



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, MARCH 13, 2023, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of March 13, 2023
Motion: To adopt the agenda of March 13, 2023

4. ADOPTION OF MINUTES

- a) Adoption of minutes of February 27, 2023 (addendum 4.a)
Motion: To adopt the minutes of February 27, 2023



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

- a) MNP LLP - 2022 Audit

7. BYLAWS AND POLICIES

- a) Bylaw No. 2038 Land Use Re-designation (addendum 7.a)




8. NEW BUSINESS

9. COMMITTEE REPORTS

- a) LEGISLATIVE & EMERGENCY SERVICES COMMITTEE
b) STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE
i) Minutes of the February 27, 2023, meeting (addendum 9.b.i)







- c) POLICY & GOVERNANCE COMMITTEE
d) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
e) MOUNTAIN VIEW REGIONAL WATER COMMISSION
f) MOUNTAIN VIEW SENIORS HOUSING

- 11 - 14
- g) MUNICIPAL AREA PARTNERSHIP
 - i) Municipal Area Partnership Terms of Reference (addendum 9.g.i)


10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY

11. CORRESPONDENCE

- 15 - 17
- a) Parkland Airshed Management Zone - 2023 Membership (addendum 11.a)

- 18
- b) Mountain View Seniors' Housing Foundation - Letter of Thanks (addendum 11.b)

- 19 - 20
- c) Alberta Municipal Affairs - 2023 CCBF Allocations (addendum 11.c)

- 21
- d) Carstairs 4-H Show & Sale Committee - 2023 Annual Show & Sale Rental (addendum 11.d)


12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s.16 to 29).

17. ADJOURNMENT

MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 27, 2023, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

ATTENDEES:	Mayor Lance Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, and Executive Assistant Kayleigh Van Es
ABSENT:	Nil
CALL TO ORDER:	Mayor Colby called the meeting of Monday, February 27, 2023, to order at 7:00 p.m.
ADDED ITEMS:	1. 2023 Operating Budget Review to New Business 7.a
ADOPTION OF AGENDA:	
Motion 066/23	Motion by Councilor Wilcox to adopt the Regular Council agenda of February 27, 2023, as amended. <div>CARRIED</div>
ADOPTION OF PREVIOUS MINUTES:	
Motion 067/23	Motion by Councilor Ball to adopt the Regular Council minutes of February 13, 2023, as presented. <div>CARRIED</div>
BUSINESS ARISING FROM PREVIOUS MEETING:	<div>1. Policy No. 11-005-23 Council Remuneration & Compensation Policy-Amended</div> <div>Councilor Fricke spoke to the changes made to the Policy. The Policy was reviewed by both the Policy & Governance committee and the Legislative & Emergency services committee.</div>
Motion 068/23	Motion by Councilor Allan to adopt Policy No. 11-005-23 Council Remuneration & Compensation Policy as amended. <div>CARRIED</div>
DELEGATIONS:	<div>1.Presentation of Staff Service Awards</div> <div>Mayor Lance Colby presented Staff Service Awards to the following Staff for recognition of their years of service with the Town of Carstairs:</div> <div>Marg Reid-15 years Jason Fox-15 years Roxanne Brown-15 years Chantelle Carr-5 years Cathy Lafrentz-5 years</div> <div>Missing: Lori King-10 years Myrna Wilson-10 years</div>
NEW BUSINESS:	<div>1. 2023 Operating Budget Review</div> <div>Councilor Wilcox asked for clarification on the tax assessment notice regarding the charge of \$50 to which S. Allison answered the charge only applies if the resident would like to appeal the assessment to the red deer assessment board.</div>
Motion 069/23	Motion by Councilor Roberts to accept the 2023 Operating Budget Review as information. <div>CARRIED</div>
BYLAWS & POLICIES:	<div>1. Bylaw No. 977 Illegal Discharge of Sump Pumps-Amended</div> <div>Councilor Fricke spoke to the changes made to the Bylaw that was reviewed by the Policy & Governance Committee. R. Blair explained why the changes to Bylaw No. 977 need to be made, as mitigation of infiltration into the sanitary system is vital.</div> <div>Councilor Ratz wondered if the storm water system can handle the increase of water input once the sump pumps are redirected, to which it was answered that yes the Storm water system is capable of handling the increase.</div>

Regular Council Meeting – February 27, 2023

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Motion 070/23 Motion by Councilor Ball to give first reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended. **CARRIED**

Motion 071/23 Motion by Councilor Wilcox to give second reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended. **CARRIED**

Motion 072/23 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended. **UNANIMOUSLY CARRIED**

Motion 073/23 Motion by Councilor Ratz to give third and final reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended. **CARRIED**

- COMMITTEE REPORTS:**
- 1. Legislative & Emergency Services Committee**
- Councilor Ball gave a verbal report of the meeting held on February 15, 2023.
 - 2. Strategic Planning & Corporate Affairs Committee**
- Councilor Roberts gave a verbal report of the meeting held prior to Council on February 27, 2023.
 - 3. Policy & Governance Committee**
- Councilor Fricke gave a verbal report of the meeting held on February 16, 2023.
 - 4. Mountain View Regional Waste Commission**
- Special meeting is TBA.
 - 5. Mountain View Regional Water Commission**
- Next meeting March 8, 2023.
 - 6. Mountain View Seniors' Housing**
- Strategic Planning Meeting March 3, 2023.
 - 7. Municipal Area Partnership**
- Next meeting is TBA.

Motion 074/23 Motion by Councilor Allan to accept all Committee Reports as information. **CARRIED**

- COUNCILOR REPORTS:**
- Councilor Allan**
- February 15, 2023 attended Legislative & Emergency Services Committee Meeting.
 - Councilor Ball**
- February 15, 2023 attended Legislative & Emergency Services Committee Meeting.
- February 27, 2023 attended Strategic Planning & Corporate Affairs Committee Meeting.
 - Councilor Fricke**
- February 16, 2023 attended Policy & Governance Committee Meeting.
-February 18, 2023 volunteered with Southern Alberta 4-H Communication Competition as a Judge.
- February 23, 2023 attended Future of Municipal Government-Local Governance in Alberta webinar.
- February 27, 2023 attended Strategic Planning & Corporate Affairs Committee Meeting.
 - Councilor Ratz**
- February 22, 2023 attended Heritage Festival meeting.
- February 24, 2023 attended resolutions committee for ASCHA.
 - Councilor Roberts**
- February 16, 2023 attended Policy & Governance Committee Meeting.
- February 27, 2023 attended Carstairs Nature Space Committee Meeting.
- February 27, 2023 attended Strategic Planning & Corporate Affairs Committee Meeting.

Councilor Wilcox
- February 16, 2023 attended Policy & Governance Committee Meeting.
- February 23, 2023 attended Carstairs Library Board Meeting.
- February 23, 2023 attended Parkland Regional Library Board Meeting. The amendment to requisition process was defeated.

Mayor Colby
- February 22, 2023 attended Regional Mayor and Reeve meeting.

Motion 075/23 Motion by Councilor Ratz to accept all Councilor Reports as information.
CARRIED

CORRESPONDENCE: 1. Beef & Barley Days - Fireworks Request

Motion 076/23 Motion by Councilor Ratz to approve funding for the Beef & Barley days Fireworks.
CARRIED

2. Seniors Week Proclamation
Mayor Colby Proclaimed the week of June 5-11, 2023 as Seniors week in Carstairs, Alberta.

Motion 077/23 Motion by Councilor Fricke to proclaim the week of June 5-11, 2023 as Seniors week in Carstairs, Alberta.
CARRIED

3. HSS Grad Donation Request

Motion 078/23 Motion by Councilor Roberts to approve funding to Hugh Sutherland School for Scholarships.
CARRIED

CAO’S REPORT:
- February 15, 2023 attended Legislative & Emergency Services Committee Meeting.
- February 15, 2023 met with CIMA to discuss Offsite Levy’s
- February 16, 2023 attended Policy & Governance Committee Meeting.
- February 27, 2023 pump house review
- In progress of completing the 2023 Operating budget.
- In process of finishing the Fire-Sub Agreement with MVC.

Motion 079/23 Motion by Councilor Ball to accept CAO’s Report as information.
CARRIED

COUNCILOR CONCERNS: 1. Councilor Fricke
- Received a complaint in regards to book selection at the Carstairs Public Library. Concern was passed onto the Library manager and resolved.

- Received a complaint in regards to the budgetary process; response sent to the resident including the CAO on the response.

Motion 080/23 Motion by Councilor Wilcox to accept all Councilor concerns as information.
CARRIED

PUBLIC QUESTION PERIOD: Nil

MEDIA QUESTION PERIOD: Nil

CLOSED MEETING: *Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).*

Motion 081/23 Motion by Councilor Fricke that Council closes the meeting to the public at 7:48 p.m. to discuss closed meeting session items.
CARRIED

Motion 082/23 Motion by Councilor Allan to come out of the closed meeting session at 8:14 p.m.
CARRIED

NEXT MEETING: Monday, March 13, 2023 at 7:00 p.m.

ADJOURNMENT:

Motion 083/23 Motion by Councilor Roberts to adjourn the meeting of February 27, 2023, at 8:15 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO

BYLAW No. 2038

BEING a Bylaw of the Town of Carstairs, in the Province of Alberta, to amend Land Use Bylaw 2007.

WHEREAS, Council of the Town of Carstairs wishes to amend Land Use Bylaw No 2007 by providing a Land Use Re-designation to rezone 0.026 hectares (0.0716 acres) of land from R1 (Low Density Residential) and UR (Urban Reserve) to R1 (Low Density Residential) and PFR (Public Facility & Recreation), located in Lot 3MR, Block 15, Plan 921 1014 within the **SW 1/4 17-30-01-W5M**, located as listed below on schedule A;

AND WHEREAS, the requirements of the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 regarding the advertising of this Bylaw have been complied with;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26;

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

Schedule “A”

Map 1 of the Land Use District Map would be amended to include Lot 3MR, Block 15, Plan 921 1014 within the SW 1/4 17-30-01-W5M, consisting of 0.026 hectares (0.0716 acres) and shall be re-designated from R1 (Low Density Residential) and UR (Urban Reserve) to R1 (Low Density Residential) and PFR (Public Facility & Recreation). As shown on the attached map identified as “Schedule A”.

READ A FIRST TIME THIS 13th DAY OF FEBRUARY, A.D, 2023

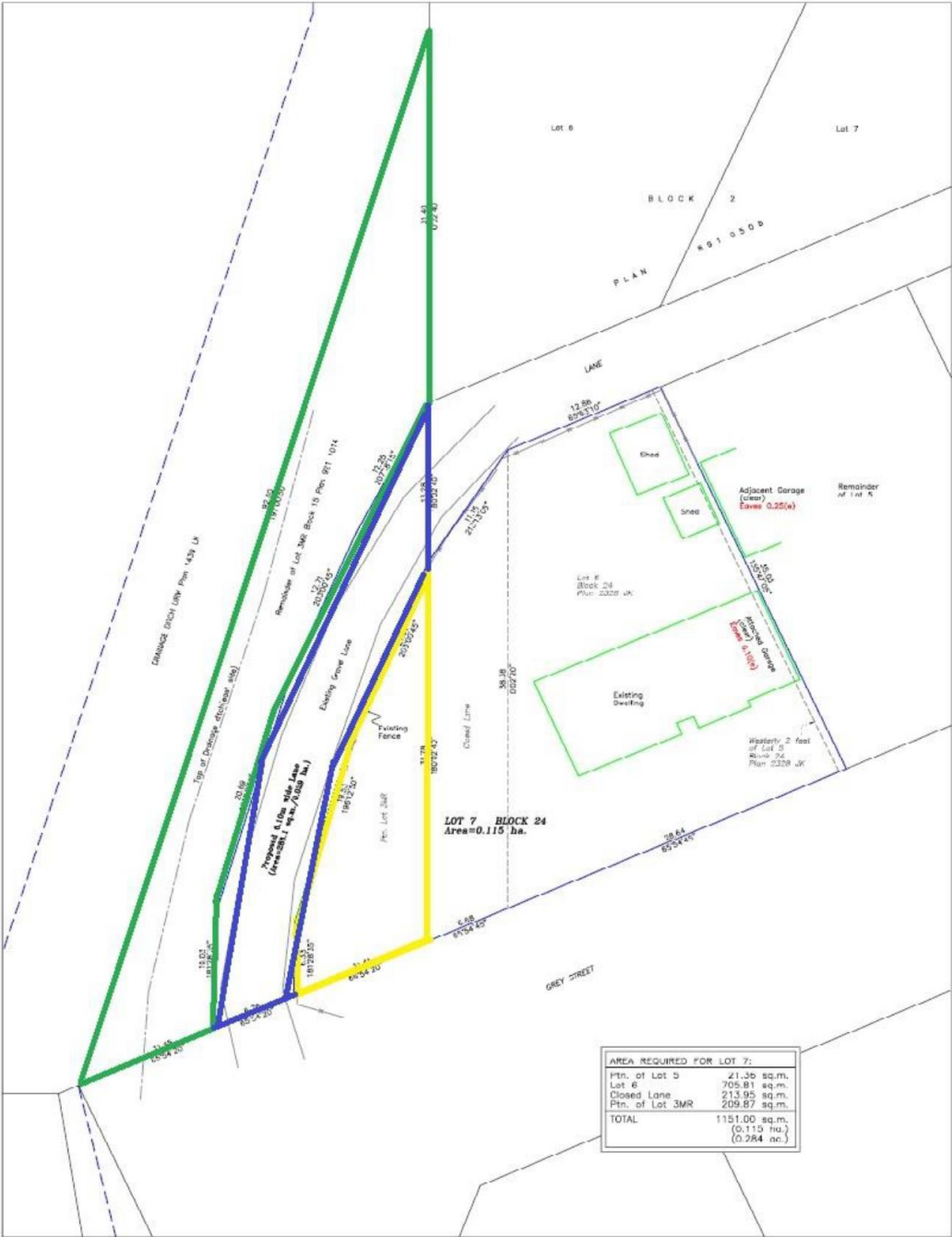
READ A SECOND TIME THIS 13TH DAY OF MARCH, A.D., 2023

READ A THIRD AND FINAL TIME THIS 13TH DAY OF MARCH, A.D., 2023

Dean Allan, Deputy Mayor

Rick Blair, CAO

SCHEDULE A



- Public Facility and Recreation District (PFR)
- Low Density Residential – Single Detached District (R1)
- Roadway/Lane

**MINUTES OF THE STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE
MONDAY, FEBRUARY 27, 2023, 5:30PM
CARSTAIRS MUNICIPAL OFFICE**

IN ATTENDANCE: Councilors Fricke, Roberts, CAO Rick Blair, Director of Legislative & Corporate Service Shannon Allison, and Executive Assistant Kayleigh Van Es,

ABSENT: Councilor Ball

CALL TO ORDER: Councilor Roberts called the meeting of February 27, 2023 to order at 5:40 p.m.

ADDED ITEMS: **1. 2023 Operating Budget Review to New Business**

ADOPTION OF AGENDA: Motion by Councilor Fricke to adopt the agenda of February 27, 2023, as amended.

CARRIED

ADOPTION OF MINUTES: Motion by Councilor Fricke to adopt the minutes of November 28, 2022 as presented.

CARRIED

***Councilor Ball joined the meeting at 5:43 p.m.*

NEW BUSINESS: **1. 2023 Operating Budget Review**
CAO Blair spoke to the proposed operating Budget, still waiting on requisitions to come in for final draft.

Councilor Fricke questioned what is left for reserve funds and how much will be made back by the end of this year.

Motion by Councilor Ball to accept the 2023 Operating Budget Review as information.

CARRIED

REPORTS: **1. Committee Plans & Reports**
The Committee reviewed the following plans with the recommendation to merge the reports.

- a) Committee Work Plan
- b) Committee Internal Annual Report
- c) Committee Worksheet

Motion by Councilor Fricke to accept Committee Plans & Reports as information.

CARRIED

2. Financial Reports
CAO Blair summarized the Financial reports.

- a) Summary Report (Ending December 31, 2022)
- b) Financial Report (Ending December 31, 2022)
- c) Revenue and Expense Report (Ending December 31, 2022)
- d) Capital Projects Report (Ending December 31, 2022)

Councilor Ball asked if any progress has been made on funding the construction of the pickle ball courts to which CAO Blair answered that the town is waiting to hear from the county for a grant.

Strategic Planning & Corporate Affairs Committee Meeting – February 27, 2023**Page 2 of 2**

Motion by Councilor Fricke to accept the Financial Reports as information.

CARRIED**3. Development Reports**

CAO Blair spoke to the Development reports.

- a) Building Permit Listing (January 2022 - February 1, 2023)
- b) Compliance Listing (January 2022 - February 1, 2023)
- c) Building Permit Breakdown of the year 2022

Motion by Councilor Ball to accept the Development Reports as information.

CARRIED**4. Carstairs Community Golf Club**

R. Blair spoke to the Carstairs Community Golf Club. Welcoming Dean McBride to the team as General Manager. Future meetings to come to review food and beverage and pro-shop inner workings. Irrigation line should be installed soon and a new lawnmower has been purchased.

Motion by Councilor Ball to accept Carstairs Community Golf Club Report as information.

CARRIED**AUDITS****1. Audit performed on February 8-10**

S. Allison spoke to the audit that occurred on February 8 to the 10, 2023. Meeting to review Audit will be on March 7, 2023. The formal Audit meeting will be on March 13, 2023.

Motion by Councilor Fricke to accept Audit dates as information.

CARRIED**GENERAL DISCUSSION:**

Councilor Fricke- wonders what's happening with construction at Fas/Gas. R. Blair responded that it is an open permit and they are using a private construction company.

R. Blair has had enquiries of fairly large retail businesses wanting to look at options in town.

Motion by Councilor Ball to accept General discussion as information.

CARRIED**NEXT MEETING:**

Monday, March 27, 2023

ADJOURNMENT:

Motion by Councilor Ball to adjourn the meeting of February 27, 2023, at 6:30 p.m.

CARRIED

Councilor Roberts, Chair Person

Rick Blair, CAO



Municipal Area Partnership (MAP) Terms of Reference

Committee approved March 2023

1. Purpose and Goals

- a) Purpose of MAP;
 - i) To discuss regional opportunities
 - ii) To increase information sharing amongst the region
 - iii) To have opportunities for Councils within the Mountain View County borders to network
 - iv) To provide information back to Municipal Councils
 - v) To provide a forum for ideas, proposals, and solutions to be discussed on regional issues
 - vi) To provide support for one or more Municipality's issues and ideas from other regional Municipalities.
- b) Goals of MAP;
 - i) Increase discussion and sharing of problem-solving ideas
 - ii) Increase communication with the intention to build better regional relationships and reduce the divisiveness amongst Municipalities
 - iii) More focus on "US/WE" and not "I"
 - iv) Increased sharing of information across Municipalities
 - v) Increased ability to apply for inter-municipal collaboration grants and other funding opportunities
 - vi) Regional Municipal recognition

2. Membership

- a) The MAP Committee shall consist of Council Members as well as the CAO from member municipalities
 - i) Mountain View County (managing partner)
 - ii) Town of Carstairs
 - iii) Town of Didsbury
 - iv) Town of Olds
 - v) Town of Sundre
 - vi) Village of Cremona
- b) As an advisory committee to the member municipalities, there will be one Council member from each of the member municipalities except for the Mountain View County, which shall have up to three Council members (in order to balance representation from all areas of the County).

3. Decision Making

- a) MAP is not intended to be a decision-making committee, but rather an advisory committee Partnership. The intention of MAP is to adhere to and respect the

Municipal authority of decision making within individual Councils. The aim of MAP is to provide feedback to all respective Councils on regional issues and opportunities either for information or for consideration. The decision making and subsequent funding and administrative support which would be required to carry forward any Municipal decisions by individual Councils would be at the discretion of each approving Council, either as a stand-alone project or a collaborative effort between multiple Municipalities based on each Municipalities decision to participate.

- b) The only decision-making authority that the MAP committee shall assume is that regarding the MAP budget. The MAP budget is considered to be the monies held in the MAP bank account at any one time. MAP does not have the authority to set or direct individual Councils to contribute to the account. Further contribution to the MAP account would be the decision of individual Councils.
- c) At the end of each MAP meeting, the committee agrees to generate key messages from the meeting which will be shared with all Councils to ensure that all MAP members are receiving consistent information. It is the responsibility of each MAP committee member to ensure that these key messages are reported back to their respective Councils.
- d) In order to support the success of MAP and create inclusiveness of all Municipal Councils, all Councils will be requested to add to their regular council agenda a MAP item for discussion. The purpose of this is to give all Councils the opportunity to have input into issues and opportunities that would be utilized to create the subsequent MAP agendas.
- e) The agenda for the subsequent MAP meetings will be set at the end of the current MAP meeting. This will allow all Councils to have time to reflect on the agenda for the next MAP meeting and have the opportunity, through their MAP representative, to have input into the discussion. The MAP agenda will be based on the issues brought forward for consideration by individual Councils.

4. Meetings

- a) The MAP Committee shall meet monthly unless they agree to meet more or less frequently. Meetings will be held at the Mountain View County Office unless an alternate location is approved by a motion of the MAP Committee.
- b) The MAP Committee will host all Councils at least once per year with the event being organized by the current Chair municipality.

5. Voting

- a) Consensus: The MAP, for all purposes other than financial items, will operate by a consensus process. By consensus, MAP will determine what items will be supported to be referred back to individual councils for consideration.
“Consensus” means “we can live with it, are comfortable with the result and will own it when we take it to our Councils”.
- b) Voting on Financial Items and Amendments to the Terms of Reference: MAP currently holds a bank account. The MAP will provide a motion to any and all expenditures from that account. The motion will be tabled, and the MAP Chair will call for the vote. A majority vote is a carried motion.

6. Quorum

- a) A quorum of MAP shall be representation from five of the six member-municipalities. There is opportunity for member municipalities to appoint an alternate if the normal representative for that Municipality is unable to attend a meeting. Alternates to MAP will be the Deputy Mayors, Deputy Reeve, or whomever the municipalities appoint as the alternate.

7. Officers

- a) The officers of MAP shall consist of a Chair and Vice-Chair.
- b) Chair: The Chair shall be appointed at the first meeting of the Partnership following the annual organizational meetings of the member municipalities and will sit for a term of one year. The Chair will chair all meetings of MAP and will be responsible for sending out the agenda for all MAP meetings. The Chair will rotate through the member municipalities of the Partnership based on the following rotation.
 - i) Mountain View County
 - ii) Town of Carstairs
 - iii) Town of Didsbury
 - iv) Town of Olds
 - v) Town of Sundre
 - vi) Village of Cremona
- c) Vice Chair: The Vice Chair shall be appointed at the first meeting of the MAP following the annual organizational meetings of the member municipalities and will sit for a term of one year. The Vice Chair will be from the member community that will serve as Chair in the following year. The Vice Chair shall preside over the MAP meetings in the absence of the Chairman.
- d) A Municipality is able to opt out of their opportunity to fulfill the role of Chair if municipal staff resources are not sufficient to fulfill the obligations. If a Municipality opts out the rotation of Chair will continue in the order listed above in 7(b).

8. Recording Secretary

- a) The Recording Secretary shall be appointed at the first meeting of MAP following the annual organizational meetings of the member municipalities and will sit for a term of one year. The Recording Secretary will be responsible for recording the minutes for MAP. The Recording Secretary will be from the municipality serving as Chair or its designate.
- b) The MAP Chair municipality is responsible for providing a Recording Secretary and a backup recording secretary if necessary.

9. Record Management**Minutes**

- a) The Recording Secretary will ensure that meeting minutes are produced in a consistent format.
- b) Meeting minutes are to be presented for adoption at a subsequent meeting.

- c) Once the minutes have been approved:
 - I. The 'prior to adoption' watermark is removed.
 - II. Minutes are signed by Chair and Secretary.
 - III. Original signed minutes are forwarded to the Managing Partner for retention.

Agendas

- a) The Recording Secretary will work with the Chair to finalize the agenda.
- b) The Recording Secretary will produce and disseminate the agenda seven (7) days before a meeting.
- c) Each Agenda Package as disseminated will be forwarded to the Managing Partner for retention.

10. Financial

- a) The allocated MAP account shall be managed by Mountain View County unless changed by a motion of MAP. All expenditures from the MAP account shall be via motion and vote. All future financial support required by MAP shall be discussed at a MAP meeting and suggested budget contributions from member municipalities relayed through a request for decision process back to all member municipal councils for consideration.
- b) Records Management. The Host municipality would be responsible for maintaining records for the year that they are the Chair municipality, and at the end of their term they will forward all records required for long-term keeping to Mountain View County to be incorporated in Mountain View County's records management system in accordance with the Mountain View County Retention Schedule.



January 31, 2023

Town of Carstairs
P.O. Box 370
Carstairs, AB
T0M 0N0

Attn: Mayor Colby & Town Council
Re: Parkland Airshed Management Zone 2023 Membership

The Parkland Airshed Management Zone (PAMZ) is a multi-stakeholder non-profit organization consisting of industry, provincial & local governments, and environmental non-government organizations and the public. It was formed in 1997 to monitor and address air quality issues within the west central region of Alberta.

In 2022, PAMZ's achievements included:

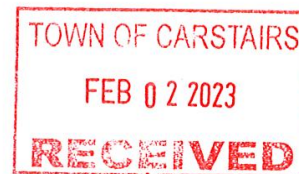
- completion of the twenty-five years of operation and twenty-three years operating the PAMZ Regional Air Quality Monitoring Program;
- community health-based air quality monitoring in the City of Red Deer, Clearwater County, Ponoka and Rimbey;
- representing the region on a Clean Air Strategic Alliance (CASA) team reviewing existing and developing new provincial ambient air quality objectives for implementation by Alberta Environment and Protected Areas;
- working with Alberta Environment and Protected Areas and other regional stakeholders on the implementation of a plan to ensure levels of Fine Particulate and other criterion pollutants do not exceed the Canadian Ambient Air Quality Standards in the future.

At this time we are extending an invitation to the Town of Carstairs to join other local municipalities such as the City of Red Deer, Clearwater, Lacombe, Mountain View & Red Deer Counties, and the Town of Bentley and join PAMZ. These municipalities have recognized the benefits of participating in a multi-stakeholder consensus-based process aimed at ensuring air quality in our region is maintained or improved into the future.

We have taken the liberty of enclosing an invoice for the Town of Carstairs's membership fee for 2023, should it decide to become a member of PAMZ. The fee is based on a per capita calculation that is detailed in the attached calculation sheet. If you have any questions about membership in PAMZ please contact the undersigned at your convenience.

Regards,


Kevin Warren
Executive Director, PAMZ



403.862.7046
403.238.6604

P.O. Box 1020
Sundre, Alberta T0M 1X0

BLUE SKIES. BRIGHT FUTURE
www.pamz.org

www.pamz.org

INVOICE

Invoice #: 2023-024
Invoice Date: January 31, 2023

Town of Carstairs
P.O. Box 370
Carstairs, AB
T0M 0N0

Attn: Accounts Payable

<u>Amount</u>	<u>Description</u>	<u>Price</u>
1	2023 PAMZ AQM Program Fee Assessment Town of Carstairs	\$1,570.91

Sub –Total \$1,570.91

GST Number: 872803697

GST (5%) \$ 78.55

TOTAL \$1,649.46

Please Remit Payment to:

Parkland Airshed Management Zone
Box 1020
Sundre, AB
T0M 1X0

Ph: 403.862.7046
Email: pamz@pamz.org

Invoice 2023-024		
Town of Carstairs		
2023 PAMZ Fee Allocation		
PAMZ 2023 Budget		\$654,370
PAMZ Non-Industrial Emissions		<u>X 14%</u>
		= \$91,612
Area	Municipal	
In PAMZ	Population	2023 Fee
100%	X <u>4898</u>	X \$91,612 =
	285,640	
	Zone Population	\$1,570.91



Mountain View Seniors' Housing Foundation
301-6501 51st Street
Olds, Alberta T4H 1Y6
Phone: 403-556-2957



February 28, 2023

Town of Carstairs
Box 370
Carstairs, AB T0M 0N0

Town of Carstairs,

Thank you for your Gold Golf Sponsorship towards the Mountain View Seniors' Housing Foundation. Your donation will enable us to enhance activities and provide specialized furniture and equipment for our Seniors.

We sincerely appreciate your donation and thank you for your support of our Seniors. Your charitable receipt is attached.

With kind regards,

*Mayer Lance
CAO Rick + Team*

*Thank you so much
for your support of
our residents!*

Treasurer

Stacey



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

The 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

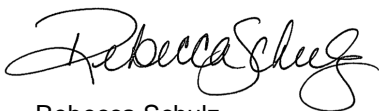
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Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,



Rebecca Schulz
Minister

cc: Chief Administrative Officers
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council
Cathy Heron, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta
Dave Lamouche, President, Metis Settlements General Council
Dan Rude, Chief Executive Officer, Alberta Municipalities
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta

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Page 2 of 2

Jeffery Kamlah

Site 10, Box 3, RR2 Didsbury, Alberta T0M 0W0
c: 403-505-0289

March 10, 2023

Carstairs Town Council

844 Centre Street

Carstairs, AB T0M 0N0

Dear Mayor and fellow Council Members,

The Carstairs and District 4-H Show and Sale committee is requesting Council to waive the rental fees for the arena booked from May 19 – 28, 2023 for our annual 4-H Show and Sale.

Paula Schmick-Roy, Director of Community Services, has informed us to make this request to Council. Our club, along with the members of the West Carstairs and Cremona clubs, will be hosting this much anticipated and well-attended event which reinforces our vision to empower and connect communities built by youth. Support by Council in assisting in reducing the financial burden on the club is always appreciated.

We are hopeful Council will approve our request to waive the rental fees. Please come on out to the 4-H Show and Sale on Tuesday, May 22 and see our future leaders in action.

We hope to see you there!

Jeffrey Kamlah

President, Carstairs 4-H Show and Sale Committee

Cc: Crystal Ostermeier; Jodi