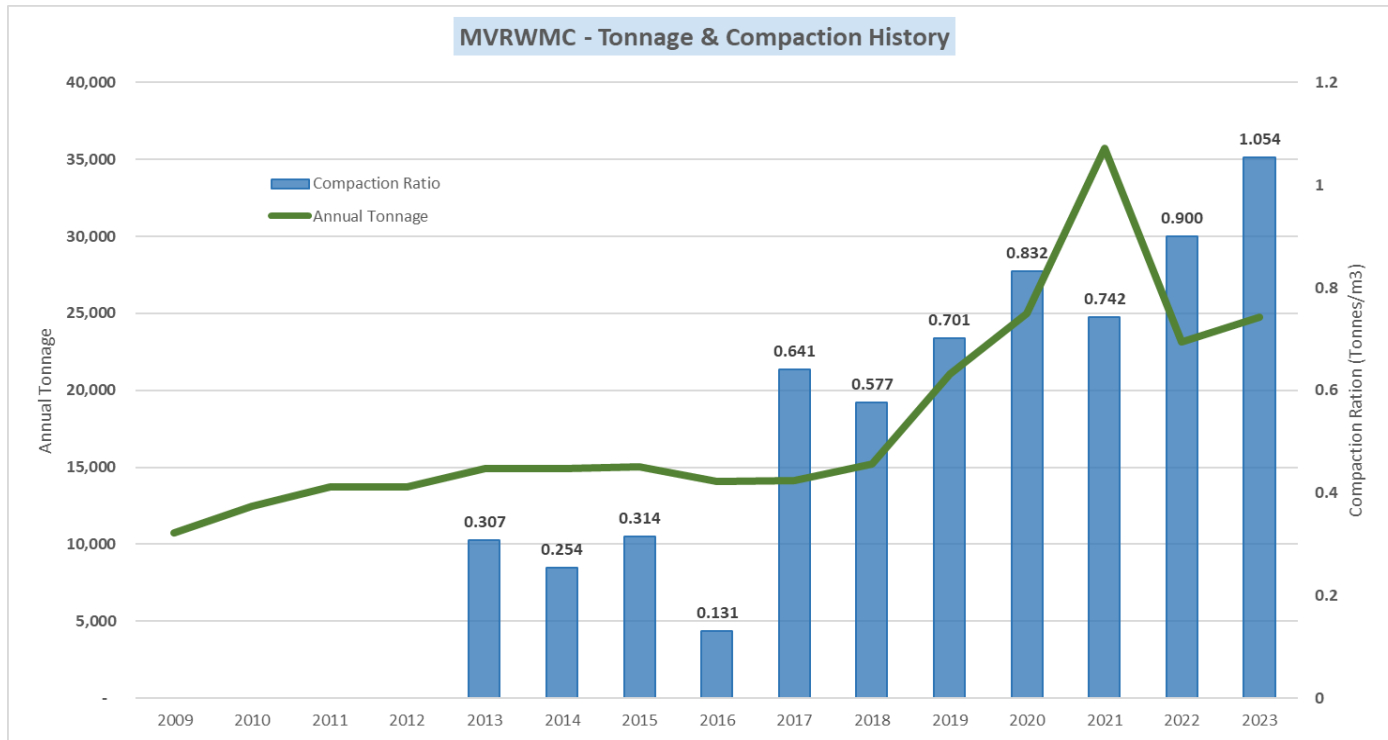
MVRWMC – Landfill Design and Airspace Consumption

- **Carlson Landfill GPS Software**
 - Provides 3D visualization of current work surfaces to final airspace grades
 - Improves long-term planning of optimizing airspace utilization





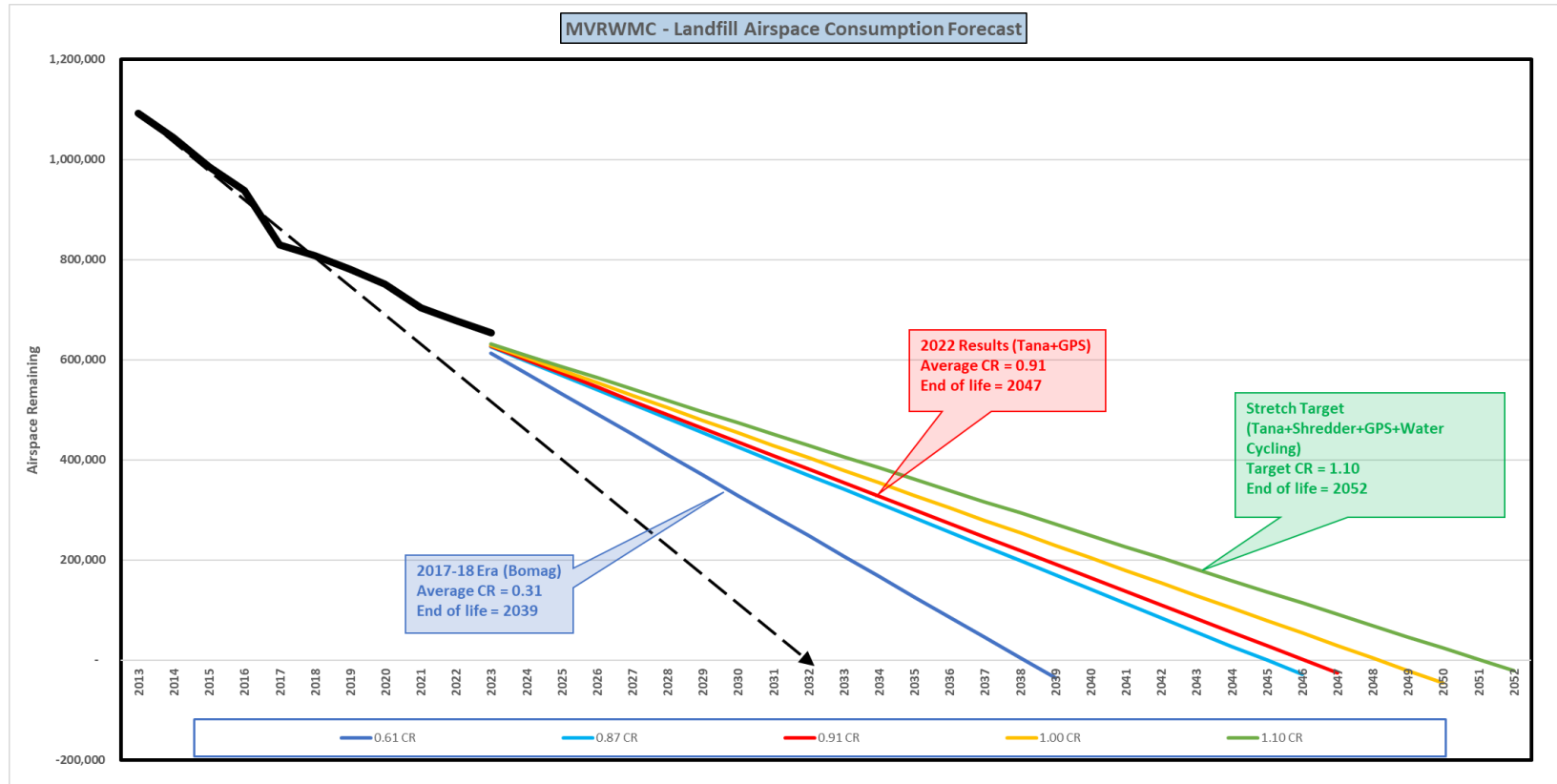
MVRWMC – Landfill Design and Airspace Consumption



- **Were the investments worth it?**
 - Higher compaction ratios offset airspace consumption from higher tonnage
 - Closely monitoring compaction ratios is critical in optimizing landfill expected life
 - Significant improvement in cost efficiency as more tonnage can be processed at the same cost



MVRWMC – Landfill Design and Airspace Consumption



- **Current airspace end-of-life is now 2048 – 2052 range**
- **Investment in technology and improved operations planning has increased landfill life by more than 12 years.**

MVRWMC – Long-term Service Capacity



- The Commission lands have room for additional landfill cells when/if needed
- The Yellow area would be the next generation location
- The Red area is a former landfill cell that would need to be “mined” before rebuilding an engineered cell
- Full build-out provides more than 100 years of capacity
- New technologies such as Waste-to-Energy plants may also off long-term solid waste management for the County region.



MVRWMC – Recycling and EPR Roll-out

- **Historically the Commission has accepted a variety of materials for recycling/re-use**
 1. **“Blue-box” recyclables**
 - Eight regional recycling centres were operated until August 2022 when operations were suspended
 - Services may be re-started pending funding from the Provincial roll-out of the Extended Producer Responsibility Program (EPR)
 - April 2025 targeted roll-out for depots in Water Valley, Sundre and Didsbury
 2. **Construction Waste/Recycling**
 - Process cement, asphalt on-site for use in road building at landfill
 - Shingle recycling was discontinued in 2021 due to lack of market for processed materials
 - Metal is recycled and currently generates a small revenue stream based on strong metal prices
 3. **Household Hazardous Waste**
 - Collection of chemicals, paints, anti-freeze, used oil etc.
 - This program will continue regardless of EPR outcome



MVRWMC – Recycling and EPR Roll-out

Consumer product recycling.....what happens compared to what we think happens

- **MVRWMC discontinued collection of “recyclables” including cardboard, paper, tin, glass and other household products in August 2022.**
 - **Contamination and lack of products for collected materials often ends up being disposed of in landfills.**
 - **The Commission contracts recycling to private operators who truck materials to processing centres or external landfills depending on market factors.**
 - **In 2021, roughly 85% of the recycle materials collected in MVRWMC were landfilled in Didsbury at a net cost of over \$1950 per tonne.**
- **Municipal Blue-box programs may be more effective, however rural collection systems are very marginal due to the high transportation costs.**



MVRWMC – Recycling and EPR Roll-out

Consumer product recycling.....what happens compared to what we think happens

- **Waste Management firms take custody of recyclables FOB (Free-on-board) the collection site**
- **After the material is tipped into the truck, the contractor takes the material to the lowest cost/highest revenue location.**
 - **Contamination is very common, and often renders the load uneconomic to process**
 - **Lack of viable markets for recycled materials means many products have little or no value even after sorting and processing**
 - **The contractor decides what is processed and what is landfilled based on maximizing THEIR ECONOMIC RETURN**

MVRWMC – Recycling and EPR Roll-out



- **MVRWMC regularly receives mixed loads such as this load of cardboard mixed with waste.**
 - **Cardboard is a highly volatile commodity, and many loads per week are delivered to the landfill**
 - **If landfilling costs less than recycling, haulers will simply dispose of the materials for the lowest cost**
 - **Most consumer plastics have no value, resulting in less than 10% of plastics recycled per year**



MVRWMC – Recycling and EPR Roll-out

- **Alberta introduced the Extended Producer Responsibility Program in 2023 to match similar programs throughout Canada.**
- **Producers of consumer products contribute to the costs of recycling common household products**
- **ARMA has contracted an Ontario Company called Circular Materials (“CM”) to manage the EPR program**
 1. **Municipalities can assign recycling collection and processing to CM**
 2. **Cost will be determined by CM, and municipalities contract directly with CM for services covered by the program.**
 3. **MVRWMC has applied for CM operated recycling “depots” to be located at the Water Valley and Sundre transfer stations, and the Didsbury landfill site.**
 4. **Pending approval of contracts with CM, recycling depots are expected to be operational by April 1, 2025**
 5. **MVRWMC may become a “processor” offering landfill services at premium rates to dispose of unmarketable recyclables.**

Any Questions....



Bylaw No. 2015-Amended

A BYLAW OF THE TOWN OF CARSTAIRS to amend Land Use Bylaw No. 2007.

WHEREAS, the Town of Carstairs wishes to redesignate from Municipal Lots from UR to R1M, R2, PUL and MR for Phase 1A, and UR to RMH, PUL and MR for Phase 5, the lands which are legally known as:

**Lots 1 and 2 Block 5, Plan 021 2977
and**

AND WHEREAS, the requirements of the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 regarding the advertising of this Bylaw will be complied with;

AND WHEREAS, copies of this Bylaw and related documents will be made available for inspection by the public at the Town office as required by the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26;

AND WHEREAS, a public hearing with respect to this Bylaw was held in the Council Chambers at the Town office on May 25, 2021.

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

1. This Bylaw may be referred to as the "The Homestead Phases 1A and Phase 5 Redesignation of municipal lots.

READ A FIRST TIME THIS XXTH DAY OF XXXX, A.D., 202X

READ A SECOND TIME THIS XXTH DAY OF XXXX, A.D., 202X

UNANIMOUS CONSENT GIVEN TO PRESENT FOR THIRD READING ON THIS XXTH DAY OF XXXX, A.D., 202X

READ A THIRD AND FINAL TIME THIS XXTH DAY OF XXXX, A.D., 202X

Lance Colby, Mayor

Rick Blair, CAO

BYLAW No. 2053

A BYLAW OF THE TOWN OF CARSTAIRS to amend Land Use Bylaw 2007.

WHEREAS, Council of the Town of Carstairs wishes to amend Land Use By-law No 2007 by providing a Land Use Re-designation to rezone 0.1068 hectares (0.26 acres) of land from R1 (Low Density Residential – Single Detached District) to R1N (Narrow Parcel Residential District), located in Lots 23 & 24, Block 19, Plan 1711L (1119 Grey Street), located as listed below on Schedule A;

AND WHEREAS, the requirements of the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 regarding the advertising of this Bylaw have been complied with;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26;

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

Schedule “A”

Map 1 of the Land Use District Map would be amended to include Lots 23 & 24 Block 19, Plan 1711L (1119 Grey Street), consisting of 0.1068 hectares (0.26 acres) and shall be re-designated from R1 (Low Density Residential – Single Detached District) to R1N (Narrow Parcel Residential District).

As shown on the attached map identified as “Schedule A”.

READ A FIRST TIME THIS 8TH DAY OF JULY, A.D, 2024

READ A SECOND TIME THIS 26TH DAY OF AUGUST A.D., 2024

UNANIMOUS CONSENT GIVEN TO PRESENT FOR THIRD READING ON THIS 26TH DAY OF AUGUST A.D., 2024

READ A THIRD AND FINAL TIME THIS 26TH DAY OF AUGUST A.D., 2024

Lance Colby, Mayor

Rick Blair, CAO

SCHEDULE "A"





Integrated Expertise. Locally Delivered.

4015 7 Street SE, Calgary AB T2G 2Y9, T: 403.254.0544 F: 403.254.9186

August 15, 2024

Our Reference: 27752

Client: Town of Carstairs

Attention: Rick Blair, Chief Administrative Officer

Reference: LUR-24-01 – Grey Street LUR Report

1.0 Subdivision Application Details

Legal Description: Lot 23 & 24; Block 19; Plan 1711L
Location: Carstairs, AB
Applicant(s): Daryl Kuemper
Landowner(s): Daryl Kuemper
Current Land Use: Low Density Residential – Single Detached District (R1)
Proposed Land Use: Narrow Parcel Residential District (R1N)
Gross Area: 0.107 ha (0.264 ac)

2.0 Planning Analysis

Land Use Redesignation Proposal

Land Use Redesignation Application 24-01 proposes to redesignate Lot 23 & 24; Block 19; Plan 1711L, from Low Density Residential – Single Detached District (R1) to Narrow Parcel Residential District (R1N). The purpose of this proposal is to accommodate narrow lot residential development.

A subdivision application (SD-24-01) to consolidate and subdivide Lot 23 & 24; Block 19; Plan 1711L into three residential parcels was submitted concurrently with this land use redesignation application.

Subject Site Conditions

The subject site is 0.107 ha (0.264 ac) in size and is located in northwest Carstairs (see **Appendix A – Location Plan**). The subject site is bounded by residential dwellings to the north, south, and west, and the Royal Canadian Legion to the east. (see **Appendix B – Site Photos**).

The subject site is not located within an Area Structure Plan.

The subject lands are relatively flat.

Surrounding Land Use

Lands surrounding the subject site are designated Low Density Residential District – Single Detached District (R1) and Central Commercial District (C1).

Subject Site Access

The subject site has existing access via Grey Street public road.



3.0 Policy Alignment

Municipal Development Plan (MDP)

The Municipal Development Plan (MDP) concept designates the subject site as Residential. The proposed land use redesignation is in alignment with the MDP concept and supports the MDP's residential policies, including the provision of a variety of housing types through a range of lot sizes and support for infill and higher density housing.

4.0 Circulation

This application was circulated to adjacent landowners and referral agencies. Responses are provided in full in **Appendix C – Referral Responses**.

Referral Responses

- **ATCO Transmission High Pressure Pipelines** has no objections.
- **FortisAlberta** does not require an easement. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.
- **Telus** has no comments or concerns.
- **Mountain View County** has no comments or concerns.
- **ATCO Gas Distribution** approves of the proposed subdivision, provided that their conditions are met.
- **Alberta Transportation and Economic Corridors** has the following comments:
 1. Pursuant to Section 618.3(1) of the Municipal Government Act (MGA), the department expects that the municipality will comply with any applicable items related to provincial highways in an ALSA plan if applicable.
 2. Pursuant to 618.4(1) of the Municipal Government Act, the department expects that the Municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, in accordance with Policy 7 of the Provincial Land Use Policies.
 3. Alberta Transportation and Economic Corridors has no objections to this proposed land use redesignation.
 4. The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this Proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act.
 5. The requirements of Section 19 are met, therefore no variance is required.
 6. If there are any changes to the proposed subdivision that was submitted with this land use referral, a separate referral pursuant to Section 7(6)(d) of the Matters Related to Subdivision and Development Regulation is required and the comments in respect of Sections 18 and 19 of the Regulation contained in this decision are no longer valid.



5.0 Decision

With respect to this Land Use Redesignation application, Council has the following options:

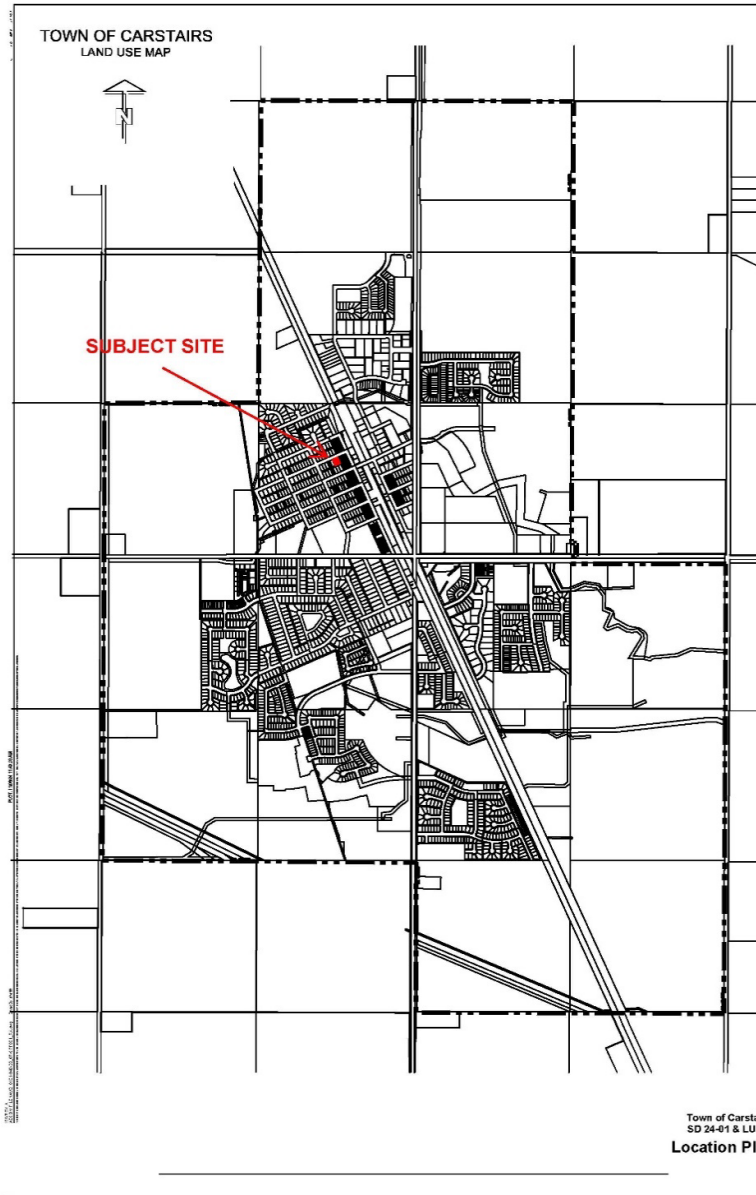
- A) Approve the Land Use Redesignation,
- B) Make amendments considered necessary at second reading and approve the Land Use Redesignation as amended,
- C) Table the Land Use Redesignation until certain requirements are met or refer it back to planning staff for further review, or
- D) Defeat the Land Use Redesignation.



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Appendix A

Figure 1 – Location Plan





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Figure 2 – Tentative Site Plan



Town of Carstairs – Sketch
Showing
Proposed Subdivision
affecting
Lots 23 & 24 Block 19 Plan 1711 L
1119 Grey Street
18 June, 2024 Scale 1:250
File 24-283

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Appendix B

Site Images





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Appendix C

Referral Responses

From: [Circulations_HP](#)
To: [Bridget Piller](#)
Subject: RESPONSE 24-2727 RE: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment
Date: July 17, 2024 1:02:36 PM

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Vicki Porter
Sr. Admin Coordinator, Engineering Ops
Gas Transmission
ATCO Pipelines and Liquids GBU

Email: vicki.porter@atco.com

From: Bridget Piller <BPiller@islengineering.com>
Sent: Wednesday, July 17, 2024 9:10 AM
Cc: Kirk Willisroft <kirkw@carstairs.ca>
Subject: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment

CAUTION: This email originated outside of ATCO. Do not click links or open attachments unless you trust the sender and know the content is safe. Immediately report suspicious emails using the **Phish Alert Report button**.

Good Day,

On behalf of the Town of Carstairs, please see the attached applications for a Land Use Redesignation and Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **August 7th, 2024**.

[Planning Information](#)

The Town of Carstairs has received an application which proposes to subdivide and redesignate Lot 23 & 24; Block 19; Plan 1711L. The applications propose to subdivide the 2 subject parcels into 3 parcels and redesignate them from Low Density Residential District – Single Detached District (R1) to Narrow Parcel Residential District (R1N).

The purpose of this Subdivision and Land Use Redesignation is to accommodate narrow lot residential development.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project numbers "SD-24-01" and "LUR-24-01".

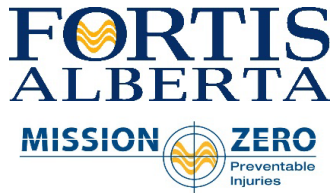
Thank you,

Bridget Pillar (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 C: 403-402-4828
BPillar@islengineering.com islengineering.com

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Diana Pounall
Land Department

FortisAlberta Inc.
320 - 17 Ave SW
Calgary, AB
T2S 2V1
Phone# 587-775-6264
Cell#
www.fortisalberta.com
Email:
Diana.Pounall@fortisalberta.com

July 23, 2024

Town of Carstairs
844 Centre Street
PO Box 370
Carstairs, Alberta
T0M 0N0

Attention: Rick Blair

RE: FortisAlberta Condition for Subdivision Approval

FortisAlberta Reference No.: 320146595

MD File No.: SD-24-01

Location/Legal Description: SE 17-30-01 W5

Customer Name: Daryl Kuemper

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

Sincerely,

A handwritten signature in blue ink that reads "D. Pounall".

Diana Pounall

RE: 320146595

From: [circulations .](#)
To: [Bridget Piller](#)
Subject: Re: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment
Date: July 24, 2024 9:52:17 AM

Good Day,

Thank you for including TELUS in your circulation.

At this time, TELUS has no concerns with the proposed activities.

Thanks

Jane Willox

Real Estate Specialist | TELUS Land Solutions Team

Customer Network Planning (CNP)

2930 Centre Avenue NE, Calgary, AB T2A 4Y2

On Wed, Jul 17, 2024 at 9:10 AM Bridget Piller <BPiller@islengineering.com> wrote:

Good Day,

On behalf of the Town of Carstairs, please see the attached applications for a Land Use Redesignation and Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **August 7th, 2024.**

[Planning Information](#)

The Town of Carstairs has received an application which proposes to subdivide and redesignate Lot 23 & 24; Block 19; Plan 1711L. The applications propose to subdivide the 2 subject parcels into 3 parcels and redesignate them from Low Density Residential District – Single Detached District (R1) to Narrow Parcel Residential District (R1N).

The purpose of this Subdivision and Land Use Redesignation is to accommodate narrow lot residential development.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project numbers “SD-24-01” and “LUR-24-01”.

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 C: 403-402-4828
BPiller@islengineering.com islengineering.com

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From: [PlanDev](#)
To: [Bridget Piller](#)
Subject: RE: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment
Date: August 6, 2024 11:59:39 AM

Good morning,

Mountain View County has no comments or concerns.

Kind regards,

Lynn Craven | Administrative Assistant
[403-335-3311 ext. 209](tel:403-335-3311) | lcraven@mvcounty.com



Mountain View County

Office: [403-335-3311](tel:403-335-3311) | Fax: [403-335-9207](tel:403-335-9207)
Postal Bag 100
1408 Twp Rd. 320 | Didsbury, AB | T0M 0W0
www.mountainviewcounty.com

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From: Bridget Piller <BPiller@islengineering.com>
Sent: Wednesday, July 17, 2024 9:10 AM
Cc: Kirk Willisroft <kirkw@carstairs.ca>
Subject: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment

Good Day,

On behalf of the Town of Carstairs, please see the attached applications for a Land Use Redesignation and Subdivision for your review.

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Planning Information

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The purpose of this Subdivision and Land Use Redesignation is to accommodate narrow lot residential development.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project numbers “SD-24-01” and “LUR-24-01”.

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
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Calgary, AB T2G 2Y9
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Date: August 9, 2024

Circulation Package: SD-24-01 and LUR-24-01

The Distribution Engineering Growth Department of ATCO Gas Distribution has reviewed the above named plan and approves the work provided the following conditions are met:

There are existing ATCO facilities in the area. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution at 403-245-7888 with a minimum of one (1) year notice to enable an adequate and timely response. Note all alteration costs will be borne by the developer / owner. "If working around existing gas main, please contact our Edmonton Land Group at email address Crossings@atcogas.com to obtain a crossing/proximity agreement.

If gas service is required, to avoid delays, the owner / developer should follow the steps listed on the ATCO website (<https://www.atco.com/en-ca/for-business/natural-gas/products-services/service-requests.html>) or contact ATCO Customer Assistance Centre at 310-5678, or their local ATCO Gas Distribution agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 6 months is recommended. Note, each lot / unit is to have a separate service line.

For further information and requirements for natural gas servicing, please refer to the "Guide to Natural Gas Servicing" found on the ATCO website. Applications for new services residential or commercial please go on our website of GasApplicationsCalgary@atco.com.

There is an existing ATCO service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact ATCO Customer Assistance Centre at 310-5678 to discuss a service alteration. Note all alteration costs will be borne by the developer / owner. If the existing service line requires demolition or cutback please contact the Calgary Service Applications at 403-254-6200 or email GasApplicationsCalgary@atco.com for an application.

This development may benefit from ATCO's Construction Energy Services. Contact naturalgassales@atco.com or visit our [Construction Energy Webpage](#) for more Information.

It will always remain the responsibility of the proponent to verify exact location and depths of nearby facilities by arranging for an in-field location with Utility Safety Partners at 1-800-242-3447 or utilityafety.ca. Please contact Utility Safety Partners prior to any surface construction.



- (1) Utility Safety Partners (1-800-242-3447) for locates to verify alignment of the existing gas facilities.
- (2) Contact ATCO South Operations Dispatch at 403-245-7220 for an inspection of the exposed lines (including hydrovac holes) prior to backfill. Inspection services are available Monday to Friday, 8am – 4pm.
- (3) Hydrovac or hand expose facilities to verify horizontal and vertical alignment of all gas mains in conflict areas. This should be done as soon as possible to determine if the main will need to be relocated.
- (4) If existing gas mains require lowering or relocation due to the proponent’s project, notification must be given to our ATCO Gas Distribution Engineering Department with a minimum of one (1) year notice. Forward plans and requirements to the ATCO Gas Distribution Engineering Department at 909 – 11th Ave. SW Calgary, AB, T2R 1L8.

Please refer to the “Working Around Natural Gas” Safety Handbook found on our website at:
<https://www.atco.com/en-ca/for-business/natural-gas/safety-business/safety-resources.html>

These conditions are not meant to contradict any applicable existing law (ie. franchise agreement, bylaw, etc.), and therefore the existing applicable law shall prevail. Should any condition(s) be null or void due to the superseding applicable law, all other conditions shall prevail.

If you have any questions or concerns regarding this reply, please contact our Engineer erika.marizcalata@atco.com

Sincerely,
Anne Retzlaff
Summer Student - Office
ATCO Gas and Pipelines
Distribution Engineering – Improvements
4th Floor, 909 – 11 Ave SW | Calgary, Ab. | T2R 1L8
email: Anne.Retzlaff@atco.com



Alberta Transportation and Economic Corridors Notice of Referral Decision

Land Use Bylaw amendment in proximity of a provincial highway

| | | | |
|------------------------------------|---|------------------------|---------------------------|
| Municipality File Number: | LUR-24-01 | Highway(s): | 2A, 581, 580 |
| Legal Land Location: | QS-SE SEC-17 TWP-030 RGE-01 MER-5 | Municipality: | Carstairs |
| Decision By: | Charlene Johnson | Issuing Office: | Central Region / Red Deer |
| Issued Date: | 2024-07-26 09:55:36 | AT Reference #: | RPATH0044430 |
| Description of Development: | Land Use Redesignation. File number LUR-24-01 | | |



This will acknowledge receipt of your circulation regarding the above noted proposal. Alberta Transportation and Economic Corridors primary concern is protecting the safe and effective operation of provincial highway infrastructure, and planning for the future needs of the highway network in proximity to the proposed land use

amendment(s).

Alberta Transportation and Economic Corridors offers the following comments and observations with respect to the proposed land use amendment (s):

1. Pursuant to Section 618.3(1) of the Municipal Government Act (MGA), the department expects that the municipality will comply with any applicable items related to provincial highways in an ALSA plan if applicable
2. Pursuant to 618.4(1) of the Municipal Government Act, the department expects that the Municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, in accordance with Policy 7 of the Provincial Land Use Policies.
3. Alberta Transportation and Economic Corridors has no objections to this proposed land use redesignation.

This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 2A, 581, 580

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act.

The requirements of Section 19 are met, therefore no variance is required.

If there are any changes to the proposed subdivision that was submitted with this land use referral, a separate referral pursuant to Section 7(6)(d) of the Matters Related to Subdivision and Development Regulation is required and the comments in respect of Sections 18 and 19 of the Regulation contained in this decision are no longer valid.

Please contact Alberta Transportation and Economic Corridors through the [RPATH Portal](#) if you have any questions, or require additional information



Issued by **Charlene Johnson, Dev and Planning Technologist**, on **2024-07-26 09:55:36** on behalf of the Minister of Transportation and Economic Corridors pursuant to *Ministerial Order 52/20 – Department of Transportation Delegation of Authority*



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4015 7 Street SE, Calgary AB T2G 2Y9, T: 403.254.0544 F: 403.254.9186

August 16, 2024

Our Reference: 27752
Client: Town of Carstairs
Attention: Rick Blair, Chief Administrative Officer
Reference: SD-24-01 – Grey Street Subdivision Report

1.0 Subdivision Application Details

Proposal: 3 Lot Residential Subdivision
Legal Description: Lot 23 & 24; Block 19; Plan 1711L
Location: Carstairs, AB
Applicant(s): Daryl Kuemper
Landowner(s): Daryl Kuemper
Current Land Use: Low Density Residential – Single Detached District (R1)
Proposed Land Use: Narrow Parcel Residential District (R1N)
Gross Area: 0.107 ha (0.264 ac)

2.0 Planning Analysis

Subdivision Proposal

Subdivision Application 24-01 proposes to consolidate and subdivide Lot 23 & 24; Block 19; Plan 1711L into three residential parcels, two of which have an area of 342.0 m² and one of which has an area of 385.4 m².

The subdivision application proposes dividing the westernmost parcel through the center of the existing dwelling. Although this approach is not typically recommended, the existing dwelling already straddles the current lot line. Essentially, this proposed subdivision is a lot line adjustment and will not significantly impact the existing dwelling or future development potential.

The purpose of this proposal is to accommodate narrow lot residential development. The subject parcels are currently designated as Low Density Residential – Single Detached District (R1) under the Town of Carstairs Land Use Bylaw.

A Land Use Redesignation application (LUR-24-01) to redesignate the subject parcels from Low Density Residential Single Detached District (R1) to Narrow Parcel Residential District (R1N) was submitted concurrently with this subdivision application.

Subject Site Conditions

The subject site is 0.107 ha (0.264 ac) in size and is located in northwest Carstairs (see **Appendix A – Location Plan**). The subject site is bounded by residential dwellings to the north, south, and west, and the Royal Canadian Legion to the east. (see **Appendix B – Site Photos**).



The subject site is not located within an Area Structure Plan.

The subject lands are relatively flat.

Surrounding Land Use

Lands surrounding the subject site are designated Low Density Residential District – Single Detached District (R1) and Central Commercial District (C1).

Subject Site Access

The subject site has existing access via Grey Street public road.

3.0 Policy Alignment

Municipal Development Plan

The Municipal Development Plan (MDP) concept designates the subject site as Residential. The proposed subdivision is in alignment with the MDP concept and supports the MDP’s residential policies, including the provision of a variety of housing types through a range of lot sizes and support for infill and higher density housing.

Land Use Bylaw

Land Use Redesignation Application LUR-24-01 proposes to designate the subject site as Narrow Parcel Residential District (R1N).

The proposed lots meet the minimum parcel width and area for the R1N District as outlined in the LUB.

4.0 Reserve Calculations

Municipal reserve dedication is not required for this subdivision.

5.0 Circulation

This application was circulated to adjacent landowners and referral agencies. Responses are provided in full in **Appendix C – Referral Responses**.

Referral Responses

- **ATCO Transmission High Pressure Pipelines** has no objections.
- **FortisAlberta** does not require an easement. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.
- **Telus** has no comments or concerns.
- **Mountain View County** has no comments or concerns.
- **ATCO Gas Distribution** approves of the proposed subdivision, provided that their conditions are met.
- **Alberta Transportation and Economic Corridors** has the following comments:
 1. The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act.
 2. The requirements of Section 19 of the Regulation are met. There is no direct access to the highway and there is sufficient local road access to the subdivision and adjacent lands.



Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation.

3. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act.
4. Transportation and Economic Corridors accepts no responsibility for the noise impacts or other impacts of highway traffic upon any development or occupants thereof. The subdivision design should include adequate physical features to ensure that the proposed use of land is compatible with the adjacent provincial highway system. Some of these features might, for example, include landscaping and/or berming, to provide noise attenuation and visual screening from the highway. Implementation of these features is the responsibility of the owner/municipality.
5. Alberta Transportation and Economic Corridors has no objections to this proposed subdivision.

6.0 Comments

- This Subdivision Report has been prepared by ISL and reviewed by the Town's Subdivision Authority;
- The proposed application satisfies the requirements of Section 654 of the Municipal Government Act, and the relevant matters listed in Section 9 of the Matters Related to Subdivision and Development Regulation; and
- Submissions from landowners and referral agencies were considered as noted herein.

7.0 Decision and Conditions of Subdivision

With respect to this application, and based on Council's guidance, the Subdivision Authority has the following the following options:

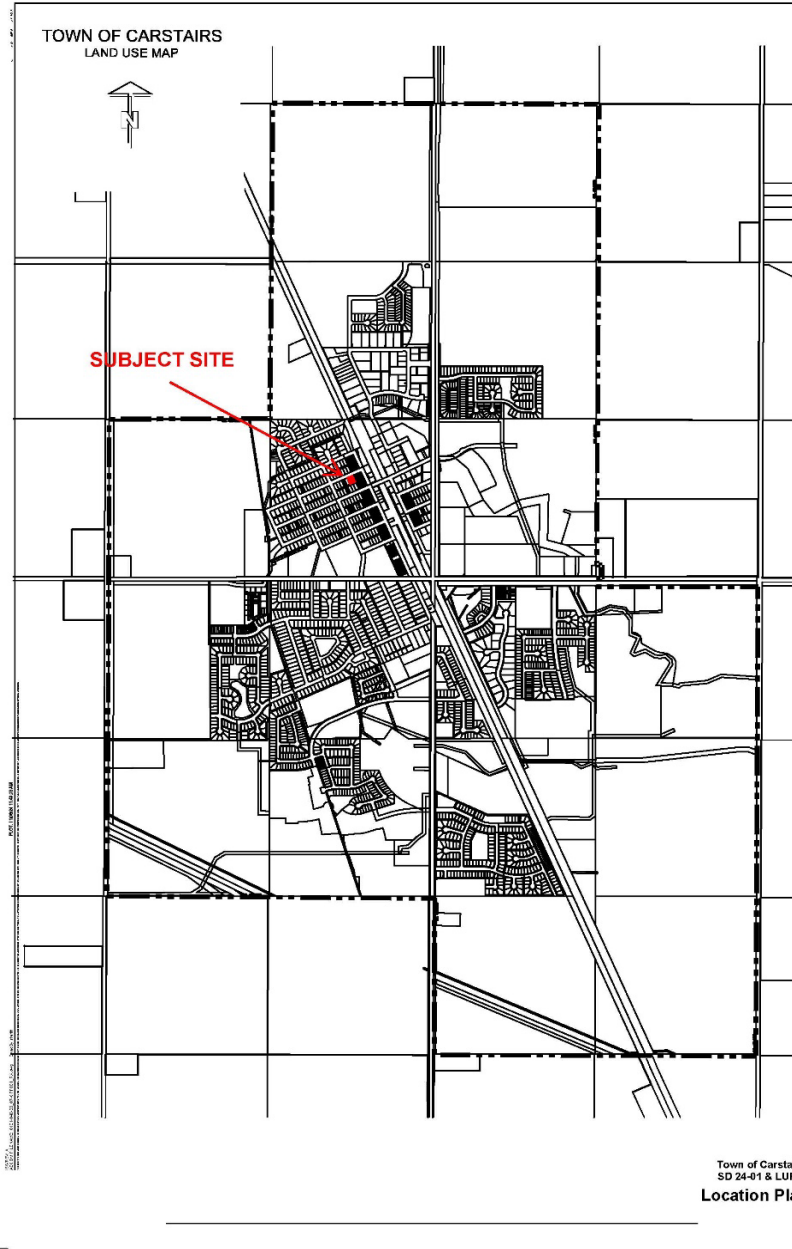
- A) Refuse to approve the subdivision;
- B) Send the application back to Administration to obtain additional information;
- C) Approve the subdivision application as submitted; or
- D) Approve the subdivision subject to the following conditions:
 1. That subdivision is carried out by means suitable to the Registrar of the Land Titles Office per Section 81 and 89 of the Land Titles Act;
 2. That prior to endorsement, it is the responsibility of the Applicant to ensure that the submission of a Plan of Survey, including CAD file, the Owner's Consent to Register, and the Surveyor's Affidavit are received by the Town of Carstairs;
 3. That prior to plan endorsement, all existing or newly required access rights-of-way, easements, overland drainage rights-of-way and agreements are to be registered shall be provided to the satisfaction of the Town of Carstairs;
 4. That prior to endorsement all outstanding property taxes be paid, or satisfactory arrangement for payment thereof, to the Town of Carstairs (per Section 654 (1)(d) of the Municipal Government Act); and
 5. That the applicant/owner obtain a development permit from the Town of Carstairs prior to undertaking any development.



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Appendix A

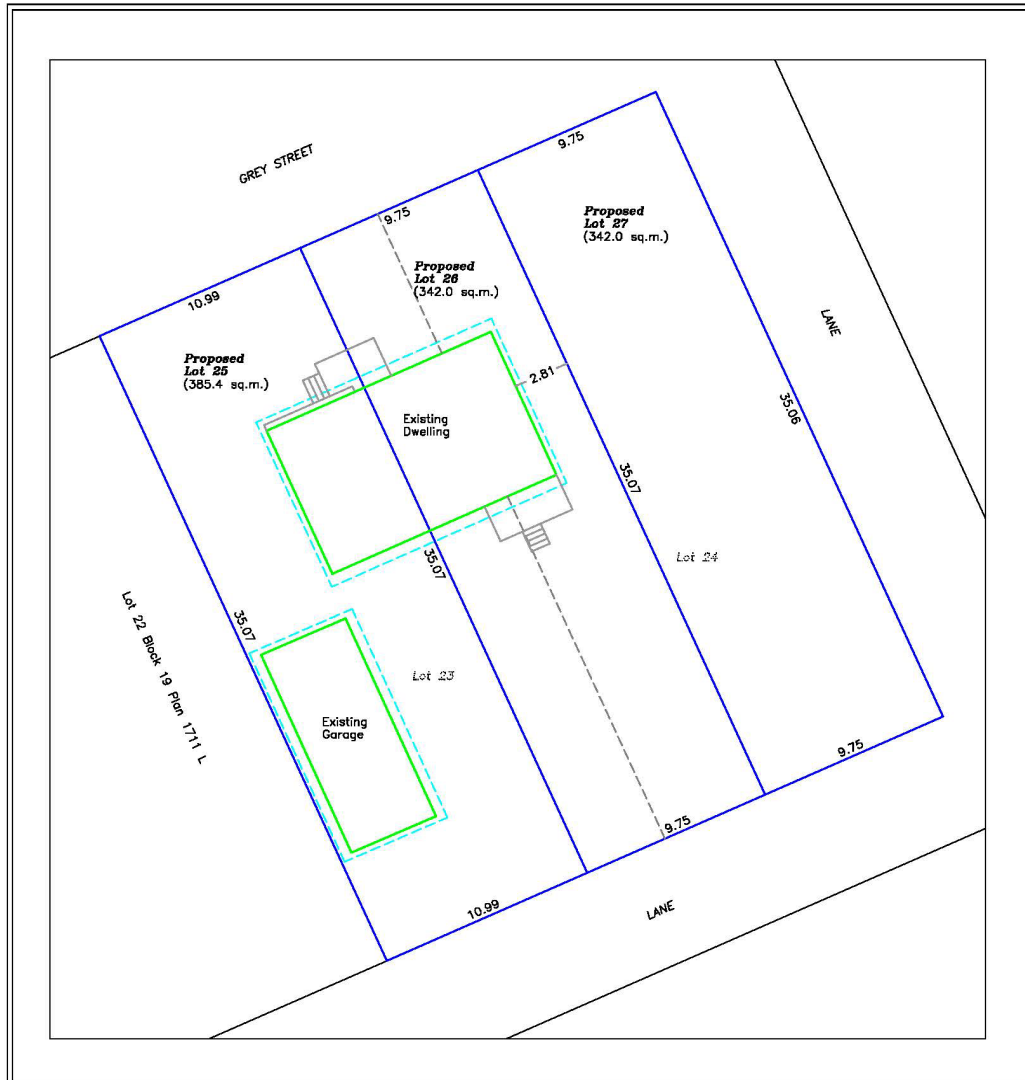
Figure 1 – Location Plan





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Figure 2 – Tentative Site Plan



Town of Carstairs – Sketch
Showing
Proposed Subdivision
affecting
Lots 23 & 24 Block 19 Plan 1711 L
1119 Grey Street
18 June, 2024 Scale 1:250
File 24-283

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Appendix B

Site Images





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Appendix C

Referral Responses

From: [Circulations_HP](#)
To: [Bridget Piller](#)
Subject: RESPONSE 24-2727 RE: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment
Date: July 17, 2024 1:02:36 PM

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Vicki Porter
Sr. Admin Coordinator, Engineering Ops
Gas Transmission
ATCO Pipelines and Liquids GBU

Email: vicki.porter@atco.com

From: Bridget Piller <BPiller@islengineering.com>
Sent: Wednesday, July 17, 2024 9:10 AM
Cc: Kirk Willisroft <kirkw@carstairs.ca>
Subject: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment

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Good Day,

On behalf of the Town of Carstairs, please see the attached applications for a Land Use Redesignation and Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **August 7th, 2024**.

[Planning Information](#)

The Town of Carstairs has received an application which proposes to subdivide and redesignate Lot 23 & 24; Block 19; Plan 1711L. The applications propose to subdivide the 2 subject parcels into 3 parcels and redesignate them from Low Density Residential District – Single Detached District (R1) to Narrow Parcel Residential District (R1N).

The purpose of this Subdivision and Land Use Redesignation is to accommodate narrow lot residential development.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project numbers "SD-24-01" and "LUR-24-01".

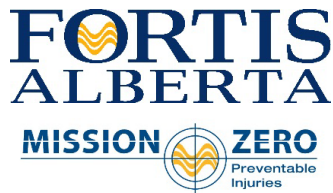
Thank you,

Bridget Pillar (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 C: 403-402-4828
BPillar@islengineering.com islengineering.com

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Diana Pounall
Land Department

FortisAlberta Inc.
320 - 17 Ave SW
Calgary, AB
T2S 2V1
Phone# 587-775-6264
Cell#
www.fortisalberta.com
Email:
Diana.Pounall@fortisalberta.com

July 23, 2024

Town of Carstairs
844 Centre Street
PO Box 370
Carstairs, Alberta
T0M 0N0

Attention: Rick Blair

RE: FortisAlberta Condition for Subdivision Approval

FortisAlberta Reference No.: 320146595

MD File No.: SD-24-01

Location/Legal Description: SE 17-30-01 W5

Customer Name: Daryl Kuemper

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

Sincerely,

A handwritten signature in blue ink that reads "D. Pounall".

Diana Pounall

RE: 320146595

From: [circulations .](#)
To: [Bridget Piller](#)
Subject: Re: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment
Date: July 24, 2024 9:52:17 AM

Good Day,

Thank you for including TELUS in your circulation.

At this time, TELUS has no concerns with the proposed activities.

Thanks

Jane Willox

Real Estate Specialist | TELUS Land Solutions Team

Customer Network Planning (CNP)

2930 Centre Avenue NE, Calgary, AB T2A 4Y2

On Wed, Jul 17, 2024 at 9:10 AM Bridget Piller <BPiller@islengineering.com> wrote:

Good Day,

On behalf of the Town of Carstairs, please see the attached applications for a Land Use Redesignation and Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **August 7th, 2024.**

[Planning Information](#)

The Town of Carstairs has received an application which proposes to subdivide and redesignate Lot 23 & 24; Block 19; Plan 1711L. The applications propose to subdivide the 2 subject parcels into 3 parcels and redesignate them from Low Density Residential District – Single Detached District (R1) to Narrow Parcel Residential District (R1N).

The purpose of this Subdivision and Land Use Redesignation is to accommodate narrow lot residential development.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project numbers “SD-24-01” and “LUR-24-01”.

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 C: 403-402-4828
BPiller@islengineering.com islengineering.com

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From: [PlanDev](#)
To: [Bridget Piller](#)
Subject: RE: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment
Date: August 6, 2024 11:59:39 AM

Good morning,

Mountain View County has no comments or concerns.

Kind regards,

Lynn Craven | Administrative Assistant
[403-335-3311 ext. 209](tel:403-335-3311) | lcraven@mvcounty.com



Mountain View County

Office: [403-335-3311](tel:403-335-3311) | Fax: [403-335-9207](tel:403-335-9207)
Postal Bag 100
1408 Twp Rd. 320 | Didsbury, AB | T0M 0W0
www.mountainviewcounty.com

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From: Bridget Piller <BPiller@islengineering.com>
Sent: Wednesday, July 17, 2024 9:10 AM
Cc: Kirk Willisroft <kirkw@carstairs.ca>
Subject: Carstairs Subdivision Application SD-24-01 & Land Use Redesignation Application LUR-24-01 - Referral for Comment

Good Day,

On behalf of the Town of Carstairs, please see the attached applications for a Land Use Redesignation and Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **August 7th, 2024**.

Planning Information

The Town of Carstairs has received an application which proposes to subdivide and redesignate Lot 23 & 24; Block 19; Plan 1711L. The applications propose to subdivide the 2 subject parcels into 3 parcels and redesignate them from Low Density Residential District – Single Detached District (R1) to Narrow Parcel Residential District (R1N).

The purpose of this Subdivision and Land Use Redesignation is to accommodate narrow lot residential development.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project numbers “SD-24-01” and “LUR-24-01”.

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 C: 403-402-4828
BPiller@islengineering.com islengineering.com

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Date: August 9, 2024

Circulation Package: SD-24-01 and LUR-24-01

The Distribution Engineering Growth Department of ATCO Gas Distribution has reviewed the above named plan and approves the work provided the following conditions are met:

There are existing ATCO facilities in the area. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution at 403-245-7888 with a minimum of one (1) year notice to enable an adequate and timely response. Note all alteration costs will be borne by the developer / owner. "If working around existing gas main, please contact our Edmonton Land Group at email address Crossings@atcogas.com to obtain a crossing/proximity agreement.

If gas service is required, to avoid delays, the owner / developer should follow the steps listed on the ATCO website (<https://www.atco.com/en-ca/for-business/natural-gas/products-services/service-requests.html>) or contact ATCO Customer Assistance Centre at 310-5678, or their local ATCO Gas Distribution agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 6 months is recommended. Note, each lot / unit is to have a separate service line.

For further information and requirements for natural gas servicing, please refer to the "Guide to Natural Gas Servicing" found on the ATCO website. Applications for new services residential or commercial please go on our website of GasApplicationsCalgary@atco.com.

There is an existing ATCO service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact ATCO Customer Assistance Centre at 310-5678 to discuss a service alteration. Note all alteration costs will be borne by the developer / owner. If the existing service line requires demolition or cutback please contact the Calgary Service Applications at 403-254-6200 or email GasApplicationsCalgary@atco.com for an application.

This development may benefit from ATCO's Construction Energy Services. Contact naturalgassales@atco.com or visit our [Construction Energy Webpage](#) for more Information.

It will always remain the responsibility of the proponent to verify exact location and depths of nearby facilities by arranging for an in-field location with Utility Safety Partners at 1-800-242-3447 or utilitiesafety.ca. Please contact Utility Safety Partners prior to any surface construction.



- (1) Utility Safety Partners (1-800-242-3447) for locates to verify alignment of the existing gas facilities.
- (2) Contact ATCO South Operations Dispatch at 403-245-7220 for an inspection of the exposed lines (including hydrovac holes) prior to backfill. Inspection services are available Monday to Friday, 8am – 4pm.
- (3) Hydrovac or hand expose facilities to verify horizontal and vertical alignment of all gas mains in conflict areas. This should be done as soon as possible to determine if the main will need to be relocated.
- (4) If existing gas mains require lowering or relocation due to the proponent’s project, notification must be given to our ATCO Gas Distribution Engineering Department with a minimum of one (1) year notice. Forward plans and requirements to the ATCO Gas Distribution Engineering Department at 909 – 11th Ave. SW Calgary, AB, T2R 1L8.

Please refer to the “Working Around Natural Gas” Safety Handbook found on our website at:
<https://www.atco.com/en-ca/for-business/natural-gas/safety-business/safety-resources.html>

These conditions are not meant to contradict any applicable existing law (ie. franchise agreement, bylaw, etc.), and therefore the existing applicable law shall prevail. Should any condition(s) be null or void due to the superseding applicable law, all other conditions shall prevail.

If you have any questions or concerns regarding this reply, please contact our Engineer erika.marizcalata@atco.com

Sincerely,
Anne Retzlaff
Summer Student - Office
ATCO Gas and Pipelines
Distribution Engineering – Improvements
4th Floor, 909 – 11 Ave SW | Calgary, Ab. | T2R 1L8
email: Anne.Retzlaff@atco.com



Transportation and Economic Corridors Notification of Referral Decision
 Subdivision in Proximity of a Provincial Highway

| | | | |
|------------------------------------|--------------------------------------|--------------------------|--|
| Municipality File Number: | SD-24-01 | Highway(s): | 2A, 581, 580 |
| Legal Land Location: | QS-SE SEC-17 TWP-030 RGE-01 MER-5 | Municipality: | Carstairs |
| Decision By: | Charlene Johnson | Issuing Office: | Central Region / Red Deer |
| Issued Date: | 2024-07-26 10:01:39 | Appeal Authority: | Subdivision and Development Appeal Board |
| RPATH Number: | RPATH0044432 | | |
| Description of Development: | Subdivision. File SD-24-01 | | |



This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to

Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 2A, 581, 580

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act.

The requirements of Section 19 of the Regulation are met. There is no direct access to the highway and there is sufficient local road access to the subdivision and adjacent lands. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation.

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

1. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act
2. Transportation and Economic Corridors accepts no responsibility for the noise impacts or other impacts of highway traffic upon any development or occupants thereof. The subdivision design should include adequate physical features to ensure that the proposed use of land is compatible with the adjacent provincial highway system. Some of these features might, for example, include landscaping and/or berming, to provide noise attenuation and visual screening from the highway. Implementation of these features is the responsibility of the owner/municipality.
3. Alberta Transportation and Economic Corridors has no objections to this proposed subdivision.

Please contact Transportation and Economic Corridors through the [RPATH Portal](#) if you have any questions, or require additional information.



Issued by **Charlene Johnson, Dev and Planning Technologist**, on **2024-07-26 10:01:39** on behalf of the Minister of Transportation and Economic Corridors pursuant to *Ministerial Order 52/20 – Department of*

Transportation and Economic Corridors Delegation of Authority

BYLAW NO. 2055

BEING a Bylaw of the Town of Carstairs in the Province of Alberta to designate the Carstairs Water Reservoir Site.

WHEREAS Council may by bylaw, pursuant to Section 665 of the *Municipal Government Act*, require that a part of a parcel of land, which the Town of Carstairs is acquiring, be designated as a public utility lot; and

WHEREAS the Town of Carstairs has reached agreement with the owner of NE 9-30-1-W5M to acquire part of the Parcel, such part to be designated as a public utility lot; and

WHEREAS the Plan of Survey dated June 11 to July 22, 2024 by SexSmith Surveys Ltd., identifies the part of the parcel to be acquired and to be designated as Public Utility Lot;

NOW THEREFORE Council of the Town of Carstairs, in the Province of Alberta, having complied with the Act, and duly assembled, hereby enacts as follows;

1. This Bylaw may be referred to as the “**Carstairs Reservoir Public Utility Lot Bylaw**”
2. The part of the Parcel identified as Lot 1PUL, Block 1 on the Plan of Survey attached to this Bylaw as Schedule A, is to be designated as Lot 1PUL, Block 1, Plan _____
3. The Registrar at Alberta Land Titles is requested to, in accordance with Section 665 of the *Municipal Government Act*, do all things necessary to give effect to this bylaw.

This Bylaw shall come into force and take effect upon third and final reading and proper signature thereof.

READ A FIRST TIME THIS 26TH DAY OF AUGUST A.D., 2024.

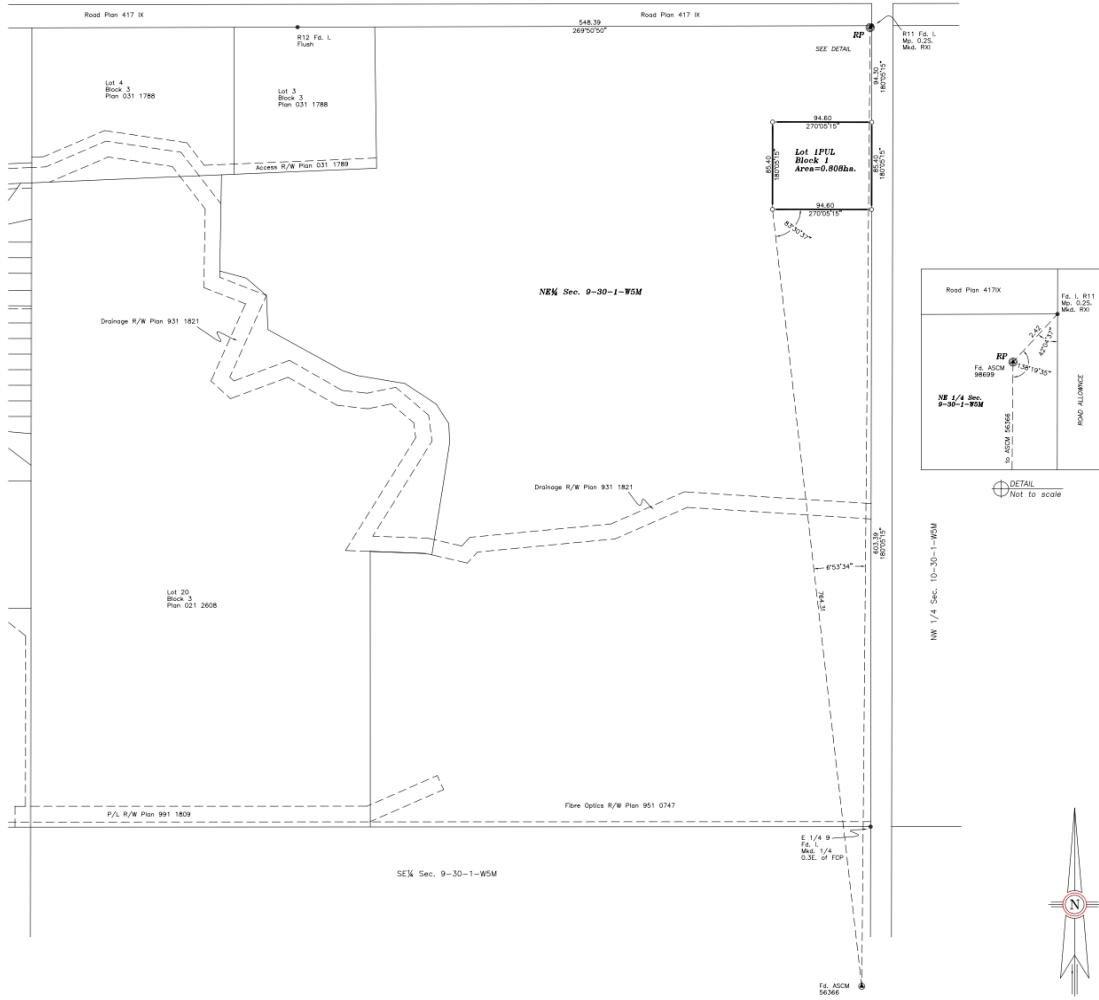
READ A SECOND TIME THIS 26TH DAY OF AUGUST A.D., 2024.

READ A THIRD AND FINAL TIME THIS 26TH DAY OF AUGUST A.D., 2024.

Lance Colby, Mayor

Rick Blair, CAO

Schedule "A"
Plan of Survey





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4015 7 Street SE, Calgary AB T2G 2Y9, T: 403.254.0544 F: 403.254.9186

August 21, 2024

Our Reference: 27752
Client: Town of Carstairs
Attention: Rick Blair, Chief Administrative Officer
Reference: SD-23-02 – Subdivision Report

1.0 Subdivision Application Details

Proposal: 96 Lot Subdivision
Legal Description: NE ¼ Sec. 9 Twn. 30 Range. 1, W5M
 Lot 20 Block 3 Plan 0212608
 Lot 3 Block 3 Plan 0311788
Location: Carstairs, AB
Applicant(s): Maidment Land Surveys Ltd.
Landowner(s): Eastgate Development Group Ltd.
Land Use Designation: Central Commercial District (C1)
 Low Density Residential – Single Detached District (R1)
 Medium Density Residential – Attached Dwelling District (R3)
 High Density Residential – Multi-Dwelling District (R4)
 Urban Reserve District (UR)
 Public Facility & Recreation District (PFR)
Gross Area: 18.857 ha (46.597 ac)

2.0 Planning Analysis

Subdivision Proposal

Subdivision Application 23-02 proposes subdividing portions of NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots. The subdivision will include the following breakdown of land uses and lot sizes:

| Land Use | Number of Lots | Lot Size |
|---|----------------|--------------------|
| Central Commercial District (C1): | 1 lot | 2219.5 m |
| Low Density Residential – Single Detached District (R1): | 39 lots | 455.0 – 811.7 m |
| Medium Density Residential – Attached Dwelling District (R3): | 43 lots | 185.1 – 17045.8 m |
| High Density Residential – Multi-Dwelling District (R4): | 1 lot | 4102.9 m |
| Urban Reserve District (UR): | 1 lot | 6995.7 m |
| Public Facility & Recreation District (PFR): | 11 lots | 1482.5 – 44547.2 m |



The purpose of this subdivision is to accommodate residential and commercial development in alignment with the Kitstone Commons Stage 1 Conceptual Scheme, which was accepted by Council in January 2023.

Subject Site Conditions

The subject site is 18.857 ha (46.597 ac) in size and is located in east Carstairs (see Appendix A – Location Plan). The subject site bounded in the north by Highway 581, in the east and south by undeveloped land, and in the west by the Havenfields neighbourhood (see Appendix B – Site Photos).

There are multiple utility rights-of-way, caveats, and easements registered on the existing title. All rights-of-ways caveats, and easements will be required to be brought forward for registration on any newly created titles (as applicable).

Surrounding Conditions

Lands surrounding the subject site are designated as Central Commercial District (C1), Highway Commercial District (C3), Low Density Residential District – Single Detached District, Narrow Parcel Residential District (R1N), Public Facility and Recreation District (PFR), and Urban Reserve District (UR).

Subject Site Access

The subject site has an existing access along Highway 581 and an access point through the continuation of Dallaire Drive.

3.0 Policy Alignment

Municipal Development Plan

The MDP designates the subject site as Agrihood, which is defined as a form of comprehensively designed community that integrates agricultural production with residential, commercial, open space, institutional, and industrial uses. The proposed subdivision application is in alignment with MDP policies related to agrihood development.

The subdivision application proposes dedicating lands unsuitable for development as environmental reserve, in alignment with MDP policy 9.3.2.

Eastgate Area Structure Plan (2009)

The subdivision application is generally in alignment with the policies outlined in the Eastgate ASP. Specifically, this proposed subdivision supports the ASP's goals and policies related to:

- providing a diversity of residential uses and housing types
- providing open space throughout residential areas, and
- encouraging walkability by concentrating higher density housing forms near employment centres.

Kitstone Commons Stage 1 Conceptual Scheme (2023)

The proposed subdivision is in alignment with the Kitstone Commons Stage 1 Conceptual Scheme.

Land Use Bylaw

The LUB designates the subject site as Central Commercial District (C1), Low Density Residential – Single Detached District (R1), Medium Density Residential – Attached Dwelling District (R3), High Density Residential – Multi-Dwelling District (R4), and Urban Reserve District (UR).



Two proposed R1 parcels, Block 21, Lots 11 and 12, do not meet the minimum parcel width for parcels in a cul-de-sac. All other R1 parcels meet the minimum parcel width and area outlined in the LUB.

The 1.705 hectare proposed R3 parcel was identified as a pocket village in the Conceptual Scheme. Proposed duplex and triplex dwellings can be accommodated in this site which may require future subdivision or a bareland condominium at the development permit stage to accommodate the housing.

The remaining proposed R3 parcels include a mix of narrow lots which can accommodate row housing and wider lots that can accommodate detached dwellings:

R3 min parcel width for detached = interior 9m, corner 10.5m,
Area = interior 375m², corner 433 m²

R3 min parcel width for row housing = 6m internal, 7.5m end, 9m end abutting street
R3 min parcel area for row housing = 185m²

The 0.410 hectare R4 parcel has been identified for townhouses within the Conceptual Scheme. Townhouses are not a typology within the LUB; however, the site can accommodate Row Houses and 4- and 6-plexes in alignment with the LUB.

R4 min parcel width for row housing = 6m internal, 7.5m end, 9m end abutting street
R4 min parcel area for row housing = 185m²
R4 min parcel area for 4plex = 165m²
R4 min parcel area for 6plex = 142.8m²

4.0 Reserve Calculations

The Town will require 10% of the subject lands to be dedicated as municipal reserve. The required municipal reserve dedication is equal to 1.40 ha, calculated as 10% of the subject lands' gross developable area, not including lands being dedicated as environmental reserve. This requirement has been satisfied within the proposed subdivision, with a 1.87 ha being dedicated as municipal reserve.

5.0 Circulation

This application was circulated to adjacent landowners and referral agencies. Responses are provided in full in **Appendix C – Referral Responses**.

Referral Responses

- **ATCO Transmission High Pressure Pipelines** has no objections.
- **FortisAlberta** does not require an easement. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.
- **Alberta Health Services** has no concerns.
- **Telus** will require a utility right of way in order to provide service to this new development. Please have TELUS' requirement added as a condition of approval and have the applicant contact rightofwayAB@telus.com to initiate a TELUS Utility Right of Way Agreement.
- **Mountain View County** has no comments or concerns with the subdivision. Please note that the comments the County provided in 2023 with LUR-23-02 remains valid for the Kitstone development: The County will proceed with traffic counts on Twp Rd 300 and RR 13 to establish and monitor traffic patterns. An agreement on how to address traffic control and impact shall be



required prior to the next redesignation consideration by Carstairs Council that propose road access to RR 13 and may include the Town adding to the offsite levy bylaw or taking over control of these portions of both roads through the annexation process; or if traffic counts and maintenance increase significantly as a result of traffic associated with Kitstone.

- **ATCO Gas Distribution** approves of the subdivision, provided that their conditions are met.
- **Shaw Communications** has no concerns.
- **ISL Engineering** had the following comments:
 - Ensure consistent fencing along boundaries of property on north and west sides
 - Ensure proper setbacks of housing from drainage easement
 - Landscaping plans are required for the MR and PUL lots within the engineering set to be submitted
 - Street names to be provided on engineering drawings to be submitted
 - Road and lane widths do not meet City of Calgary standards. Town to approve of any variance
 - A temporary turnaround will be required at dead end streets until next phase is constructed (roads B and F)
 - There is greater than 49 lots proposed in this phase and a looped watermain will be required within the engineering drawings to be submitted
 - The intersection (Road C) with Highway 581 may require coordination with Alberta Transportation
- **Alberta Transportation and Economic Corridors** had the following comments:
 - The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act.
 - The requirements of Section 19 of the Regulation are not met. ASP and TIA to be followed. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation.
 - The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act.
 - An approved TIA for Kitstone Commons must be approved by ATEC prior to endorsement of the subdivision.



6.0 Comments

- This Subdivision Report has been prepared by ISL and reviewed by the Town's Subdivision Authority;
- The proposed application satisfies the requirements of Section 654 of the Municipal Government Act, and the relevant matters listed in Section 7 of the Subdivision and Development Regulations; and
- Submissions from landowners and referral agencies were considered as noted herein.

7.0 Decision and Conditions of Subdivision

The Subdivision Authority APPROVES the subdivision application, as it complies with the Town's statutory plans and no concerns were raised by adjacent landowners. The approval of the subdivision application is subject to the following conditions:

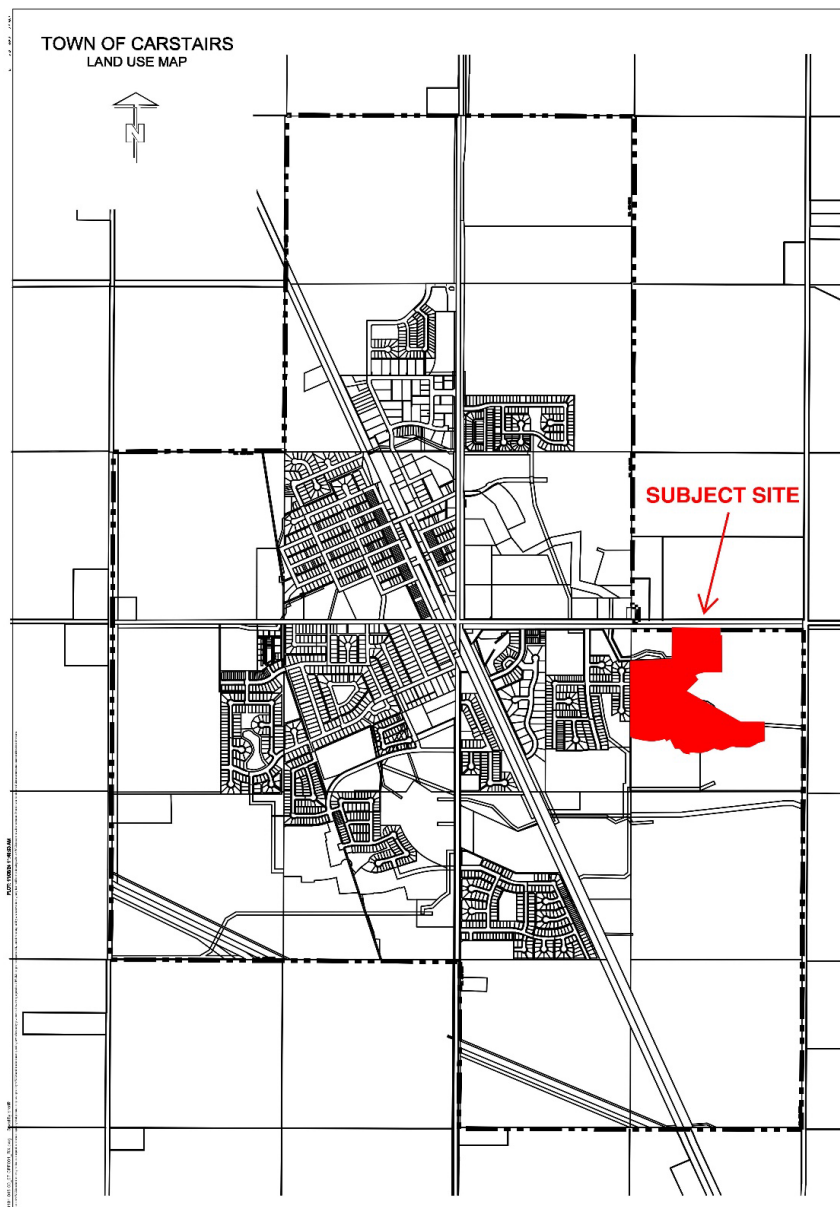
1. That subdivision is carried out by means suitable to the Registrar of the Land Titles Office per Section 81 and 89 of the Land Titles Act;
2. That prior to endorsement, it is the responsibility of the Applicant to ensure that the submission of a Plan of Survey, including CAD file, the Owner's Consent to Register, and the Surveyor's Affidavit are received by the Town of Carstairs;
3. That prior to plan endorsement, all existing or newly required access rights-of-way, easements, overland drainage rights-of-way and agreements are to be registered shall be provided to the satisfaction of the Town of Carstairs;
4. That prior to endorsement all outstanding property taxes be paid, or satisfactory arrangement for payment thereof, to the Town of Carstairs (per Section 654 (1)(d) of the Municipal Government Act);
5. That prior to endorsement all conditions required by Alberta Transportation and Economic Corridors are met; and
6. That the applicant/owner enter into a development agreement with the Town of Carstairs to include, but not be limited to, the construction of roads and sidewalks, the installation of municipal services, and boulevard landscaping.



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Appendix A

Figure 1 – Location Plan

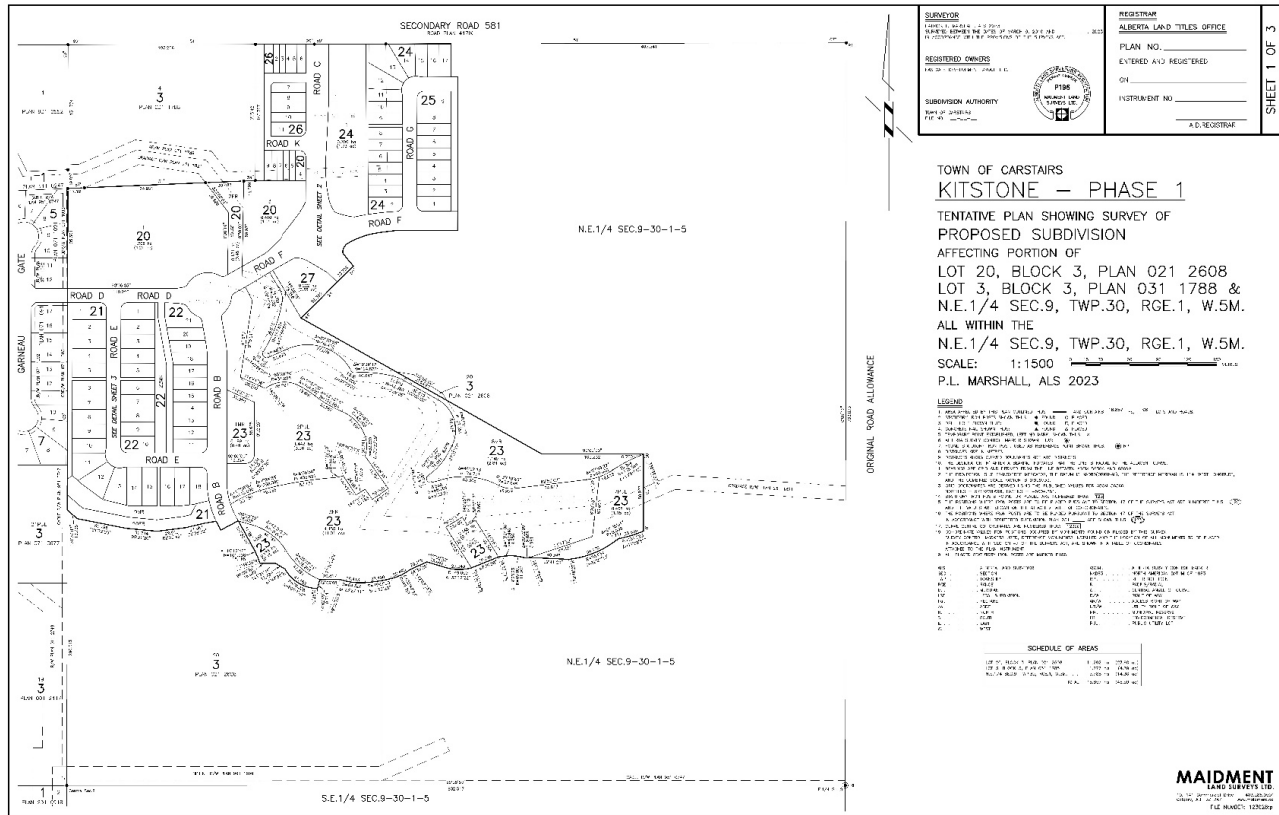


Town of Carstairs
FILE # SD 23-02
Location Plan



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Figure 2 – Tentative Site Plan





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Appendix B

Site Images





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Appendix C

Referral Responses

Bridget Piller

From: Circulations, HP <HP.Circulations@atco.com>
Sent: December 18, 2023 1:59 PM
To: Bridget Piller
Subject: RESPONSE 23-4689 RE: Carstairs Subdivision Application SD-23-02 - Referral for Comment

You don't often get email from hp.circulations@atco.com. [Learn why this is important](#)

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Vicki Porter

Sr. Admin Coordinator, Engineering Ops
Gas Distribution
ATCO Pipelines and Liquids GBU

Email: vicki.porter@atco.com

From: Bridget Piller <BPiller@islengineering.com>
Sent: Monday, December 18, 2023 1:38 PM
Subject: Carstairs Subdivision Application SD-23-02 - Referral for Comment

****Caution – This email is from an external source. If you are concerned about this message, please report using Phish Alert Button in your Outlook for analysis.****

Good Day,

On behalf of the Town of Carstairs, please see the attached application for Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **January 17th, 2024**.

Planning Information

The Town of Carstairs has received an application which proposes to subdivide NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots.

The subdivision will include the following breakdown of land uses:

- Central Commercial District (C1):** 1 lot
- Low Density Residential – Single Detached District (R1):** 39 lots
- Medium Density Residential – Attached Dwelling District (R3):** 43 lots
- High Density Residential – Multi-Dwelling District (R4):** 1 lot
- Urban Reserve District (UR):** 1 lot
- Public Facility & Recreation District (PFR):** 11 lots

The purpose of this subdivision is to accommodate residential development in alignment with the Kitstone Commons Stage 1 Conceptual Scheme, which was accepted by Council in January 2023.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project number "SD-23-02."

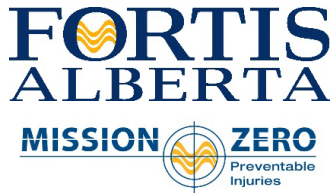
Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 F: 403.254.9186
BPiller@islengineering.com islengineering.com

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Tracy Davidson
Land Department

FortisAlberta Inc.
320 – 17 Ave SW
Calgary, AB T2S 2V1

Phone# 780-464-8815
Cell#
www.fortisalberta.com
Email:
tracy.davidson@fortisalberta.com

December 27, 2023

ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, Alberta
T2G 2Y9

Attention: Bridget Piller

RE: FortisAlberta Condition for Subdivision Approval

FortisAlberta Reference No.: 320138389

MD File No.: SD-23-02

Location/Legal Description: NE 9-30-1-W5M

Customer Name: Eastgate Development Group Ltd.

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tracy Davidson".

Tracy Davidson

RE: 320138389



January 4, 2024

Town of Carstairs
C/O – Bridget Piller
4015 – 7 Street SE
Calgary, AB, T2G 2Y9

Sent via email to: BPiller@islengineering.com

RE: SD-23-02 Subdivision Application

Good afternoon Ms, Piller,

Alberta Health Services, Safe Healthy Environments appreciates the opportunity to provide comment on the above referenced land use application from a public health perspective. It is understood that this application proposes to subdivide NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots. This subdivision is to accommodate residential development in alignment with the Kitstone Commons Stage 1 Conceptual Scheme, and will comprise of the following land uses: Central Commercial District (C1): 1 lot, Low Density Residential – Single Detached District (R1): 39 lots, Medium Density Residential – Attached Dwelling District (R3): 43 lots, High Density Residential – Multi-Dwelling District (R4): 1 lot, Urban Reserve District (UR): 1 lot, Public Facility & Recreation District (PFR): 11 lots.

Local community planning and design directly affect health and well-being. Communities can support the prevention and management of chronic health conditions by creating healthier places for people to live, work and play. Healthy community design creates stronger social connections; prevents injuries, chronic diseases and cancer; and makes your community safer and more resilient by promoting healthy lifestyle choices. Healthy community design can also have social and economic benefits.

Alberta Health Services- Safe Healthy Environments (AHS-SHE) reviewed the subdivision application from a public health perspective. Healthy communities by design (HCBD) concepts and conventional areas of public health concern were considered.

At this time, AHS-SHE has **no concerns** with the subdivision application from a public health perspective, based on the information provided.

We would like to highlight that AHS-SHE also endorses the use of an evidence-based public health approach to designing healthy communities. AHS-SHE supports the Town of Carstairs in their prioritizing of **neighborhood design, transportation networks, natural environments, food systems and housing** in your planning process. Including diverse housing options, creating complete, compact neighborhoods where people can live, work and play and focusing on connectivity through active transportation and access to a variety of food options will help make your communities and residents healthier. We encourage you to continue considering these five principles in your strategic conversations. Additionally, more information can be found on the [AHS Healthier Together, Building Healthy Communities website](#). This can be considered a virtual gathering place to access AHS-based resources and tools.

Southport Atrium-Environmental Public Health
10101 Southport Road, Calgary AB T2E 3N2
p: 587-943-2278
Cortney.hlady@ahs.ca ahs.ca

AHS-SHE would be happy to have further discussions regarding the concepts outlined above, especially as Kitstone continues to develop.

If you have any questions, concerns or would like to discuss anything further, please reach out to me directly at 587-943-2278 or at cortney.hlady@ahs.ca.

Thank you again for the opportunity to review and provide comment on this application.

Sincerely,

Cortney Hlady

Cortney Hlady, BSc., BAsC., MPH, CPHI(C)
Land Use Specialist-Public Health Inspector
Safe Healthy Environments
Alberta Health Services



Bridget Piller

From: circulations <circulations@telus.com>
Sent: January 5, 2024 8:07 AM
To: Bridget Piller
Subject: RE: Carstairs Subdivision Application SD-23-02 - Referral for Comment

You don't often get email from circulations@telus.com. [Learn why this is important](#)

Good Morning,

Further to the above-noted circulation, TELUS Communications Inc. will require a utility right of way in order to provide service to this new development.

Please have TELUS' requirement added as a condition of approval and have the applicant contact rightofwayAB@telus.com to initiate a TELUS Utility Right of Way Agreement.

Thanks,

Jaylene Perkins (*she/her*)
Real Estate Specialist | TELUS Land Solutions Team
Customer Network Planning (CNP)
18811 107 Avenue NW, Edmonton, AB T5S 2L9
The future is friendly®
circulations@telus.com

From: Bridget Piller <BPiller@islengineering.com>
Sent: Monday, December 18, 2023 1:38 PM
Subject: Carstairs Subdivision Application SD-23-02 - Referral for Comment

ATTENTION: This email originated from outside of TELUS. Use caution when clicking links or opening attachments. | Ce courriel provient de l'extérieur de TELUS. Soyez prudent lorsque vous cliquez sur des liens ou ouvrez des pièces jointes.

Good Day,

On behalf of the Town of Carstairs, please see the attached application for Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **January 17th, 2024**.

Planning Information

The Town of Carstairs has received an application which proposes to subdivide NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots.

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- Public Facility & Recreation District (PFR):** 11 lots

The purpose of this subdivision is to accommodate residential development in alignment with the Kitstone Commons Stage 1 Conceptual Scheme, which was accepted by Council in January 2023.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project number "SD-23-02."

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 F: 403.254.9186
BPiller@islengineering.com islengineering.com

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Bridget Piller

From: PlanDev <plandev@mvcounty.com>
Sent: January 15, 2024 10:46 AM
To: Bridget Piller
Subject: RE: Carstairs Subdivision Application SD-23-02 - Referral for Comment

Please see comments below from Mountain View County

Good morning Bridget,
Thank you for circulating the 96 lot subdivision SD-23-02.

We have no comments or concerns with the subdivision. Please note that the comments the County provided in 2023 with LUR-23-02 remains valid for the Kitstone development:
The County will proceed with traffic counts on Twp Rd 300 and RR 13 to establish and monitor traffic patterns. An agreement on how to address traffic control and impact shall be required prior to the next redesignation consideration by Carstairs Council that propose road access to RR 13 and may include the Town adding to the offsite levy bylaw or taking over control of these portions of both roads through the annexation process; or if traffic counts and maintenance increase significantly as a result of traffic associated with Kitstone.

Regards,
Margaretha Bloem
mbloem@mvcounty.com 403-335-3311 ext 166

Kind regards,

Lynn Craven | Administrative Assistant
403-335-3311 ext. 209 | lcraven@mvcounty.com



Mountain View County

Office: 403-335-3311 | Fax: 403-335-9207
Postal Bag 100
1408 Twp Rd. 320 | Didsbury, AB | T0M 0W0
www.mountainviewcounty.com

From: Bridget Piller <BPiller@islengineering.com>
Sent: December 18, 2023 1:38 PM
Subject: Carstairs Subdivision Application SD-23-02 - Referral for Comment

Good Day,

On behalf of the Town of Carstairs, please see the attached application for Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **January 17th, 2024**.

Planning Information

The Town of Carstairs has received an application which proposes to subdivide NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots.

The subdivision will include the following breakdown of land uses:

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- High Density Residential – Multi-Dwelling District (R4):** 1 lot
- Urban Reserve District (UR):** 1 lot
- Public Facility & Recreation District (PFR):** 11 lots

The purpose of this subdivision is to accommodate residential development in alignment with the Kitstone Commons Stage 1 Conceptual Scheme, which was accepted by Council in January 2023.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project number “SD-23-02.”

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 F: 403.254.9186
BPiller@islengineering.com islengineering.com

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Date: January 16, 2024

Circulation Package: SD23-02 The Town of Carstairs has received an application which proposes to subdivide NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots.

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High Density Residential – Multi-Dwelling District (R4): 1 lot

Urban Reserve District (UR): 1 lot

Public Facility & Recreation District (PFR): 11 lots

The Distribution Engineering Growth Department of ATCO Gas Distribution has reviewed the above named plan and approves the work provided the following conditions are met:

Right-of-ways will be required for the gas mains within property, and should be 2.4 metres wide if provided for the sole use of ATCO, and 3.5 metres if shared with other shallow utilities. **CITY OF CALGARY ONLY:** [In some areas right of ways should be 2.4 metres if shared with other shallow utilities. In these areas if gas mains are required in the side yard, a right of way of 3.4m is required.] Please note, all costs associated with obtaining the right-of-way will be borne by the developer/owner.

The utility right-of-way requirements within the subdivision may change depending upon actual gas main layout, direction of development and boundary locations of the different construction phases. Final rights-of-way requirements must be satisfied at the time of gas main design.

All right-of-ways are to be registered as general utility rights-of-way granted to the Town of Carstairs and are to be registered simultaneously with the legal plan of the subdivision.

A gas main extension will be required to service the proposed development. Natural gas service may be obtained by making formal application with our office in Calgary at 403-245-7888

Before ATCO can process a work order for gas main installation in the area, we must be in receipt of the following:

1. Legal plan.
2. Utility right-of-way plan.
3. Complete set of approved engineering drawings, including profiles, coordinate plan, building grades (if applicable) and the location of all other utilities
4. Construction schedule.
5. A digital file of the computer base plan in the "DWG" or "DGN" format (Autocad 2010) in modelspace.



We require at least nine (9) months to complete the distribution system design, and to process a work order for our Construction Department to schedule. Prior to the installation of gas mains, the area must be within 150 mm (6") of final grade, all obstructions must be removed from the gas main alignment, and the installation of all other underground utilities must be completed.

The developer must ensure that driveways are not constructed prior to the installation of gas mains in the subdivision. If driveways are pre-installed, a sleeve must be provided at the proper depth and alignment for our use. Otherwise, the cost of coring under the driveway or cutting out and replacing the driveway will be invoiced to the developer at the prevailing rates. The locations of sleeves will be confirmed during the design of the gas mains.

For further information and requirements for natural gas servicing, please refer to the "Guide to Natural Gas Servicing" found on the ATCO website.

If gas service is required, to avoid delays, the owner / developer should follow the steps listed on the ATCO website (<https://www.atco.com/en-ca/for-business/natural-gas/products-services/service-requests.html>) or contact ATCO Customer Assistance Centre at 310-5678, or their local ATCO Gas Distribution agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 6 months is recommended. Note, each lot / unit is to have a separate service line.

For further information and requirements for natural gas servicing, please refer to the "Guide to Natural Gas Servicing" found on the ATCO website. Applications for new services residential or commercial please go on our website of GasApplicationsCalgary@atco.com.

This development may benefit from ATCO's Construction Energy Services. Contact naturalgassales@atco.com or visit our [Construction Energy Webpage](#) for more Information.

ATCO requires that a suitable alignment be provided within the boulevards of all arterial and major roads for the ATCO Gas Distribution feeder mains.

It will always remain the responsibility of the proponent to verify exact location and depths of nearby facilities by arranging for an in-field location with Utility Safety Partners at 1-800-242-3447 or utilityafety.ca. Please contact Utility Safety Partners prior to any surface construction.

- (1) Utility Safety Partners (1-800-242-3447) for locates to verify alignment of the existing gas facilities.
- (2) Contact ATCO South Operations Dispatch at 403-245-7220 for an inspection of the exposed lines (including hydrovac holes) prior to backfill. Inspection services are available Monday to Friday, 8am – 4pm.
- (3) Hydrovac or hand expose facilities to verify horizontal and vertical alignment of all gas mains in conflict areas. This should be done as soon as possible to determine if the main will need to be relocated.



(4) If existing gas mains require lowering or relocation due to the proponent's project, notification must be given to our ATCO Gas Distribution Engineering Department with a minimum of one (1) year notice. Forward plans and requirements to the ATCO Gas Distribution Engineering Department at 909 – 11th Ave. SW Calgary, AB, T2R 1L8.

Please refer to the "Working Around Natural Gas" Safety Handbook found on our website at:
<https://www.atco.com/en-ca/for-business/natural-gas/safety-business/safety-resources.html>

If you have any questions or concerns regarding this reply, please contact our Engineer, Magai.Magai@atco.com

Sincerely,

Maria Franssen
Administrative Coordinator
ATCO Gas and Pipelines
Distribution Engineering – Improvements
5th Floor, 909 – 11 Ave SW | Calgary, Ab. | T2R 1L8
email: maria.franssen@atco.com



Bridget Piller

From: Samuel Giroux <sgiroux@legacydesigntech.com>
Sent: January 17, 2024 6:12 PM
To: Bridget Piller
Cc: Henry Chan; Project Manager - Southern Alberta; Randy Glasel; Shaw Transmittals
Subject: RE: Carstairs Subdivision Application SD-23-02 - Referral for Comment

You don't often get email from sgiroux@legacydesigntech.com. [Learn why this is important](#)

Good afternoon Bridget,

On behalf of Shaw Communications, we have reviewed the Carstairs Subdivision application SD-23-02 and have no objections with the proposal.

Regards,

Samuel Giroux P.Eng.

Chief Engineer

LEGACY

M: 403.478.1534

E: sgiroux@legacydesigntech.com

A: 3001 Shepard Pl SE, Calgary, AB, T2C4P1

W: www.legacydesigntech.com

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From: Bridget Piller <BPiller@isengineering.com>
Sent: Monday, December 18, 2023 1:38 PM
Subject: Carstairs Subdivision Application SD-23-02 - Referral for Comment

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Good Day,

On behalf of the Town of Carstairs, please see the attached application for Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **January 17th, 2024**.

Planning Information

The Town of Carstairs has received an application which proposes to subdivide NE ¼ Sec. 9 Twn. 30 Range. 1, W5M; Lot 20 Block 3 Plan 0212608; and Lot 3 Block 3 Plan 0311788 into 96 lots.

The subdivision will include the following breakdown of land uses:

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Urban Reserve District (UR): 1 lot
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The purpose of this subdivision is to accommodate residential development in alignment with the Kitstone Commons Stage 1 Conceptual Scheme, which was accepted by Council in January 2023.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project number "SD-23-02."

Thank you,

Bridget Pillar (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 F: 403.254.9186
BPillar@islengineering.com islengineering.com

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From: [Kevin Denischuk](#)
To: [Bridget Piller](#); [Kimberley Kimball](#)
Cc: [Brian Conger](#)
Subject: RE: Carstairs Subdivision Application SD-23-02 - Referral for Comment
Date: February 21, 2024 3:29:11 PM

Hi Bridget,

For this subdivision, our comments would be:

- Ensure consistent fencing along boundaries of property on north and west sides
- Ensure proper set backs of housing from drainage easement
- Landscaping plans are required for the MR and PUL lots within the engineering set to be submitted
- Street names to be provided on engineering drawings to be submitted
- Road and lane widths do not meet City of Calgary standards. Town to approve of any variance
- A temporary turnaround will be required at dead end streets until next phase is constructed (roads B and F)
- There is greater than 49 lots proposed in this phase and a looped watermain will be required within the engineering drawings to be submitted
- The intersection (Road C) with Highway 581 may require coordination with Alberta Transportation

Thank you,
Kevin

Kevin Denischuk, P.Tech.(Eng.) | *Lead, Construction Services, Municipal & Community Development*

ISL Engineering and Land Services Ltd.

T: 403.254.0544 **C:** 403.801.4586

From: Bridget Piller <BPiller@islengineering.com>
Sent: Wednesday, February 21, 2024 9:32 AM
To: Kevin Denischuk <KDenischuk@islengineering.com>; Kimberley Kimball <KKimball@islengineering.com>
Cc: Brian Conger <BConger@islengineering.com>
Subject: FW: Carstairs Subdivision Application SD-23-02 - Referral for Comment

Hi Kim and Kevin,

Please see attached the application for Kitstone Commons Phase 1 Subdivision (File # SD-23-02). The application is currently on hold until the TIA is approved by AT.

If you could do a quick desktop review as we discussed this morning that would be great. The file is saved here if you would like to look at any other application materials that were provided
G:\Projects\27000\27700\27752_Carstairs_Planning_Services\03_Reports\32_Working\C_Projects\32_SD-23-02 Kitstone Commons Phase 1 Subdivision

Thanks!

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
T: 403.254.0544 C: 403-402-4828

From: Bridget Piller
Sent: Monday, December 18, 2023 1:38 PM
Subject: Carstairs Subdivision Application SD-23-02 - Referral for Comment

Good Day,

On behalf of the Town of Carstairs, please see the attached application for Subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **January 17th, 2024**.

[Planning Information](#)

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If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

In your reply, please quote the project number “SD-23-02.”

Thank you,

Bridget Piller (she/her) | *Community Planner*
ISL Engineering and Land Services Ltd.
4015 - 7 Street SE
Calgary, AB T2G 2Y9
T: 403.254.0544 F: 403.254.9186
BPiller@islengineering.com islengineering.com

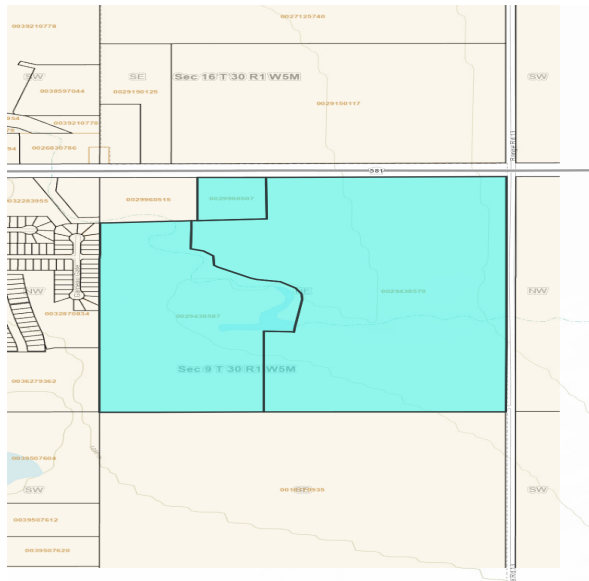
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Transportation and Economic Corridors Notification of Referral Decision

Subdivision in Proximity of a Provincial Highway

| | | | |
|------------------------------------|---|--------------------------|--------------------------------------|
| Municipality File Number: | SD-23-01 | Highway(s): | 581, 2A, 580 |
| Legal Land Location: | QS-NE SEC-09 TWP-030 RGE-01 MER-5 | Municipality: | Mountain View County, Carstairs |
| Decision By: | Charlene Johnson | Issuing Office: | Central Region / Red Deer |
| Issued Date: | 2024-07-26 07:07:15 | Appeal Authority: | Land and Property Rights Tribunal |
| RPATH Number: | RPATH0039716 | | |
| Description of Development: | Subdivison. Kitstone Commons. File SD-23-01 Stage 1 Conceptual Scheme | | |



This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to

Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 581, 2A, 580

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act.

The requirements of Section 19 of the Regulation are not met. ASP and TIA to be followed. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation.

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

1. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act
2. An approved TIA for Kitstone Commons must be approved by ATEC prior to endorsement of the subdivision.

Please contact Transportation and Economic Corridors through the [RPATH Portal](#) if you have any questions, or require additional information.



Issued by **Charlene Johnson, Dev and Planning Technologist**, on **2024-07-26 07:07:15** on behalf of the Minister of Transportation and Economic Corridors pursuant to *Ministerial Order 52/20 – Department of Transportation and Economic Corridors Delegation of Authority*

| TOWN OF CARSTAIRS 2024 BUDGET | | | |
|--|--|-------------------------|------------------------|
| FOR THE MONTH ENDING: July 31, 2024 | | | |
| | 2024 BUDGET | 2024 YTD ACTUALS | |
| OPERATING CASH REQUIREMENTS | | | |
| 1 | Operating cost excluding non-cash items and interest expense | 10,958,979.35 | 5,893,706.65 |
| 1b | Requisition Expense | 2,836,603.23 | 1,194,231.59 |
| 2 | Less: Other Operating Revenue (excluding tax levy) | (7,101,857.45) | (5,048,015.06) |
| 3 | Operating debt interest | 2,000.00 | - |
| | | 6,695,725.13 | 2,039,923.18 |
| 4a | Anticipated draw from prior year accum surplus - restricted | - | - |
| 4b | Anticipated draw from prior year accum surplus - unrestricted | - | - |
| | TAX LEVY FOR OPERATIONS | 6,695,725.13 | 2,039,923.18 |
| CAPITAL CASH REQUIREMENTS | | | |
| 5a | Capital expenditures | 1,283,240.44 | 1,260,712.54 |
| 5b | Capital A/P | - | - |
| 5c | Grant money moved to deferred | - | - |
| 6 | Capital debt interest | 138,892.44 | 79,212.73 |
| 7 | Capital debt principal payments | 858,309.21 | 395,415.99 |
| 7a | Transfer to Offsite Levy Reserve | 220,000.00 | 163,435.18 |
| | | 2,500,442.09 | 1,898,776.44 |
| 8 | Less: Capital Revenue | (1,285,463.73) | (1,318,719.98) |
| 9 | Less: Capital Revenue Other Sources | - | - |
| | | 1,214,978.36 | 580,056.46 |
| 10 | Proceeds from new debt | (500,912.93) | (500,912.33) |
| 11a | Anticipated draw from prior year accum surplus - restricted | - | - |
| 11b | Anticipated draw from prior year accum surplus - unrestricted | (250,500.00) | (200,500.00) |
| 11c | Direct Restricted Fund (i.e. Donations to Deferred) | - | - |
| | TAX LEVY FOR CAPITAL | 463,565.43 | (121,355.87) |
| | MINIMUM TAX LEVY | 7,159,290.56 | 1,918,567.31 |
| FUTURE FINANCIAL PLANS | | | |
| 12a | Operation stabilization/specific operating future requirements | 100,000.00 | - |
| 12b | Water Capital Replacement | 20,000.00 | - |
| 12c | Sanitary Capital Replacement | 153,504.00 | 75,135.97 |
| 12d | Equipment Capital Replacement | 100,000.00 | - |
| 13a | Annual amortization expense | - | - |
| 13b | Write-downs/loss on disposals | - | - |
| 14 | Less Annual non-cash expense not funded | - | - |
| | | 373,504.00 | 75,135.97 |
| 15 | Capital Reserves Contributions | 179,002.19 | 144,418.15 |
| 15a | Direct Restricted Fund (i.e. Donations to Deferred) | - | - |
| | LEVY (DRAW) FOR FUTURE FINANCIAL PLANS | 552,506.19 | 219,554.12 |
| 16 | TOTAL TAX LEVY | (7,711,796.75) | (2,138,121.43) |
| 17 | NET BUDGETTED CASH DRAW ON ACCUM SURPLUS | - | - |
| | TAX LEVY | (7,711,796.75) | (2,138,121.43) |
| 18 | TAXES BUDGETED | (7,796,860.82) | (7,795,011.19) |
| | TOTAL REVENUE | (16,935,594.93) | (14,863,158.56) |
| | TOTAL EXPENSE | 16,850,530.86 | 9,206,268.80 |
| | SHORTFALL / (SURPLUS) | (85,064.07) | (5,656,889.76) |

**TOWN OF CARSTAIRS
REVENUE & EXPENSE REPORT**

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|---------------------------------------|-----------------------------------|-------------------------|---------------------|---------------------|
| REVENUES | | | | |
| Other Revenue | | | | |
| 1-00-00-510-0 | Penalties and Costs | (46,548.78) | (80,886.03) | (75,000.00) |
| 1-00-00-540-0 | Franchise Revenue | (44,784.26) | (327,510.05) | (571,320.00) |
| 1-00-00-550-0 | Investment Income | (21,938.78) | (153,470.62) | (50,000.00) |
| 1-03-00-740-0 | Fines & Costs | (78.90) | (364.02) | (500.00) |
| | TOTAL | (113,350.72) | (562,230.72) | (696,820.00) |
| General Administration Revenue | | | | |
| 1-12-00-410-0 | Sales of Goods & Services | (1.00) | (15.95) | (300.00) |
| 1-12-00-411-0 | Tax Certificates & Title Searches | (2,560.00) | (15,840.00) | (16,000.00) |
| 1-12-00-562-0 | Rental - Admin Board Room | 0.00 | 0.00 | (100.00) |
| 1-12-00-590-0 | Other Revenue | 0.00 | (3,295.00) | (1,000.00) |
| 1-12-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-12-00-840-0 | Provincial Conditional Grant | 0.00 | (150,000.00) | (231,536.00) |
| | TOTAL | (2,561.00) | (169,150.95) | (248,936.00) |
| Communications Revenue | | | | |
| 1-12-01-590-0 | Other Revenue | 0.00 | (76.60) | (500.00) |
| | TOTAL | 0.00 | (76.60) | (500.00) |
| Fire Department Revenue | | | | |
| 1-23-00-410-0 | Fire Call Revenue | 5,515.00 | (149,582.55) | (85,000.00) |
| 1-23-00-590-0 | Other Revenue | 0.00 | (40,594.00) | (12,500.00) |
| 1-23-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-23-00-850-0 | Mountainview County | 0.00 | 0.00 | (246,798.28) |
| | TOTAL | 5,515.00 | (190,176.55) | (344,298.28) |
| Emergency Management Revenue | | | | |
| 1-24-00-281-0 | Shock Carstairs | 0.00 | 0.00 | 0.00 |
| 1-24-00-282-0 | AEMA | 0.00 | 0.00 | 0.00 |
| 1-24-00-283-0 | Safe Zone Program | 0.00 | 0.00 | 0.00 |
| 1-24-00-590-0 | Other Revenue | 0.00 | 0.00 | 0.00 |
| | TOTAL | 0.00 | 0.00 | 0.00 |
| Emergency Services Revenue | | | | |
| 1-26-00-492-0 | Bike Safety Program | 0.00 | 0.00 | 0.00 |
| 1-26-00-521-0 | Dog Licenses | (20.00) | (690.00) | (850.00) |
| 1-26-00-522-0 | Dog Boarding Fees | 0.00 | 0.00 | (200.00) |
| 1-26-00-531-0 | Traffic Fines | (2,497.00) | (17,698.00) | (50,000.00) |
| 1-26-00-532-0 | Bylaw Fines | 0.00 | (100.00) | (500.00) |
| 1-26-00-590-0 | Other Revenue | 0.00 | 275.00 | (2,000.00) |
| 1-26-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| | TOTAL | (2,517.00) | (18,213.00) | (53,550.00) |
| Roadways Revenue | | | | |
| 1-32-00-410-0 | Sale of Goods & Services | 0.00 | 0.00 | (500.00) |
| 1-32-00-590-0 | Other Revenue | 0.00 | 0.00 | (500.00) |
| 1-32-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-32-00-830-0 | Federal Conditional Grants | 0.00 | 0.00 | 0.00 |
| 1-32-00-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| | TOTAL | 0.00 | 0.00 | (1,000.00) |
| Stormwater Revenue | | | | |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|--------------------------------------|--|----------------------|---------------------|-----------------------|
| 1-37-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| TOTAL | | 0.00 | 0.00 | 0.00 |
| Water Revenue | | | | |
| 1-41-00-410-0 | Water Sales | (123,609.47) | (633,385.35) | (1,052,880.00) |
| 1-41-00-410-1 | Flat Rate Fees - Water | (30,749.57) | (213,400.11) | (369,000.00) |
| 1-41-00-411-0 | Bulk Water Sales | (11,208.96) | (44,178.90) | (65,000.00) |
| 1-41-00-440-0 | Water Meter Sales | (7,475.00) | (32,331.86) | (23,000.00) |
| 1-41-00-590-0 | Other Revenue | (1,000.00) | (4,500.00) | (500.00) |
| 1-41-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| TOTAL | | (174,043.00) | (927,796.22) | (1,510,380.00) |
| Sanitary Revenue | | | | |
| 1-42-00-410-0 | Sewer Fees | (73,625.18) | (376,120.75) | (631,728.00) |
| 1-42-00-410-1 | Flat Rate Fee- Wastewater Infrastructure | (12,653.75) | (87,789.72) | (153,504.00) |
| 1-42-00-419-0 | Sales of Goods & Services | 0.00 | 0.00 | 0.00 |
| 1-42-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-42-00-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| TOTAL | | (86,278.93) | (463,910.47) | (785,232.00) |
| Garbage Revenue | | | | |
| 1-43-00-410-0 | Garbage Fees | (49,162.78) | (341,652.00) | (569,088.00) |
| 1-43-00-590-0 | Other Revenue | 0.00 | 0.00 | (500.00) |
| 1-43-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-43-00-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| TOTAL | | (49,162.78) | (341,652.00) | (569,588.00) |
| Planning Revenue | | | | |
| 1-61-00-410-0 | Zoning Application - Developer | (1,700.00) | (1,700.00) | (5,100.00) |
| 1-61-00-410-1 | Consulting Services Planning - Developer | 0.00 | 5,750.00 | (12,000.00) |
| 1-61-00-411-0 | Provincial Permit Fees | (1,697.60) | (5,237.32) | (3,000.00) |
| 1-61-00-490-0 | MPC / Relaxation Revenue | 0.00 | (250.00) | (1,000.00) |
| 1-61-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-61-00-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| TOTAL | | (3,397.60) | (1,437.32) | (21,100.00) |
| Community Services Revenue | | | | |
| 1-62-00-419-0 | Program Fees | (2,223.00) | (3,923.00) | (5,100.00) |
| 1-62-00-420-0 | Event Fees | 0.00 | (585.00) | (2,500.00) |
| 1-62-00-590-0 | Business License Revenue | (968.75) | (40,218.75) | (28,000.00) |
| 1-62-00-595-0 | IODE Donations | 0.00 | (5,000.00) | (3,000.00) |
| 1-62-00-596-0 | Boys & Girls Club | 0.00 | 0.00 | 0.00 |
| 1-62-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-62-00-840-0 | Conditional Grants | 0.00 | (1,920.00) | (2,000.00) |
| 1-62-51-840-0 | FCSS Provincial Conditional Grants | (25,423.49) | (73,985.70) | (92,942.00) |
| 1-62-51-850-0 | Mountain View County FCSS Grant | 0.00 | (32,744.00) | (30,744.00) |
| TOTAL | | (28,615.24) | (158,376.45) | (164,286.00) |
| Development Revenue | | | | |
| 1-66-00-410-0 | Buidling & Development Permits | (55,913.85) | (186,754.32) | (130,000.00) |
| 1-66-00-410-1 | Consulting Services Subdivision - Devel | 0.00 | (7,228.51) | (10,000.00) |
| 1-66-00-415-0 | Subdivision Fees | (4,400.00) | (4,650.00) | (15,000.00) |
| 1-66-00-420-0 | Compliance Fees | (1,451.25) | (5,726.25) | (5,500.00) |
| 1-66-00-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-66-00-840-0 | Cond. Prov. Grants | 0.00 | 0.00 | 0.00 |
| TOTAL | | (61,765.10) | (204,359.08) | (160,500.00) |
| Lands & Buildings Revenue | | | | |
| 1-69-01-560-0 | Building Rental - Medical Centre | (6,850.29) | (47,672.58) | (84,000.00) |

AGENDA ITEM #b)

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|----------------------------|----------------------------------|----------------------|-----------------------|-----------------------|
| 1-69-03-560-0 | Building Rental - IODE | (285.71) | (1,999.97) | (3,500.00) |
| 1-69-04-560-0 | Building Rental - 1126 Osler | 0.00 | (3,600.00) | (6,000.00) |
| 1-69-05-560-0 | Land Rental - Buschert | 0.00 | (1,650.00) | (1,650.00) |
| 1-69-06-560-0 | Land Rental - Quantz/Colby | 0.00 | 0.00 | 0.00 |
| 1-69-07-560-0 | Land Rental - Marcam | 0.00 | 0.00 | (5,650.00) |
| 1-69-08-560-0 | Land Rental - Advantage | 0.00 | (10,000.00) | (10,000.00) |
| 1-69-09-560-0 | Land Rental - Trans Canada | 0.00 | 0.00 | (8,117.51) |
| 1-69-10-560-0 | Land Rental - 890 Centre Street | (1,000.00) | (7,000.00) | (12,000.00) |
| 1-69-13-560-0 | Building Rental - Scout Hall | (400.00) | (2,800.00) | (4,800.00) |
| TOTAL | | (8,536.00) | (74,722.55) | (135,717.51) |
| Golf Course Revenue | | | | |
| 1-72-04-410-0 | Annual Member Dues | 800.00 | (422,875.00) | (405,000.00) |
| 1-72-04-411-0 | Merchandise Sales | (31,370.61) | (93,372.53) | (135,000.00) |
| 1-72-04-412-0 | Driving Range | (3,838.00) | (10,798.83) | (12,500.00) |
| 1-72-04-413-0 | Green Fees | (97,324.53) | (251,675.18) | (390,000.00) |
| 1-72-04-414-0 | Bar Sales | (51,304.55) | (137,765.20) | (225,000.00) |
| 1-72-04-414-1 | Pop Sales | (10,830.87) | (29,445.06) | (43,000.00) |
| 1-72-04-414-2 | Food Sales | (63,826.83) | (185,351.65) | (280,000.00) |
| 1-72-04-415-0 | Storage Rentals | 0.00 | (2,230.00) | (2,500.00) |
| 1-72-04-416-0 | Goupon | 214.31 | 352.62 | (15,000.00) |
| 1-72-04-490-0 | Tournaments & Leagues | 3,528.37 | (14,987.95) | (10,000.00) |
| 1-72-04-565-0 | Cart Rentals | (41,750.09) | (141,893.94) | (175,000.00) |
| 1-72-04-565-1 | Club Rentals | (520.00) | (639.48) | (2,000.00) |
| 1-72-04-590-0 | Other Revenue | 0.00 | 0.00 | (5,000.00) |
| 1-72-04-590-1 | Other Revenue - PGA | 0.00 | (1,530.00) | (3,000.00) |
| 1-72-04-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-72-04-830-0 | Federal Conditional Grants | 0.00 | 0.00 | 0.00 |
| 1-72-04-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| TOTAL | | (296,222.80) | (1,292,212.20) | (1,703,000.00) |
| Arena Revenue | | | | |
| 1-72-06-419-0 | Program & Event Fees | (5,736.00) | (64,984.75) | (65,000.00) |
| 1-72-06-490-0 | Arena Concession | (261.90) | (33,565.98) | (40,000.00) |
| 1-72-06-491-0 | Advertising Signs | (275.00) | (6,000.00) | (6,000.00) |
| 1-72-06-540-1 | Dance Studio Lease | 0.00 | (3,296.00) | (6,592.00) |
| 1-72-06-540-2 | Crossfit Lease | (1,500.00) | (10,500.00) | (18,000.00) |
| 1-72-06-560-0 | Facility Rentals | (50.00) | (1,467.69) | (2,500.00) |
| 1-72-06-560-1 | Ice Rentals | 0.00 | (78,585.51) | (140,000.00) |
| 1-72-06-562-9 | Hugh Sutherland School | 0.00 | (5,000.00) | (5,000.00) |
| 1-72-06-590-0 | Other Revenue/Donations | 0.00 | 0.00 | (1,000.00) |
| 1-72-06-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-72-06-830-0 | Federal Conditional Grants | 0.00 | 0.00 | 0.00 |
| 1-72-06-850-0 | Mountainview County | 0.00 | (101,856.46) | (101,856.46) |
| 1-72-06-851-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| TOTAL | | (7,822.90) | (305,256.39) | (385,948.46) |
| Parks Revenue | | | | |
| 1-72-08-560-0 | Ball Diamond Rental - Slow Pitch | (1,032.00) | (2,210.00) | (4,300.00) |
| 1-72-08-562-0 | Soccer Field Revenue | (1,245.00) | (1,245.00) | (1,000.00) |
| 1-72-08-590-0 | Other Revenue | (200.00) | (300.00) | (500.00) |
| 1-72-08-591-0 | Memorial Benches | 0.00 | 0.00 | (1,500.00) |
| 1-72-08-593-0 | Carstairs Nature Space | (6,898.57) | (90,124.03) | 0.00 |
| 1-72-08-594-0 | Pickleball Courts | 0.00 | 0.00 | 0.00 |
| 1-72-08-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |

AGENDA ITEM #b)

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|---|---------------------------------------|-------------------------|------------------------|------------------------|
| 1-72-08-750-0 | Mountainview County | 0.00 | (112,932.77) | (112,932.77) |
| 1-72-08-830-0 | Federal Conditional Grants | 0.00 | 0.00 | 0.00 |
| 1-72-08-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| 1-72-56-410-0 | Sale of Goods & Services - Cemetery | (900.00) | (3,835.00) | (14,000.00) |
| 1-72-56-411-0 | Perpetual Care Fund - Cemetery | (1,000.00) | (1,500.00) | (8,000.00) |
| 1-72-56-412-0 | Sale of Good & Services - Columbarium | (850.00) | (3,280.00) | (4,500.00) |
| 1-72-56-413-0 | Perpetual Care Fund - Columbarium | (500.00) | (3,000.00) | (4,500.00) |
| TOTAL | | (12,625.57) | (218,426.80) | (151,232.77) |
| Campground Revenue | | | | |
| 1-72-99-410-0 | Campground Fees | (30,232.28) | (51,925.33) | (90,000.00) |
| 1-72-99-411-0 | Shower/Sewer User Fees | (2,179.00) | (4,124.00) | (8,000.00) |
| 1-72-99-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| TOTAL | | (32,411.28) | (56,049.33) | (98,000.00) |
| Community Hall Revenue | | | | |
| 1-74-02-490-0 | Community Hall Revenue | (2,200.00) | (17,200.00) | (25,000.00) |
| 1-74-02-620-0 | Proceeds from Sales | 0.00 | 0.00 | 0.00 |
| 1-74-02-850-0 | Mountain View County Grant | 0.00 | (13,285.63) | (13,285.63) |
| TOTAL | | (2,200.00) | (30,485.63) | (38,285.63) |
| Library Revenue | | | | |
| 1-74-04-750-0 | Mountainview County | 0.00 | (33,482.80) | (33,482.80) |
| 1-74-04-840-0 | Provincial Conditional Grant | 0.00 | 0.00 | 0.00 |
| TOTAL | | 0.00 | (33,482.80) | (33,482.80) |
| Taxes & Requisitions Revenue | | | | |
| 1-00-00-110-0 | Taxes - Residential | 0.00 | (4,991,445.95) | (4,981,076.85) |
| 1-00-00-120-0 | Taxes - Non Residential | 0.00 | (646,813.71) | (648,542.74) |
| 1-00-00-200-0 | ASFF - Residential | 0.00 | (1,900,959.54) | (1,910,779.85) |
| 1-00-00-210-0 | ASFF - Non Residential | 0.00 | (254,856.36) | (255,531.81) |
| 1-00-00-211-0 | Designated Industrial Properties | 0.00 | (935.63) | (929.57) |
| TOTAL | | 0.00 | (7,795,011.19) | (7,796,860.82) |
| TOTAL REVENUES | | (875,994.92) | (12,843,026.25) | (14,898,718.27) |
| EXPENSES | | | | |
| Legislative Expense | | | | |
| 2-11-00-110-0 | Wages | 4,936.01 | 37,020.02 | 64,168.00 |
| 2-11-00-130-0 | Benefits - Remuneration | 465.79 | 3,260.53 | 8,068.76 |
| 2-11-00-130-1 | Benefits | 1,021.82 | 7,822.75 | 13,475.27 |
| 2-11-00-150-0 | Committee Per Diem | 720.00 | 16,837.00 | 21,500.00 |
| 2-11-00-151-0 | Remuneration | 13,447.94 | 94,135.58 | 161,375.28 |
| 2-11-00-211-0 | Travel & Subsistence | 13,611.78 | 21,908.34 | 20,000.00 |
| 2-11-00-214-0 | Training | 6,345.00 | 15,585.00 | 15,000.00 |
| 2-11-00-215-0 | Telecommunications | 130.42 | 932.93 | 1,600.00 |
| 2-11-00-221-0 | Public Relations | 313.40 | 8,416.61 | 15,400.00 |
| 2-11-00-221-1 | Staff Relations | 2,655.54 | 2,919.54 | 8,000.00 |
| 2-11-00-224-0 | Memberships | 0.00 | 1,290.70 | 7,730.00 |
| 2-11-00-274-0 | Insurance | 0.00 | 586.00 | 590.00 |
| TOTAL | | 43,647.70 | 210,715.00 | 336,907.31 |
| Taxes & Requisitions Expense | | | | |
| 2-26-00-238-0 | RCMP | 0.00 | 5,699.00 | 292,394.00 |
| 2-43-00-765-0 | Mountain View Waste Commission | 14,032.78 | 42,098.34 | 56,110.00 |
| 2-80-00-742-0 | Mountain View Seniors' Housing | 80,214.50 | 240,643.50 | 320,858.00 |
| 2-80-00-744-0 | ASFF | 0.00 | 906,654.14 | 2,166,311.66 |
| 2-80-00-745-0 | Designated Industrial Properties | 0.00 | (863.39) | 929.57 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|---------------------------------------|---|----------------------|---------------------|---------------------|
| TOTAL | | 94,247.28 | 1,194,231.59 | 2,836,603.23 |
| General Administration Expense | | | | |
| 2-12-00-110-0 | Wages | 45,847.10 | 348,366.30 | 780,953.40 |
| 2-12-00-130-0 | Benefits | 4,781.42 | 51,597.70 | 100,444.18 |
| 2-12-00-131-0 | Benefits - Wellness Program | 3,447.48 | 19,209.93 | 30,000.00 |
| 2-12-00-136-0 | Worker's Compensation Board | 3,751.96 | 23,560.80 | 45,000.00 |
| 2-12-00-210-0 | Freight & Postage | 250.25 | 3,741.87 | 6,175.00 |
| 2-12-00-211-0 | Travel, Meals & Accommodations | 2,098.81 | 2,416.58 | 3,000.00 |
| 2-12-00-214-0 | Training & Conferences | 0.00 | 2,949.00 | 10,250.00 |
| 2-12-00-215-0 | Telecommunications | 1,111.88 | 4,888.18 | 11,500.00 |
| 2-12-00-221-1 | Staff Relations | 0.00 | 6.99 | 500.00 |
| 2-12-00-224-0 | Memberships | 0.00 | 8,067.94 | 1,890.00 |
| 2-12-00-230-0 | Prof Services - Audit | 0.00 | 1,575.00 | 28,100.00 |
| 2-12-00-232-2 | Prof Services - Legal | 0.00 | 6,144.99 | 13,000.00 |
| 2-12-00-233-0 | Prof Services - Assessment | 4,659.69 | 34,437.62 | 59,520.00 |
| 2-12-00-234-0 | Prof Services - Computer Support | 9,446.29 | 60,157.94 | 114,204.15 |
| 2-12-00-234-2 | Computer Replacement | 1,300.04 | 18,345.21 | 45,951.89 |
| 2-12-00-239-0 | Prof Services - Other | 1,165.55 | 6,235.67 | 12,500.00 |
| 2-12-00-240-0 | Service Charges | 659.40 | 681.28 | 100.00 |
| 2-12-00-260-0 | Equipment Rental/Lease | 2,245.98 | 8,006.94 | 11,800.00 |
| 2-12-00-290-0 | Other General Services (Census/Election) | 750.00 | 4,038.82 | 15,000.00 |
| 2-12-00-290-2 | Contracted Services | 0.00 | 25,878.88 | 150,000.00 |
| 2-12-00-510-0 | General Goods & Supplies | 525.73 | 60,770.87 | 86,500.00 |
| 2-12-00-521-0 | Fuel | 0.00 | 0.00 | 200.00 |
| 2-12-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-12-00-810-0 | Charges for Other Financial Services | 433.49 | 3,668.39 | 8,000.00 |
| 2-12-00-920-0 | Uncollectible Accounts | 472.36 | 472.24 | 1,000.00 |
| TOTAL | | 82,947.43 | 695,219.14 | 1,535,588.62 |
| Communications Expense | | | | |
| 2-12-01-211-0 | Travel, Meals & Accommodations | 0.00 | 0.00 | 200.00 |
| 2-12-01-214-0 | Conference & Course Fees | 0.00 | 0.00 | 1,000.00 |
| 2-12-01-220-0 | Advertising | 2,116.00 | 22,775.44 | 40,800.00 |
| 2-12-01-224-0 | Memberships | 371.88 | 507.43 | 600.00 |
| 2-12-01-234-0 | Website Support | 0.00 | 1,421.88 | 9,100.00 |
| 2-12-01-510-0 | General Goods & Supplies | 0.00 | 0.00 | 1,000.00 |
| 2-12-01-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 2,487.88 | 24,704.75 | 52,700.00 |
| Fire Department Expense | | | | |
| 2-23-00-110-0 | Wages | 11,098.93 | 84,366.77 | 147,665.29 |
| 2-23-00-130-0 | Benefits | 4,207.11 | 19,038.18 | 31,009.71 |
| 2-23-00-155-0 | Firefighter Appreciation | 0.00 | 0.00 | 3,659.25 |
| 2-23-00-159-0 | Firefighter Remuneration | 49,828.23 | 58,068.27 | 115,360.00 |
| 2-23-00-200-0 | Prof Services Accounting, Legal, Computer | 0.00 | 0.00 | 500.00 |
| 2-23-00-210-0 | Freight & Postage | 54.04 | 54.04 | 500.00 |
| 2-23-00-211-0 | Travel, Meals & Accommodations | 145.70 | 1,377.26 | 2,000.00 |
| 2-23-00-214-0 | Training & Conferences | 217.62 | 6,925.73 | 7,841.25 |
| 2-23-00-215-0 | Telecommunications | 452.34 | 6,270.33 | 7,300.00 |
| 2-23-00-219-0 | Dispatch Services | 0.00 | 14,165.92 | 13,910.32 |
| 2-23-00-220-0 | Advertising & Subscriptions | 0.00 | 0.00 | 200.00 |
| 2-23-00-221-0 | Fire Prevention | 0.00 | 285.45 | 1,568.25 |
| 2-23-00-224-0 | Memberships & Registrations | 0.00 | 4,213.09 | 7,050.00 |
| 2-23-00-245-0 | Investigation Costs | 0.00 | 0.00 | 1,000.00 |

AGENDA ITEM #b)

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|-------------------------------------|--------------------------------------|-------------------------|-------------------|-------------------|
| 2-23-00-250-0 | R&M - Buildings | 78.84 | 2,644.38 | 3,500.00 |
| 2-23-00-252-0 | Janitorial | 0.00 | 4,200.00 | 8,400.00 |
| 2-23-00-253-0 | R&M - Equipment | 2,679.59 | 24,794.93 | 17,986.60 |
| 2-23-00-255-0 | R&M - Vehicles | 7,533.61 | 28,411.22 | 25,000.00 |
| 2-23-00-274-0 | Insurance | 399.00 | 24,646.70 | 23,575.70 |
| 2-23-00-511-0 | General Goods & Services | 30.94 | 2,728.61 | 30,659.08 |
| 2-23-00-511-1 | General Goods & Services - Inventory | 0.00 | 0.00 | 0.00 |
| 2-23-00-512-0 | Officer Uniforms | 232.47 | 4,161.14 | 6,800.00 |
| 2-23-00-520-1 | Small Equipment Replacement | 9,358.38 | 9,358.38 | 29,121.16 |
| 2-23-00-521-0 | Fuel | 1,141.86 | 6,522.03 | 13,000.00 |
| 2-23-00-543-0 | Gas | 564.88 | 7,359.00 | 15,000.00 |
| 2-23-00-544-0 | Power | 1,469.96 | 9,917.54 | 20,000.00 |
| 2-23-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-23-00-770-0 | Transfer to County | 0.00 | 0.00 | 63,750.00 |
| TOTAL | | 89,493.50 | 319,508.97 | 596,356.61 |
| Emergency Management Expense | | | | |
| 2-24-00-110-0 | Wages | 1,887.51 | 14,156.06 | 24,536.97 |
| 2-24-00-130-0 | Benefits | 382.00 | 2,917.79 | 5,152.76 |
| 2-24-00-211-0 | Travel, Meals & Accommodations | 184.64 | 502.75 | 500.00 |
| 2-24-00-214-0 | Training & Conferences | 0.00 | 0.00 | 2,000.00 |
| 2-24-00-215-0 | Telecommunications | 94.58 | 568.74 | 1,000.00 |
| 2-24-00-220-0 | Advertising | 0.00 | 0.00 | 750.00 |
| 2-24-00-224-0 | Memberships | 0.00 | 0.00 | 500.00 |
| 2-24-00-282-0 | AEMA | 0.00 | 0.00 | 0.00 |
| 2-24-00-283-0 | Safe Zone Program | 0.00 | 0.00 | 0.00 |
| 2-24-00-290-0 | Emergency Events | 0.00 | 0.00 | 1,000.00 |
| 2-24-00-510-0 | General Goods & Supplies | 0.00 | 808.13 | 6,400.00 |
| 2-24-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 2,548.73 | 18,953.47 | 41,839.73 |
| Emergency Services Expense | | | | |
| 2-26-00-110-0 | Wages | 16,291.62 | 152,582.08 | 293,730.04 |
| 2-26-00-130-0 | Benefits | 3,308.81 | 31,550.03 | 61,683.31 |
| 2-26-00-210-0 | Freight & Postage | 0.00 | 0.00 | 150.00 |
| 2-26-00-211-0 | Travel, Meals & Accommodations | 0.00 | 289.77 | 3,000.00 |
| 2-26-00-214-0 | Training & Conferences | 0.00 | 1,089.29 | 6,500.00 |
| 2-26-00-215-0 | Telecommunications | 1,811.10 | 13,870.05 | 25,000.00 |
| 2-26-00-224-0 | Memberships | 35.00 | 309.95 | 1,500.00 |
| 2-26-00-234-0 | Computer Support | 0.00 | 368.11 | 500.00 |
| 2-26-00-235-0 | Contracted Services | 0.00 | 55.20 | 2,550.00 |
| 2-26-00-237-2 | Animal Control Expenses | 0.00 | 0.00 | 1,500.00 |
| 2-26-00-239-2 | Animal Control Veterinary Services | 0.00 | 0.00 | 500.00 |
| 2-26-00-244-0 | Safety Code Inspections | 0.00 | 843.35 | 2,715.00 |
| 2-26-00-255-2 | R&M - Vehicles | 379.17 | 2,750.96 | 7,500.00 |
| 2-26-00-492-0 | Bike Safety Program | 0.00 | 0.00 | 0.00 |
| 2-26-00-510-0 | General Goods & Supplies | 42.14 | 4,694.58 | 11,650.00 |
| 2-26-00-512-0 | PPE Clothing/Boots/Gloves | 236.52 | 1,030.16 | 2,500.00 |
| 2-26-00-513-0 | Safety | 92.41 | 1,948.22 | 4,000.00 |
| 2-26-00-521-0 | Fuel | 592.64 | 3,769.90 | 7,500.00 |
| 2-26-00-590-2 | Programs | 661.76 | 12,466.76 | 25,500.00 |
| 2-26-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-26-00-770-0 | Citizens on Patrol | 0.00 | 0.00 | 2,000.00 |
| TOTAL | | 23,451.17 | 227,618.41 | 459,978.35 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|----------------------------|---------------------------------------|----------------------|-------------------|-------------------|
| Roadways Expense | | | | |
| 2-32-00-110-0 | Wages | 27,328.99 | 201,725.16 | 338,265.20 |
| 2-32-00-130-0 | Benefits | 5,739.79 | 41,077.91 | 71,035.69 |
| 2-32-00-210-0 | Freight & Postage | 0.00 | 20.00 | 500.00 |
| 2-32-00-211-0 | Travel, Meals & Accommodations | 0.00 | 114.72 | 1,500.00 |
| 2-32-00-214-0 | Training & Conferences | 62.00 | 311.00 | 4,000.00 |
| 2-32-00-250-1 | R&M - CPR Xing | 403.50 | 2,421.00 | 7,836.00 |
| 2-32-00-250-2 | R&M - Roads | 0.00 | 0.00 | 27,000.00 |
| 2-32-00-251-2 | R&M - Sidewalks | 0.00 | 0.00 | 50,000.00 |
| 2-32-00-252-0 | R&M - Pathways | 0.00 | 0.00 | 10,000.00 |
| 2-32-00-253-2 | R&M - Equipment | 0.00 | 26,411.45 | 18,360.00 |
| 2-32-00-255-2 | R&M - Vehicles | 7,004.28 | 34,217.74 | 46,000.00 |
| 2-32-00-260-0 | Equipment Rental/Lease | 0.00 | 12,087.10 | 5,000.00 |
| 2-32-00-264-0 | CPR Land/Ditch Lease | 0.00 | 4,389.49 | 6,630.00 |
| 2-32-00-510-0 | General Goods & Supplies | 385.10 | 7,402.21 | 12,700.00 |
| 2-32-00-520-0 | Equipment/Vehicle Parts & Supplies | 0.00 | 4,475.85 | 8,772.00 |
| 2-32-00-521-0 | Fuel | 1,213.95 | 17,482.46 | 30,000.00 |
| 2-32-00-530-0 | Construction & Maintenance Materials | 11,400.00 | 19,500.36 | 15,300.00 |
| 2-32-00-534-0 | Sand & Gravel | 0.00 | 3,263.18 | 15,500.00 |
| 2-32-00-535-2 | Paving/Curb/Sidewalk Materials | 1,028.83 | 1,704.57 | 3,600.00 |
| 2-32-00-536-2 | Dust Control/Snow Removal | 0.00 | 0.00 | 15,000.00 |
| 2-32-00-539-1 | Street Signs | 0.00 | 2,117.83 | 2,500.00 |
| 2-32-00-539-2 | Pedestrian Signals | 0.00 | 960.18 | 15,000.00 |
| 2-32-00-544-0 | Power - Street Lights | 22,467.15 | 138,349.79 | 275,000.00 |
| 2-32-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-32-31-512-0 | PPE Clothing/Boots/Gloves | 36.29 | 1,132.67 | 2,600.00 |
| TOTAL | | 77,069.88 | 519,164.67 | 982,098.89 |
| Storm Water Expense | | | | |
| 2-37-00-110-0 | Wages | 1,935.77 | 14,504.52 | 24,986.54 |
| 2-37-00-130-0 | Benefits | 377.18 | 3,117.91 | 5,247.17 |
| 2-37-00-239-2 | Consulting Services | 0.00 | 0.00 | 500.00 |
| 2-37-00-250-2 | Purchased Repairs & Maintenance | 0.00 | 214.64 | 4,000.00 |
| 2-37-00-260-0 | Equipment Rental/Lease | 0.00 | 0.00 | 1,000.00 |
| 2-37-00-510-0 | General Goods & Supplies | 0.00 | 300.00 | 1,000.00 |
| 2-37-00-520-0 | R&M - Equipment | 0.00 | 296.68 | 2,000.00 |
| 2-37-00-521-0 | Fuel | 0.00 | 0.00 | 1,000.00 |
| 2-37-00-532-2 | Ground Materials | 0.00 | 0.00 | 500.00 |
| 2-37-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 2,312.95 | 18,433.75 | 40,233.71 |
| Water Expense | | | | |
| 2-41-00-110-0 | Wages | 8,246.43 | 61,806.85 | 106,936.96 |
| 2-41-00-130-0 | Benefits | 1,607.84 | 12,424.44 | 22,456.76 |
| 2-41-00-210-0 | Freight & Postage | 250.25 | 3,703.41 | 7,650.00 |
| 2-41-00-211-0 | Travel, Meals & Accommodations | 0.00 | 1,855.97 | 3,000.00 |
| 2-41-00-214-0 | Training & Conferences | 0.00 | 720.00 | 4,000.00 |
| 2-41-00-215-0 | Telecommunications | (65.15) | 390.46 | 1,050.00 |
| 2-41-00-224-0 | Memberships | 0.00 | 244.28 | 500.00 |
| 2-41-00-239-0 | Professional Services Purchased | 0.00 | 3,691.67 | 21,000.00 |
| 2-41-00-250-2 | R&M - Water System Infrastructure | 0.00 | 30,772.44 | 59,800.00 |
| 2-41-00-251-2 | R&M - Buildings/Reservoir | 0.00 | 48.14 | 5,000.00 |
| 2-41-00-253-0 | R&M - Hydrants | 0.00 | 0.00 | 20,000.00 |
| 2-41-00-290-0 | Meter Reading Service/1st Call Locate | 0.00 | 2,754.72 | 3,600.00 |

AGENDA ITEM #b)

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|-------------------------|---|----------------------|-------------------|---------------------|
| 2-41-00-350-0 | Purchase Water-Mtnview Water Commission | 97,096.20 | 406,416.81 | 871,625.15 |
| 2-41-00-510-0 | General Goods & Supplies | 1,320.00 | 5,002.35 | 15,960.00 |
| 2-41-00-520-2 | Equipment/Vehicle Parts & Supplies | 10.58 | 247.23 | 1,000.00 |
| 2-41-00-521-0 | Pumphouse Fuel | 0.00 | 335.00 | 500.00 |
| 2-41-00-521-1 | Fuel | 972.44 | 2,932.92 | 8,000.00 |
| 2-41-00-531-0 | Chemicals/Testing Supplies | 0.00 | 986.00 | 2,500.00 |
| 2-41-00-538-0 | Meters | 0.00 | 24,596.25 | 210,000.00 |
| 2-41-00-539-0 | Motors/Pumps/Inspections | 0.00 | 4,282.29 | 5,500.00 |
| 2-41-00-543-0 | Gas | 191.87 | 1,556.88 | 2,300.00 |
| 2-41-00-544-0 | Power | 2,822.57 | 13,488.50 | 33,600.00 |
| 2-41-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-41-00-920-0 | Uncollectible Accounts | 0.00 | 0.00 | 500.00 |
| TOTAL | | 112,453.03 | 578,256.61 | 1,406,478.87 |
| Sanitary Expense | | | | |
| 2-42-00-110-0 | Wages | 8,127.27 | 60,910.99 | 105,358.24 |
| 2-42-00-130-0 | Benefits | 1,588.16 | 12,318.55 | 22,125.23 |
| 2-42-00-210-0 | Freight & Postage | 250.25 | 3,633.47 | 7,650.00 |
| 2-42-00-230-0 | General Services Purchased | 0.00 | 2,185.50 | 5,000.00 |
| 2-42-00-239-2 | Consulting Services | 0.00 | 0.00 | 500.00 |
| 2-42-00-250-2 | R&M - Infrastructure | 5,738.00 | 13,722.49 | 30,000.00 |
| 2-42-00-253-0 | R&M - Pumps | 0.00 | 0.00 | 2,000.00 |
| 2-42-00-255-2 | R&M - Vehicle | 0.00 | 2,269.99 | 2,000.00 |
| 2-42-00-290-2 | Other Purchased Services | 0.00 | 0.00 | 3,000.00 |
| 2-42-00-510-0 | General Goods & Supplies | 0.00 | 1,577.13 | 5,890.56 |
| 2-42-00-520-0 | Equipment/Vehicle Parts & Supplies | 374.99 | 534.34 | 700.00 |
| 2-42-00-521-0 | Fuel | 132.25 | 1,608.97 | 3,500.00 |
| 2-42-00-530-0 | Sewer Pipe & Fittings | 12.36 | 12.36 | 500.00 |
| 2-42-00-531-0 | Chemicals & Testing | 1,602.61 | 3,200.77 | 16,000.00 |
| 2-42-00-534-0 | Sand/Gravel/Loam | 0.00 | 0.00 | 1,000.00 |
| 2-42-00-544-0 | Power | 283.61 | 1,827.19 | 2,900.00 |
| 2-42-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-42-00-920-0 | Uncollectibles | 0.00 | 0.00 | 500.00 |
| TOTAL | | 18,109.50 | 103,801.75 | 208,624.03 |
| Garbage Expense | | | | |
| 2-43-00-110-0 | Wages | 3,644.95 | 27,299.40 | 47,174.36 |
| 2-43-00-130-0 | Benefits | 734.58 | 5,899.98 | 9,906.62 |
| 2-43-00-210-0 | Freight & Postage | 250.25 | 3,633.43 | 7,650.00 |
| 2-43-00-238-0 | Other Professional Services | 0.00 | 210.00 | 2,550.00 |
| 2-43-00-239-0 | Consulting Services - Landfill | 0.00 | 0.00 | 0.00 |
| 2-43-00-270-0 | Annual Clean Up | 0.00 | 2,573.73 | 3,500.00 |
| 2-43-00-290-0 | Solid Waste Contract | 25,823.80 | 156,383.97 | 290,000.00 |
| 2-43-00-510-0 | General Goods & Supplies | 0.00 | 0.00 | 500.00 |
| 2-43-00-511-0 | Roll Out Bins | 0.00 | 16,628.48 | 18,000.00 |
| 2-43-00-512-0 | Compost Bins | 1,448.00 | 3,818.00 | 15,000.00 |
| 2-43-00-520-2 | Equipment/Vehicle Parts & Supplies | 1,052.88 | 4,147.72 | 8,000.00 |
| 2-43-00-521-0 | Fuel | 560.01 | 1,816.29 | 3,000.00 |
| 2-43-00-530-2 | Construction & Maintenance Materials | 0.00 | 0.00 | 200.00 |
| 2-43-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 33,514.47 | 222,411.00 | 405,480.98 |
| Planning Expense | | | | |
| 2-61-00-110-0 | Wages | 7,668.31 | 52,645.95 | 96,799.58 |
| 2-61-00-130-0 | Benefits | 1,128.44 | 9,660.72 | 20,327.91 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|-----------------------------------|--------------------------------------|----------------------|-------------------|-------------------|
| 2-61-00-210-0 | Freight & Postage | 0.00 | 0.00 | 100.00 |
| 2-61-00-211-0 | Travel, Meals & Accommodations | 0.00 | 102.33 | 250.00 |
| 2-61-00-214-0 | Training & Conferences | 0.00 | 3,038.18 | 2,500.00 |
| 2-61-00-215-0 | Telecommunications | 60.29 | 397.48 | 850.00 |
| 2-61-00-237-0 | Planning Services | 0.00 | 0.00 | 500.00 |
| 2-61-00-239-0 | Consulting Services - Developer | 0.00 | 11,372.87 | 12,000.00 |
| 2-61-00-239-1 | Consulting Services - Municipal | 9,342.04 | 32,032.20 | 100,000.00 |
| 2-61-00-255-2 | R&M - Vehicle | 0.00 | 19.00 | 1,000.00 |
| 2-61-00-271-0 | Licenses and Permits | 903.82 | 3,833.77 | 4,000.00 |
| 2-61-00-510-0 | General Goods & Supplies | 0.00 | 1,709.71 | 6,500.00 |
| 2-61-00-521-0 | Fuel | 0.00 | 436.23 | 1,000.00 |
| 2-61-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 19,102.90 | 115,248.44 | 245,827.49 |
| Asset Management Expense | | | | |
| 2-61-02-110-0 | Wages | 10,640.00 | 79,800.02 | 138,320.00 |
| 2-61-02-130-0 | Benefits | 2,140.07 | 16,044.69 | 29,047.20 |
| 2-61-02-211-0 | Travel, Meals & Accommodations | 0.00 | 193.51 | 500.00 |
| 2-61-02-214-0 | Training & Conferences | 0.00 | 1,804.65 | 4,000.00 |
| 2-61-02-234-0 | Computer Support | 62.26 | 13,986.26 | 17,684.00 |
| 2-61-02-239-0 | Consulting Services | 3,570.00 | 17,082.70 | 10,000.00 |
| 2-61-02-510-0 | General Goods & Supplies | 189.23 | 1,356.16 | 2,000.00 |
| 2-61-02-511-0 | Plotter Printer | 0.00 | 577.74 | 2,000.00 |
| TOTAL | | 16,601.56 | 130,845.73 | 203,551.20 |
| Community Services Expense | | | | |
| 2-62-00-110-0 | Wages | 10,709.68 | 80,204.69 | 138,202.55 |
| 2-62-00-130-0 | Benefits | 2,022.66 | 15,399.55 | 29,022.54 |
| 2-62-00-210-0 | Freight & Postage | 0.00 | 0.00 | 100.00 |
| 2-62-00-211-0 | Travel, Meals & Accommodations | 0.00 | 0.00 | 1,000.00 |
| 2-62-00-214-0 | Training & Conferences | 0.00 | 219.00 | 2,000.00 |
| 2-62-00-215-0 | Telecommunications | 316.84 | 1,957.10 | 3,600.00 |
| 2-62-00-224-0 | Memberships | 0.00 | 445.00 | 1,000.00 |
| 2-62-00-234-0 | Prof Services - Computer Support | 0.00 | 0.00 | 7,900.00 |
| 2-62-00-290-0 | Programs | 1,763.39 | 8,546.51 | 11,080.00 |
| 2-62-00-291-0 | Events | 567.69 | 14,943.57 | 23,000.00 |
| 2-62-00-510-0 | General Goods & Supplies | 0.00 | 1,442.64 | 3,000.00 |
| 2-62-00-595-0 | IODE Expenses | 0.00 | 1,600.00 | 3,000.00 |
| 2-62-00-596-0 | Boys & Girls Club | 0.00 | 0.00 | 0.00 |
| 2-62-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-62-00-770-1 | Donation to Community Transportation | 0.00 | 1,532.57 | 2,600.00 |
| 2-62-00-770-5 | Museum Operating Grant | 0.00 | 28,050.00 | 56,100.00 |
| 2-62-00-770-6 | Donation to Kiwanis | 0.00 | 500.00 | 500.00 |
| 2-62-00-770-7 | Half Century Operating Grant | 0.00 | 4,000.00 | 4,000.00 |
| 2-62-00-770-8 | Church Link | 0.00 | 10,000.00 | 10,000.00 |
| 2-62-00-770-9 | Carstairs Heritage Festival | 0.00 | 4,500.00 | 5,000.00 |
| 2-62-51-290-0 | FCSS Programs | 6,158.20 | 52,325.00 | 83,232.00 |
| 2-62-51-291-0 | FCSS Services | 386.63 | 10,644.82 | 23,929.20 |
| TOTAL | | 21,925.09 | 236,310.45 | 408,266.29 |
| Development Expense | | | | |
| 2-66-00-110-0 | Wages | 7,668.29 | 52,645.88 | 96,799.58 |
| 2-66-00-130-0 | Benefits | 1,128.42 | 9,660.61 | 20,327.91 |
| 2-66-00-200-0 | General Services Purchased | 0.00 | 200.00 | 500.00 |
| 2-66-00-210-0 | Freight & Postage | 0.00 | 0.00 | 100.00 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|--------------------------------------|--|----------------------|-------------------|-------------------|
| 2-66-00-211-0 | Travel, Meals & Accommodations | 92.60 | 92.60 | 250.00 |
| 2-66-00-214-0 | Training & Conferences | 1,555.33 | 1,605.32 | 2,500.00 |
| 2-66-00-236-0 | Building Inspector | 16,034.32 | 56,064.02 | 90,000.00 |
| 2-66-00-239-0 | Consulting Services - Developer | 660.00 | 14,719.25 | 30,000.00 |
| 2-66-00-239-1 | Consulting Services - Municipal | 5,491.26 | 37,593.45 | 30,000.00 |
| 2-66-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 32,630.22 | 172,581.13 | 270,477.49 |
| Lands & Buildings Expense | | | | |
| 2-69-00-110-0 | Wages | 6,805.76 | 51,149.55 | 87,490.21 |
| 2-69-00-130-0 | Benefits | 1,102.71 | 10,379.38 | 18,372.94 |
| 2-69-00-273-0 | Land Taxes to County | 0.00 | 302.41 | 400.00 |
| 2-69-00-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-69-01-250-0 | Wellness Centre - R&M Building | 0.00 | 842.40 | 2,000.00 |
| 2-69-01-543-0 | Wellness Centre - Gas | (1,203.98) | 0.00 | 0.00 |
| 2-69-01-544-0 | Wellness Centre - Power | (3,302.80) | 0.00 | 0.00 |
| 2-69-03-250-0 | IODE - R&M Building | 95.00 | 475.00 | 1,500.00 |
| 2-69-03-543-0 | IODE - Utilities | 114.61 | 813.38 | 1,250.00 |
| 2-69-04-250-0 | 1126 Osler Street - R&M Building | 0.00 | 3,487.64 | 3,620.00 |
| 2-69-04-543-1 | 1126 Osler Street - Power | 132.33 | 1,172.58 | 1,250.00 |
| 2-69-04-544-0 | 1126 Osler Street - Gas | 110.30 | 776.78 | 1,850.00 |
| 2-69-06-250-2 | Community Services - R & M | 0.00 | 48.14 | 500.00 |
| 2-69-06-252-0 | Community Services - Janitorial | 250.00 | 1,500.00 | 3,000.00 |
| 2-69-06-260-0 | Community Services - Lease | 0.00 | 16,672.27 | 29,000.00 |
| 2-69-06-543-0 | Community Services - Gas | 91.58 | 657.30 | 2,300.00 |
| 2-69-06-544-0 | Community Services - Power | 165.65 | 1,199.96 | 650.00 |
| 2-69-12-250-2 | Admin - R & M Building | 0.00 | 1,634.73 | 2,500.00 |
| 2-69-12-251-2 | Admin - Heating/Air | 0.00 | 0.00 | 0.00 |
| 2-69-12-252-0 | Admin - Janitorial | 1,000.00 | 7,000.00 | 12,000.00 |
| 2-69-12-253-2 | Admin - R & M Equip/Furnishings | 0.00 | 0.00 | 0.00 |
| 2-69-12-274-0 | Admin - Insurance | 0.00 | 76,799.69 | 80,138.36 |
| 2-69-12-543-0 | Admin - Gas | 330.81 | 4,646.29 | 8,500.00 |
| 2-69-12-544-0 | Admin - Power | 565.60 | 3,899.60 | 7,450.00 |
| 2-69-13-250-0 | Scout Hall - R & M Building | 0.00 | 624.31 | 500.00 |
| 2-69-13-543-0 | Scout Hall - Utilities | (646.03) | 0.00 | 0.00 |
| 2-69-26-244-0 | Security System | 0.00 | 5,070.60 | 6,760.80 |
| 2-69-26-250-2 | Emerg Services - R&M Building | 78.84 | 3,374.01 | 6,800.00 |
| 2-69-26-543-0 | Emerg Services - Gas | 276.30 | 4,733.73 | 6,550.00 |
| 2-69-26-544-0 | Emerg Services - Power | 372.55 | 3,072.82 | 7,000.00 |
| 2-69-32-215-0 | Op Services - Telecommunications | 273.98 | 1,994.42 | 4,500.00 |
| 2-69-32-250-1 | R & M - Bus Barn | 0.00 | 1,310.00 | 2,310.00 |
| 2-69-32-250-2 | Op Services - R & M | 34.93 | 6,398.98 | 13,480.00 |
| 2-69-32-510-0 | Op Services - General Goods & Supplies | 0.00 | 3,636.77 | 3,060.00 |
| 2-69-32-543-0 | Op Services - Gas | 447.54 | 8,933.11 | 13,100.00 |
| 2-69-32-543-1 | Bus Barn - Gas | 0.00 | 0.00 | 1,750.00 |
| 2-69-32-544-0 | Op Services - Power | 949.95 | 5,125.03 | 9,650.00 |
| 2-69-32-544-1 | Bus Barn - Power | 0.00 | 0.00 | 1,300.00 |
| 2-69-72-252-2 | Parks - R&M Buildings | 78.84 | 953.34 | 1,850.00 |
| 2-69-72-252-5 | Concession - R&M Building/Plumbing/Gas | 4.74 | 241.40 | 2,000.00 |
| 2-69-72-254-6 | Concession - R&M Electrical | 0.00 | 0.00 | 0.00 |
| 2-69-72-543-0 | Parks - Gas | 106.45 | 1,906.29 | 3,300.00 |
| 2-69-72-544-0 | Parks - Power | 221.93 | 1,875.21 | 2,800.00 |
| 2-69-72-544-5 | Concession - Power | 178.30 | 677.78 | 1,350.00 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|----------------------------|---------------------------------------|----------------------|-------------------|-------------------|
| 2-69-72-544-6 | Splash Park - Power | 83.93 | 593.53 | 900.00 |
| TOTAL | | 8,719.82 | 233,978.43 | 352,732.31 |
| Golf Course Expense | | | | |
| 2-72-04-110-0 | Wages | 6,846.92 | 51,351.90 | 89,010.00 |
| 2-72-04-110-6 | Wages - Pro Shop | 25,848.34 | 102,649.83 | 192,452.16 |
| 2-72-04-110-7 | Wages - Kitchen | 22,013.82 | 70,863.58 | 131,184.80 |
| 2-72-04-110-8 | Wages - Restaurant | 17,491.83 | 54,234.45 | 117,696.00 |
| 2-72-04-110-9 | Wages - Grounds | 37,002.61 | 159,056.53 | 308,592.66 |
| 2-72-04-130-0 | Benefits | 1,384.80 | 10,598.90 | 8,901.00 |
| 2-72-04-130-6 | Benefits - Pro Shop | 2,379.93 | 13,567.87 | 19,245.22 |
| 2-72-04-130-7 | Benefits - Kitchen | 1,578.53 | 5,117.30 | 13,118.48 |
| 2-72-04-130-8 | Benefits - Restaurant | 1,274.35 | 3,927.80 | 11,769.60 |
| 2-72-04-130-9 | Benefits - Grounds | 3,780.01 | 22,475.00 | 30,859.27 |
| 2-72-04-210-0 | Freight & Postage | 1,142.89 | 3,855.58 | 5,000.00 |
| 2-72-04-211-0 | Travel, Meals & Accommodations | 66.15 | 790.65 | 1,500.00 |
| 2-72-04-214-0 | Training & Conferences | 0.00 | 0.00 | 1,500.00 |
| 2-72-04-215-0 | Telecommunications | 588.25 | 3,361.81 | 7,000.00 |
| 2-72-04-220-0 | Advertising | 394.00 | 2,805.91 | 6,000.00 |
| 2-72-04-221-0 | Tournaments & Events | 1,072.15 | 1,322.15 | 5,500.00 |
| 2-72-04-222-0 | Promotions | 504.59 | 848.20 | 1,000.00 |
| 2-72-04-224-0 | Memberships | 2,477.99 | 11,266.68 | 11,000.00 |
| 2-72-04-234-0 | Prof Services - Computer Support | 799.22 | 9,194.96 | 13,000.00 |
| 2-72-04-250-2 | R&M - Building | 417.50 | 12,452.28 | 22,410.00 |
| 2-72-04-251-0 | Janitorial | 2,025.00 | 8,265.13 | 13,000.00 |
| 2-72-04-251-2 | R&M- Equipment (Kitchen) | 0.00 | 0.00 | 4,000.00 |
| 2-72-04-252-0 | Contracted Services | 170.52 | 1,931.19 | 2,500.00 |
| 2-72-04-252-2 | R&M- Machinery (Grounds) | 947.97 | 2,885.94 | 10,000.00 |
| 2-72-04-253-2 | R&M - Irrigation | 0.00 | 9,854.62 | 10,000.00 |
| 2-72-04-254-2 | R&M - Golf Carts | 2,629.39 | 3,983.34 | 5,000.00 |
| 2-72-04-255-2 | R&M - Vehicle | 0.00 | 0.00 | 510.00 |
| 2-72-04-263-2 | Equipment Rental/Lease | 401.56 | 2,158.91 | 2,500.00 |
| 2-72-04-263-3 | Land Lease - Driving Range | 0.00 | 3,600.00 | 3,600.00 |
| 2-72-04-271-0 | Licenses | 0.00 | 626.31 | 1,000.00 |
| 2-72-04-274-0 | Insurance | 0.00 | 18,710.43 | 18,710.43 |
| 2-72-04-290-0 | Waste Control | 1,364.49 | 3,258.74 | 7,000.00 |
| 2-72-04-290-2 | Contracted Services | 0.00 | 7,813.91 | 11,000.00 |
| 2-72-04-290-3 | Contracted Services - PGA | 0.00 | 0.00 | 3,000.00 |
| 2-72-04-510-0 | General Goods & Supplies | 9,675.82 | 24,992.58 | 24,500.00 |
| 2-72-04-510-7 | General Goods & Supplies - Kitchen | 3,270.93 | 12,436.42 | 15,500.00 |
| 2-72-04-510-8 | General Goods & Supplies - Janitorial | 213.25 | 1,498.51 | 6,000.00 |
| 2-72-04-511-0 | Bar Purchases | 12,608.22 | 48,803.84 | 75,000.00 |
| 2-72-04-511-1 | Pop Purchases | 3,136.37 | 12,247.68 | 16,000.00 |
| 2-72-04-511-2 | Food Purchases | 24,549.00 | 78,349.82 | 130,000.00 |
| 2-72-04-511-4 | Bar Goods Purchases | 1,891.41 | 5,875.80 | 10,000.00 |
| 2-72-04-512-0 | PPE Clothing/Boots/Gloves | 0.00 | 479.99 | 1,000.00 |
| 2-72-04-513-0 | Golf Course Short/Over | 109.27 | 141.26 | 0.00 |
| 2-72-04-514-0 | Pro Shop Merchandise | 8,588.86 | 96,417.78 | 92,500.00 |
| 2-72-04-520-0 | Equipment/Vehicles Parts & Supplies | 80.88 | 630.63 | 3,000.00 |
| 2-72-04-521-0 | Fuel | 2,765.29 | 15,209.40 | 34,000.00 |
| 2-72-04-524-2 | Small Tools & Equipment | 0.00 | 315.68 | 800.00 |
| 2-72-04-530-2 | Construction & Maintenance Materials | 825.00 | 1,530.77 | 12,500.00 |
| 2-72-04-531-0 | Chemicals/Fertilizer | 90.34 | 38,563.56 | 50,000.00 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|----------------------|--------------------------------------|----------------------|-------------------|---------------------|
| 2-72-04-532-0 | Plants & Shrubs | 86.96 | 86.96 | 2,500.00 |
| 2-72-04-533-0 | Tree Replacement | 0.00 | 0.00 | 1,070.00 |
| 2-72-04-534-0 | Grounds Material | 847.30 | 3,766.16 | 9,000.00 |
| 2-72-04-543-0 | Gas | 1,993.84 | 11,352.59 | 18,800.00 |
| 2-72-04-544-0 | Power | 4,220.03 | 15,535.85 | 25,400.00 |
| 2-72-04-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-72-04-810-0 | Charges for Other Financial Services | 4,426.21 | 24,017.45 | 25,500.00 |
| TOTAL | | 213,981.79 | 995,082.63 | 1,641,629.60 |
| Arena Expense | | | | |
| 2-72-06-110-0 | Wages | 12,393.46 | 146,558.35 | 279,131.96 |
| 2-72-06-111-0 | Wages - Concession | 0.00 | 14,540.16 | 24,500.00 |
| 2-72-06-130-0 | Benefits | 3,437.11 | 29,540.27 | 60,822.71 |
| 2-72-06-148-0 | Training & Conferences | 0.00 | 2,976.00 | 3,000.00 |
| 2-72-06-210-0 | Freight & Postage | 0.00 | 95.99 | 200.00 |
| 2-72-06-211-0 | Travel, Meals & Accommodations | 133.70 | 440.35 | 1,500.00 |
| 2-72-06-215-0 | Telecommunications | 190.16 | 1,293.69 | 2,600.00 |
| 2-72-06-220-0 | Advertising | 0.00 | 0.00 | 500.00 |
| 2-72-06-250-1 | R&M - Ice Plant | 1,031.25 | 11,247.07 | 12,600.00 |
| 2-72-06-251-0 | R&M - Heating/Air | 0.00 | 0.00 | 2,550.00 |
| 2-72-06-252-0 | R&M - Building | 4,120.79 | 49,196.26 | 70,000.00 |
| 2-72-06-253-0 | R&M - Equipment | 620.77 | 6,890.58 | 7,500.00 |
| 2-72-06-274-0 | Insurance | 0.00 | 28,423.90 | 28,423.90 |
| 2-72-06-290-0 | Waste Control | 200.00 | 1,350.00 | 2,400.00 |
| 2-72-06-291-0 | Programs & Events | 4,695.15 | 15,419.60 | 40,000.00 |
| 2-72-06-510-0 | General Goods & Supplies | 322.50 | 4,330.22 | 14,000.00 |
| 2-72-06-511-0 | Arena Concession Short/Over | 0.00 | 0.00 | 0.00 |
| 2-72-06-512-0 | PPE Clothing/Boots/Gloves | 0.00 | 167.62 | 1,000.00 |
| 2-72-06-515-0 | Arena Concession | 0.00 | 16,635.45 | 25,000.00 |
| 2-72-06-521-0 | Fuel | 0.00 | 1,529.97 | 2,000.00 |
| 2-72-06-543-0 | Gas | 1,181.58 | 19,664.01 | 29,000.00 |
| 2-72-06-544-0 | Power | 2,620.83 | 35,533.00 | 86,000.00 |
| 2-72-06-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-72-06-810-0 | Charges for Other Financial Services | 311.78 | 2,714.67 | 4,200.00 |
| TOTAL | | 31,259.08 | 388,547.16 | 696,928.57 |
| Parks Expense | | | | |
| 2-72-08-110-0 | Wages | 46,451.66 | 224,206.46 | 375,982.96 |
| 2-72-08-130-0 | Benefits | 6,169.91 | 42,377.39 | 78,956.42 |
| 2-72-08-210-0 | Freight & Postage | 0.00 | 0.00 | 200.00 |
| 2-72-08-211-0 | Travel, Meals & Accommodations | 0.00 | 0.00 | 2,000.00 |
| 2-72-08-214-0 | Training & Conferences | 0.00 | 395.00 | 4,000.00 |
| 2-72-08-215-0 | Telecommunications | 192.78 | 1,607.22 | 2,500.00 |
| 2-72-08-224-0 | Memberships | 0.00 | 15.00 | 1,200.00 |
| 2-72-08-250-2 | R&M - Equipment | 490.20 | 5,774.59 | 13,000.00 |
| 2-72-08-250-3 | R&M - Playground | 0.00 | 15,552.90 | 15,500.00 |
| 2-72-08-251-2 | R&M - Vehicle | 0.00 | 800.30 | 5,000.00 |
| 2-72-08-263-2 | Equipment Rental/Lease | 0.00 | 2,585.70 | 3,500.00 |
| 2-72-08-274-0 | Insurance | 0.00 | 9,601.00 | 9,601.00 |
| 2-72-08-290-0 | Purchased Services | 2,931.25 | 3,193.25 | 18,000.00 |
| 2-72-08-291-0 | Waste Control | 0.00 | 0.00 | 2,000.00 |
| 2-72-08-510-0 | General Goods & Supplies | 2,457.34 | 8,932.05 | 14,050.00 |
| 2-72-08-520-0 | Equipment/Vehicles Parts & Supplies | 0.00 | 171.70 | 2,550.00 |
| 2-72-08-521-0 | Fuel | 3,044.09 | 10,550.38 | 20,000.00 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|-------------------------------|---------------------------------------|----------------------|-------------------|-------------------|
| 2-72-08-524-2 | Small Tools & Equipment | 33.94 | 459.94 | 750.00 |
| 2-72-08-530-2 | Construction & Maintenance Materials | 596.82 | 696.80 | 3,570.00 |
| 2-72-08-531-0 | Chemicals/Spray | 144.00 | 10,146.71 | 13,260.00 |
| 2-72-08-532-0 | Plants & Shrubs | 0.00 | 7,351.61 | 7,500.00 |
| 2-72-08-533-0 | Tree Replacement | 0.00 | 0.00 | 16,500.00 |
| 2-72-08-534-0 | Grounds Materials | 790.00 | 1,817.14 | 5,000.00 |
| 2-72-08-593-0 | Carstairs Nature Space | 6,898.57 | 90,124.03 | 0.00 |
| 2-72-08-594-0 | Pickleball Courts | 0.00 | 0.00 | 0.00 |
| 2-72-08-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-72-10-510-0 | Concession - General Goods & Supplies | 186.18 | 538.89 | 500.00 |
| 2-72-56-250-0 | R&M - Cemetery | 0.00 | 5,133.00 | 7,500.00 |
| TOTAL | | 70,386.74 | 442,031.06 | 622,620.38 |
| Campground Expense | | | | |
| 2-72-99-110-0 | Wages | 6,202.02 | 19,479.03 | 42,038.80 |
| 2-72-99-130-0 | Benefits | 193.43 | 1,530.37 | 8,828.15 |
| 2-72-99-215-0 | Telecommunications | 143.57 | 719.60 | 1,300.00 |
| 2-72-99-220-0 | Advertising | 399.00 | 399.00 | 500.00 |
| 2-72-99-252-2 | R&M - Buildings/Plumbing/Gas | 0.00 | 2,434.10 | 1,500.00 |
| 2-72-99-290-0 | Waste Control | 210.00 | 420.00 | 1,000.00 |
| 2-72-99-510-0 | General Goods & Supplies | 0.00 | 1,024.39 | 3,600.00 |
| 2-72-99-510-1 | Firewood | 0.00 | 0.00 | 2,500.00 |
| 2-72-99-520-0 | Equipment/Vehicle Parts & Supplies | 0.00 | 0.00 | 300.00 |
| 2-72-99-521-0 | Fuel | 0.00 | 0.00 | 300.00 |
| 2-72-99-530-2 | Construction & Maintenance Materials | 62.30 | 62.30 | 1,000.00 |
| 2-72-99-543-0 | Gas | 185.60 | 1,083.54 | 2,000.00 |
| 2-72-99-544-0 | Power | 1,715.74 | 3,668.83 | 8,400.00 |
| 2-72-99-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-72-99-810-0 | Charges for Other Financial Services | 45.35 | 45.35 | 350.00 |
| TOTAL | | 9,157.01 | 30,866.51 | 73,616.93 |
| Community Hall Expense | | | | |
| 2-74-02-110-0 | Wages | 719.20 | 5,393.79 | 9,349.61 |
| 2-74-02-130-0 | Benefits | 229.38 | 1,752.09 | 1,963.42 |
| 2-74-02-210-0 | Freight & Postage | 0.00 | 48.90 | 200.00 |
| 2-74-02-215-0 | Telecommunications | 117.64 | 705.84 | 1,400.00 |
| 2-74-02-250-0 | Purchased Repairs & Maintenance | 0.00 | 22,269.48 | 31,755.00 |
| 2-74-02-252-0 | Janitorial | 0.00 | 3,820.00 | 12,000.00 |
| 2-74-02-274-0 | Insurance | 0.00 | 9,050.14 | 9,050.14 |
| 2-74-02-290-0 | Waste Control | 210.00 | 1,050.00 | 2,520.00 |
| 2-74-02-510-0 | General Goods & Supplies | 0.00 | 1,469.20 | 3,150.00 |
| 2-74-02-543-0 | Gas | 324.38 | 3,603.59 | 5,900.00 |
| 2-74-02-544-0 | Power | 557.48 | 3,284.59 | 7,000.00 |
| 2-74-02-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| TOTAL | | 2,158.08 | 52,447.62 | 84,288.17 |
| Library Expense | | | | |
| 2-74-04-110-0 | Wages | 323.06 | 2,431.11 | 4,145.44 |
| 2-74-04-130-0 | Benefits | 29.89 | 459.56 | 870.54 |
| 2-74-04-250-0 | Purchased Repairs & Maintenance | 0.00 | 356.26 | 4,000.00 |
| 2-74-04-544-0 | Power | 416.66 | 416.66 | 0.00 |
| 2-74-04-620-0 | Loss on Disposal | 0.00 | 0.00 | 0.00 |
| 2-74-04-765-0 | Bob Clark Library Grant | 0.00 | 118,974.00 | 237,948.00 |
| 2-74-04-765-1 | Parkland Regional Library System | 11,447.46 | 34,342.38 | 45,789.84 |
| TOTAL | | 12,217.07 | 156,979.97 | 292,753.82 |

| General Ledger | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|-----------------------|---------------------------------|----------------------|-----------------------|-----------------------|
| Museum Expense | | | | |
| 2-74-06-110-0 | Wages | 0.00 | 0.00 | 0.00 |
| 2-74-06-130-0 | Benefits | 0.00 | 0.00 | 0.00 |
| | TOTAL | 0.00 | 0.00 | 0.00 |
| | TOTAL EXPENSES | 1,020,422.88 | 7,087,938.24 | 13,795,582.58 |
| | (SURPLUS) / DEFICIT | | (5,755,088.01) | (1,103,135.69) |
| | Revenue Taxes (18) | | (7,795,011.19) | (7,796,860.82) |
| | Revenue Other (2) | | (5,048,015.06) | (7,101,857.45) |
| | Proceeds from Sales (9) | | 0.00 | 0.00 |
| | Expenses (1) | | 5,893,706.65 | 10,958,979.35 |
| | Requisition Expense (1b) | | 1,194,231.59 | 2,836,603.23 |
| | Loss on Disposal (13b) | | 0.00 | 0.00 |

TOWN OF CARSTAIRS CAPITAL REPORT

CAPITAL LISTING

| GL Number | Project Number | Description | July 31, 2024 Actual | 2024 YTD Actual | 2024 Budget |
|---------------|----------------|---|----------------------|---------------------|---------------------|
| 3-72-06-630-1 | 2024-0001 | Fire Panel Replacement - Arena | 13,701.04 | 13,701.04 | 15,500.00 |
| 3-72-06-630-1 | 2024-0002 | Floor Machine | 0.00 | 14,752.23 | 15,000.00 |
| 3-72-06-630-1 | 2024-0003 | Hot Dog Machine | 0.00 | 6,287.53 | 7,077.68 |
| 3-61-02-630-1 | 2024-0004 | Metacon GPS & Antenna | 0.00 | 20,959.00 | 20,090.76 |
| 3-12-00-620-1 | 2024-0005 | Administration Expansion (Planning & Engineering) | 7,028.60 | 9,974.90 | 25,000.00 |
| 3-12-00-630-1 | 2024-0006 | Council & Board Room Upgrades | 0.00 | 61,441.67 | 62,000.00 |
| 3-23-00-650-1 | 2024-0007 | Unit 111 | 0.00 | 20,000.00 | 20,000.00 |
| 3-23-00-630-1 | 2024-0008 | Unit 111 - Equipment (Radios \$23,000 & Setup \$2,000.00) | 0.00 | 24,026.20 | 25,000.00 |
| 3-72-04-630-1 | 2024-0009 | Fire Panel Replacement - Golf Course | 0.00 | 0.00 | 11,000.00 |
| 3-72-04-630-1 | 2024-0010 | Power Carts | 111,792.00 | 111,792.00 | 111,792.00 |
| 3-72-04-630-1 | 2024-0011 | Gator | 23,961.87 | 24,461.87 | 21,000.00 |
| 3-72-04-630-1 | 2024-0012 | Buffalo Turbine | 0.00 | 15,083.00 | 16,200.00 |
| 3-72-04-630-1 | 2024-0013 | Tarp Devil | 0.00 | 7,997.97 | 10,000.00 |
| 3-72-04-630-1 | 2024-0014 | Steam Table | 0.00 | 5,000.00 | 5,000.00 |
| 3-72-04-630-1 | 2024-0015 | Driving Range Mats, Ball Trays | 0.00 | 14,478.00 | 15,000.00 |
| 3-41-00-630-1 | 2024-0016 | VFD for Pump 2 - Pumphouse | 0.00 | 0.00 | 15,000.00 |
| 3-32-00-630-1 | 2024-0017 | Sander for Unit 57 | 0.00 | 0.00 | 12,300.00 |
| 3-32-00-610-1 | 2024-0018 | Milford Street Improvement | 7,490.95 | 7,490.95 | 579,780.00 |
| 3-72-08-630-1 | 2024-0019 | Lift | 0.00 | 46,500.00 | 50,000.00 |
| 3-72-08-630-1 | 2024-0020 | Tractor | 0.00 | 64,437.28 | 70,000.00 |
| 3-32-00-610-1 | 2024-0021 | Meadowpark Sidewalk & Ditch | 22.97 | 22.97 | 100,000.00 |
| 3-41-00-630-1 | 2024-0022 | Leak Detection Unit | 0.00 | 6,450.00 | 6,500.00 |
| 3-32-00-610-1 | 2024-0023 | Stonebridge Pathway | 0.00 | 0.00 | 25,000.00 |
| 3-12-00-645-1 | 2024-0024 | Sidewalk/Entry Admin Building | 0.00 | 0.00 | 20,000.00 |
| 3-74-02-630-1 | 2024-0025 | Security Cameras - Community Hall | 0.00 | 7,084.70 | 7,500.00 |
| 3-12-00-630-1 | 2024-0026 | Security Cameras - Wellness Centre | 0.00 | 6,013.42 | 6,500.00 |
| 3-72-04-630-1 | 2024-0027 | Security Cameras - Golf Course | 0.00 | 14,075.22 | 11,000.00 |
| 3-41-00-610-1 | | Water Reservoir | 4,400.00 | 36,945.32 | |
| 3-23-00-630-1 | | Lucas Machine | 0.00 | 20,121.17 | |
| 3-32-00-650-1 | | Replacement Unit 41-2 (Stolen) | 0.00 | 38,084.00 | |
| 3-23-00-630-1 | | Bunker Gear - Move from Operating Capital | 0.00 | 25,809.53 | |
| 3-23-00-650-1 | | New Fire Truck - Unit 131 | 626,204.22 | 637,722.57 | |
| TOTAL | | | 794,601.65 | 1,260,712.54 | 1,283,240.44 |

**TOWN OF CARSTAIRS
CAPITAL REPORT**

NON-TAX REVENUE

| GL Number | Description | July 31, 2024 Actual | 2024 YTD Actuals | Capital Revenue | Loan Proceeds | Capital Reserves Draws Unrestricted | Off-Site Levies | Capital Reserves Contributions | Operational Stabilization | Capital Replacement |
|---------------|--|----------------------|---------------------|---------------------|-------------------|-------------------------------------|-------------------|--------------------------------|---------------------------|---------------------|
| 5-32-00-840-0 | Local Government Fiscal Framework | 633,155.00 | 633,155.00 | 633,155.00 | | | | | | |
| 5-32-00-840-3 | Canadian Community Building Fund | - | - | 255,227.00 | | | | | | |
| 4-32-00-490-3 | Fire Hall Access Road (Federal Gas Deferred) | - | - | | | | | | | |
| 5-37-00-565-0 | Off site levies (Storm) | 5,098.08 | 30,557.93 | 45,500.00 | | | 45,500.00 | | | |
| 5-41-00-565-0 | Off site levies (Water) | 7,601.40 | 42,395.49 | 42,000.00 | | | 42,000.00 | | | |
| 5-42-00-565-0 | Off site levies (Sanitary) | 18,493.32 | 100,219.42 | 52,500.00 | | | 52,500.00 | | | |
| 5-32-00-565-0 | Off site levies (Transportation) | 4,447.20 | 25,902.34 | 80,000.00 | | | 80,000.00 | | | |
| 1-23-00-410-0 | Fire Call Revenue | (5,515.00) | 149,582.55 | | | | | 26,250.00 | | |
| 5-23-00-590-0 | EMS Bay Rental | 2,285.79 | 16,000.53 | 27,429.48 | | | | 27,429.48 | | |
| 1-72-56-411-0 | Cemetery Perpetual Care Fund | 1,000.00 | 1,500.00 | 2,425.31 | | | | 2,425.31 | | |
| 1-72-56-412-0 | Columbarium Replacement Fund | 850.00 | 3,280.00 | 459.00 | | | | 459.00 | | |
| 1-72-56-413-0 | Columbarium Perpetual Care Fund | 500.00 | 3,000.00 | 1,262.25 | | | | 1,262.25 | | |
| 5-72-08-551-0 | Investment Income - Parks/Cemetery | - | 4,112.04 | | | | | | | |
| 5-72-04-551-0 | Investment Income - Golf Course | - | - | - | | | | | | |
| 5-23-00-551-0 | Investment Income - Fire | - | 1,760.73 | 1,775.52 | | | | 1,775.52 | | |
| 5-32-00-551-0 | Investment Income - Off-Site Transportation | - | 32,142.56 | 32,142.56 | | | | 32,142.56 | | |
| 5-37-00-551-0 | Investment Income - Off-Site Storm | - | 20,131.58 | 20,131.58 | | | | 20,131.58 | | |
| 5-41-00-551-0 | Investment Income - Off-Site Water | - | 25,222.08 | 25,222.08 | | | | 25,222.08 | | |
| 5-42-00-551-0 | Investment Income - Off-Site Sanitary | - | 32,223.84 | 32,223.83 | | | | 32,223.83 | | |
| 5-26-00-551-0 | Investment Income - Policing | - | 9,680.58 | 9,680.58 | | | | 9,680.58 | | |
| 4-41-00-760-0 | Water Capital Replacement | | | | | | | | | 20,000.00 |
| 4-42-00-760-0 | Sanitary Capital Replacement | - | 75,135.97 | | | | | | | 153,504.00 |
| 4-32-00-760-0 | Equipment Capital Replacement | - | - | | | | | | | 100,000.00 |
| 4-00-00-710-0 | Operational Stabilization - Fund Retirement Obligation | - | 149,500.00 | | | 149,500.00 | | | 100,000.00 | |
| | Operational Stabilization - Fund Operations | | | | | 50,000.00 | | | | |
| 4-00-00-710-0 | Operational Stabilization 2023 Project Carry Forward Fibre | - | 48,000.00 | | | 48,000.00 | | | | |
| 4-23-00-711-0 | Transfer to County | | | | | | | | | |
| | County Contribution for Capital 2024 | 337,435.86 | 337,435.86 | 24,329.54 | | | | | | |
| 4-62-00-710-0 | IODE Funding | | 3,000.00 | | | 3,000.00 | | | | |
| 4-23-00-710-0 | Town of Carstairs - Fire Capital Contributions | | | | | | | | | |
| | 2024 Equipment Loan | | 500,912.93 | | 500,912.93 | | | | | |
| | TOTAL | 1,005,351.65 | 2,244,851.43 | 1,285,463.73 | 500,912.93 | 250,500.00 | 220,000.00 | 179,002.19 | 100,000.00 | 273,504.00 |

(8) (10) (11b) (7a) (15) (12a) (12b,12c,12d)

**TOWN OF CARSTAIRS
FINANCIAL REPORT**

For the Month Ending: **July 31, 2024**

| REVENUES | | |
|--|---------------|----------------------|
| Account Balance | | |
| ****-739 | BMO Account | 5,580,825.84 |
| ****-815 | BMO Account | 0.00 |
| *****024 | ATB Account | 6,675.65 |
| TOTAL | | 5,587,501.49 |
| Investments | | |
| 00049601827 - 6 Month GIC | | 1,736,577.81 |
| 00064084566 - 1 Year GIC | | 1,254,428.14 |
| TOTAL | | 2,991,005.95 |
| Outstanding Receivables | | |
| Account Receivables | | 205,823.05 |
| Tax Trial Balance | | 2,373,696.27 |
| Utility Trial Balance | | 322,270.86 |
| TOTAL | | 2,901,790.18 |
| TOTAL REVENUES | | 11,480,297.62 |
| DEBTS | | |
| Loans | | |
| Loan # and Description | 2024 Payments | 2024 YE Balance |
| 25191997739 - LOC Operating/ASFF | | 0.00 |
| 25196997412 - Operations Building | 20,789.06 | 0.00 |
| 25196997420 - Mandalay Bay Trans Oversizing | 93,601.96 | 0.00 |
| 25196997439 - Mandalay Bay Water Oversizing | 75,000.00 | 0.00 |
| 25196997447 - Mandalay Bay Sanitary Oversizing | 75,000.00 | 0.00 |
| 25196998001 - Fire Emergency Vehicle | | 275,642.19 |
| 25196997770 - Fire Hall Construction | | 160,785.09 |
| 25196998335 - Golf Course | 82,000.00 | 0.00 |
| 25196997789 - Golf Course Upgrades | | 146,800.00 |
| Street Sweeper | | 169,324.20 |
| JD Area Mower | | 74,744.41 |
| 2024 Equipment Loan | | 400,730.34 |
| TOTAL | | 1,228,026.23 |
| Debentures | | |
| Description | 2024 Payments | 2024 YE Balance |
| Fire Hall | 49,024.97 | 1,357,383.99 |
| TOTAL | | 1,357,383.99 |
| TOTAL DEBTS | | 2,585,410.22 |
| Debt Interest | | |
| Operating | | |
| Description | 7/31/2024 | 2024 YTD Actual |
| Line of Credit / ASFF | 0.00 | 0.00 |
| TOTAL | | 0.00 |
| Capital | | |
| Fire Emergency Vehicle | 1,901.35 | 13,504.78 |
| Fire Hall Debenture | 0.00 | 15,214.64 |
| Fire Hall Construction/Site Servicing | 1,608.18 | 11,422.48 |

| | | |
|--|-----------------------------|------------------------|
| Operations Building | 0.00 | 245.38 |
| Mandalay Bay Transportation Oversizing | 0.00 | 1,104.81 |
| Street Sweeper | 1,318.20 | 9,362.79 |
| Equipment Replacement 2024 | 2,924.73 | 6,879.33 |
| Mandalay Bay Water Oversizing | 0.00 | 885.25 |
| Lagoon Debenture | 0.00 | 0.00 |
| Mandalay Bay Sanitary Oversizing | 0.00 | 885.25 |
| Golf Course | 0.00 | 967.87 |
| Golf Course Upgrades | 1,285.70 | 9,131.98 |
| TOTAL | | 79,212.73 |
| TOTAL DEBT INTEREST | | 79,212.73 |
| Debt Limit | | |
| 2022 Audit Value | | 16,910,603.00 |
| Percent Used | | 15% |
| RESERVES | | |
| Description | 2024 Opening Balance | 2024 YTD Actual |
| Operations Stabilization | (900,047.33) | (687,544.20) |
| Capital Reserve Equipment | (200.00) | (200.00) |
| Fire(Town) Reserve- Truck/Equip.(s.b. OP | (156,905.86) | (148,666.59) |
| Fire Reserve - Building | (36,609.30) | (50,324.04) |
| AEMA Grant- Emergency Management | 0.00 | 0.00 |
| Safe Zone Program | (30.11) | (30.11) |
| Policing - Reserve | (150,009.00) | (159,689.58) |
| Bike Safety Program | (1,264.00) | (1,264.00) |
| Cap. Reserve - Equipment | 0.00 | 0.00 |
| Canada Community Building Fund (FGT) | 0.00 | 0.00 |
| MSI Capital - Deferred Revenue | 0.00 | 0.00 |
| MSI Operating - Deferred Revenue | 0.00 | 0.00 |
| Cap. Reserve - Roads | (53,672.35) | (53,672.35) |
| Off Site Levy - Transportation | (670,876.19) | (724,473.89) |
| Off-Site Levy - Storm | (433,542.95) | (479,134.38) |
| Water & Sewer Deposits | (21,800.00) | (22,900.00) |
| Alberta Water Wastewater Partnership | (244,510.10) | (215,960.70) |
| Cap. Reserve - Water | (450,009.79) | (450,009.79) |
| Off-Site Levy - Water | (517,522.00) | (577,538.17) |
| Cap. Reserve - Sewer | (24.49) | (24.49) |
| Reserves - Wastewater Infrastructure | (147,402.62) | (222,538.59) |
| Off-Site Levy - Sewer | (621,643.40) | (735,593.34) |
| Landfill - Post Closure Care Costs | (69,716.70) | (69,716.70) |
| Reserves - Solid Waste | (15,017.71) | (15,017.71) |
| Garbage Reserves | 0.00 | 0.00 |
| Deferred Revenue - Boys & Girls | (169.00) | 0.00 |
| Op Reserve - Cemetery Perpetual Care Fun | (101,761.60) | (104,666.72) |
| Op. Reserve - Columbarium Perpetual Care | (54,171.73) | (57,923.47) |
| Cap. Reserve - Cemetery Columbarium | (26,813.58) | (29,698.76) |
| Deferred Revenue - Carstairs Pet Relief | (1,622.19) | (1,622.19) |
| Municipal Reserve | 0.00 | 0.00 |
| Fortis Lights | (28,000.00) | (28,000.00) |
| Stone Garden - Maintenance | (10,000.00) | (10,000.00) |
| Op. Reserves - Recreation | 0.00 | 0.00 |
| Cap.Reserve - Recreation | (1,633.49) | (1,633.49) |
| Prepaid - Golf Course | 0.00 | 0.00 |
| Raincheck Liability - Golf Course | (1,694.56) | (1,749.16) |

AGENDA ITEM #b)

| | | |
|---------------------------------------|-----------------------|-----------------------|
| Gift Certificate Liability - GC | (15,681.85) | (23,931.55) |
| Gratuities - Tournaments | 0.00 | (1,340.64) |
| Gratuities - Servers | 0.00 | (2,405.05) |
| Reserves - Golf Carts | (2,243.46) | (2,243.46) |
| Junior Golf | 0.00 | (25,000.00) |
| Unearned Revenue - Arena | 0.00 | 0.00 |
| Arena Rental Deposits | (1,000.00) | (1,000.00) |
| Deferred Revenue - Parks | 0.00 | 0.00 |
| Deferred Revenue - Skateboard Park | (9,428.34) | (8,378.34) |
| Parks - Memorial Donations | (2,859.55) | (2,859.55) |
| Deferred Rev - Carstairs Nature Space | (122,058.99) | (38,227.63) |
| Deferred Rev - Pickleball Courts | (9,650.62) | 0.00 |
| Reserve - Community Hall | 0.00 | 0.00 |
| Community Hall - Damage Deposits | (800.00) | (2,000.00) |
| TOTAL | (4,880,392.86) | (4,956,978.64) |



August 7, 2024

Mayor Lance Colby
Town of Carstairs
Carstairs, Alberta.

Dear Mayor Colby,

Please find attached the quarterly Community Policing Report for the period from April 1st to June 30th, 2024. This report provides a detailed overview of human resources, financial data, and crime statistics for the Didsbury Detachment.

As we progress through summer, I would like to reflect on the 2023 wildfire season, which was one of the most devastating in Alberta's history. In preparation for the 2024 wildfire season, the Alberta RCMP has ensured that we are well-prepared to meet the needs of the communities we serve. This proactive approach involved early staffing of our Division Emergency Operations Center to facilitate the processing of information and the deployment of additional resources to communities under threat. Although the moderate weather in May and June resulted in fewer wildfires compared to 2023, we have observed an increase in wildfire activity towards the end of July. The Alberta RCMP remains vigilant and ready to respond as these wildfires continue to threaten our citizens and communities.

Additionally, the recently announced G7 meeting scheduled to take place in Kananaskis in 2025 will require significant coordination and effort. While the specific dates have yet to be released, planning is already underway. As more information becomes available regarding the event and the expectations for the Alberta RCMP, we will keep our communities informed.

Thank you for your ongoing support and engagement. I am always available to discuss your community-identified policing priorities and any ideas you may have to enhance our service delivery. As the Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Staff Sergeant Stephen Browne
Commander
Didsbury Detachment



Royal Canadian Mounted Police Gendarmerie royale du Canada





**Didsbury Provincial Detachment
Crime Statistics (Actual)
April - June: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | 2024 | % Change 2020 - 2024 | % Change 2023 - 2024 | Avg File +/- per Year |
|--|-------|------------|--------------|------------|------------|------------|----------------------|----------------------|-----------------------|
| Drug Enforcement - Production | | 3 | 0 | 0 | 0 | 0 | -100% | N/A | -0.6 |
| Drug Enforcement - Possession | | 2 | 2 | 4 | 0 | 0 | -100% | N/A | -0.6 |
| Drug Enforcement - Trafficking | | 0 | 0 | 1 | 0 | 1 | N/A | N/A | 0.2 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 5 | 2 | 5 | 0 | 1 | -80% | N/A | -1.0 |
| Cannabis Enforcement | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Federal - General | | 3 | 2 | 0 | 0 | 0 | -100% | N/A | -0.8 |
| TOTAL FEDERAL | | 8 | 4 | 5 | 0 | 1 | -88% | N/A | -1.8 |
| Liquor Act | | 3 | 6 | 2 | 4 | 1 | -67% | -75% | -0.6 |
| Cannabis Act | | 6 | 5 | 2 | 0 | 0 | -100% | N/A | -1.7 |
| Mental Health Act | | 23 | 12 | 12 | 18 | 17 | -26% | -6% | -0.6 |
| Other Provincial Stats | | 40 | 39 | 22 | 25 | 23 | -43% | -8% | -4.8 |
| Total Provincial Stats | | 72 | 62 | 38 | 47 | 41 | -43% | -13% | -7.7 |
| Municipal By-laws Traffic | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Municipal By-laws | | 11 | 9 | 2 | 8 | 6 | -45% | -25% | -1.1 |
| Total Municipal | | 11 | 9 | 2 | 8 | 6 | -45% | -25% | -1.1 |
| Fatals | | 0 | 1 | 0 | 0 | 0 | N/A | N/A | -0.1 |
| Injury MVC | | 7 | 7 | 14 | 11 | 11 | 57% | 0% | 1.2 |
| Property Damage MVC (Reportable) | | 47 | 43 | 55 | 56 | 43 | -9% | -23% | 0.5 |
| Property Damage MVC (Non Reportable) | | 8 | 10 | 7 | 9 | 7 | -13% | -22% | -0.3 |
| TOTAL MVC | | 62 | 61 | 76 | 76 | 61 | -2% | -20% | 1.3 |
| Roadside Suspension - Alcohol (Prov) | | 0 | 4 | 8 | 6 | 7 | N/A | 17% | 1.6 |
| Roadside Suspension - Drugs (Prov) | | 0 | 1 | 0 | 1 | 1 | N/A | 0% | 0.2 |
| Total Provincial Traffic | | 742 | 1,072 | 517 | 431 | 614 | -17% | 42% | -89.7 |
| Other Traffic | | 1 | 1 | 3 | 1 | 1 | 0% | 0% | 0.0 |
| Criminal Code Traffic | | 19 | 23 | 19 | 14 | 10 | -47% | -29% | -2.7 |
| Common Police Activities | | | | | | | | | |
| False Alarms | | 9 | 9 | 11 | 12 | 11 | 22% | -8% | 0.7 |
| False/Abandoned 911 Call and 911 Act | | 15 | 18 | 11 | 23 | 30 | 100% | 30% | 3.5 |
| Suspicious Person/Vehicle/Property | | 66 | 33 | 36 | 39 | 50 | -24% | 28% | -2.6 |
| Persons Reported Missing | | 5 | 2 | 2 | 4 | 4 | -20% | 0% | 0.0 |
| Search Warrants | | 0 | 0 | 0 | 2 | 0 | N/A | -100% | 0.2 |
| Spousal Abuse - Survey Code (Reported) | | 30 | 44 | 24 | 12 | 20 | -33% | 67% | -5.2 |
| Form 10 (MHA) (Reported) | | 0 | 0 | 5 | 2 | 1 | N/A | -50% | 0.4 |



**Didsbury Provincial Detachment
Crime Statistics (Actual)
April - June: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

July 5, 2024

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | 2024 | % Change 2020 - 2024 | % Change 2023 - 2024 | Avg File +/- per Year |
|----------------------------------|-------|------------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Offences Related to Death | | 0 | 1 | 0 | 2 | 0 | N/A | -100% | 0.1 |
| Robbery | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Sexual Assaults | | 2 | 1 | 1 | 3 | 1 | -50% | -67% | 0.0 |
| Other Sexual Offences | | 5 | 5 | 1 | 5 | 3 | -40% | -40% | -0.4 |
| Assault | | 14 | 22 | 15 | 15 | 20 | 43% | 33% | 0.5 |
| Kidnapping/Hostage/Abduction | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Extortion | | 1 | 1 | 0 | 1 | 1 | 0% | 0% | 0.0 |
| Criminal Harassment | | 8 | 11 | 8 | 4 | 12 | 50% | 200% | 0.1 |
| Uttering Threats | | 7 | 17 | 13 | 9 | 11 | 57% | 22% | 0.0 |
| TOTAL PERSONS | | 37 | 58 | 38 | 39 | 48 | 30% | 23% | 0.3 |
| Break & Enter | | 8 | 9 | 13 | 5 | 8 | 0% | 60% | -0.4 |
| Theft of Motor Vehicle | | 8 | 5 | 4 | 5 | 8 | 0% | 60% | 0.0 |
| Theft Over \$5,000 | | 3 | 2 | 4 | 2 | 4 | 33% | 100% | 0.2 |
| Theft Under \$5,000 | | 24 | 18 | 21 | 14 | 18 | -25% | 29% | -1.6 |
| Possn Stn Goods | | 12 | 5 | 1 | 4 | 4 | -67% | 0% | -1.7 |
| Fraud | | 14 | 14 | 18 | 17 | 17 | 21% | 0% | 0.9 |
| Arson | | 1 | 3 | 2 | 0 | 0 | -100% | N/A | -0.5 |
| Mischief - Damage To Property | | 13 | 27 | 23 | 10 | 15 | 15% | 50% | -1.3 |
| Mischief - Other | | 20 | 17 | 11 | 10 | 4 | -80% | -60% | -3.9 |
| TOTAL PROPERTY | | 103 | 100 | 97 | 67 | 78 | -24% | 16% | -8.3 |
| Offensive Weapons | | 0 | 6 | 5 | 3 | 5 | N/A | 67% | 0.7 |
| Disturbing the peace | | 10 | 7 | 6 | 8 | 5 | -50% | -38% | -0.9 |
| Fail to Comply & Breaches | | 7 | 16 | 10 | 10 | 4 | -43% | -60% | -1.2 |
| OTHER CRIMINAL CODE | | 6 | 13 | 6 | 7 | 8 | 33% | 14% | -0.2 |
| TOTAL OTHER CRIMINAL CODE | | 23 | 42 | 27 | 28 | 22 | -4% | -21% | -1.6 |
| TOTAL CRIMINAL CODE | | 163 | 200 | 162 | 134 | 148 | -9% | 10% | -9.6 |



ROYAL CANADIAN MOUNTED POLICE

RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Didsbury

Name of Detachment Commander

S/Sgt Steve Browne

Quarter

Q1

Date of Report (yyyy-mm-dd)

FTE Utilization Plan

2024/25

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-05-09

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed

Annual Planning

Notes /Comments

Quarterly Carstairs Emergency Services Meeting. Emergency Services department heads in attendance.

Consultation No. 2

Date (yyyy-mm-dd)

2024-05-10

Meeting Type

Community Connection

Topics Discussed

Education Session

Notes /Comments

Members attended the 2024 Carstairs Neighbourhood Party; one member provided kids a tour of the police vehicle and provided recruiting information to interested individuals.

Consultation No. 3

Date (yyyy-mm-dd)

2024-05-10

Meeting Type

Community Connection

Topics Discussed

Education Session

Notes /Comments

Cst. Bryan Walkey and SSgt. Steve Browne attended the 2024 Carstairs Neighbourhood Party at the Carstairs Memorial Party. Cst. Walkey provided kids a tour of the police vehicle throughout the event and provided recruiting information to interested parties.

Consultation No. 4

Date (yyyy-mm-dd)

2024-06-02

Meeting Type

Community Connection

Topics Discussed

Education Session

Notes /Comments

Members attended the Carstairs Heritage Festival and Parade of Kilts throughout the day speaking with residents and participants. Members provided information regarding RCMP recruitment to those individuals showing interest in a law enforcement career.



ROYAL CANADIAN MOUNTED POLICE

Community Priorities

Priority No. 1

Priority

Increased Visibility & Traffic Safety

Current Status and Results

During this reporting period Cst. Walkey conducted 92 proactive patrols within the Town of Carstairs. There were numerous additional proactive patrols conducted by Didsbury Detachment members. Didsbury Detachment implemented a new patrol log to record additional patrol initiatives in May. for the month of June, seven (7) foot patrols were conducted within the Town of Carstairs and an additional 155 proactive patrols by Didsbuey Detachment members. Cst. Walkey had 163 traffic stops with eleven (11) violation tickets issued for moving/non-moving offences. One impaired driving offence occurred and was generated while Cst. Walkey was on shift in Carstairs. There were 190 files generated within the town limits of the Town of Carstairs, number generated by detachment in whole. During this reporting period Cst. Walkey responded to 91 calls for service, 45 calls for service within the town limits of Carstairs.

Priority No. 2

Priority

Youth Interaction

Current Status and Results

- May 10th Carstairs Community Neighbourhood Welcome event 300+ people
- May 14th Crosswalk safety Carstairs Elementary School 60+ students
- May 15th & 22nd Cell Phone Safety Presentation Didsbury Middle School 30+ students
- May 24th Agriculture Day Carstairs 50+ many people attended in and out of event
- May 29th & 30 Child safety Presentation Didsbury Preschool total 45+ kids
- June 13th Carstairs Hugh Sutherland Bike ride 50+ students

April to June, Schools were attended multiple time, to be a presence for students and teachers. Any needs by the students and/or teachers were addressed during visits to the schools.

Priority No. 3

Priority

Crime Prevention (Family Violence & Drug Prevention & Education)

Current Status and Results

- May 9th & 16th Loss Prevention Presentations - 5+ people
- May 10th Cremona Lock down drill 200+ students
- June 7th Senior Citizen Fraud Presentation 10+ seniors

Priority No. 4

Priority

Crime Enforcement

Current Status and Results

During this reporting period Cst. Walkey conducted 92 proactive patrols within the Town of Carstairs. There were numerous additional proactive patrols conducted by Didsbury Detachment members. Criminal charges were sworn regarding the following calls for service within the Town of Carstairs:

| | | |
|------------|--------------------|----------------------|
| 2024-04-14 | Uttering Threats | 1 adult male charged |
| 2024-05-08 | Flight from Police | 1 adult male charged |
| 2024-04-11 | Break and Enter | 1 adult male charged |



Current Status :



During this reporting period there were no habitual offenders being monitored within Carstairs.



ROYAL CANADIAN MOUNTED POLICE

Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

| Category | April - June | | | January - December | | |
|---------------------------------|--------------|------------|-------------------------|--------------------|--------------|-------------------------|
| | 2023 | 2024 | % Change Year-over-Year | 2022 | 2023 | % Change Year-over-Year |
| Persons Crime | 39 | 48 | 23.08 % | 125 | 179 | 43 % |
| Property Crime | 67 | 78 | 16.4 % | 284 | 269 | -5 % |
| Other Criminal Code | 28 | 22 | -21.4 % | 96 | 113 | 18 % |
| Total Criminal Code | 134 | 148 | 10.4 % | 505 | 561 | 11 % |
| Drugs Offences | 0 | 1 | % | 19 | 10 | -47 % |
| Total Federal Acts | 0 | 1 | % | 20 | 15 | -25 % |
| Total Provincial Acts | 47 | 41 | -12.8 % | 164 | 181 | 10 % |
| Municipal By-Laws | 8 | 6 | -25 % | 20 | 21 | 5 % |
| Motor Vehicle Collisions | 76 | 61 | -19.7 % | 458 | 442 | -3 % |
| Provincial Code Traffic | 431 | 614 | 42.5 % | 1,770 | 1,510 | -15 % |
| Other Traffic | 1 | 1 | 0 % | 9 | 4 | -56 % |
| Criminal Code Traffic | 14 | 10 | -28.6 % | 56 | 53 | -5 % |
| Total Traffic Offences | 446 | 625 | 40.1 % | 1,835 | 1,567 | -15 % |

1. Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest

RCMP



ROYAL CANADIAN MOUNTED POLICE

Provincial Service Composition²

| Staffing Category | Established Positions | Working | Soft Vacancies ³ | Hard Vacancies ⁴ |
|--------------------|-----------------------|---------|-----------------------------|-----------------------------|
| Police Officers | 10 | 9 | 1 | 0 |
| Detachment Support | 3 | 3 | 0 | 0 |

2. Data extracted on June 30, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the 10 established positions, nine officers are currently working. There is one officer on special leave (Medical leave). There is no hard vacancy at this time.

Detachment Support: Of the three established positions, three resources are currently working with none on special leave. There is no hard vacancy at this time.



Didsbury Provincial Detachment - 2023 Crime Severity Index

2024/07/25

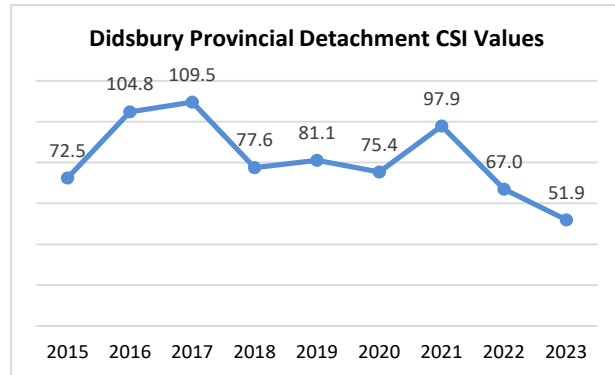
On July 25, 2024 Statistics Canada released their annual report *Police-reported crime statistics in Canada, 2023*. One portion of this report contained the calculated CSI values for 2023, as well as revised values for 2022.

CSI Values

The Didsbury Provincial Detachment's 2023 CSI value is 51.9. This is a decrease of 22.5% when compared to the newly revised 2022 CSI value of 67.

The overall CSI in Alberta for 2023 was 103.0, a 2% decrease when compared to 2022.

The chart to the right shows the CSI values for the Didsbury Provincial Detachment from 2015 to 2023.



Main Contributors and Drivers to CSI

The table below contains the top 10 contributors to the Didsbury Provincial Detachment's CSI in 2023.

| Top 10 Contributors to CSI - 2023 | | |
|-----------------------------------|--------------|---------------|
| Crime Category | % of CSI | # of Offences |
| Break & Enter | 17.0% | 31 |
| Fraud | 10.1% | 44 |
| Assault | 9.8% | 49 |
| Sexual Assaults | 8.6% | 10 |
| Other Sexual Offences | 8.0% | 9 |
| Theft of Motor Vehicle | 5.6% | 27 |
| Other Offences Related to Death | 5.2% | 1 |
| Other Criminal Code Offences | 5.0% | 49 |
| Mischief To Property | 4.5% | 63 |
| Uttering Threats | 3.6% | 30 |
| Total for Top Ten | 77.5% | 313 |

In 2023 Break & Enter Offences accounted for 17.0% of the Didsbury Provincial Detachment's CSI.

The top ten CSI contributors, listed in the table to the left accounted for a combined total of 77.5% of the Didsbury Provincial Detachment's CSI.

The largest driver to the decrease in CSI from 2022 to 2023 was a decrease in Homicides offences. There were 1 less in 2023 than in 2022. This caused a CSI decrease of 11.6 points.

The top 3 drivers to the decrease in CSI, as well as the top 2 increases can be found in the tables below.

| Top 3 Drivers to CSI Decrease from 2022 to 2023 | | |
|---|------------|--------------|
| Crime Category | CSI Change | Offence Diff |
| Homicides | -11.6 | -1 |
| Break & Enter | -4.1 | -14 |
| Robbery | -3.3 | -5 |

| Top 2 CSI Increases from 2022 to 2023 | | |
|---------------------------------------|------------|--------------|
| Crime Category | CSI Change | Offence Diff |
| Other Sexual Offences | 3.4 | 6 |
| Other Offences Related to Death | 2.7 | 1 |



What is the Crime Severity Index (CSI)?

The CSI tracks changes in the severity of police-reported crime by accounting for both the amount of crime reported by police in a given jurisdiction, as well as the relative seriousness of these crimes. It tells not only how much crime is coming to the attention of police, but also how serious that crime is.

By design, the specific CSI value in a given jurisdiction depends on its mix of crimes and their relative seriousness. If a jurisdiction has a high proportion of less serious (and therefore lower weighted) offences, it will have a lower CSI value. Conversely, a jurisdiction with a high proportion of more serious crimes will have a higher CSI value. The base line for measurement of the CSI is 100.

Detachments with a population close to or less than 5,000 should compare CSI rates with caution (both previous year's rates for their own jurisdiction and with other detachments). The lower the population in a jurisdiction, the more easily a CSI value can be influenced by offences that are more serious in nature. Because of this, CSI values are not calculated by Statistics Canada for jurisdictions with populations of 1,000 or less.

What is used to Calculate the CSI?

Only Criminal Code occurrences that are submitted to the Canadian Centre for Justice Statistics (CCJS) are used in the calculation of CSI values. Of those occurrences, only the most serious offence (Line 1 of the UCR scoring) is taken into account. For example, if there is an occurrence that involved a Break & Enter, an Assault, and a Theft of Motor Vehicle, only the Assault would be counted towards the CSI calculation.

Each type of offence is assigned a "weight" to reflect its general severity. The total of all of the weights for a given jurisdiction are then calculated against the population for that area in order to come up with the CSI. The lower the population, the more influence the weights have on the final value.

Notes

Since the CSI is calculated using only Line 1 of UCR scoring of occurrences that are submitted to CCJS, any offence counts that are presented in this report will differ from other crime statistics reports by the Strategic Analysis and Research Unit.

The Crime Categories presented in this report contain numerous individual offences, each of which can have different weightings. Due to this, there can actually be a decrease in the total number of offences in a category but still an increase in that category's CSI contribution (or vice versa).

Statistics Canada uses population estimates to calculate CSI values. These estimates are updated every year. This is why there is a revised 2022 CSI value. When the 2024 CSI values are released in July 2025 there will also be revised 2023 values released.

Should there be any further questions regarding CSI values or trends, please contact RCMP "K" Division's Strategic Analysis and Research Unit.



Alberta RCMP

K Division Criminal Analysis Section – Strategic Analysis and Research Unit

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2024-07-25

Police Reported Crime Statistics in Canada, 2023 – Statistics Canada

On July 25, 2024 Statistics Canada released their annual report Police-reported crime statistics in Canada, 2023. One of the measurements this report covers is the Crime Severity Index (CSI).

The Crime Severity Index tracks changes in the severity of police-reported crime by accounting for both the amount of crime reported by police in a given jurisdiction and the relative seriousness of these crimes. It tells us not only how much crime is coming to the attention of the police, but also about the seriousness of that crime.

Key Points

- The National (Canada) CSI increased by 2.2% from 78.8 in 2022 to 80.5 in 2023.
- Alberta’s overall CSI for 2023 was 103.0 – a 2.1% decrease from 2022’s 105.2.
- It is estimated that the overall CSI for “K” Division jurisdictions has decreased by 0.1% from 2022 to 2023.

Relevant Statistics Canada Headlines**Police Reported Crime Statistics in Canada, 2023**

The police-reported Crime Severity Index (CSI) increased 2% in 2023. This was the third consecutive annual increase in the CSI, continuing an upward trend that began prior to the COVID-19 pandemic. The Non-violent CSI increased, while the Violent CSI was essentially unchanged from 2022.

Rise in the reported rate of child pornography is the largest contributor to the change in overall Crime Severity Index in 2023

The rate of police-reported child pornography (also sometimes referred to as child sexual exploitation or abuse material) increased 52% in 2023 to 53 incidents per 100,000 population. This increase was the largest contributor to the change in the overall CSI in 2023. Child pornography offences accounted for approximately 5% of the overall CSI value. The year-over-year increase was reflective of a general upward trend since 2008.

Rates of fraud and extortion continue to rise

Fraud—referring here to general fraud and excluding fraud with a specific identity information component (namely, identity theft and identity fraud)—was the second-highest contributor to the change in the CSI in 2023. The 2023 rate of fraud was 12% higher than in 2022, while identity fraud (-6%) and identity theft (-24%) dropped.

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Relevant Statistics Canada Headlines (continued)

Rate of breaking and entering is down, while rates of motor vehicle theft, robbery and shoplifting are up

In 2023, the rate of breaking and entering—the most severe type of property crime, according to the CSI—declined 5% from the previous year to 326 incidents per 100,000 population.

Despite the decline, there were still 130,748 incidents of breaking and entering in 2023, accounting for 15% of the total value of the overall CSI, the most of any violation.

Police-reported hate crime rises sharply for third time in four years

Hate crimes target the integral and visible parts of a person's identity and may affect not only the individual but also the wider community.

The number of police-reported hate crimes increased from 3,612 incidents in 2022 to 4,777 in 2023 (+32%), even though some victims might not report a hate crime they experienced. This followed an 8% increase in 2022, and a 72% increase from 2019 to 2021. Overall, the number of police-reported hate crimes (+145%) has more than doubled since 2019.

National homicide rate declines after four consecutive annual increases

Police reported 778 homicides in 2023, 104 fewer than a year earlier. The homicide rate declined 14%, from 2.27 homicides per 100,000 population in 2022 to 1.94 in 2023. The homicide rate dropped below 2 homicides per 100,000 people for the first time since 2019. The drop in homicides was the primary reason for the Violent CSI being lower than it otherwise would have been and accounted for half of its decreasing portion.

CSI Notes

- Not all detachments have CSI values, as jurisdictions with populations under 1,000 are not assigned a CSI.
- Any detachment with a population between 1,000 and 5,000 is published by Statistics Canada with a warning, as a small population creates great instability in the CSI. Specifically, jurisdictions with smaller populations have CSI that is more impacted by small changes in crime, especially when it is violent in nature.
- There are 3 types of CSI:
 1. Violent CSI: This value is calculated by taking into consideration the amount of violent (typically Persons) crimes that occur within a jurisdiction,
 2. Non-Violent CSI: This value is calculated by taking into consideration the amount of non-violent (typically Property) crimes that occur within a jurisdiction, and
 3. Overall CSI: This is the value that is referred to as just the “CSI” for a jurisdiction. It is calculated by weighting the Violent and Non-Violent CSIs against each other. Violent CSI has a heavier weighting than Non-Violent.
- The previous year's CSI values are re-calculated each year to account for corrections or changes in scoring, jurisdictions, or population estimates.

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Overall “K” Division Summary

- There are 71 Detachments (out of 146 that were assigned 2022 CSI values) that have a CSI value higher than 103.0 in 2023.
- There are 75 Detachments that have a CSI value lower than 103.0 in 2023.
- There are 4 Provincial Detachments that were not assigned a CSI value for 2023 due to having too low of a rural population: Banff, Hinton, Kananaskis, and Lake Louise.
- 67 Detachments had an increase in CSI from 2022 to 2023.
- 78 Detachments had a decrease in CSI from 2022 to 2023.
- 1 Detachment were assigned a CSI in 2023 but was not assigned one in 2022 (Fort Chipewyan Provincial Detachment).

The following table contains the top 10 “K” Division Detachments with a population over 10,000:

| Top 10 Alberta RCMP Detachments with Population over 10,000 - Crime Severity Index (CSI) | | | | | | | | | | | | | |
|--|------------|------------|------------|---------|-------|----------|-------------|-------|----------|-----------------|-------|----------|--------|
| Detachment | Contract | District | Population | CSI | | | Violent CSI | | | Non-Violent CSI | | | |
| | | | | 2022 | 2023 | % Change | 2022 | 2023 | % Change | 2022 | 2023 | % Change | |
| St Paul | Provincial | EAD | 10,103 | 414.9 | 381.4 | -8.1% | 827.4 | 737.5 | -10.9% | 253.5 | 242.3 | -4.4% | |
| Wetaskiwin | Municipal | CAD | 13,174 | 350.5 | 317.2 | -9.5% | 431.1 | 311.4 | -27.8% | 321.2 | 322.1 | 0.3% | |
| Cold Lake | Municipal | EAD | 17,031 | 221.7 | 241.9 | 9.1% | 204.4 | 205.6 | 0.6% | 230.5 | 258.5 | 12.2% | |
| Lloydminster | Municipal | EAD | 33,165 | 205.7 | 208.0 | 1.1% | 193.7 | 158.4 | -18.3% | 212.2 | 229.5 | 8.2% | |
| Rocky Mountain House | Provincial | CAD | 13,371 | 194.7 | 204.1 | 4.8% | 294.7 | 378.8 | 28.5% | 156.4 | 136.0 | -13.0% | |
| Leduc | ↑ 1 | Provincial | CAD | 14,369 | 179.2 | 180.6 | 0.8% | 112.1 | 97.5 | -13.0% | 207.5 | 215.4 | 3.8% |
| Peace Regional | ↓ 1 | Provincial | WAD | 10,447 | 182.6 | 167.8 | -8.1% | 322.0 | 188.5 | -41.5% | 128.4 | 160.9 | 25.3% |
| Grande Prairie | ↑ 1 | Municipal | WAD | 67,265 | 161.0 | 160.3 | -0.4% | 140.3 | 170.4 | 21.4% | 170.6 | 157.7 | -7.6% |
| Red Deer | ↓ 1 | Municipal | CAD | 109,234 | 164.3 | 146.9 | -10.6% | 165.3 | 150.7 | -8.9% | 165.3 | 146.6 | -11.3% |
| Whitecourt | ↑ 7 | Municipal | WAD | 10,257 | 106.7 | 142.0 | 33.1% | 127.1 | 145.5 | 14.4% | 99.4 | 141.8 | 42.6% |

Municipal Detachments

- There are 19 Municipal Detachments (out of 46) in “K” Division that have a CSI value over 103.0 in 2023.
- There are 27 Municipal Detachments that have a CSI value below 103.0 in 2023;
- 24 Municipal Detachments had an increase in CSI from 2022 to 2023.
- 22 Municipal Detachments had a decrease in CSI from 2022 to 2023.

Top 5 Municipal Detachments:

| Top 5 Alberta RCMP Municipal Detachments - Crime Severity Index (CSI) | | | | | | |
|---|----------------|----------|------------|-------|-------|----------|
| Rank | Detachment | District | Population | CSI | | |
| | | | | 2022 | 2023 | % Change |
| 1 | St Paul | EAD | 5,925 | 441.2 | 415.7 | -5.8% |
| 2 | Bonnyville | EAD | 6,906 | 378.3 | 337.3 | -10.8% |
| 3 | Wetaskiwin | CAD | 13,174 | 350.5 | 317.2 | -9.5% |
| 4 | Peace Regional | WAD | 6,881 | 238.2 | 276.9 | 16.2% |
| 5 | Cold Lake | EAD | 17,031 | 221.7 | 241.9 | 9.1% |

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Provincial Detachments

- There are 52 Provincial Detachments (out of 100 that were assigned 2023 CSI values) in “K” Division that have a CSI value over 103.0 in 2023.
- There are 48 Provincial Detachments that have a CSI value under 103.0 in 2023.
- 43 Provincial Detachments had an increase in CSI from 2022 to 2023.
- 56 Provincial Detachments had a decrease in CSI from 2022 to 2023.

The following table shows the top 10 Provincial Detachments:

| Top 10 Alberta RCMP Provincial Detachments - Crime Severity Index (CSI) | | | | | | | |
|---|-----------------|--------|----------|------------|-------|-------|----------|
| Rank | Detachment | Change | District | Population | CSI | | |
| | | | | | 2022 | 2023 | % Change |
| 1 | Chateh | ↑ 1 | WAD | 1,431 | 722.6 | 981.4 | 35.8% |
| 2 | Maskwacis | ↓ 1 | CAD | 8,160 | 807.5 | 864.6 | 7.1% |
| 3 | Piikani Nation | | SAD | 1,557 | 494.7 | 649.2 | 31.2% |
| 4 | Wood Buffalo | | EAD | 3,671 | 475.4 | 633.1 | 33.2% |
| 5 | Wabasca | ↑ 4 | EAD | 3,718 | 349.5 | 435.6 | 24.6% |
| 6 | Fort Chipewyan | | EAD | 1,024 | - | 412.8 | - |
| 7 | St Paul | ↓ 2 | EAD | 10,103 | 414.9 | 381.4 | -8.1% |
| 8 | Red Earth Creek | ↓ 1 | WAD | 1,632 | 360.7 | 363.4 | 0.7% |
| 9 | High Level | ↓ 1 | WAD | 6,558 | 349.9 | 341.9 | -2.3% |
| 10 | Valleyview | ↑ 3 | WAD | 5,550 | 260.2 | 314.4 | 20.9% |

Strategic Considerations

- A CSI breakdown and summary and indication of CSI “drivers” has been created for every Detachment.
- Improper and inconsistent scoring and/or duplication of files can create an artificial inflation in CSI values. These errors can be mitigated by ensuring all files are completed and scored in a uniform manner, and then are reviewed by a centralized and properly trained unit.

The following pages contain a list of all Alberta RCMP Detachments ranked from highest 2023 CSI to lowest.

Should there be any questions, concerns, or more information required relating to CSI values, please contact the Alberta RCMP’s Strategic Analysis and Research Unit.

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| Alberta RCMP Detachments - Crime Severity Index (CSI) | | | | | | | | |
|---|----------------------|------|------------|----------|------------|----------|----------|----------|
| Rank | Detachment | | Contract | District | Population | CSI 2022 | CSI 2023 | % Change |
| 1 | Chateh | ↑ 1 | Provincial | WAD | 1,431 | 722.6 | 981.4 | 35.8% |
| 2 | Maskwacis | ↓ 1 | Provincial | CAD | 8,160 | 807.5 | 864.6 | 7.1% |
| 3 | Piikani Nation | | Provincial | SAD | 1,557 | 494.7 | 649.2 | 31.2% |
| 4 | Wood Buffalo | | Provincial | EAD | 3,671 | 475.4 | 633.1 | 33.2% |
| 5 | Wabasca | ↑ 7 | Provincial | EAD | 3,718 | 349.5 | 435.6 | 24.6% |
| 6 | St Paul | ↓ 1 | Municipal | EAD | 5,925 | 441.2 | 415.7 | -5.8% |
| 7 | Fort Chipewyan | | Provincial | EAD | 1,024 | - | 412.8 | - |
| 8 | St Paul | ↓ 2 | Provincial | EAD | 10,103 | 414.9 | 381.4 | -8.1% |
| 9 | Red Earth Creek | | Provincial | WAD | 1,632 | 360.7 | 363.4 | 0.7% |
| 10 | High Level | ↑ 1 | Provincial | WAD | 6,558 | 349.9 | 341.9 | -2.3% |
| 11 | Bonnyville | ↓ 4 | Municipal | EAD | 6,906 | 378.3 | 337.3 | -10.8% |
| 12 | Wetaskiwin | ↓ 2 | Municipal | CAD | 13,174 | 350.5 | 317.2 | -9.5% |
| 13 | Valleyview | ↑ 3 | Provincial | WAD | 5,550 | 260.2 | 314.4 | 20.9% |
| 14 | Lac La Biche | ↑ 3 | Provincial | EAD | 9,980 | 238.2 | 295.0 | 23.8% |
| 15 | High Prairie | ↓ 2 | Provincial | WAD | 7,162 | 331.7 | 290.4 | -12.4% |
| 16 | Elk Point | ↓ 8 | Provincial | EAD | 4,763 | 360.9 | 277.8 | -23.0% |
| 17 | Peace Regional | ↑ 1 | Municipal | WAD | 6,881 | 238.2 | 276.9 | 16.2% |
| 18 | Gleichen | ↓ 4 | Provincial | SAD | 6,050 | 315.4 | 269.7 | -14.5% |
| 19 | Cold Lake | ↓ 4 | Provincial | EAD | 6,818 | 288.6 | 267.1 | -7.5% |
| 20 | Smoky Lake | ↑ 6 | Provincial | EAD | 4,236 | 191.0 | 263.7 | 38.1% |
| 21 | Cold Lake | ↓ 2 | Municipal | EAD | 17,031 | 221.7 | 241.9 | 9.1% |
| 22 | Lloydminster | | Municipal | EAD | 33,165 | 205.7 | 208.0 | 1.1% |
| 23 | Rocky Mountain House | ↑ 2 | Provincial | CAD | 13,371 | 194.7 | 204.1 | 4.8% |
| 24 | Ponoka | ↑ 4 | Municipal | CAD | 7,972 | 186.9 | 202.6 | 8.4% |
| 25 | Redwater | ↑ 9 | Provincial | EAD | 6,858 | 179.6 | 198.4 | 10.5% |
| 26 | Fort Saskatchewan | ↑ 28 | Provincial | CAD | 6,722 | 130.7 | 194.6 | 48.9% |
| 27 | Viking | ↑ 15 | Provincial | EAD | 2,548 | 154.4 | 189.1 | 22.5% |
| 28 | Boyle | ↑ 1 | Provincial | EAD | 4,200 | 183.9 | 184.7 | 0.4% |
| 29 | Grande Cache | ↓ 5 | Provincial | WAD | 3,561 | 200.4 | 182.4 | -9.0% |
| 30 | Bonnyville | ↓ 7 | Provincial | EAD | 8,594 | 202.8 | 182.3 | -10.1% |
| 31 | Leduc | ↑ 4 | Provincial | CAD | 14,369 | 179.2 | 180.6 | 0.8% |
| 32 | Athabasca | ↑ 5 | Provincial | EAD | 8,658 | 169.0 | 178.8 | 5.8% |
| 32 | Slave Lake | ↓ 11 | Municipal | EAD | 6,964 | 221.0 | 178.8 | -19.1% |
| 34 | Mayerthorpe | ↓ 14 | Provincial | WAD | 6,797 | 221.4 | 173.6 | -21.6% |
| 35 | Peace Regional | ↓ 3 | Provincial | WAD | 10,447 | 182.6 | 167.8 | -8.1% |
| 36 | Rocky Mountain House | ↓ 6 | Municipal | CAD | 7,425 | 183.7 | 165.2 | -10.1% |
| 37 | Slave Lake | ↑ 6 | Provincial | EAD | 2,488 | 149.3 | 162.1 | 8.6% |
| 38 | Vegreville | ↑ 10 | Municipal | EAD | 6,069 | 139.5 | 161.6 | 15.9% |
| 39 | Grande Prairie | ↑ 1 | Municipal | WAD | 67,265 | 161.0 | 160.3 | -0.4% |
| 40 | Swan Hills | ↑ 6 | Provincial | WAD | 1,442 | 143.2 | 159.1 | 11.2% |
| 41 | Drayton Valley | ↓ 5 | Municipal | WAD | 7,683 | 178.94 | 154.3 | -13.8% |
| 42 | Hinton | ↑ 19 | Municipal | WAD | 9,872 | 121.4 | 152.5 | 25.6% |

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| Alberta RCMP Detachments - Crime Severity Index (CSI) | | | | | | | | |
|---|----------------|------|------------|----------|------------|----------|----------|----------|
| Rank | Detachment | | Contract | District | Population | CSI 2022 | CSI 2023 | % Change |
| 43 | Red Deer | ↓ 4 | Municipal | CAD | 109,234 | 164.3 | 146.9 | -10.6% |
| 44 | Breton | ↓ 13 | Provincial | CAD | 6,183 | 183.3 | 144.5 | -21.2% |
| 45 | Vermilion | ↑ 4 | Provincial | EAD | 9,407 | 139.2 | 143.8 | 3.3% |
| 46 | Three Hills | ↓ 19 | Provincial | SAD | 9,148 | 190.1 | 142.4 | -25.1% |
| 47 | Whitecourt | ↑ 27 | Municipal | WAD | 10,257 | 106.7 | 142.0 | 33.1% |
| 48 | Airdrie | ↑ 8 | Provincial | SAD | 10,268 | 128.3 | 140.4 | 9.4% |
| 49 | Westlock | ↑ 42 | Provincial | EAD | 13,490 | 86.8 | 139.8 | 61.2% |
| 50 | Faust | ↓ 12 | Provincial | WAD | 1,311 | 167.3 | 139.2 | -16.8% |
| 51 | Vegreville | ↓ 10 | Provincial | EAD | 3,312 | 159.2 | 136.2 | -14.5% |
| 52 | Rimbey | ↑ 15 | Provincial | CAD | 8,004 | 114.1 | 134.4 | 17.8% |
| 53 | Wood Buffalo | ↑ 12 | Municipal | EAD | 74,013 | 114.8 | 132.4 | 15.3% |
| 54 | Stony Plain | ↑ 9 | Provincial | CAD | 43,401 | 119.3 | 131.1 | 9.9% |
| 55 | Two Hills | ↑ 5 | Provincial | EAD | 6,674 | 123.4 | 131.0 | 6.2% |
| 56 | Fox Creek | ↓ 23 | Provincial | WAD | 2,022 | 180.1 | 127.8 | -29.1% |
| 57 | Sundre | ↓ 13 | Provincial | SAD | 6,883 | 149.2 | 125.4 | -15.9% |
| 58 | Evansburg | ↑ 8 | Provincial | WAD | 6,891 | 114.2 | 123.9 | 8.5% |
| 59 | Stettler | ↓ 7 | Municipal | CAD | 5,813 | 134.1 | 120.5 | -10.1% |
| 60 | Drumheller | ↓ 13 | Municipal | SAD | 8,430 | 142.0 | 116.0 | -18.3% |
| 61 | Pincher Creek | ↑ 16 | Provincial | SAD | 6,474 | 97.4 | 116.0 | 19.0% |
| 62 | Coronation | ↓ 17 | Provincial | EAD | 3,892 | 147.2 | 114.4 | -22.3% |
| 63 | Killam | ↓ 6 | Provincial | EAD | 8,787 | 127.8 | 112.1 | -12.3% |
| 64 | Manning | ↑ 39 | Provincial | WAD | 2,669 | 80.2 | 110.8 | 38.2% |
| 65 | Cardston | ↓ 3 | Provincial | SAD | 7,377 | 121.2 | 109.9 | -9.4% |
| 66 | Beaverlodge | ↓ 11 | Provincial | WAD | 11,548 | 130.0 | 109.6 | -15.7% |
| 67 | Edson | ↓ 17 | Municipal | WAD | 8,476 | 136.1 | 109.2 | -19.7% |
| 68 | Wetaskiwin | ↑ 2 | Provincial | CAD | 10,192 | 109.9 | 106.6 | -3.1% |
| 69 | Spirit River | | Provincial | WAD | 5,671 | 110.0 | 103.9 | -5.5% |
| 70 | Blackfalds | ↓ 11 | Provincial | CAD | 15,183 | 124.1 | 103.8 | -16.3% |
| 71 | Coaldale | ↑ 14 | Provincial | SAD | 8,921 | 90.6 | 103.1 | 13.8% |
| 72 | Drayton Valley | ↓ 19 | Provincial | WAD | 6,008 | 131.3 | 102.6 | -21.8% |
| 73 | Barrhead | ↑ 6 | Provincial | EAD | 11,515 | 96.0 | 101.6 | 5.9% |
| 74 | Olds | ↑ 20 | Municipal | SAD | 9,670 | 84.6 | 101.0 | 19.3% |
| 75 | Provost | ↑ 30 | Provincial | EAD | 4,191 | 79.0 | 100.8 | 27.6% |
| 76 | Brooks | ↑ 4 | Municipal | SAD | 16,062 | 94.8 | 100.3 | 5.9% |
| 77 | Edson | ↓ 6 | Provincial | WAD | 6,824 | 109.5 | 100.1 | -8.6% |
| 78 | Whitecourt | ↑ 9 | Provincial | WAD | 3,942 | 87.9 | 99.5 | 13.1% |
| 79 | Fairview | ↓ 1 | Provincial | WAD | 7,945 | 96.9 | 97.7 | 0.8% |
| 80 | Thorsby | ↑ 22 | Provincial | CAD | 6,237 | 80.8 | 97.5 | 20.7% |
| 81 | Kitscoty | ↓ 6 | Provincial | EAD | 7,078 | 98.8 | 93.6 | -5.3% |
| 82 | Wainwright | ↓ 31 | Municipal | EAD | 6,781 | 135.3 | 93.4 | -30.9% |
| 83 | Spruce Grove | ↑ 27 | Municipal | CAD | 41,087 | 78.0 | 90.7 | 16.3% |
| 84 | Stony Plain | ↑ 23 | Municipal | CAD | 19,106 | 78.5 | 90.2 | 15.0% |

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Alberta RCMP

K Division Criminal Analysis Section – Strategic Analysis and Research Unit

| Alberta RCMP Detachments - Crime Severity Index (CSI) | | | | | | | | |
|---|-------------------|------|------------|----------|------------|----------|----------|----------|
| Rank | Detachment | | Contract | District | Population | CSI 2022 | CSI 2023 | % Change |
| 85 | Fort Vermilion | ↑ 7 | Provincial | WAD | 17,795 | 86.0 | 89.6 | 4.1% |
| 86 | Fort MacLeod | ↓ 28 | Provincial | SAD | 6,849 | 125.2 | 89.3 | -28.7% |
| 87 | Sylvan Lake | ↑ 12 | Municipal | CAD | 17,146 | 82.3 | 86.5 | 5.1% |
| 88 | Cochrane | ↑ 21 | Provincial | SAD | 29,278 | 78.1 | 85.2 | 9.1% |
| 89 | Leduc | ↑ 4 | Municipal | CAD | 37,253 | 85.0 | 84.6 | -0.6% |
| 90 | Grande Prairie | ↓ 7 | Provincial | WAD | 24,080 | 91.4 | 84.2 | -7.9% |
| 90 | Innisfail | ↑ 23 | Provincial | CAD | 11,459 | 76.3 | 84.2 | 10.3% |
| 92 | Innisfail | ↓ 11 | Municipal | CAD | 8,540 | 92.4 | 82.4 | -10.8% |
| 93 | Tofield | ↑ 5 | Provincial | EAD | 7,493 | 82.7 | 82.0 | -0.8% |
| 94 | Consort | ↓ 22 | Provincial | EAD | 2,126 | 108.9 | 82.0 | -24.7% |
| 95 | Claresholm | ↓ 11 | Provincial | SAD | 6,648 | 91.3 | 81.7 | -10.5% |
| 96 | Canmore | ↓ 6 | Provincial | SAD | 1,262 | 87.0 | 81.4 | -6.5% |
| 97 | McLennan | ↓ 29 | Provincial | WAD | 4,902 | 110.8 | 81.3 | -26.6% |
| 98 | Crowsnest Pass | ↑ 16 | Provincial | SAD | 7,169 | 72.7 | 80.8 | 11.0% |
| 99 | Turner Valley | ↓ 11 | Provincial | SAD | 12,274 | 87.7 | 80.4 | -8.4% |
| 100 | Fort Saskatchewan | | Municipal | CAD | 29,346 | 82.2 | 80.4 | -2.2% |
| 101 | Didsbury | ↑ 7 | Municipal | SAD | 5,186 | 78.4 | 79.9 | 1.9% |
| 102 | Devon | ↑ 2 | Municipal | CAD | 6,789 | 79.2 | 79.3 | 0.2% |
| 103 | Morinville | ↑ 15 | Provincial | CAD | 25,578 | 67.1 | 78.7 | 17.2% |
| 104 | Redcliff | ↑ 18 | Provincial | SAD | 7,654 | 58.9 | 74.7 | 26.8% |
| 105 | Jasper | ↓ 16 | Provincial | WAD | 4,817 | 87.6 | 71.0 | -19.0% |
| 106 | Hanna | ↓ 9 | Provincial | SAD | 4,471 | 83.1 | 70.5 | -15.2% |
| 107 | High River | ↑ 34 | Provincial | SAD | 5,699 | 40.4 | 70.1 | 73.5% |
| 108 | Morinville | ↑ 4 | Municipal | CAD | 10,775 | 76.8 | 69.7 | -9.1% |
| 109 | Strathmore | ↓ 3 | Municipal | SAD | 15,853 | 78.7 | 69.5 | -11.7% |
| 110 | Strathmore | ↓ 34 | Provincial | SAD | 12,519 | 98.6 | 68.6 | -30.5% |
| 111 | Bashaw | ↑ 4 | Provincial | CAD | 6,748 | 72.0 | 68.4 | -5.0% |
| 112 | Langdon | ↑ 5 | Municipal | SAD | 5,866 | 67.3 | 67.5 | 0.2% |
| 113 | Sylvan Lake | ↓ 27 | Provincial | CAD | 8,263 | 88.3 | 67.3 | -23.8% |
| 114 | Strathcona | ↑ 12 | Municipal | CAD | 75,057 | 56.6 | 66.8 | 18.1% |
| 115 | Redcliff | ↑ 8 | Municipal | SAD | 5,924 | 58.2 | 66.8 | 14.8% |
| 116 | Ponoka | | Provincial | CAD | 6,404 | 69.4 | 65.6 | -5.4% |
| 117 | Banff | ↓ 53 | Municipal | SAD | 10,287 | 118.4 | 65.2 | -44.9% |
| 118 | Oyen | ↓ 17 | Provincial | SAD | 2,767 | 81.9 | 64.2 | -21.6% |
| 119 | Camrose | ↓ 8 | Provincial | CAD | 8,084 | 77.9 | 64.0 | -17.8% |
| 120 | St Albert | ↑ 5 | Municipal | CAD | 72,160 | 57.3 | 63.7 | 11.1% |
| 121 | Coaldale | ↑ 3 | Municipal | SAD | 9,314 | 57.7 | 62.4 | 8.3% |
| 122 | Strathcona | ↑ 10 | Provincial | CAD | 29,186 | 48.7 | 62.1 | 27.5% |
| 123 | Nanton | ↓ 50 | Provincial | SAD | 3,682 | 107.8 | 61.3 | -43.1% |
| 124 | Canmore | ↓ 3 | Municipal | SAD | 17,036 | 61.4 | 60.1 | -2.1% |
| 125 | Stettler | ↑ 4 | Provincial | CAD | 5,605 | 52.7 | 57.3 | 8.8% |
| 126 | Drumheller | ↓ 31 | Provincial | SAD | 4,596 | 83.6 | 57.2 | -31.5% |

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Alberta RCMP

K Division Criminal Analysis Section – Strategic Analysis and Research Unit

| Alberta RCMP Detachments - Crime Severity Index (CSI) | | | | | | | | |
|---|---------------|------|------------|----------|------------|----------|----------|----------|
| Rank | Detachment | | Contract | District | Population | CSI 2022 | CSI 2023 | % Change |
| 127 | Blackfalds | | Municipal | CAD | 11,700 | 54.2 | 54.1 | -0.3% |
| 128 | Olds | ↓ 46 | Provincial | SAD | 6,008 | 91.9 | 53.5 | -41.8% |
| 129 | Vulcan | ↓ 1 | Provincial | SAD | 6,089 | 53.2 | 52.7 | -0.9% |
| 130 | Didsbury | ↓ 11 | Provincial | SAD | 12,541 | 67.0 | 51.9 | -22.5% |
| 130 | Wainwright | ↓ 10 | Provincial | EAD | 5,742 | 62.9 | 51.9 | -17.5% |
| 132 | Bassano | ↓ 2 | Provincial | SAD | 4,118 | 51.9 | 48.0 | -7.6% |
| 133 | High River | ↑ 3 | Municipal | SAD | 15,308 | 45.4 | 47.6 | 4.8% |
| 134 | Airdrie | | Municipal | SAD | 83,925 | 46.3 | 46.6 | 0.6% |
| 135 | Picture Butte | ↑ 4 | Provincial | SAD | 8,711 | 41.8 | 45.1 | 7.8% |
| 136 | Beiseker | ↓ 5 | Provincial | SAD | 7,703 | 49.6 | 44.4 | -10.5% |
| 137 | Cochrane | ↓ 2 | Municipal | SAD | 36,373 | 46.1 | 42.7 | -7.4% |
| 138 | Beaumont | ↑ 5 | Municipal | CAD | 23,302 | 34.5 | 42.5 | 23.3% |
| 139 | Okotoks | ↑ 1 | Municipal | SAD | 32,563 | 41.0 | 41.0 | 0.2% |
| 140 | Brooks | ↓ 44 | Provincial | SAD | 7,947 | 83.5 | 40.4 | -51.6% |
| 141 | Chestermere | ↓ 3 | Municipal | SAD | 26,315 | 42.7 | 40.3 | -5.8% |
| 142 | Okotoks | | Provincial | SAD | 13,538 | 39.6 | 39.4 | -0.5% |
| 143 | Raymond | ↓ 6 | Provincial | SAD | 12,357 | 44.5 | 38.6 | -13.1% |
| 144 | Milk River | ↓ 11 | Provincial | SAD | 2,942 | 46.7 | 37.3 | -20.1% |
| 145 | Bow Island | ↓ 1 | Provincial | SAD | 7,036 | 32.2 | 23.5 | -27.0% |
| 146 | Taber | ↓ 1 | Provincial | SAD | 10,891 | 27.0 | 23.5 | -13.1% |
| - | Banff | | Provincial | SAD | 0 | - | - | - |
| - | Hinton | | Provincial | WAD | 0 | - | - | - |
| - | Kananaskis | | Provincial | SAD | 0 | - | - | - |
| - | Lake Louise | | Provincial | SAD | 0 | - | - | - |

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8 August, 2024

Town of Carstairs
PO Box 370
Carstairs, AB, T0M 0N0

Attention: Mr. Rick Blair, Chief Administrative Officer

**Re: Impacts of New Provincial Legislation on Your Gas Distribution Franchise Agreement
Time-Sensitive and Action Required**

As you may be aware, the Government of Alberta's *Utilities Affordability Statutes Amendment Act, 2024*,¹ (the "**Act**") became law when it received Royal Assent on May 16, 2024. The Act makes several changes to various statutes governing franchise agreements. One of these changes affects the gas distribution franchise agreement you have with ATCO Gas and Pipelines Ltd. ("**ATCO**"):

- Section 49(5) of the *Gas Utilities Act* now states that a franchise granted by a municipality to an owner of a gas utility that has not been approved by the AUC after the coming into force of this subsection will terminate 270 days after the coming into force of that subsection.

This means that your gas distribution franchise agreement for Carstairs, which is current and valid, must be reviewed and re-approved by the Alberta Utilities Commission ("**AUC**") before March 17, 2025, or it will terminate by operation of law on that date. If it is terminated, all benefits provided under the agreement will end, including the payment of franchise fees to your municipality.

In response to this new legislation, the AUC has established a special process² to efficiently approve all existing current and valid gas distribution franchise agreements that are compliant with the new legislation before the March 2025 deadline. To qualify for this special process, no changes may be made to the previously approved franchise terms, including the expiry date and the existing franchise fee. As

¹ *Utilities Affordability Statutes Amendment Act, 2024*, SA 2024, c 8; www.alberta.ca/making-utility-bills-more-affordable

² <https://media.auc.ab.ca/prd-wp-uploads/News/2024/Bulletin%202024-12.pdf>



part of this special process, ATCO is required to submit information pertaining to your franchise agreement to the AUC at the end of this year, for its review and approval.

We require your collaboration with respect to certain aspects of the re-approval process, including (1) advertising your franchise agreement to your community using a template we will provide you, (2) recording any feedback from residents, (3) responding to feedback from residents and keeping records of your responses, and (4) providing ATCO with all of that information to submit to the AUC. We understand that this may be inconvenient and an imposition on your resources, but it cannot be avoided due to the changes made by the Act. The attached process document explains what must be done and by when.

Please note that if you think you may want to change your franchise fee rate for the full 2025 calendar year, it is necessary to complete the above-described re-approval process first, by early October, before commencing the franchise fee rate change process. Otherwise, franchise fee rate changes will be processed for an effective date of April 1, 2025, or later.

Thank you for your prompt attention to this matter. If you have any questions or concerns, please reach out to me at your earliest convenience at Kris.Topp@atco.com.

Regards,

A handwritten signature in black ink, appearing to read "Kris Topp".

Kris Topp

Senior Manager, Calgary Region Field Operations

ATCO Gas and Pipelines Ltd.



**Franchise Agreement Re-Approval Process
(Utilities Affordability Statutes Amendment Act, 2024)**

| Step | Action/Event | Responsibility |
|------|---|----------------|
| 1 | <p><u>Contact ATCO At Your Earliest Convenience</u></p> <p>Contact ATCO for a copy of the AUC Notice template, tailored to your community, that you must publish in your local print newspaper with the widest circulation in your community.</p> | Municipality |
| 2 | <p><u>ATCO Prepares & Sends You the Template Within 7 Days of your Request</u></p> <p>Upon receiving your request, ATCO will tailor the AUC Notice template with information specific to your community.</p> | ATCO |
| 3 | <p><u>Publish the Notice As Soon As Possible (15 November 2024 at the latest)</u></p> <p>Publish the Notice in your local print newspaper with the widest circulation in your community.</p> | Municipality |
| 4 | <p><u>Take a Picture of the Ad in the Newspaper</u></p> <p>On the day the Notice appears in your local print newspaper, take a photo of the page that the Notice appears on and send the photo to ATCO. A digital scan of the page will also suffice.</p> <p><u>This photo or scan must clearly show the Notice, the name of newspaper, and the date of publication.</u> Text must be legible.</p> <p>This photo (or scan) may be requested by AUC as part of the re-approval process, to prove that the Notice was published and that the public was notified as per AUC requirements.</p> <p>(Continued on next page...)</p> | Municipality |

| Step | Action/Event | Responsibility |
|-----------------|--|----------------------------|
| <p>5</p> | <p><u>Wait 2 Weeks, Record Public Feedback and Your Responses to the Public</u></p> <p>The public has fourteen days to express any objections, concerns, or support regarding the franchise agreement and the financial impact on them. The public may send their feedback to your municipality, to ATCO, or to the AUC.</p> <p>If you receive any written feedback, please reply to the community member and keep a copy of all communication. If you receive verbal/telephone comments, please make note of the person’s name, the date, and a brief summary of the conversation, including your response.</p> <p>Send copies of all feedback and your replies to ATCO.</p> <p>These communications will be included in the application to the AUC.</p> <p>If no comments are received, then a short email to ATCO saying so is sufficient.</p> | <p>Municipality</p> |
| <p>6</p> | <p><u>Application Made to the AUC</u> As Soon As Possible (13 December 2024 at the latest)</p> <p>ATCO will submit the information you provide as well as other details about your franchise agreement, as required by the AUC, to the AUC for their review and approval.</p> | <p>ATCO</p> |
| <p>7</p> | <p><u>Application Reviewed and Decision Issued</u></p> <p>The AUC will review the information submitted. Provided everything is in order, the AUC will then issue a Decision to confirm that your franchise agreement is current, valid and compliant with the new legislation.</p> <p>If you would like a copy of the AUC Decision, please let your ATCO contact know and we will ensure one is sent to you.</p> | <p>AUC</p> |

Frequently Asked Questions

Question: Why do we have to do this?

Answer: The Government of Alberta recently changed some laws. As a result, the Alberta Utilities Commission (AUC) must re-approve all existing gas franchise agreements to ensure they are compliant with the changes.

Question: What happens if we don't do this?

Answer: Your gas distribution franchise agreement will terminate on March 17, 2025, and all benefits provided under the agreement will end, including the payment of franchise fees to your municipality.

Question: Why must we advertise a Notice as part of this re-approval process?

Answer: The AUC requires it.

Question: Can we make changes to our gas distribution franchise agreement as part of this re-approval process?

Answer: No. Changes to the franchise agreement can only be made by renewing the franchise agreement. However, renewing a valid and current franchise agreement is not recommended at this time because of the high number of approvals the AUC will be processing in the coming months due to the change in legislation.

Question: Can we change our franchise fee percentage as part of this re-approval process?

Answer: No.

Question: What if we want to change our franchise fee for 1 January, 1 February or 1 March 2025?

Answer: First, the re-approval process must be completed by early October 2024. Then, we can help you through the franchise fee rate change process. Contact us as soon as possible for further details and to start the process.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR115493

July 23, 2024

His Worship Lance Colby
Mayor
Town of Carstairs
PO Box 370
Carstairs AB T0M 0N0

Dear Mayor Colby:

I am pleased to announce that Canada and Alberta have signed an agreement renewing the Canada Community-Building Fund (CCBF) to March 31, 2034. I can also confirm that Alberta will receive \$265 million in funding in 2024 under the newly negotiated CCBF agreement. This partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

To that end, I am happy to confirm the allocation amounts to your community for the CCBF program. For the Town of Carstairs, the 2024 CCBF allocation is \$335,343.

Payments to local governments are anticipated to flow by the end of summer, as communities meet the payment criteria.

CCBF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

Your community's allocation reflects an updated allocation formula under the CCBF agreement, which ensures base funding for all local governments, with the remainder of funds allocated on a per capita basis.

In addition, the renewed CCBF agreement involves several other changes, including to local government reporting and new housing-related reporting requirements for larger local governments. Municipal Affairs will share the updated CCBF program guidelines reflecting these changes as soon as possible.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

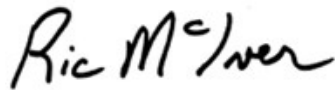
Classification: Protected A

- 2 -

The department will also be providing a Memorandum of Agreement for the renewed CCBF. Execution of this agreement is a condition to receive your community's 2024 CCBF allocation.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver
Minister

cc: Rick Blair, Chief Administrative Officer, Town of Carstairs

Classification: Protected A



SEPTEMBER 24-26, 2024
Shaw Centre
Ottawa, Ontario

On behalf of dmg events, I would like to extend an invitation to municipalities across Canada to attend Canadian Emergency Preparedness and Climate Adaptation Convention (CEPCA) – Canada’s first national disaster expo!

On behalf our esteemed Governing Body members and the International Association of Emergency Management (IAEM), we invite you to join us at CEPCA as a special delegate. Canada’s emergency management ecosystem is fragmented, and public safety is at risk as natural disasters increase across the country.

Municipalities are at the epicenter of decision-making, emergency response and delivering service through solutions to our citizens in time of crisis. CEPCA, led by experts in emergency preparedness and climate adaptation, will foster collaboration within a sector responsible for protecting citizens of Canada. Taking place on September 24-26 on the un-ceded Anishinabe Algonquin territory, at the political centre of Canada and the headquarters of the federal government, this national event will focus on funding alignment, policy integration and partnerships.

Join representatives from all levels of government, NGOs, academia and the private sector at a major conference and exhibition to discuss to network, connect and learn from peers in municipal government from across Canada and share challenges with new suppliers and technology companies to strengthen your municipality for better, safer and streamlined emergency preparedness.

We are delighted to announce special pricing exclusively for municipalities:

- Conference pass rate – \$895 (*regular rate \$1595*) – use code **MUN895**
- Groups of 2-5 pass rate - \$745 – use code **MUN795**
- Groups of 6+ pass rate - \$495 – use code **MUN495**



SCAN TO REGISTER

Register at emergencyexpo.com/register

Have your voice heard to shape a better system of emergency and disaster management for Canada.

We are excited to meet you in Ottawa!

Sincerely,

Nick Samain
Senior Vice President



Kayleigh Van Es

From: [REDACTED] >
Sent: July 16, 2024 12:06 PM
To: Kayleigh Van Es
Subject: Recycling bins

Ladies and gentlemen of Carstairs town Council.

I am writing to complain about the lack of garbage pick up for starters. We pay high taxes as it is and only get garbage pick up/recycling twice a month.

This is so inadequate for most homeowners and most people I speak to are unhappy about it, but then you turn around and get rid of the cardboard recycling bins in your town yard.

I realize people put things in there that they shouldn't, but why should the whole town have to suffer for a few people? This is not fair to all the other people who do follow the rules.

You push recycling on us and we pay for it and you do that ...not fair. I am not happy about this.

I'm positive, I'm not the only person that is unhappy about it.

Sincerely
[REDACTED]

Kayleigh Van Es

From: Kennedy, Meg (RCMP/GRC) [REDACTED]
Sent: June 19, 2024 12:10 PM
To: [REDACTED]
[REDACTED]
[REDACTED].ca
Cc: Wright, Warren (RCMP/GRC); Browne, Stephen (RCMP/GRC); Harding, Courtney (RCMP/GRC)
Subject: CAVSS Farewell Celebration

Good afternoon,

As you may have heard through the Public Safety Minister, the operational model for the provision of Victim services is going to be consolidated and centralized. As a region we have been spoiled with a very effective and responsive organization that has provided this service for over 25 years. As a result of this change, the people that have filled these roles locally will be phased out. As such, we feel it is important to celebrate the work that they have done, and the people who have provided this invaluable service to the region in a dedicated fashion with little to no recognition for many years. What we are envisioning, is to host an event in the late summer/fall where we can celebrate their service and sacrifice as this chapter comes to a close.

I am writing today seeking financial support and donations for a farewell celebration for Chinook Arch Victim Services Society (CAVSS). CAVSS currently has one full time Program Manager, Rhonda Kearns, and two part time employees that work out of our detachments supporting victims of crime. CAVSS also currently has 18 volunteers that either hold positions on the board, or that act as advocates to be called out to the scene of crimes, natural disasters, and tragedy. CAVSS has spent the last 25 years playing a huge role through their endless efforts to not only provide support, but also maintain important relationships with partners and offer valuable education to our communities- so it's time we show our appreciation.

Please let me know via email if you would be able to support their farewell recognition and I will provide more detail on what we are planning and the anticipated costs associated. In the meantime, please do not hesitate to reach out should you have any questions or concerns.

Thank you in advance,

Meg Kennedy, PSE
Court Liaison
OLDS RCMP Detachment
5110 65th Ave
Olds AB T4H 1L8

[REDACTED]
[REDACTED]
[REDACTED]





Town of Carstairs,
I extend my gratitude
to you for your support
in my music. Through
your help, my music was
able to make it to the
provincial level, and I
couldn't be more grateful.
Though provincials is as
far as I got, I'm
forever grateful to have
had the experience.

Thank you,
Kai Morrison