



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, JUNE 14, 2021, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of June 14, 2021
Motion: To adopt the agenda of June 14, 2021

4. ADOPTION OF MINUTES

- 4 - 5 a) Adoption of Public Hearing minutes of May 25, 2021 (addendum 4.a)
Motion: To adopt the minutes of May 25, 2021



- 6 - 11 b) Adoption of Regular Council minutes of May 25, 2021 (addendum b.)
Motion: To adopt the minutes of May 25, 2021



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

- a) Chinooks Edge School Board Trustee - Melissa Copley Vice Chair, Ward 9
Carstairs/Cremona

7. BYLAWS AND POLICIES

8. NEW BUSINESS

- 12 - 13 a) RFD- Carstairs and Mountain View County Fire Hall Proposal - ICC Chair
Councilor Allan (addendum 8.a)



- 14 b) Proclamation - National Drowning Prevention Week- July 18 to 24, 2021
(addendum 8.b)



- 15 - 16 c) Parkland Regional Library Board System - Meeting Highlights May 20,
2021 - Councilor Wilcox (addendum 8.c)



17 - 25

- d) Parkland Regional Library System - Board Meeting Minutes of May 20, 2021 - Councilor Wilcox (addendum 8.d)



9. COMMITTEE REPORTS

- a) LEGISLATIVE & EMERGENCY SERVICES COMMITTEE
- b) STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE

26 - 28

- i) Strategic Planning & Corporate Affairs Committee Meeting minutes of May 25, 2021 (addendum 9.b.i)



- c) EXTERNAL RELATIONS COMMITTEE
- d) POLICY & GOVERNANCE COMMITTEE
- e) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- f) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- g) MOUNTAIN VIEW SENIORS HOUSING
- h) MUNICIPAL AREA PARTNERSHIP
- i) CARSTAIRS COMMUNITY DEVELOPMENT & ECONOMIC PARTNERSHIP
- j) CENTRAL ALBERTA ECONOMIC PARTNERSHIP

10. COUNCILOR REPORTS

- a) COUNCILOR BLAIR
- b) COUNCILOR WILCOX
- c) COUNCILOR GREEN
- d) COUNCILOR ALLAN
- e) COUNCILOR RATZ
- f) COUNCILOR GIL
- g) MAYOR COLBY

11. CORRESPONDENCE

29

- a) Town of Stavely - Letter of Support Re: Proposed Provincial Police Service (addendum 11.a)



30









- b) Town of Mayerthorpe-Letter of Support - RCMP and Provincial Policing (addendum 11.b)



31 - 32

- c) Smoky Lake County - Letter of Support RCMP (addendum 11.c)



- 33 d) Improvement District No. 9 (ID9) Municipal Government Services for Banff National Park- Letter of Support: Alberta Provincial Police Services (APPS) (addendum 11.d)

- 34 e) Card of Thanks - Kiwanis Music Festival (addendum 11. e)

- 35 f) Card of Thanks - Chinooks Edge School Division - John Goutisis (addendum 11.f)

- 36 - 37 g) Village of Milo - Letter of Support for the RCMP (addendum 11.g)

- 38 h) Village of Caroline - Letter of Support for RCMP (addendum 11.h)

- 39 - 40 i) Red Deer County - Proposed Alberta Provincial Police Services (addendum 11.i)

- 41 - 42 j) Town of Nanton - Letter of Support for the RCMP (addendum 11.j)

- 43 - 44 k) Village of Loughheed - Letter of Support RCMP (addendum 11. k)


12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meeting in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 1., Part 1, of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

i) Personnel -Team Evaluation (FOIP Section 17)

ii) Legal - Land Sale (FOIP Section 27)

17. ADJOURNMENT

MINUTES OF THE PUBLIC HEARING MEETING
BYLAW NO. 2016 FIRE HALL CONSTRUCTION
TUESDAY, MAY 25, 2021, 6:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

CALL TO ORDER:	Deputy Mayor Blair called the Public Hearings meeting of May 25, 2021 to order at 6:04 p.m.
ATTENDEES:	Deputy Mayor Blair, Mayor Colby, Councilors Wilcox, Green, Gil, Allan, and Ratz, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, and Executive Assistant Brenda Coles
ABSENT:	Nil
PURPOSE:	1. Bylaw No. 2016 Fire Hall Construction The purpose of this hearing is to receive and consider; that Council of the Town of Carstairs proposes to give send and third reading to Borrowing Bylaw No. 2016 The Fire Hall Construction. The Council of the municipality has decided to issue a bylaw pursuant to Section of 258 of the Municipal Government Act to authorize the borrowing in the amount of \$1,600,000.00 for the construction of a Fire Hall.
DELEGATIONS:	1. Bylaw No. 2016 Fire Hall Construction - CAO McDonnell gave an overview and summary presentation of Borrowing Bylaw No. 2016 the Fire Hall Construction.
REPORTS:	There were no oral or written reports or submissions.
COUNCILOR QUESTIONS:	Deputy Mayor Blair asked if there were any questions from the Councilors - Council did not have any questions.
PUBLIC DISCUSSION:	Deputy Mayor Blair asked if there were any questions from the gallery. - There were no questions from the gallery.
PURPOSE:	2. Bylaw No. 2007 – Land Use Bylaw Amended – Direct Control District (DC1) The purpose of this hearing is to receive and consider; amendment of Land Use Bylaw No. 2007 to include under Direct Control District; sales and service outlets for automobiles, trucks, recreation vehicles or manufactured homes, and auto wrecking yards.
DELEGATIONS:	2. Bylaw No. 2007 Land Use Bylaw Amended Direct Control District (DC1) - CAO McDonnell gave an overview and summary presentation of the Amended Land Use Bylaw No. 2007 under Direct Control District.
REPORTS:	There were no oral or written reports or submissions.
COUNCILOR QUESTIONS:	Deputy Mayor Blair asked if there were any questions from the Councilors -Council did not have any questions.
PUBLIC DISCUSSION:	Deputy Mayor Blair asked if there were any questions from the gallery. -There were no questions from the gallery.
PURPOSE:	3. Bylaw No. 2015 – Land Use Redesignation – The Homestead Development The purpose of this hearing is to receive and consider; Land Use Redesignation Bylaw No. 2015 for the Homestead Development; Lots 1-2, Block 5, Plan 021 2977, land north of Milt Ford Lane, from Urban Reserve to RMH, PUL, MR, R1, and R2.
DELEGATIONS:	3. Bylaw No. 2015 Land Use Redesignation – the Homestead Development – ILS Engineering & Land Services Ltd. Community Planner Mitch Braun - CAO McDonnell provided an overview and summary presentation of Land Use Redesignation Bylaw No. 2015 the Homestead Development.

REPORTS:

1. Written Report – Michelle Hebert

- 108 Murray Bay
- Ms. Michelle Hebert submitted a written report and it is attached.

2. Written Report – Lynn and Michael Skena

- 1110 Milt Ford Lane
- Mr. Michael Skena presented his written and oral presentation to Council. Written report to Council attached.

COUNCILOR QUESTIONS: **Deputy Mayor Blair asked if there were any questions from the Councilors**
Council did not have any questions.

PUBLIC DISCUSSION: **Deputy Mayor Blair asked if there were any questions from the gallery.**

- David Phillips of 108 Murray Bay asked the question regarding the width and use of the drainage area. If the new property owner would be able to butt their fence up against his; he also stated he would prefer a bike path, or alley way to the drainage ditch.
- CAO McDonnell stated that there was a 3.0 meter drainage easement in which the new property owners would be responsible for maintaining, however they would not be able to build a fence on the set back or put a shed there, however some types of plant material or trees would be allowed.

Deputy Mayor Blair asked if there were any other questions. There were no further questions from the gallery.

ADJOURNMENT: Motion by Councilor Allan to adjourn the Public Hearings of May 25, 2021, at 6:34 p.m.

CARRIED

Rick Blair, Deputy Mayor

Carl McDonnell, CAO

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MAY 25, 2021, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Deputy Mayor Blair, Mayor Colby, Councilors Wilcox, Green, Gil Allan, and Ratz, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Executive Assistant Brenda Coles

ABSENT: Nil

CALL TO ORDER: Deputy Mayor Blair called the meeting of May 25, 2021 to order at 7:08 p.m.

ADDED ITEMS: Frisbee Golf Park – Karen Day Item 8.e

ADOPTION OF AGENDA:

Motion 179/21 Motion by Councilor Gil to accept the Regular Council agenda of May 25, 2021, as amended.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 180/21 Motion by Councilor Allan to adopt the Regular Council minutes of May 10, 2021, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

1. Havenfield Playground Structure Presentation: Tyler Charlton

- T. Charlton spoke to Havenfield Playground Structure stating that the total amount needed for the project was \$102,000.00. There was \$30,000 in corporate donations, leaving \$70,000.00 in cost to move forward, the Town would provide 50% of the remaining cost.
- Mayor Colby stated at the previous Council meeting it was discussed the total project cost was \$70,000. 00 with the Town's portion being 25% of the total amount.
- Councilor Gil asked if there was any fundraising and the reply was yes, money raised through bottle drives would bring up fundraising to \$50,000. And that residents in the neighborhood would each be willing to contribute \$100 per household.
- Councilor Gil asked if other companies had been contacted for quotes, and the two were the one Company at Balzac that the City of Calgary uses and Play Quest out of Edmonton.
- Play Quest was the preferred as they had a really good warranty, provided people to supervise the install to help the volunteers.
- Councilor Allan stated they used Play Quest out of Edmonton for the CES playground, they sent out three supervisors for the small and large playground install, over the ten days.
- Councilor Gil stated that the school would be looking at a new play structure bid in 2022 and perhaps they would get a better dollar value with going in on both projects in the same year. Also had they tried going through one of the other organizations for a matching grant such as CFEP.
- Councilor Wilcox asked the question if Town employee John Ing would be able to take a look at the playground structure and the size of lot and see if it would be feasible and would meet the Town bylaws.
- Darrah Selanders asked the question if the \$102,000.00 included the in-kind such as the concrete, gravel, plus work being done or poured in rubber. Tyler Charlton provided clarification that these items would be of separate costing.
- Deputy Mayor Blair thanked Mr. Charlton for his presentation and the information stating Council would take this under advisement, it will be challenging to do the project this year as Council has already passed the Budget, they will need to take a look and do their due diligence. They appreciate all the work Tyler Charlton has done and brought to them knowing it has not been easy.

Motion 181/21

Motion by Mayor Colby to accept the Havenfield Playground Structure Presentation as information.

CARRIED

2. Frisbee Golf Park and Parking Lot - Presenter Brian Denison

- Resident Brian Denison gave an oral presentation on his letter submitted to Council.
- His top areas of concern stated for the Frisbee Golf Course and the adjacent parking area was the project being pushed ahead without consulting the Havenfield residents; talked about that there is no interest in Frisbee Golf as a suitable sport for that area. There were over forty children in the subdivision playing on the road, on the pathway and fields and the increase vehicle traffic makes it a safety issue and the speed of the traffic on the road should only be 20km and not 40km. His concern with having a parking lot without sufficient lighting and the criminal element it brings.
- Brian Denison stated his concern with the property owner (developer) of the vacant land in not being held accountable for the clean-up of weeds, garbage and waste.
- He does not have a problem with the turnaround but does have a problem with a parking lot, no lighting and the traffic it brings into the subdivision.
- In closing Brian Denison stated that he would prefer a large multi-use playground structure, than the proposed Frisbee Golf Park to address the recreation needs of the children in the area.
- Deputy Mayor Blair asked if the Council members had any questions.
- Council had no questions at this time.

3. Frisbee Golf Park and Parking Lot – Presenter Brian & Deb Perschbacher

- Brian and Deb Perschbacher did not attend Council, their written submission is attached.

4. Frisbee Golf Park and Parking Lot – Deserai Malcolm

- D. Malcolm stated she had no concerns with the Frisbee Golf Park if the parking lot had another entrance other than through Havenfield. Her issue was the traffic and safety of the children and was in support of getting the Playground Structure in for the children to have a safe place to play.

5. Frisbee Golf Park and Parking Lot – Robert & Karen Day

- Robert and Karen Day did not attend Council, their written submission is attached. The written submission also include the names of residents Leah Dutka and Matthew Wellman, Mark and Melanie Lorek, and David Fixer and Bree Tildsly, all of Bishop Circle.

Motion 182/21

Motion by Councilor Ratz to accept the Frisbee Golf Park & Parking Lot Presentations as information.

CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 2015 “The Homestead Development” Phases 1A and Phase 5 Redesignation of Municipal Lots Second & Third Reading.

- CAO McDonnell spoke to Bylaw No. 2015.

Motion 183/21

Motion by Councilor Green to give second reading of Bylaw No. 2015 “The Homestead Development” Bylaw.

CARRIED

Motion 184/21

Motion by Councilor Allan to give third and final reading of Bylaw No. 2015 “The Homestead Development” Bylaw.

CARRIED

2. Bylaw No. 2007 Amended Land Use Bylaw Direct Control District (DC-1) Permitted Uses

- CAO McDonnell spoke to Bylaw No. 2007.

Motion 185/21

Motion by Mayor Colby to give second reading of Bylaw No. 2007 Amended Direct Control District (DC-1) Bylaw.

CARRIED

Motion 186/21 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2007 Amended Direct Control District (DC-1) Bylaw.
CARRIED

3. Bylaw No. 2016 “The Borrowing Bylaw Fire Hall Construction”

- CAO McDonnell spoke to Bylaw No. 2016.

Motion 187/21 Motion by Councilor Allan to give second reading of Bylaw No. 2016 “the Borrowing Bylaw Fire Hall Construction.”
CARRIED

Motion 188/21 Motion by Councilor Green to give third and final reading of Bylaw No. 2016 “the Borrowing Bylaw Fire Hall Construction.”
CARRIED

4. Bylaw No. 1032 “Town of Carstairs Cemetery Bylaw Amended and updated Schedule “A” Cemetery Monument Permit Form.

- CAO McDonnell spoke to Bylaw No. 1032 Amended.

Motion 189/21 Motion by Councilor Ratz to give first reading of Bylaw No1032 Amended “The Town of Carstairs Cemetery Bylaw” and Schedule “A” Cemetery Monument Permit Form.
CARRIED

Motion 190/21 Motion by Councilor Wilcox to give second reading of Bylaw No1032 Amended “The Town of Carstairs Cemetery Bylaw” and Schedule “A” Cemetery Monument Permit Form.
CARRIED

Motion 191/21 Motion by Mayor Colby to give third reading of Bylaw No 1032 Amended “The Town of Carstairs Cemetery Bylaw” and Schedule “A” Cemetery Monument Permit Form.
CARRIED UNANIMOUSLY

5. Bylaw No. 867 “Carstairs Cemetery Bylaw Schedule “A” Cemetery Monument Permit Form.

- CAO McDonnell spoke to Bylaw No. 867 “Carstairs Cemetery Bylaw Schedule “A” and stated that cemetery fees are now included in the current Rates and Fees Bylaw No. 2005, which would repeal Bylaw No. 867.

Motion 192/21 Motion by Councilor Wilcox to approve repealing Bylaw No. 867 Cemetery Fee Schedule “A” Monument Permit Form.
CARRIED

6. Policy No. 11-019-21 Sale of Town Equipment to Amend Policy No. 11-019-04

- CAO McDonnell spoke to the amendments to Policy No.11-019-21.

Motion 193/21 Motion by Mayor Colby to adopt Policy No. 11-019-21 “Sale of Town Equipment.”
CARRIED

7. Policy No. 11-025-21 Municipal Complaint Policy and Complaint Form

- CAO McDonnell spoke to new policy.

Motion 194/21 Motion by Councilor Wilcox to adopt Policy No. 11-019-21 “Municipal Complaint and Complaint Form”.
CARRIED

8. Policy No. 11-002-04 Anonymous Complaints to Repeal

- CAO McDonnell spoke to the need to repeal the policy.

Motion 195/21 Motion by Councilor Green to repeal Policy No. 11-002-04 “Anonymous Complaints”.
CARRIED

NEW BUSINESS: 1. Proclamation Alberta Recreation & Parks Association (ARPA)

Motion 196/21 Motion by Councilor Ratz to proclaim the month of June as Recreation & Parks Month within the Town of Carstairs. **CARRIED**

2. National Police Federation Presentation – Impacts of a Provincial Police Transition.
- Deputy Mayor Blair spoke to the NPFP survey presentation.

Motion 197/21 Motion by Councilor Ratz to accept the National Police Federation Presentation as information. **CARRIED**

3. Hugh Sutherland School Richard Dais Scholarship – Kevin Hronek - Three Candidate Applications
- Deputy Mayor Blair asked Council members to vote on a recipient for the 2021 year for the Richard Dais Scholarship Candidate 1, 2, or 3.

Motion 198/21 Motion by Councilor Wilcox to approve Candidate No. 3 for the HSS Richard Dais Scholarship for 2021. **CARRIED**

- COMMITTEE REPORTS:**
- 1. Legislative & Emergency Services Committee**
 - Councilor Ratz gave an oral report on the May 18, 2021 meeting; minutes are attached.
 - Next meeting is on Tuesday, June 22, 2021.
 - 2. Policy & Governance Committee**
 - Councilor Gil gave an oral report on the May 11, 2021 meeting; minutes are attached.
 - Next meeting is on Tuesday, June 15, 2021.
 - 3. External Relations Committee**
 - Councilor Allan gave an oral report on the May 20, 2021 meeting; minutes are attached.
 - Next meeting is on Thursday, June 24, 2021.
 - 4. Strategic Planning & Corporate Affairs Committee**
 - Councilor Ratz gave an oral report on the April 25, 2021 meeting prior to Council.
 - Next meeting is on Monday, June 28, 2021.
 - 5. Mountain View Regional Waste Commission**
 - Councilor Green had nothing to report at this time.
 - Next meeting is on July 26, 2021.
 - 6. Mountain View Regional Water Commission**
 - Councilor Blair gave oral report on the May 12, 2021 meeting.
 - Next meeting is on June 9, 2021.
 - 7. Mountain View Seniors’ Housing**
 - Councilor Ratz had nothing to report at this time.
 - Next meeting TBD.
 - 7. Southern Central Alberta Mayors**
 - Councilor Ratz gave oral report on the May 18, 2021 meeting.
 - Next meeting is on June 24, 2021.
 - 8. Municipal Area Partnership**
 - Mayor Colby had nothing to report at this time.
 - 9. Carstairs Community Development & Economic Partnership (CCD&EP)**
 - Councilor Ratz had nothing to report at this time.
 - Next meeting is on June 25, 2021.
 - 10. Central Alberta Economic Partnership (CAEP)**
 - Councilor Ratz had nothing to report at this time.
 - Next meeting will probably be virtual in June.

Regular Council Meeting – May 25, 2021**Page 5 of 6**

Motion 199/21

Motion by Councilor Green to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Ratz**

- Attended Legislative & Emergency Services Committee meeting on May 18, 2021.
- Attended Strategic Planning and Corporate Affairs Committee meeting on May 25, 2021.
- Attended the Public Hearings on May 25, 2021.

Councilor Wilcox

- Attended Legislative & Emergency Services Committee on May 18, 2021 and Carstairs Library Board meeting.
- Attended Parkland Regional Library Board meeting on May 25, 2021.
- Attended External Relations Committee meeting on May, 20, 2021.
- Attended Public Hearings on May, 25, 2021.

Councilor Allan

- Attended Policy and Governance Committee meeting on May 11, 2021.
- Attended External Relations Committee meeting on May 20, 2021.
- Attended Strategic Planning Committee meeting on May 25, 2021.
- Attended Public Hearings on May 25, 2021.

Councilor Green

- Attended Policy and Governance Committee meeting on May 11, 2021.
- Attended Legislative and Emergency Services on May 18, 2021.
- Attended Carstairs Library Board meeting on May 18, 2021.
- Attended Public Hearings on May 25, 2021.

Councilor Gil

- Attended Policy and Governance Committee meeting on May 11, 2021.
- Attended Strategic Planning and Corporate Affairs Committee meeting on April 26, 2021.
- Attended the Public Hearings on May 25, 2021.

Councilor Blair

- Attended MVRWC meeting on May 12, 2021.
- Attended the Mayors of South Central Alberta meeting on May 18, 2021.
- Attended External Relations Committee meeting on May 20, 2021.
- Attended Strategic Planning and Corporate Affairs Committee meeting on May 25, 2021.
- Attended Public Hearings on May 25, 2021.

Mayor Colby

- Attended the Public Hearings on May 25, 2021.

Motion 200/21

Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:**

1. Town of Claresholm – Letter of Support for the RCMP
2. Town of High River- Action Required Proposed Alberta Coal Restrictions Policy
3. Village of Rycroft – Letter of Support for the RCMP

Motion 201/21

Motion by Councilor Allan to accept all correspondence as information.

CARRIED**CAO'S REPORT:****1. Elementary School Tours on Friday, May 28, 2021**

- Any Councilors who would like to take a tour of the new facility may meet Laura and John at the main office at 3:30 p.m. Wear appropriate footwear for mud. Administration will send out a meeting request reminder.

2. Election Signage Bylaw

- Administration has been approached to draft up a bylaw around the Election Signs.

Motion 202/21

Motion by Councilor Gil to accept CAO report as information

CARRIED

COUNCILOR CONCERNS: Nil

PUBLIC QUESTION PERIOD:

1. Resident Darrell Garton asked Council if they were going to proceed and commit with funding for the Playground Structure for Havenfield; if not he would be able to find funding in the amount of \$100,000.00 to proceed with the project for this year.

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Motion 203/21

Motion by Councilor Allan that Council closes the meeting to the Public at 8:45 p.m. to discuss Personnel Issues.

CARRIED

Motion 204/21

Motion by Councilor Green to come out of the closed meeting session at 9:25 p.m.

CARRIED

NEXT MEETING:

Monday, June 14, 2021

ADJOURNMENT:

Motion 205/21

Motion by Councilor Allan to adjourn the meeting of May 25, 2021 at 9:25 p.m.

CARRIED

Rick Blair, Deputy Mayor

Carl McDonnell, CAO



Box 370
Carstairs, AB T0M 0N0
Phone: 403-337-3341
Fax: 403-337-3343
www.carstairs.ca

REQUEST FOR DECISION

Meeting Date:	June 14, 2021
Title:	Carstairs and Mountain View County Fire Hall Proposal
Agenda:	Council

Application & Issue History:

On January 11, 2021, Council supported the Carstairs Intermunicipal Collaboration Committee's request to proceed with a Request for Proposals to identify the costs for the construction of the proposed Carstairs and Mountain View County Fire Hall. At the meeting, Council requested that the final scope, design, and municipal contributions be approved by each Council prior to construction and that naming will reflect the contribution of both municipalities.

Since that time, the ICC has proceeded with the development of a Pre-Qualification process and subsequently released a RFP for the construction of the facility. The ICC has since met to review the proposals.

The Town of Carstairs and Mountain View County have agreed that they are open to amending the final ownership percentage based on each of the Municipalities contributions.

Proposal, Options, Benefits, & Disadvantages:

That Council agrees to award the contract to build a new Fire Hall and to authorize Administration to enter into an agreement with the successful bidder.

That Council accepts this report as information only and requests that the Carstairs ICC provide further information to support the Carstairs and Mountain View County Fire Hall proposal.

Operational Impact:

Nil

Budgetary Impact:

Council passed Bylaw 2016 to authorize the borrowing of \$1,600,000.00 and for the construction of the new Fire Hall.

Mountain View County passed a motion at their June 9, 2021 Regular Council Meeting to contribute a maximum of \$2,000,000.00 for the project, with the remainder of expenses to be funded through the Town of Carstairs reserve accounts.

Recommendations:

Based on the tenders received:

Eagle Builders	\$4,088,627.00
Scott Builders	\$4,122,775.00
Shunda	\$4,327,000.00
Stuart Olsen	\$4,150,000.00

The Inter-Collaboration Committee recommends to Council the awarding of the Carstairs and Mountain View County Fire Hall Project to Eagle Builders LP for \$4,088,627.00

Motion:

Moved by Councilor Allan that Administration be authorized to enter into an agreement with Eagle Builders LP to construct the Carstairs and Mountain View County Fire Hall. The approved budget for the project is \$4,088,627.00 as per the submitted bid from Eagle Builders LP. The design of the building will be as per the submitted proposal.



**PROCLAMATION
NATIONAL DROWNING PREVENTION WEEK
JULY 18-24, 2021**

- WHEREAS:** *the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Alberta is one too many; and*
- WHEREAS:** *most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and*
- WHEREAS:** *the Lifesaving Society urges Canadians and residents of the Town of Carstairs, Alberta to actively supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a lifejacket at all times while boating; and*
- WHEREAS:** *the Lifesaving Society Canada has declared July 18-24, 2021 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.*

THEREFORE, BE IT RESOLVED THAT, *I, Lance Colby, Mayor of the Town of Carstairs, do hereby proclaim the week of **July 18-24, 2021**, as **NATIONAL DROWNING PREVENTION WEEK** in Carstairs, Alberta, and do commend its thoughtful recognition to all citizens of our Town of Carstairs.*

Dated this 14th day of June, 2021

Lance Colby, Mayor



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting

MAY 20, 2021

Audit Report Approved

Parkland's audit was presented to the board by MNPs Lindsey Schmidt and Joey Ingram.

Parkland received a clean audit. However, the auditors had two recommendations in their management letter, first, that employee timesheets should always be reviewed by immediate supervisors and approved by signature. Secondly, it was noted that reserve balances were below the recommended minimum outlined in the Governance Policies and Bylaws. They recommended that the board discuss transferring funds to these reserve accounts to meet minimum recommended levels or that the Governance policies be updated if the board believes these minimum levels should be reconsidered. They added that all other points from 2019 were rectified by management during the year.

A copy of the Auditor's Report and Report to the Board will be sent to your municipality.

Treasury Board and Finance Population Numbers

According to clause 8.3 of Parkland's master agreement, when invoicing members for the requisition, "*The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.*" However, according to the Government of Alberta's website "*The Municipal Affairs Population List has been discontinued and will be*

replaced by population estimates from Treasury Board and Finance in the future."

The last updated official population list from Municipal Affairs uses 2019 population figures and, as stated, will no longer be updated. Instead, the only official population figures appear to be those from the Treasury Board. However, the population numbers are noticeably different.

At their March 25th meeting, the Executive Committee recommended that for 2021, Parkland invoice municipalities using the updated 2019 population figures supplied by Alberta Municipal Affairs. For 2022, staff were instructed to build the budget and invoice municipalities based on the population estimates supplied by Treasury Board and Finance. At the Executive Committee's direction, notice of this change was sent to all Parkland member municipalities and board members on March 31, 2021.

Also, at the Executive Committee's direction, Parkland is building a budget for 2022 without increasing the per capita rate of the municipal requisition/levy. This will mean that the per capita levy will remain the same (\$8.55) for three consecutive years.

2022 Strategic Plan

At the February board meeting, the Parkland Board made the decision to extend the current strategic plan for another year. This is because with the shutdowns and limitations on meetings, conducting a needs assessment in 2021 for a new plan in 2022 would be very difficult.

In compliance with legislation, staff duly sent the strategic plan and workplan along with an explanation and motions made by the board to the Public Library Services Branch (PLSB) at Municipal Affairs. Unfortunately, the PLSB did not accept the extension of the strategic plan because there is no allowance to extend a plan of service in the legislation.

The board therefore approved the 2019-2021 Strategic Plan as Parkland's Strategic Plan for 2022.

Parkland Investments

Parkland reviewed its investment strategy and has decided to make no changes. Currently, all investments are in a conservative bond portfolio managed by Dominion Securities. Due to the potential change in interest rates, this matter will be re-examined in the fall.

Outlet Annual Reports

The board approved the Annual Reports for the four library service points for which the Parkland Board is the governing board. They are:

Brownfield Community Library – County of Paintearth
Nordegg Public Library – Clearwater County
Spruce View Community Library – Red Deer County
Water Valley Public Library – Mountain View County

Despite the many challenges of 2020, Parkland's outlets actually saw increases in areas such as cardholders and programming. That Parkland's outlet libraries have worked so hard to adapt services during this difficult time is testimony to their adaptiveness, resilience and resolve.

The reports have been submitted to the Public Library Services Branch in compliance with the February 28th deadline.

Advocacy Committee Report

The Advocacy Committee introduced the 2020 Return on Investments (ROI) for member municipalities. They can be found on Parkland's website: [Return on Investment - Parkland Regional Library System \(prl.ab.ca\)](https://www.prl.ab.ca/return-on-investment)

Community News from Trustees

The **Alix Public Library** manager is doing book reviews and posting them online. They are very popular and useful because patrons can only do curbside pickup at this time.

Stettler Public Library is using a 3D printer to print items for senior hobby kits. One of the items printed are knitting bobbins for a Learn to Knit kit.

Stettler Public Library is livestreaming on Facebook for new gardeners. They are also continuing their outreach to 3 seniors lodges and 3 Hutterite colonies, and producing early literacy kits for children.

Mountain View County libraries are working together to make sure that patrons of all the county libraries have equal access. They are focusing on mental health supports, early literacy and are holding a Teen Kindness awareness program that accepts nominations for a Kindness Award with prizes.

Castor Municipal Library has hired new staff and has had a big reset. Parkland staff have been a fantastic resource. They are looking for a book drop box that is weatherproof.

Before the recent restrictions, when the restaurants moved to outdoor seating the **Olds & District Municipal Library** thought to move outdoors also. They placed two computers outside for patrons as well as a rack of lending books and had a staff member outside to assist. It was well received but couldn't continue due to COVID restrictions.

Provost Municipal Library held a silent auction, with sale items donated by local businesses. Pictures of items were posted on their Facebook page. The public was notified via Facebook, local Facebook groups and signs on Main Street. Bids were taken via phone. The event was very successful and brought in \$3,000.

Clive Public Library held their annual book sale virtually. It was as successful as in-person book sales have been in the past.

Board Members Present

Debra Smith (Board Chair)

Board Members Present via Zoom

Jackie Almberg, Alison Barker-Jevne, Doreen Blumhagen, Amanda Derksen, Kevin Ferguson, Jeanny Fisher, Elaine Fossen, Dwayne Fulton, Sandy Gamble, Bruce Gartside, Clark German, Barb Gilliat, Rick Manning (alternate for Jeanette Herle), Agnes Hoveland, Deborah Juch, Cora Knutson, Dana Kreil, Gord Lawlor, Stephen Levy, Daryl Lougheed, Josephine McKenzie, Philip Massier, Blair Morton, Leah Nelson, Ray Olfert, Terilyn Paulgaard, Norma Penney, Rosella Peterman, Len Phillips, Lori Reid, Danny Rieberger, Heather Ryan, Janine Stannard, Les Stulberg, Patricia Toone, Cindy Trautman, Doug Weir, Shannon Wilcox, Sharon Williamson, Bill Windsor, Mary Ann Wold, Bonita Wood

Guests

Joey Ingram, Lindsay Schmidt, Rebecca Slater from MNP

With Regrets

Trudy Kilner, Bill Rock, Ann Zacharias

Absent

Bill Chandler, Colleen Ebdon, Lonnie Kozlinski, Ricci Matthews, Rick Pankiw, Jas Payne, Heidi Pierce, Mike Yargeau

Next Meeting: September 16, 2021, 10:00 AM (Zoom)



**PRLS Board Meeting Minutes
May 20, 2021**

The regular meeting of the Parkland Regional Library System Board was called to order at 10:06 a.m. on Thursday May 20, 2021 in the Small Board Room, Lacombe.

Present: Debra Smith (Board Chair)

Present via Zoom: Jackie Almberg, Alison Barker-Jevne, Doreen Blumhagen, Amanda Derksen, Kevin Ferguson, Jeanny Fisher, Elaine Fossen, Dwayne Fulton, Sandy Gamble, Bruce Gartside, Clark German, Barb Gilliat, Rick Manning (alternate for Jeanette Herle), Agnes Hoveland, Deborah Juch, Cora Knutson, Dana Kreil, Gord Lawlor, Stephen Levy, Daryl Loughheed, Josephine McKenzie, Philip Massier, Blair Morton, Leah Nelson, Ray Olfert, Terilyn Paulgaard, Norma Penney, Rosella Peterman, Len Phillips, Lori Reid, Danny Rieberger, Heather Ryan, Janine Stannard, Les Stulberg, Patricia Toone, Cindy Trautman, Doug Weir, Shannon Wilcox, Sharon Williamson, Bill Windsor, Mary Ann Wold, Bonita Wood

With Regrets: Trudy Kilner, Bill Rock, Ann Zacharias

Absent: Bill Chandler, Colleen Ebdon, Lonnie Kozlinski, Ricci Matthews, Rick Pankiw, Jas Payne, Heidi Pierce, Mike Yargeau

Staff: Ron Sheppard, Donna Williams, Colleen Schalm, Tim Spark, Kara Hamilton, Haley Amendt, Olya Korolchuk

Guests: Joey Ingram, Lindsay Schmidt, Rebecca Slater from MNP

Call to Order

Meeting called to order at 10:06 a.m. by Smith.

As part of PRLS' legislative compliance procedures, board members who send regrets are excused at the beginning of each meeting.

Motion by Janine Stannard to excuse Trudy Kilner, Bill Rock and Ann Zacharias from attendance at the board meeting on May 20, 2021 and remain members of the Parkland Board in good standing.

CARRIED
PRLS 14/2021

1.1 Agenda

1.1.2 Adoption of the Agenda

Motion by Bruce Gartside to accept the agenda as presented.

CARRIED
PRLS 15/2021

1.2. Approval of Minutes

Smith asked if there were any amendments to the February 25, 2021 minutes.

Patricia Toone mentioned that her contribution to the Parkland Community Update was missing half of her statement. It should read: ***Pat Toone:** Sundre Library offered Zoom book clubs. Even though the doors were locked, the library stayed open the whole time, and will probably continue the book clubs after the pandemic.*

Motion by Janine Stannard to approve the minutes of the February 25, 2021 meeting as amended.

CARRIED
PRLS 16/2021

1.3. Business arising from the minutes of the February 25, 2020 meeting

Smith asked if there was any business arising from the minutes. There were none.

2.5. Business Arising from the Consent Agenda

Smith asked if there was any business arising from the consent agenda. There were none.

Motion by Heather Ryan to approve the consent agenda as presented.

CARRIED
PRLS 17/2021

3.1. Changes to Parkland's Amortization Policy – Page 31

Williams reviewed. Parkland's auditors have suggested a change to the amortization calculation of our building. This suggestion was due to both Parkland's intention to keep the headquarters building for the long term, and the large gain that was recognized from the sale of the old building.

In MNP's municipal audits, they have found municipal buildings are generally amortized over 50 years straight-line and recommended Parkland do the same. The auditors made the following policy suggestion:

The current policy:

4.4.3 Amortization of capital assets

Amortization is recorded as an expense in the current year. Capital assets are recorded at cost. Amortization is calculated using the diminishing balance method. Assets are amortized by group following the rates and classes as set by the Canadian Income Tax Act.

The new policy:

4.4.3 Amortization of capital assets

All amortization for assets will be recorded as an expense in the current year. Capital assets are initially recorded at cost.

Amortization for buildings only will be recorded as straight-line over 50 years with full amortization in the first year and with no amortization in the year of disposal. Buildings are amortized using rates from the Alberta Municipal Affairs Toolkit.

For all other capital assets, amortization is calculated using the diminishing balance method, with full amortization in the first year and with no amortization in the year of disposal. Assets are amortized by group following the rates and classes as set by the Canadian Income Tax Act.

Motion by Philip Massier to approve the new amortization of capital assets policy statement as presented.

CARRIED
PRLS 18/2021

3.2. Approval of 2020 Audit – Page 33

Lindsey Schmidt and Joey Ingram from Parkland's audit company, MNP, presented the audit.

The *Parkland Regional Library System 2020 Audit Findings Report to the Board of Directors/Executive Committee for December 31, 2020*, two additional letters to the board and the *Financial Statements December 31, 2020* was provided by PRLS's auditors MNP. In their report, the auditors state:

We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 15, 2020, for the preparation and fair presentation of the Library's financial statements in accordance with Canadian public sector accounting standards. We believe these financial statements are complete and present fairly, in all material respects, the financial position of the Library as at December 31, 2020, and the results of its operations and its cash flows, in accordance with Canadian public sector accounting standards.

Parkland received a clean audit. However, the auditors had two recommendations in their management letter, first, that employee timesheets should always be reviewed by immediate supervisors and approved by signature. Secondly, it was noted that reserve balances were below the recommended minimum outlined in the Governance Policies and Bylaws. They recommended that the board discuss transferring funds to these reserve accounts to meet minimum recommended levels or that the Governance policies be updated if the board believes these minimum levels should be reconsidered. They added that all other points from 2019 were rectified by management during the year.

Doreen Blumhagen entered the meeting at 10:43 a.m.

Motion by Elaine Fossen to approve the Parkland Regional Library System 2020 Audit Finding Report to the board of Directors/Executive Committee for December 31, 2020 as presented.

CARRIED
PRLS 19/2021

Joey Ingram, Lindsay Schmidt and Rebecca Slater left the meeting at 10:48 a.m.

3.3. Reserve Top-ups – Page 80

Smith reviewed. At the recommendation of the auditors, the Executive Committee reviewed the reserve levels. At the time of their April 22nd meeting, the Unrestricted Reserve was valued at \$418,860. Since not all Parkland's reserves were at the recommended minimum levels as stated

in PRLS policy, and as noted by MNP during the audit, staff requested to move funds from the Unrestricted Reserve to replenish four reserves. Parkland's Executive Committee is empowered to move reserve funds between board meetings.

Policy states the Building Reserve's recommended minimum level should be \$250,000. It had been at \$150,000. Staff recommended moving \$100,000 from the Unrestricted Reserve to the Building Reserve.

Amanda Derksen left the meeting at 10:50 a.m.

Policy states the Contingent Liability Reserve's recommended minimum level should be \$50,000 but its level had been at \$8,519 with more expenses likely to come in 2021. Staff recommended moving \$45,000 from the Unrestricted Reserve to the Contingent Liability Reserve.

Policy states that the Technology Reserve should carry a balance of between \$300,000 and \$500,000. When considering the current amount of \$291,716 and the additional purchases this year of \$131,000 it was estimated that this reserve will be valued at \$160,716 by the end of 2021. Staff therefore recommended that \$140,000 be moved from the Unrestricted Reserve to the Technology Reserve to leave an estimated balance at December 31 of \$300,716.

The Vehicle Reserve is an unfunded reserve that had been valued at \$74,347. It is only replenished in years when Parkland has surpluses. Staff are working to smooth out replacing the cargo vans with one purchase a year over the next three years. We currently run three cargo vans. Without additional funding, there would be insufficient funds to pay for new vehicles. Staff therefore recommended that \$50,000 be moved from the Unrestricted Reserve to the Vehicle Reserve. With this movement of monies, the Vehicle Reserve should be sufficiently funded to cover purchases through 2025.

After some discussion, the Executive Committee decided to move fewer funds to the Building reserve, and move more funds to the Technology Reserve and the Vehicle Reserve. They were aware of the policy stating that the Building Reserve be at a minimum of \$250,000, but with a new building, it was assumed that there will not be a need for major repairs in the next few years. The Executive Committee preferred to slowly bring the Building Reserve up to the minimum recommended amount of \$250,000 within the next 5 years.

At their meeting, the Executive Committee approved the:

- movement of \$25,000 to the Building Reserve,
- movement of \$45,000 to the Contingent Liability Reserve,
- movement of \$190,000 to the Technology Reserve, and
- the movement of \$75,000 to the Vehicle Reserve.

This left the balance of the Unrestricted Reserve at \$83,860

Motion by Janine Stannard to receive for information

CARRIED
PRLS 20/2021

3.4. Treasury Board and Finance Population Numbers – Page 82

Sheppard reviewed. According to clause 8.3 of Parkland's master agreement, when invoicing members for the requisition, "*The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.*" However, according to the Government of Alberta's website "*The Municipal Affairs Population List has been discontinued and will be replaced by population estimates from Treasury Board and Finance in the future.*" The Government of Alberta (GOA) website further states that "*The Office of Statistics and Information at Treasury Board and Finance provides regular population estimates and projections for each census division in Alberta. Please note that population figures between the municipal population lists and the provincial population estimates and projections will differ due to different methodologies used to account for population.*"

The potential problem for Parkland is that the last updated official population list from Municipal Affairs uses 2019 population figures and, as stated, will no longer be updated. Instead, the only official population figures appear to be those from the Treasury Board. However, the population numbers are noticeably different.

At their March 25th meeting, the Executive Committee examined the issue. They recommended that for 2021, Parkland invoice municipalities using the updated 2019 population figures supplied by Alberta Municipal Affairs. For 2022, Parkland is to build the budget and invoice municipalities based on the population estimates supplied by Treasury Board and Finance. At the Executive Committee's direction, notice of this change was sent to all Parkland member municipalities and board members on March 31, 2021.

Due to some confusion, three municipalities responded to Parkland's communication on this subject. After Parkland staff provided clarification on the matter, the three municipalities were content with Parkland's position.

At the Executive Committee's direction, Parkland is building a budget for 2022 without increasing the per capita rate of the municipal requisition/levy. This will mean that the per capita levy will remain the same for three consecutive years.

Motion by Len Philips to receive for information

CARRIED

PRLS 21/2021

3.5. Purchase of Chairs from Reserves – Page 89

Sheppard reviewed. To equip the new meeting rooms with some new, comfortable furniture, staff purchased 30 new chairs. Since this was an unbudgeted expense, staff exercised the opportunity to pay for these chairs with funds from the Equipment/Furnishings Reserve. Cost for the chairs equaled \$4,899.33. The balance left in the Equipment/Furnishing Reserve equaled \$45,101

At their April 22nd meeting, the Executive Committee reviewed the purchase of chairs without concern.

Motion by Gord Lawlor to receive for information.

CARRIED
PRLS 22/2021

3.6. 2022 Strategic Plan – Page 90

At the February board meeting, the Parkland Board made the decision to extend the current strategic plan for another year. This is because with the shutdowns and limitations on meetings, conducting a needs assessment in 2021 for a new plan in 2022 would be very difficult. Moreover, engaging in a new strategic plan that focuses on services Parkland provides to libraries is better conducted post-pandemic since what libraries require now will be very different from what they will require when we (hopefully) return to normal.

At the last meeting, motions were made to support the four goals of Parkland's current strategic plan and extend the plan for one more year.

In compliance with legislation, staff duly sent the strategic plan and workplan along with an explanation and motions made by the board to the Public Library Services Branch (PLSB) at Municipal Affairs. Unfortunately, the PLSB did not accept the extension of the strategic plan because there is no allowance to extend a plan of service in the legislation. To quote PLSB staff; *"PLSB needs to file a document that clearly indicates it is Parkland's 2022 strategic plan, not Parkland's 2019-2021 plan that has been extended for one year."* So, Parkland can use the same plan for another year, but the board had to approve it as the strategic plan for 2022 and not just extend the plan for another year. To fulfill legislative requirements, staff therefore proposed to approve the current strategic plan as the strategic plan for 2022.

Motion by Les Stulberg to endorse the 2019-2021 Strategic Plan document and approve it as Parkland's one-year strategic plan for 2022.

CARRIED
PRLS 23/2021

3.7. Parkland Investments – Page 98

Williams reviewed. According to Parkland's Annual Agenda policy, the Executive Committee is to review Parkland's investments at least twice a year.

In past years, Parkland only invested its funds in GICs and in a conservative, managed bond portfolio. RBC Wealth Management, Dominion Securities is the company managing PRLS' investment account. Our investor, Adam Lamb, reported that he does not think any changes are needed at this time but likely we will want to look at changes in the next 6-12 months before the Bank of Canada starts raising interest rates as that can hurt longer maturity bonds. At that point PRLS may want to own shorter term bonds as well as a bit of floating rate bonds to capitalize on raising interest rates. Lamb does not believe the Bank of Canada is in any rush to raise rates in the near future as the pandemic has created a lot of debt but higher interest rates are something to be aware of.

Staff did not recommend changing Parkland's overall investment strategy of keeping funds in a conservative, managed bond portfolio. PRLS does not currently have funds invested in GICs.

After reviewing the matter, the Executive Committee did not mandate any changes to Parkland's investment strategy.

Motion by Cindy Trautman to receive for information.

CARRIED

PRLS 24/2021

3.8. 2020 Outlet Annual Reports – Page 106

Sheppard reviewed. Included in the package was the annual reports for the four library service points for which the Parkland Board is the governing board. Under the Alberta Libraries Act, the PRLS Board must approve the annual reports for these service points. They are:

Brownfield Community Library – County of Paintearth

Nordegg Public Library – Clearwater County

Spruce View Community Library – Red Deer County

Water Valley Public Library – Mountain View County

There is usually a delay in bringing these reports forward for review since these four libraries usually do not have their reports completed in time for the February board meeting.

Staff have not attempted to make comprehensive statistical comparisons between 2019 and 2020 due to the unprecedented interruptions to library service caused by the COVID-19 pandemic. That Parkland's outlet libraries have worked so hard to adapt services during this difficult time is testimony to their adaptiveness, resilience and resolve.

The reports have already been submitted to the Public Library Services Branch in compliance with the February 28th deadline. There were no questions regarding the reports.

Motion by Shannon Wilcox to receive for information.

CARRIED

PRLS 25/2021

3.9. Advocacy Committee Report – Page 173

Barb Gilliat gave the Advocacy report verbally. She talked about how Library service has stayed the same over the years, but also has adapted and changed some of the ways those services are delivered. A video about the Parkland annual report was shared next, and then a video about Parkland services "Then and Now" which highlighted the similarities and differences between services from the 1970s and now. Norma Penney then spoke about the Parkland Municipal ROIs, which are found on the Parkland website.

Motion by Stephen Levy to receive for information

CARRIED

PRLS 26/2021

3.10. Parkland Community Update

Barb Gilliat – The Alix Public Library manager is doing book reviews and posting them online. They are very popular and useful because patrons can only do curbside pickup at this time.

Gord Lawlor – The Town and County of Stettler have created an intermunicipal library board. The Stettler Public Library is using a 3D printer to print items for senior hobby kits. One of the items printed are knitting bobbins for a Learn to Knit kit.

Les Stulburg – The Stettler Public Library is livestreaming on Facebook for new gardeners. They are also continuing their outreach to 3 seniors lodges and 3 Hutterite colonies, and producing early literacy kits for children.

Shannon Wilcox – Mountain View County libraries are working together to make sure that patrons of all the county libraries have equal access. They are focusing on mental health supports, early literacy and are holding a Teen Kindness awareness program that accepts nominations for a Kindness Award with prizes.

Doreen Blumhagen – The Castor Municipal Library has hired new staff and has had a big reset. Parkland staff have been a fantastic resource. They are looking for a book drop box that is weatherproof.

Heather Ryan – Before the recent restrictions, when the restaurants moved to outdoor seating the Olds & District Municipal Library thought to move outdoors also. They placed two computers outside for patrons as well as a rack of lending books and had a staff member outside to assist. It was well received but couldn't continue due to COVID restrictions.

Terilyn Paulgaard – The Provost Municipal Library held a silent auction, with sale items donated by local businesses. Pictures of items were posted on their Facebook page. The public was notified via Facebook, local Facebook groups and signs on Main Street. Bids were taken via phone. The event was very successful and brought in \$3,000.

Norma Penney – The Clive Public Library held their annual book sale virtually. It was as successful as in-person book sales have been in the past.

Motion by Norma Penney to receive for information.

CARRIED
PRLS 27/2021

3.11.1. Director's Report

3.11.2. Library Services Report

3.11.3. IT Report

3.11.4. Finance and Operations Report

3.11.5. ALTA Report

Smith asked if there were any questions regarding the Director's, Library Services, IT, Finance and Operations, or ALTA reports. There were none.

Motion by Gord Lawlor to receive the Director's, Library Services, IT, Finance and Operations, and ALTA Reports for information.

CARRIED
PRLS 28/2021

4. Adjournment

Motion by Barb Gilliat to adjourn the meeting at 11:38 a.m.

CARRIED
PRL 29/2021

Meeting adjourned at 11:38 a.m.

Chair

DRAFT

**MINUTES OF THE STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE
TUESDAY, MAY 25, 2021, 5:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

IN ATTENDANCE: Mayor Colby, Councilors Blair, Ratz, and Gil, CAO Carl McDonnell, and Executive Assistant Brenda Coles

ABSENT: Nil

CALL TO ORDER: Councilor Ratz called the meeting of April 26, 2021, to order at 5:18 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA: Motion by Councilor Blair to adopt the agenda of May 25, 2021, as presented.

CARRIED

ADOPTION OF MINUTES: Motion by Councilor Gil to adopt the minutes of April 26, 2021 as presented.

CARRIED

UNFINISHED BUSINESS: Nil

DELEGATIONS: Nil

NEW BUSINESS: Nil

REPORTS:

1. Committee Plans and Reports

a) 2021 Work Plan

- Committee member reviewed the 2021 Work Plan.
- Committee members stated there were no new action items.

b) 2021 Internal Annual Report

- Committee members reviewed the 2021 Annual Report.
- Committee members stated there were no further additions.

c) 2021 Committee Worksheet

- Committee members reviewed the 2021 Committee Worksheet.
- Committee members stated there were no further additions.

2. Financial Reports

- CAO McDonnell gave an oral review of the following reports for month ending April 30, 2021.

a) Summary Report

- CAO McDonnell gave an overview of the operating and capital cash requirements, and adjustment for taxes.

b) Financial Report

- CAO McDonnell reviewed the revenue, debts and reserves.

c) Revenue and Expense Report

- CAO McDonnell stated the revenue on Community Hall and Golf Course is down, which makes sense with the COVID restrictions put in place.

- 4H was held last weekend at the Memorial Area, with events spread out on different days and the purchasing had to be done online.
- Question on the Policing Revenue; is the Town paying the Provincial portion again this year. CAO McDonnell stated yes 10% and we paid last year.
- Looking at the requisition of \$122,000.00, added to our Constables \$265,000.00.

d) Capital Projects Report

- CAO McDonnell gave an overview of the Capital Projects completed year to date and those outstanding.

e) Loans and Debentures

- The Golf Course payment has come out.
- The Lagoon debenture payment has not come out so far.

Motion by Councilor Blair to accept the Financial Reports as information.

CARRIED

3. Development Reports

a) Building Permit Listing

- As of April 30, 2021 there were a total of 51 building permits with 10 new home starts and \$4,227,650.00 in new assessment.

b) Compliance Listing

- As of April 30, 2021 there have been 42 compliances year to date compared to 21 in April. Homes are selling quickly right now.

4. Planning Reports:

a) Subdivision

- CAO McDonnell gave an update on the following subdivisions:
 - Mandalay Estates
 - Eastgate
 - Scarlett Ranch
 - Homestead
 - Marigold
 - Havenfield

b) Municipal Development Plan (MDP)

- No report at this time.

c) Planning Procedures

- Nothing to report at this time.

Motion by Councilor Gil to accept the Development and Planning Reports as information.

CARRIED

5. Carstairs Community Golf Course

- The Golf Course restaurant and deck area have been closed to the public with only having take-out available at this time. This along with number of rounds of golf is down. The Town is waiting to see what the government announcement for openings will be in their next release.

6. Plans and Studies

- a) Asset Plan
 - Nothing to report at this time.

- b) Recreation and Culture Master Plan
 - Nothing to report at this time.

7. Audits

- a) Endeavor Chartered Professional Accountants
 - No report at this time.

8. Budget

- No report at this time.

Motion by Councilor Blair to accept Plans and Studies report as information.

CARRIED

CORRESPONDENCE: Nil

GENERAL DISCUSSION: Nil

NEXT MEETING: Monday, June 28, 2021

ADJOURNMENT: Motion by Councilor Gil to adjourn the meeting of May 25, 2021, at 5:50 p.m.

CARRIED

Councilor Ratz, Chair Person

Carl McDonnell, CAO



Town of Stavely
Box 249
Stavely, AB.
T0L 1Z0
Office: 403-549-3761
Fax: 403-549-3743

May 26, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97th Ave.
Edmonton, AB T5K 2B6

RE: PROPOSED PROVINCIAL POLICE SERVICE

Dear Honorable Madu,

The Stavely Town Council discussed the provinces proposal of an Alberta Police Force Service at length during the Council meeting dated May 25, 2021. We, as a Council, feel strongly against replacing the RCMP with the provinces proposed Alberta Provincial Police Service (APPS).

The Town of Stavely and the local RCMP detachments have worked hard to develop, achieve and maintain a unified relationship over many years. As with any relationship it takes dedicated and focused work on behalf of both parties to achieve a mutually beneficial outcome. The Town of Stavely has been and continues to be more than satisfied with the level of service, the commitment to our community and the degree of responsiveness from each detachment that has served the Town of Stavely.

The Council is also extremely concerned with the plans to replace the RCMP with an Alberta Provincial Police Service (APPS) and the associated financial constraints this will cause our residents in these unprecedented times and in the future.

We strongly encourage the Government of Alberta to make all efforts necessary to work with the RCMP to achieve the desired results that the communities and residents of this province both deserve and need.

Yours Truly,

Gentry Hall
Mayor
Town of Stavely

GH/cg

Cc: The Honourable Jason Kenney, Premier
Mr. Roger Reid, MLA for Livingstone-Macleod
Mr. John Barlow, MP for Foothills
K-Division, Royal Canadian Mounted Police
Alberta Urban Municipalities Association (AUMA) Member Municipalities



May 25, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

Re: Royal Canadian Mounted Police and Provincial Policing

Council for the Town of Mayerthorpe strongly opposes the establishment of a provincial police force and unanimously supports the continuation of the Royal Canadian Mounted Police (RCMP) as Alberta's primary law enforcement agency.

The Royal Canadian Mounted Police are the foundational law enforcement agency in our nation and in Alberta. The RCMP are as iconic and recognized as the Canadian Flag. The Royal Canadian Mounted Police service continues to be a beacon for people of all nationalities fleeing from the lawlessness of other countries. The agency continues to be held in a position of utmost respect throughout the world.

Mayerthorpe Town Council does not support the Fair Deal Panel recommendation to establish a provincial police force. We acknowledge that the Province has contracted Price Waterhouse Coopers to complete an analysis and we anticipate further information on this topic.

Respectfully,

Janet Jabush
Mayor

cc. Ric McIver, Minister of Municipal Affairs
Barry Morishita, President of Alberta Urban Municipalities Association
Paul McLaughlin President of Rural Municipalities Association
Kacee Madu, Minister of Justice & Solicitor General
Shane Getson MLA, Parkland Lac Ste. Anne
Alberta Municipalities

Box 420
Mayerthorpe, AB T0E 1N0
T: 780-786-2416
F: 780-786-4590

admin@mayerthorpe.ca
www.mayerthorpe.ca



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakecounty.ab.ca

May 31, 2021

Hon. Kaycee Madu
Minister of Justice and Solicitor General, Deputy House Leader
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Email: ministryofjustice@gov.ab.ca

Sent Via: E-Mail

Re: Letter of Support to retain the Royal Canadian Mounted Police (RCMP) in Alberta

Minister,

On behalf of Smoky Lake County Council, I am writing to express our ongoing support for the Royal Canadian Mounted Police (RCMP) as our province's police force. In doing so, I note that we are joining dozens of other rural and urban municipalities in expressing deep concern at the prospect of replacing the same with an Alberta provincial police service (APPS), which the province is currently studying.

During your presentation at the AUMA/RMA Policing Summit in February of 2021, you spoke of Albertans "*demanding democratic, community—based policing, a renewed commitment to improving policing in the province, and the need for police to work with community partners and citizens to ensure effective community policing.*" Minister, I am pleased to say that our community enjoys democratic, community—based policing. Our local RCMP detachment meets with us regularly as part of their commitment to optimal two—way communication that invites, welcomes, and listens to our input, and our detachment also works with our municipality and our citizens as community partners.

The Policing Transition Study being undertaken by our province is in response to the Fair Deal Panel's (FDP recommendation #14: Create an APS to replace RCMP. The FDP reported that 68.5% of respondents were) from Calgary and Edmonton regions. Calgary and Edmonton have their own police services, which should be considered when studying the transition from the RCMP. Another FDP finding was that only 35% of respondents supported the idea of creating an APS.

Finally, in the Alberta Police Federation survey from October of 2020, it was found that "replacing the RCMP is viewed as a least helpful measure tested to improve Alberta's place in Canada." Only 8% say replacing the RCMP helps a lot, only 6% support replacing the RCMP, 81% of Albertans

Page 1 of 2



Improvement District No.9

Municipal Government Services for Banff National Park



May 31st, 2021

Honourable Kaycee Madu
Minister Justice and Solicitor General
Office of the Minister
#424 Legislature Building, 10800 97 Ave, Edmonton AB T5K 2B6

Dear Minister Madu,

Re: Alberta Provincial Police Service (APPS)

At the Regular Council meeting for Improvement District No. 9 on May 13th, 2021, Council reviewed the plan proposed by the Government of Alberta to replace the RCMP in Alberta with a Provincial Police Service. Please be advised that the Municipal Council for ID9 is strongly opposed to the creation of this proposal. After reviewing the Fair Deal Panel's Report to Government (as well as the many letters currently circulating from Municipal elected officials) ID9 Council is voicing its firm opposition to the APPS. There are several particularly concerning items identified in the Fair Deal Panel's report, namely:

- the Fair Deal Panel's recommendation to proceed with developing a proposal for a Provincial Police Force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta better assert itself with the Canadian federation.
- Provincial and municipal governments possibly absorbing \$112.4 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP detachment and feel no need to replace them with a Provincial force. The RCMP in Lake Louise and Banff have always been responsive to community needs and feedback, and have consistently delivered professional, quality public safety services in our communities. In addition, ongoing collaboration between both Detachments and ID9 Council has resulted in a positive and adaptive presence in the region.

We have not been provided with adequate proof that the formation of the APPS would result in better outcomes for Albertans, especially when considering the increased costs to our rate payers. ID9 Council is urging the Government of Alberta to listen to Municipal Leaders as well as the results of the Fair Deal Panel's report and shift efforts to improving RCMP relationships and resources in the Province. Please do not hesitate to contact me with any comments or concerns.

Respectfully,

Chair Dave Schebek

CC: *Honourable Jason Kenney, Premier*
MLA Miranda Rosin
AUMA & RMA Memberships

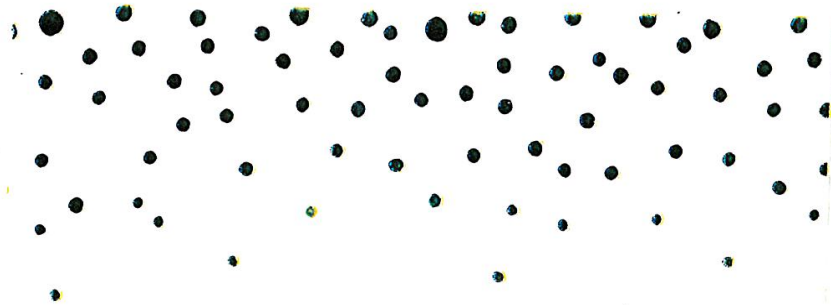
DAVE SCHEBEK, CHAIR
Improvement District No. 9, Banff National Park
daveschebek@improvementdistrict9.ca
PO Box 58, Lake Louise AB | TOL 1E0

Thank you so much for
sponsoring my scholarship from
the Olds Kiwanis Music Festival.
This was my first time participating
and it has been an amazing
encouragement to keep writing my
own music. My song "Water" won
the Senior Composition category.
Thank you again.

Sincerely,

Amy Black





THANK YOU

Lance Colby
Town of Carstairs

Thank you for your appreciation
of the staff at CES and
the contribution they make to
the community. The awards
were greatly appreciated and
came at a great time!!

Take care
John Goutis



May 25, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2R6

RE: Village of Milo Support for the RCMP

Dear Minister Madu,

This letter is presented as a token of support on behalf of the Village of Milo towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police Force.

Upon review of information made available by AUMA it has become abundantly clear to our entire council that blindly forging forward would come at an enormous cost to our province, and specifically its residents. The newly established Police Funding Model has already delivered a hit to small rural urban municipal budgets with a relatively small impact felt in terms of day-to-day deliverables in our communities. Continuing with a Provincial Police Force would come at an exorbitant cost with no assurance with a benefit in service.

Just today, S&P Global Ratings has downgraded Alberta's credit rating from 'A+' to 'A' while cautioning that additional downgrades in the near future are very possible if new fiscal measures are not adopted in a post-COVID 19 Alberta. The exploration of an Alberta based Police Force was merely financial as there is no evidence suggesting a dissatisfaction with the quality of service offered by the RCMP to the magnitude that would warrant such an expense. To ask any and all residents of this province to fund such an ill-advised endeavor can only be viewed as an un-sound decision based on an act of ignoring facts, and more importantly, the voice of Albertans.

With the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years, local government budgets are already being stretched beyond their limits. Where exactly does the Provincial government envision the funding of a Provincial Police Service coming from? Undoubtedly, they will ask municipalities to pay, ultimately forcing local councils to play 'bad cop' by increasing municipal taxes in order to fund Provincial downloading. It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

The Village of Milo council stands with:



• The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.

- Town of Falher
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Schroeder".

Scott Schroeder
Mayor

cc: The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Todd Loewen, MLA Central Peace-Notley
AUMA Members
RMA Members



Box 148
5004-50 Avenue
Caroline, AB T0M 0M0
T: (403)722-3781
F: (403)722-4050
Email: info@caroline.ca

May 4th, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Ave
Edmonton, Alberta T5K 2B6

Dear Minister Madu,
Re: Village of Caroline Support for the RCMP

Our council wishes to advise they do not in support of the Government of Alberta's Initiative to replace the RCMP with an Alberta Provincial Police Service (APPS) as affirmed in the responses from many municipalities.

Council has concerns with the province establishing an APPS despite 65% of respondents indicating non-support. The costs of transitioning to an APPS are unknown and the increased operating costs will undoubtedly be borne by the communities. The municipalities are currently bearing a substantial amount of policing costs and are not willing to accept unknown additional increases that will be inevitable from a transition to an APPS. This cannot be done within a short time frame to offer expertise and services currently provided to Albertans by the RCMP.

Our Village developed a collaborative relationship with our local RCMP detachment over many years and is satisfied with the level of service and degree of responsiveness received and their involvement. Council encourages the Government of Alberta to abandon the transition study and continue efforts to work with the RCMP to achieve better outcomes.

Yours Truly

Village of Caroline

Mayor John Rimmer

CC: The Honourable Jason Kenney, Premier
The Honourable Jason Nixon, Minister of Environment & Parks
Mr. Curtis Zablocki, Commanding Officer for Alberta RCMP
AUMA Members
RMA Members



OFFICE OF THE MAYOR
38106 Range Road 275
Red Deer County, AB T4S 2L9
Phone: 403.350.2152
Fax: 403.350.2164

June 4, 2021

sent via email: ministryofjustice.gov.ab.ca

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Madu

RE: Proposed Alberta Provincial Police Services

Red Deer County stands in solidarity with fellow municipalities across Alberta in our support of the Royal Canadian Mounted Police (RCMP) as the premier choice for our province's police force. In reviewing *the Fair Deal Panel: Report to Government*, it is with displeasure that Council notes the proposal did not consider current provincial challenges such as struggling economies and tighter budget realities. Please be advised that Council vehemently opposes the creation of an Alberta Provincial Police Service (APPS).

Council has concerns that the Alberta government would charge forward with a plan to replace the RCMP with APPS when the National Police Federation notes that a new provincial force would cost Alberta taxpayers at least \$112 million more a year than they are currently paying. Focused efforts should not be on causing further economic burden to County residents and ratepayers. The implementation of the Police Funding Model (PFM) in April 2020 has already stripped our municipality and many others of the opportunity for input and consultation powers with regard to local policing through the suspension of municipally-funded enhanced policing positions.

The Fair Deal Panel recommendation is to proceed with developing a proposal for a provincial police force, despite only 35% of Albertans believing it would contribute to the desired outcome of helping Alberta improve its position in the federation.

In addition, the 2020 Alberta Police Federation survey concluded that "replacing the RCMP is viewed as a *least helpful* measure tested to improve Alberta's place in Canada." Eighty-one percent of Albertans served by the RCMP are satisfied with the service they receive, and 70% of Albertans oppose replacing the RCMP with an expensive new provincial police service.

www.rdcountry.ca

Honourable Kaycee Madu
June 4, 2021
Page 2

In closing, Red Deer County Council does not foresee where a new police force would improve efficiency or quality of life for our residents and ratepayers. In fact, as economic challenges remain coming out of a pandemic, changing out of the current system would only increase economic burden on our municipality and taxpayers in the Province of Alberta.

Red Deer County wholeheartedly appreciates our strong working relationships with all five (5) of our local RCMP detachments, recognizing the hard work over the years building trust and working relationships on the foundation of respect. We ask that the Government of Alberta reassess priorities and abandon the transition study through the Police Act review to focus efforts towards upgrades to the criminal justice and social support systems in the Province to achieve better outcomes.

There needs to be an opportunity for open dialogue between the Province and municipal stakeholders on this issue – we strongly encourage all efforts should be focused on working with the RCMP to achieve the desired community results all Albertans need.

Yours truly

RED DEER COUNTY



Jim Wood, Mayor

c Alberta Municipalities

www.rdcountry.ca



Town of Nanton

1907 21 Avenue, PO Box 609, Nanton, Alberta T0L 1R0
P 403.646.2029 F 403.646.2653 nanton.ca

June 9th, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
Office of the Minister
Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

E-mail: ministryofjustice@gov.ab.ca

Dear Honourable Minister:

RE: Town of Nanton Support for the RCMP

As similarly noted by many other municipalities in recent weeks, Council is disappointed by the Province of Alberta's reluctance to acknowledge the outcome of its own consultative process by continuing with apparent plans to replace the RCMP with an Alberta Provincial Police Service. In this context, we add our support to those positions critical of such plans.

There is little doubt that those employed by either service would provide an acceptable level of police services to Albertans, but the rationale for a transition like this, and the costs it brings, is not at all clear. The local detachment model for small town and rural policing is hanging by a thread – would that be any different under an Alberta Provincial Police Service? Would it generate any more 'boots on the ground' in towns with a population of less than 5,000 or lead inexorably to the precise same urban hub centralization pressures that we are witnessing right now? *If effectively recruited and staffed, Nanton's RCMP detachment would serve the local area's needs perfectly well – the hub model of service delivery also deserves a chance to prove itself for regions of the Province where recruitment is really struggling.*

The Province's approach to funding the Rural Crime Initiative is arguably a greater threat to local services than the RCMP continuing as the provider of police services. The creation of the "Police Chargeback", which inexplicably lacks the fiscal transparency of a property tax requisition, will eventually hit our municipal tax base hard when the tax room generated by the 2020 cut to the Alberta Schools Foundation Fund requisition in Nanton shrinks further in 2022-23. Including this year, provincial requisitions and charges have represented 20-23 per cent of Nanton's overall property tax bill for the last three years. The journey toward 30 per cent likely begins next year when the Police Chargeback is again increased significantly. This charge has been introduced without evidence or guarantee of any improvement to police services in Nanton. *The Police Chargeback would presumably remain whether or not the RCMP remained the provider of police services in rural Alberta.*

AUTHENTIC ALBERTA

You are encouraged to once again review the findings of the Fair Deal Panel's consultations and instead work with the RCMP to boost recruitment, retention and commitment to its detachments in such a way that makes the Police Chargeback look like a fiscally defensible fee for service in our communities.

Yours sincerely,
Town of Nanton



Jennifer Handley
Mayor

:NS

cc: Roger Reid, MLA Livingstone Macleod
John Barlow, MP
AUMA President and Board
RMA President and Board
MD of Willow Creek
Chief Superintendent Trevor Daroux
S/Sgt Greg Redl



Village of Lougheed

P.O. Box 5, Lougheed, AB T0B 2V0

Ph: 780-386-3970 - Fax: 780-386-2136

Email: info@lougheed.ca

May 22, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

Re: **Royal Canadian Mounted Police and Provincial Policing**

Council for the Village of Lougheed strongly opposes the establishment of a provincial police force and unanimously supports the continuation of the Royal Canadian Mounted Police (RCMP) as Alberta's primary law enforcement agency.

The Royal Canadian Mounted Police are the foundational law enforcement agency in our nation and in Alberta. The RCMP are as iconic and recognized as the Canadian Flag. The Royal Canadian Mounted Police service continues to be a beacon for people of all nationalities fleeing from the lawlessness of other countries. The agency continues to be held in a position of utmost respect throughout the world.

Village of Lougheed Council does not support the Fair Deal Panel recommendation to establish a provincial police force. We acknowledge that the province has contracted Price Waterhouse Coopers to complete an analysis and we anticipate further information on this topic.

In addition, the 2020 Alberta Police Federation survey concluded that "replacing the RCMP is viewed as a least helpful measure tested to improve Alberta's place in Canada." 81 % of Albertans served by the RCMP are satisfied with the service they receive, and 70 % of Albertans oppose replacing the RCMP with an expensive new provincial police service.

In closing, Village of Lougheed does not foresee where a new police force would improve efficiency or quality of life for our residents and ratepayers. In fact, as economic challenges remain on our municipality and taxpayers in the Province of Alberta.

We ask the Government of Alberta reassess priorities and abandon the transition study through the Police Act review to focus efforts towards upgrades to the criminal justice and social support systems in the province to achieve better outcomes.

Yours truly,



Village of Loughheed

Debra Smith, Mayor

Cc: Alberta Municipalities