



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, MAY 27, 2024, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of May 27, 2024
Motion: To adopt the agenda of May 27, 2024

4. ADOPTION OF MINUTES

- a) Adoption of minutes of May 13, 2024 (addendum 4.a)
Motion: To adopt the minutes of May 13, 2024



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

- a) Carstairs Heritage Festival

7. BYLAWS AND POLICIES

- a) Bylaw No. 1062 Traffic Bylaw-Amended



8. NEW BUSINESS

- a) RCMP Quarterly Reports



9. COMMITTEE REPORTS

- a) POLICIES & PRIORITIES COMMITTEE
 - i) Minutes of the May 16, 2024 meeting (addendum 9.a.i)

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- b) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- c) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- d) MOUNTAIN VIEW SENIORS HOUSING
- e) RED DEER RIVER MUNICIPAL USERS GROUP

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY

11. CORRESPONDENCE

- a) HSS Aftergrad request (addendum 11.a)



12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MAY 13, 2024, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

- ATTENDEES:** Mayor Colby, Councilors Allan, Fricke, Ratz, & Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Willisroft, CAO Rick Blair & Executive Assistant Kayleigh Van Es
- ABSENT:** Councilors Ball & Roberts
- CALL TO ORDER:** Mayor Colby called the meeting of Monday, May 13, 2024, to order at 7:00 p.m.
- ADDED ITEMS:** Nil
- ADOPTION OF AGENDA:**
Motion 180/24 Motion by Councilor Wilcox to adopt the Regular Council agenda of May 13, 2024, as presented. **CARRIED**
- ADOPTION OF PREVIOUS MINUTES:**
Motion 181/24 Motion by Councilor Fricke to adopt the Regular Council minutes of April 22, 2024, as presented. **CARRIED**
- BUSINESS ARISING FROM PREVIOUS MEETING:** Nil
- DELEGATIONS:** Nil
- BYLAWS & POLICIES:**
- 1. Bylaw No. 2052 Off-Site Levy 2024**
R. Blair discussed the new Off-Site Levy Bylaw. All developers have reviewed the report and agree on its findings. K. Willisroft reported that the maximum rate was \$92,789 per hectare. To remain competitive with adjacent towns, the recommended rate would be \$71,000 per hectare.
- Councilor Ratz agrees to maintain competition with neighboring communities.
- Councilor Wilcox commented that it is noteworthy that storm offsite levies have reduced since the previous study. K. Willisroft reported that Mandalay and Kitstone ultimately took on some of the larger storm projects, allowing for the reduction.
- Councilor Fricke found it fascinating that Carstairs serves nearly 13,000 people.
- Motion 182/24 Motion by Councilor Allan to give first reading of Bylaw No. 2052 Off-Site Levy 2024, as presented. **CARRIED**
- Motion 183/24 Motion by Councilor Ratz to give second reading of Bylaw No. 2052 Off-Site Levy 2024, as presented. **CARRIED**
- Motion 184/24 Motion by Councilor Wilcox to move to third and final reading of Bylaw No. 2052 Off-Site Levy 2024, as presented. **UNANIMOUSLY CARRIED**
- Motion 185/24 Motion by Councilor Fricke to give third and final reading of Bylaw No. 2052 Off-Site Levy 2024, as presented. **CARRIED**
- 2. Bylaw No. 2044 Rates & Fees 2024-Amended**
R. Blair stated that the current Rats & Fees Bylaw had to be consistent with the new Off-Site Levy Bylaws.
- Motion 186/24 Motion by Councilor Wilcox to give first reading of Bylaw No. 2044 Rates & Fees Bylaw 2024, as amended. **CARRIED**
- Motion 187/24 Motion by Councilor Fricke to give second reading of Bylaw No. 2044 Rates & Fees Bylaw 2024, as amended. **CARRIED**

Regular Council Meeting – May 13, 2024

Motion 188/24 Motion by Councilor Allan to move to third and final reading of Bylaw No. 2044 Rates & Fees Bylaw 2024, as amended.
UNANIMOUSLY CARRIED

Motion 189/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 2044 Rates & Fees Bylaw 2024, as amended.
CARRIED

NEW BUSINESS:

1. RFD-New Unit 130

The RFD plans to improve the Carstairs Fire Department's Motor Vehicle Collision Response by purchasing a 2019 Pierce Rescue Truck. The matter has been brought before the Inter-Municipal Collaboration Committee, and Mountain View County is in favor. The motion for approval will be presented to MVC Council on May 22, 2024. Fire Chief J. Schaffer is currently assessing the apparatus in Nova Scotia, and if all goes well, the RFD will approve the truck purchase.

Councilor Fricke asked for confirmation that this truck is a specialized rescue unit. R. Blair responded that, yes, it will be the specialized rescue vehicle, with the majority of the calls billed out as highway calls. Currently, the department must dispatch two pumper trucks to highway calls because one cannot carry all of the necessary rescue equipment.

Motion 190/24 Motion by Councilor Wilcox to partner with Mountain View County, sharing costs equally. Funding the town's portion through reserves and short-term borrowing.
CARRIED

2. Heritage Festival Parade Permit

Council reviewed the parade route.

Motion 191/24 Motion by Councilor Ratz to accept the Heritage Festival Parade Permit as information.
CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee

-Next meeting May 16, 2024.

2. Mountain View Regional Waste Commission

-Next Meeting June 22.

3. Mountain View Regional Water Commission

-Met May 8, 2024; next meeting June 19, 2024. Working on the ten-year capital budget. Continued discussions with the Drought Committee. CAO R. Blair states that the Planning & Priorities Committee meeting agenda will include a draft policy on water restrictions.

4. Mountain View Seniors' Housing

- April 25, 2024, Strategic Planning Retreat. May 9, 2024, Board meeting. The Rental Assistance Benefit (RAB) program has been gaining popularity. The RAB program is a component of the Provincial Government's Affordable Housing Strategy. Administration has been marketing Chinook Winds Lodge and has had some great outcomes. Chinook Winds Lodge will get \$160,000 for upgrades to the majority of its units. MVSH is revising its emergency response strategies. The Lodge review is complete and under evaluation by the government. Next meeting June 13th. Informing Council about the MVSH Golf Tournament on September 12, 2024. CAO Blair informed Council that he received an email from Urban Systems stating that phase 1 of the Housing Needs Assessment Study is almost complete.

5. Red Deer River Municipal Users Group

-Next meeting TBD

Motion 192/24 Motion by Councilor Ratz to accept all Committee Reports as information.
CARRIED

COUNCILOR REPORTS:

Councilor Allan

-May 2, 2024, attended the ICC meeting.
-May 10, 2024, attended the Carstairs Neighborhood Party.
-May 4, 2024, attended the Carstairs Heritage Centre Open House.

Councilor Ball

-Absent.

Councilor Fricke

-April 25, 2024, attended MVSH Strategic Planning Retreat.
-April 27, 2024, attended the Mom & Tots Rummage Sale.
-May 4, 2024, attended the Carstairs Heritage Centre Open House.

- May 4, 2024, attended the Carstairs Elks Community Garage Sale.
- May 9, 2024, attended the MVSH Board meeting.
- May 10, 2024, attended the Carstairs Neighborhood Party.
- May 11, 2024, attended the Arbor Day celebration at the Carstairs Nature Space.

Councilor Ratz

- May 10, 2024, attended the Carstairs Neighborhood Party.

Councilor Roberts

- Absent

Councilor Wilcox

- April 25, 2024, attended an HSS Parent Presentation.
- Apr 24, 2024, met at the Carstairs Heritage Centre to develop a plan for Culture Days on September 15, 2024.
- HSS is planning to add Dance and STEAM to the academy curriculum.
- May 1, 2024 attended, the Mountain View County Shelter ground breaking ceremony in Olds.
- May 10, 2024, attended the Carstairs Neighborhood Party.
- May 11, 2024, attended the Arbor Day celebration at the Carstairs Nature Space.
- May 13, 2023, met again at the Carstairs Heritage Centre to develop a plan for Culture Days.

Mayor Colby

- May 2, 2024, attended the ICC meeting.
- May 8, 2024 attended the Mountain View Regional Water Commission meeting.
- May 10, 2024, attended the Carstairs Neighborhood Party.
- May 11, 2024, attended the Arbor Day celebration at the Carstairs Nature Space. Volunteers will plant another 1500 trees to add to the 5500 in total at the Carstairs Nature Space.

Motion 193/24 Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Letter from Regional Director General Canadian Heritage
Council reviewed the letter for the Celebrate Canada funding application. A \$1,920 grant will be provided to support its activities as part of the Celebration and Commemoration Program, Celebrate Canada Component.

Motion 194/24 Motion by Councilor Allan to accept the letter from Regional Director General Canadian Heritage for grant approval as information.

CARRIED

2. Letter from the Minister of Canadian Heritage
Council reviewed the letter.

Motion 195/24 Motion by Councilor Ratz to accept the letter from the Minister of Canadian Heritage as information.

CARRIED

3. HSS Scholarship request
Council reviewed the letter of request

Motion 196/24 Motion by Councilor Allan to approve the previous funding model for Hugh Sutherland School Scholarships.

CARRIED

4. World Family Doctor Day Declaration
Council reviewed the letter for the Declaration of Family Doctor Day.

Motion 197/24 Motion by Councilor Fricke to approve the declaration for World Family Doctor Day as presented.

CARRIED

CAO’S REPORT:

- April 24, 2024, met with Scarlett Ranch developers to discuss the Off-Site Levy increase.
- May 1, 2024, met with an architect and engineer regarding administrative office expansion.
- May 1, 2024, met with ISL for Planning & Engineering meeting.
- May 1, 2024, met with Kitstone developers.
- May 2, 2024, had a reservoir project meeting.
- May 2, 2024, had an ICC meeting.
- Current water reservoir has been inspected, showing a video of its condition.
- Received a request to sponsor the First Annual Carstairs and Community Chamber of Commerce Golf Tournament, with funds raised going back into the community.

Regular Council Meeting – May 13, 2024

Motion 198/24 Motion by Councilor Ratz to direct administration to facilitate a platinum sponsorship package for the First Annual Carstairs and Community Chamber of Commerce Golf Tournament. **CARRIED**

-May 9, 2024, met with MeterCore regarding water meter replacement. Will be starting a pilot project of 250 units.
-May 10, 2024, attended the Carstairs Neighborhood Party.

Motion 199/24 Motion by Councilor Wilcox to accept CAO’s Report as information. **CARRIED**

COUNCILOR CONCERNS: **1. Councilor Fricke**
Received an inquiry about the Stonebridge pathway, as well as a worry from a resident in Carriage Lane about earth moving on the rodeo grounds.

2. Councilor Wilcox
Received a query about the splash park opening. Also want an update on Census data. Currently 77% complete.

Motion 200/24 Motion by Councilor Allan to accept all Councilor Concerns as information. **CARRIED**

PUBLIC QUESTION PERIOD: **1. Darrah Selanders**
Inquired where she could find the town's borrowing bylaws for the previous 12-24 months. S. Allison will get the bylaws to her.

2. Erik Vester
Had a question regarding water restrictions and the possibility of shutting off bulk water for farmers. CAO Blair explained that if the Water Commission puts drought restrictions in place, then the town has to follow them. Typically, bulk water stations, along with car washes, are shut down in Phase 3 or 4 of the drought protocol. This is to ensure the town has water for consumption and sanitation in severe drought conditions.

MEDIA QUESTION PERIOD: **Nil**

CLOSED MEETING: **CONFIDENTIAL** Section 237 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 201/24 Motion by Councilor Wilcox that Council close the meeting to the public to discuss personnel as per Section 17 of FOIP at 7:42 p.m. **CARRIED**

Motion 202/24 Motion by Councilor Fricke to come out of the closed meeting session at 7:57 p.m. **CARRIED**

NEXT MEETING: Monday, May 27, 2024 at 7:00 p.m.

ADJOURNMENT: Motion 203/24 Motion by Councilor Allan to adjourn the meeting of May 13, 2024, at 7:58 p.m. **CARRIED**

Lance Colby, Mayor

Rick Blair, CAO

Bylaw No. 1062-Amended

BEING a Bylaw of the Town of Carstairs in the Province of Alberta, the purpose of this Bylaw is to regulate traffic, parking and the use of any highway within the boundaries of the municipality.

WHEREAS Section 7. (a) of the Municipal Government Act, ~~Chapter M26RSA-2010 R.S.A. 2000, Ch. M-26~~ amended; A Council may pass bylaws for municipal purposes respecting the following matter of the safety, health and welfare of people and the protection of people and property;

WHEREAS Section 7. (d) of the Municipal Government Act, ~~Chapter M26RSA-2010 R.S.A. 2000, Ch. M-26~~ amended; A Council may pass bylaws for municipal purposes respecting the following matter of transport and transportation systems;

WHEREAS Section 18. (2) of the Municipal Government Act, ~~Chapter M26RSA-2010 R.S.A. 2000, Ch. M-26~~ amended; Subject to this or any other Act, a municipal district also has the direction, control, and management of roads and road diversions surveyed for the purpose of opening a road allowance as a diversion from the road allowance on the south or west boundary of the district although the roads or road diversions are outside the boundaries of the municipal district;

WHEREAS Section 108(1)(c) of the Traffic Safety Act, in accordance with the following, a road authority may prescribe speed limits that are different from the speed limits established under sections 106 or 107: in the case of a highway or any portion of a highway under the direction, control and management of a council of an urban area, the council may prescribe a maximum speed limit that is higher or lower than 50 kilometres per hour;

NOW THEREFORE, the Municipal Council of the Town of Carstairs in the province of Alberta, duly assembled in Council, enacts as follows:

1. This Bylaw may be referred to as the **“Traffic Bylaw.”**
2. For the purposes of interpretation, this bylaw accepts and encompasses all definitions as set forth in the ‘Traffic Safety Act’ and amendments thereto in its entirety and shall be enforceable as empowered by such Act and this Bylaw’.
3. By Authority of the Traffic Safety Act of Alberta, the Council of the Town of Carstairs may authorize the placing, erecting or marking of a Traffic Control device at such locations as they may deem fit and may, from time to time, alter the locations of such traffic devices.
4. In this Bylaw:
 - a. **“Alley”** means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land;
 - b. **“CAO”** means the appointed Chief Administrative Officer for the Town of Carstairs, or a person designated to act on behalf of the Chief Administrative Officer for the Town of Carstairs;
 - c. **“Commercial Vehicle”** means a vehicle operated on a highway by or on behalf of a person for the purpose of providing transportation but does not include a private passenger vehicle;
 - d. **“Dangerous Goods”** means any product, substance or organism included by its nature or by the regulations to the Dangerous Goods Transportation and Handling Act in any of the classes listed in Schedule to the Dangerous Goods Transportation and Handling Act;
 - e. **“Emergency Service”** means:
 - i. An organization which is recognized by the Province of Alberta as a firefighting service, emergency medical service, or a police or peace officer agency;
 - ii. The Town of Carstairs Emergency Services;
 - iii. The Town of Carstairs Emergency Management Agency.
 - f. **“Highway”** means, as defined in the Traffic Safety Act, any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes
 - i. a sidewalk, including a boulevard adjacent to the sidewalk,
 - ii. if a ditch lies adjacent to and parallel with the roadway, the ditch, and

iii. if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,

iv. but does not include a place declared by regulation not to be a highway;

g. **“Motor Vehicle”** Means:

i. a vehicle propelled by any power other than muscular power, or

ii. a moped

h. **“Mobility Aid”** means a device used to facilitate the transport, in a normal seated orientation, of a person with physical disability.

i. **“Off-Highway Vehicle”** means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel as defined in the Traffic Safety Act;

i. 4-wheel drive vehicles

ii. low pressure tire vehicles

iii. motorcycles and related 2-wheel vehicles

iv. amphibious vehicles

v. all-terrain vehicles

vi. miniature motor vehicles

vii. snow vehicles

viii. mini bikes

ix. any other means of transportation that is propelled by any Power other than muscular power or wind,

But does not include

x. motor boats

xi. any other vehicle exempted from being an off-highway By regulation

xii. a Mobility Aid

j. ~~Park when prohibited~~ **“Park” Or “Parking”** means allowing a vehicle to remain stationary in one place except:

i. while actually engaged in loading or unloading passengers or;

ii. when complying with a direction given by a peace officer or traffic control device.

k. **“Peace Officer”** means a Bylaw Officer who is appointed by the Town of Carstairs, a Peace Officer appointed by the Province of Alberta, a member of the Royal Canadian Mounted Police or any other local policing authority.

~~i. a member of the Royal Canadian Mounted Police;~~

~~ii. a member of a municipal police service;~~

~~iii. a peace officer appointed under the *Peace Officer Act* for the purposes of this Act;~~

~~iv. a park warden appointed under the *Parks Canada Agency Act (Canada)*;~~

~~v. a conservation officer appointed under section 1 of Schedule 3.1 to the *Government Organization Act*;~~

~~vi. a forest officer appointed under the *Forests Act*;~~

~~vii. a wildlife officer appointed under the *Wildlife Act*.~~

l. **“Recreational Vehicle”** means a vehicle designed to provide temporary living accommodation for travel, vacation, or recreational use, and to be driven towed or transported;

m. **“Stop” Or “Stopping”** means:

i. when required, a complete cessation from vehicular movement, and

- ii. when prohibited, any halting even momentarily of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with a direction given by a peace officer or traffic control device;
- n. **“Traffic Control Device”** means any sign, signal, marking or device placed, marked or erected under this authority for the purpose of regulating, warning or guiding traffic;
- o. **“Traffic Control Signal”** means a traffic control device, whether manually, electrically or mechanically operated, by which traffic is directed to stop and to proceed;
- p. **“Trailer”** means a vehicle so designed that it may be attached to or drawn by a motor vehicle; and intended to transport property or persons, but does not include machinery or equipment used in the construction or maintenance of highways;
- q. **“Vehicle”**, means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid or an off-highway vehicle.
 - a. ~~“Motor Vehicle” Means:~~
 - i. ~~a vehicle propelled by any power other than muscular power, or~~
 - ii. ~~a moped~~
 - b. ~~Double Parked means to stop or park a vehicle in the manner described in the Traffic Safety Act:~~
 - i. ~~on the roadway side of a vehicle that is parked or stopped at the curb or edge of the roadway.~~

Parking and Moving Offences

- 5. The Provisions of the Traffic Safety Act shall apply to any highway:
 - a. No person shall violate any provision of the Traffic Safety Act or regulations there under within the Town of Carstairs.
- ~~#6. Unless otherwise indicated by a traffic control device, all parking in the Town of Carstairs shall be parallel.~~
- ~~#7. When parallel parking a vehicle on a roadway, a person may only park a vehicle with:~~
 - a. ~~the sides of the vehicle parallel to the curb or edge of the roadway and;~~
 - b. ~~the right wheels of the vehicle not more than 500 millimeters from the right curb or edge of the roadway;~~
 - c. ~~this section does not apply where angle parking is permitted or required.~~
- 6. A vehicle parked on a highway shall be parked:
 - a. with:
 - i. the sides of the vehicle parallel to the curb or edge of the roadway, and
 - ii. the right wheels of the vehicle not more than 500 millimetres from the right curb or edge of the roadway, or
 - b. in the case of a one-way highway where parking on either side is permitted, with:
 - i. the sides of the vehicle parallel to the curb or edge of the roadway,
 - ii. the wheels that are the closest to a curb or edge of the roadway not more than 500 millimetres from that curb or edge, and
 - iii. the vehicle facing in the direction of travel authorized for the highway;
- 7. Notwithstanding Section 6, a motorcycle may be parked:
 - a. at an angle, other than perpendicular, to the curb or edge of the roadway, and
 - b. with:

- i. a wheel of the motor cycle not more than 500 millimetres from the curb or edge of the roadway, and
 - ii. the motor cycle angled in the direction of travel authorized for the traffic lane that is adjacent to the lane on which the motor cycle is parked.
- 8. Section 6 does not apply where angle parking is permitted or required.
- 9. Angle parking is permitted when:
 - a. a sign indicates that angle parking is permitted or required, and
 - b. parking guide lines are visible on the roadway, a vehicle shall be parked with the vehicle's sides between and parallel to any two of the guide lines, and
 - c. in the case of a vehicle other than a motor cycle, with one front wheel not more than 500 millimetres from the curb or edge of the roadway, or
 - d. in the case of a motor cycle, with:
 - i. a wheel of the motor cycle not more than 500 millimetres from the curb or edge of the roadway, and
 - ii. the motor cycle angled in the direction of travel authorized for the traffic lane that is adjacent to the lane on which the motor cycle is parked;
- 10. When a sign indicates that angle parking is permitted or required, and no parking guide lines are visible on the roadway, a vehicle shall be parked:
 - a. with the vehicle's sides at an angle of between 30 and 60 degrees to the curb or edge of the roadway and
 - b. in the case of a vehicle other than a motor cycle, with one front wheel not more than 500 millimetres from the curb or edge of the roadway, or
 - c. in the case of a motor cycle with:
 - i. a wheel of the motor cycle not more than 500 millimetres from the curb or edge of the roadway, and
 - ii. the motor cycle angled in the direction of travel authorized for the traffic lane that is adjacent to the lane on which the motor cycle is parked;
- 11. A vehicle with a total length exceeding 5.8 metres shall not be parked at an angle on a highway unless:
 - a. a sign specifically permits such parking; or
 - b. the vehicle displays a permit authorizing such parking issued by the Town of Carstairs.
- 12. Unless a traffic control device permits or requires, a vehicle shall not be parked on the roadway side of a vehicle that is parked at the curb or edge of the roadway. ~~#8. No person shall Double Park a vehicle.~~
- ~~#9. Whenever a curb has been lowered to allow a vehicle to cross a sidewalk in order to reach private property, no person shall park a vehicle so as to obstruct the use of such crossing or driveway.~~
- 13. A vehicle shall not be parked within 1.5 metres of an access to a garage, private road or driveway or a vehicle crossway over a sidewalk.
- 14. Unless a traffic control device permits or requires, a vehicle shall not be parked:
 - a. on a crosswalk or any part of a crosswalk; or
 - b. within 5 metres of the near side of a marked crosswalk.
- 15. Unless a traffic control device permits or requires, a vehicle shall not be parked at an intersection within 5 metres of the projection of the curb or edge of the roadway ~~#10. No person shall park a vehicle within 5 meters of any intersection.~~

16. A vehicle shall not be parked or stopped on a highway within 5 metres of a fire hydrant or, when the hydrant is not located at the curb, within 5 metres from the point on the curb nearest the fire hydrant. ~~#11. No person shall park a vehicle at the curb within 5 meters of a line drawn at right angles to the curb from a fire hydrant.~~
17. A vehicle shall not be parked on a highway in any location where parking is prohibited by a sign. ~~#18. Where No Parking signs are located, no person shall park any vehicle in contravention of conditions stated on the sign.~~
18. A vehicle shall not be stopped on a highway in any location where stopping is prohibited by a sign.
19. Notwithstanding any other provision of this Bylaw, a vehicle shall not be parked on a highway in contravention of any specific restrictions on parking identified for the location.
20. A vehicle that is left standing in one location on a highway for more than 72 consecutive hours is deemed to have been abandoned at that location. ~~#12. No person shall park a vehicle on any roadway for more than 72 consecutive hours.~~
21. A vehicle shall not be operated so as to cross a sidewalk or boulevard except at a crossing authorized by the Town of Carstairs. ~~#13. No person shall park any vehicle upon any sidewalk or boulevard.~~
22. No vehicle shall be displayed for sale, lease, or rent on land owned or leased by the Town of Carstairs unless permission has been granted by the CAO. ~~#14. No person shall park or display on land owned or leased by the Town of Carstairs, any vehicle marked for sale.~~
23. A trailer shall not be parked on a highway unless the trailer is attached to a vehicle by which it may be drawn unless the trailer has been issued with a permit by the CAO, allowing the trailer to remain on the roadway detached from a vehicle. ~~#15. No person shall park any trailer, designed for hauling or occupancy in a residential area or on a residential roadway or commercial area unless such trailer is attached to a vehicle by which it may be propelled or drawn and when so attached; the trailer shall be a part of the vehicle and subject to any regulations pertaining to the vehicle (see 12 & 13), unless the trailer has been issued with a special permit by the Peace Officer or CAO.~~
- ~~#30. No person shall park a vehicle designed for occupancy on any roadway unless the vehicle is being used as a temporary residence and for not more than 72 hours, unless the vehicle designed for occupancy has been issued with a special permit by the Peace Officer or CAO.~~
24. A person shall not operate a motor vehicle on any part of a highway other than a roadway.
 - a. Nothing in this section prohibits a motor vehicle from crossing a part of a highway other than a roadway to enter or exit from adjacent driveways or intersecting roadways.
 - b. This section does not apply to a mobility aid used by a person requiring such an aid.
 - c. An exemption to this section may be given in writing from the CAO.
- ~~#16. No Person shall park or drive any motor vehicle upon any land owned by the Town of Carstairs which the town uses or permits to be used as a playground recreation area, utility or public park, buffer strip, land held for resale, or land in reserve or any boulevard unless written permission has been obtained from the CAO or their appointed designate.~~
25. A vehicle shall not be parked in an alley unless:
 - a. a traffic control device permits such parking; or
 - b. the vehicle is a commercial vehicle with hazard warning lights alight and in the process of loading or unloading goods.
26. Notwithstanding Section 25(b), a commercial vehicle shall not be parked in an alley for more than 30 minutes. ~~#17. No person shall obstruct, or permit to be obstructed, an alley except for proceeding to or from premises of bona fide customers of the owner or operator of the truck in the course of delivering to or collecting from such premises goods or merchandise.~~
27. Nothing in Section 25 permits a person to park a vehicle in an alley in a manner that blocks or obstructs the movement of traffic.
28. No vehicle shall be allowed to be parked in contravention of any Traffic Control Device or Traffic Control Signal. ~~#19. No vehicle shall be allowed to be parked in contravention of any Traffic Control Device or Traffic Control Signal.~~

29. ~~#20~~ No vehicle shall be allowed to park on any land owned by the Town of Carstairs except where designated for parking.

30. A vehicle, or a vehicle with a trailer attached, that is registered for a weight exceeding 11,794 kilograms, or that weighs more than 11,794 kilograms, shall not be parked on a highway in a location adjoining residential property at any time.

31. A vehicle, or a vehicle with a trailer attached, that is registered for a weight exceeding 11,794 kilograms, or that weighs more than 11,794 kilograms, shall not have its engine running at any time after 11:00 p.m. (2300 Hours) and before 7:00 a.m. (0700 Hours).

~~#21.— No person shall park or cause to be parked, a truck tractor, bus or truck (GVW in excess of 5500 kg (12100 lbs)) anywhere in an area zoned residential. A resident with a truck tractor who has a parking area on his property may apply to the town for an exception so long as the truck tractor will not be started or run between the hours of 11 pm to 7 am seven days a week. Any person in contravention may lose their letter of exception and be subject to fines under the provisions of the Town of Carstairs Noise Bylaw.~~

32. Section 30 does not apply if the vehicle:

- a. is a recreational vehicle; or
- b. is a commercial vehicle with the hazard warning lamps alight and in the process of loading or unloading goods.

33. A vehicle shall not be parked on a highway in a manner that blocks or obstructs:

- a. the movement of traffic on the highway;
- b. a doorway to a building;
- c. the approach to any fire station, police station, hospital or other place where emergency vehicles require regular access; or
- d. any building in course of erection, demolition, alteration or repair, when such parking will impede or obstruct access to such buildings by persons working or vehicles being used in connection with such erection, demolition, alteration or repair.

~~#22.— No person shall park in front or adjacent to any building in course of erection, demolition, alteration or repair, when such parking will impede or obstruct traffic, or access to such buildings by persons working or vehicles being used in connection with such erection, demolition, alteration or repair, except by written permission of the CAO.~~

34. ~~#23~~. Yellow paint applied to the curb is hereby declared as an official sign indicating parking is prohibited where the curb is so marked.

~~#24.— Except in the case of an emergency not allowing a vehicle to be removed, a person shall not park any vehicle on the street for the purpose of servicing or repairing the vehicle.~~

35. A vehicle shall not be parked and left unattended on a highway if:

- a. the vehicle is on a jack or a similar device, and
- b. one or more wheels have been removed from the vehicle or part of the vehicle is raised.

~~#29. No person shall leave a vehicle unattended on a roadway if the vehicle has been placed on a jack or similar device and:~~

- ~~a. — one or more of the wheels have been removed from the vehicle or;~~
- ~~b. — part of the vehicle is raised by an object which is not attached to — the vehicle's superstructure for the leveling of the vehicle or designed to create additional lift to a vehicle which would be operated in that state.~~

36. A vehicle shall be parked on a roadway which cannot be propelled under its own power. ~~#25.— No person shall leave parked on any roadway any self-propelled type of vehicle incapable of being moved under its own power.~~

37. ~~#27~~. No person shall park or permit to be parked, a vehicle, trailer or boat which cannot be completely parked within the confines of the person's driveway space.

~~#28.—Any portion of the vehicle which encroaches past the driveway to the adjoining roadway or curbside sidewalk is considered an offence and said vehicle or trailer will be required to be removed.~~

38. ~~#31.~~ No person shall drain lubricating oils or any fluids or allow fluids to drain associated with the operation of a motor vehicle upon a roadway.

39. A vehicle shall not be parked on a highway in any location identified by sign, curb painting, or pavement painting which indicates the parking spot as being for the use of persons with disabilities unless the vehicle:

- a. displays a valid disabled placard or license plate issued or recognized by the Registrar; and
- b. is being used for the transportation of a person with a disability.

~~#32. No person shall park a vehicle in a parking space where a sign, curb painting or pavement painting indicates that it is for the exclusive use of persons with disabilities who display on their vehicles a handicap placard or license plate that is issued or recognized by the Province of Alberta.~~

40. A person shall not place, cause to be placed, or permit to be placed, an obstruction of any kind on a highway unless a permit authorizing placement of the obstruction has been issued by the Town of Carstairs. ~~#33. No person shall place, permit to be placed, or throw any substance or thing of any kind, including cement from construction sites, on any roadway, boulevard or sidewalk.~~

41. ~~#37.~~ No person shall drive, propel, or move on any roadway, any vehicle having metal spikes, lugs, cleats, or bands projecting from the surface of the wheel (or tire of such vehicle), unless the vehicle had been issued with a special permit by the CAO.

42. ~~#38.~~ No person shall operate engine retarder brakes within the Town of Carstairs limits, except in case of emergency.

~~#35. The CAO shall ensure that a record of truck routes is kept and is made available to the public.~~

~~#36. No person shall operate/park a truck on a roadway which is not a truck route unless the vehicle being so operated is:~~

- ~~a. proceeding to or from premises of bona fide customers of the owner or operator of the truck in the course of delivering to or collecting from such premises goods or merchandise or;~~
- ~~b. proceeding to or from premises, being designated as commercial, occupied by the owner of the truck or;~~
- ~~c. proceeding to or from a dwelling house for the purpose of carrying household goods for furniture belonging to a person who is moving his residence to or from such dwelling house or;~~
- ~~d. proceeding to or from premises where the repair or maintenance of trucks is lawfully carried on, for the purpose of being serviced or repaired on or adjacent to such premises or;~~
- ~~e. towing a disabled vehicle from a roadway;~~
- ~~f. owned by the Town of Carstairs or being used in work being done for or under contract to the Town of Carstairs, provided the vehicle is being operated in the cases specified in a), b), c), d) and e), on the most direct practical route between the nearest truck route and the premises respectively described in those cases.~~

Speed Limits

43. ~~#34.~~ A Unless otherwise posted, by a traffic control devices, ~~no person shall~~ a vehicle shall not be:

- a. ~~Drive a vehicle~~ Driven at a speed in excess of forty (40) kilometers per hour on any highway within the Town of Carstairs;
- b. ~~Shall drive a vehicle~~ Driven through a school zone, when the school zone is in effect, or playground zone in excess of thirty (30) kilometers per hour within the Town of Carstairs;
- c. ~~Drive a vehicle in any laned roadway or alley in the Town~~ Driven on a highway that meets the definition of an alley/alleyway at a speed in excess of twenty (20) kilometers per hour within the Town of Carstairs; or

- d. ~~Drive a vehicle~~ Driven in a parking lot at a speed in excess of fifteen (15) kilometers per hour within the Town of Carstairs.

Bicycles, Motorcycles, and Off-Highway Vehicles

- 44. No person shall ride a bicycle on any sidewalk or boulevard.
- 45. No person shall park a bicycle in such a manner as to obstruct the use of a sidewalk by pedestrians.
- 46. No person shall ride a motorcycle on any sidewalk or boulevard.
- 47. No person shall park a motorcycle or off-highway vehicle in such a manner as to obstruct the use of a sidewalk by pedestrians.
- ~~#39. No person shall ride a bicycle or motorcycle on any sidewalk or boulevard, nor park any such vehicle in such a manner as to obstruct the use of a sidewalk by pedestrians. Any person found to be operating a motorcycle or off highway vehicle on a sidewalk is subject to a specified penalty of four times the penalty prescribed for this section under Schedule 'H' of Rates and Fees Bylaw.~~
- 48. Bicycles being operated by a person under the age of eighteen years old may be operated on the sidewalk provided due consideration is given for other users of the sidewalk.
- ~~#40. Children's bicycles and tricycles having a wheel diameter of less than 50 cm may be operated on the sidewalk provided due consideration for other users of the sidewalk is given.~~
- 49. ~~#41.~~ No person shall operate an off-highway vehicle within the Town of Carstairs except by written permission of the CAO.
- 50. ~~#42.~~ No person shall operate an ~~unlicensed motorized vehicle~~ unregistered vehicle within the Town of Carstairs. ~~except by permission of the CAO.~~

Temporary Closing of Roads

- 51. ~~#43.~~ When by reason of accident, emergency, or other special circumstance, ~~it appears to in the interest of public safety,~~ the CAO, Peace Officers, Emergency Services, or ~~member of the Carstairs Fire Department to be necessary in the public interest to do so,~~ the CAO may:
 - a. Temporarily close off an area of roadway, in whole or in part to traffic; ~~or~~
 - ~~b. temporarily suspend, in any area of the Town of Carstairs, parking privileges granted by this or any other bylaw; and the CAO, Peace Officer, or member of the Carstairs Fire Department, may, for such period of time as deemed necessary to meet such emergency or special circumstances, take such measures for the temporary closing of the highway or the suspension of parking privileges and place barricades or post notice on or near the highway concerned, for the purpose of safeguarding or closing the roadway or portion thereof.~~
 - b. Temporarily close off an area of sidewalk or pathway, in whole or in part to users of the sidewalk or pathway.
 - c. Temporarily suspend parking access along a roadway.
 - d. Temporarily place vehicles, barricade, or any other object to block access to the roadway, sidewalk, or pathway.

Emergency Vehicles Fires

- ~~#44. No vehicle shall follow within ten (10) meters of any emergency vehicle.~~
- 52. No vehicle may follow within thirty (30) metres of an emergency vehicle on which emergency lights, siren, or both are in operation. ~~#45. A person driving a vehicle shall not, unless directed by a Peace Officer, follow with in thirty (30) meters of an emergency vehicle on which a siren or flashing lights, or both are operating:~~
 - a. This section does not apply to other emergency vehicles. ~~a person driving an emergency vehicle on which the siren or flashing lights, or both, are in operation.~~
- 53. ~~#46.~~ No ~~vehicle~~ person shall park or stop a vehicle within thirty (30) metres of an emergency vehicle ~~which is stopped for an emergency with its emergency lights activated, unless otherwise specified by any member of the Carstairs Fire Department, Peace Officer at the scene of the incident.~~ with its emergency lights activated, unless directed to by a member of an emergency service.

54. ~~#47.~~ No person shall ~~either willfully, or otherwise operate their~~ use a motor vehicle, off-highway vehicle, ~~motorized vehicle or motorcycle~~, bicycle, or other form of vehicular transportation in a manner which will interfere with ~~the Carstairs Fire Department, or other Emergency Services~~ a member of an emergency service's ability to respond to an emergency.
55. No person shall drive or park a motor vehicle, off-highway vehicle, motorcycle, bicycle, or other form of vehicular transportation in a manner which may interfere with emergency vehicles or emergency personnel at an emergency scene.
56. ~~#48.~~ No person shall interfere or tamper with any equipment operated by ~~emergency services, unless so directed by a member of the emergency services~~ an emergency service.

Parades and Processions

57. A permit from the Town of Carstairs must be obtained to hold a parade or procession on a roadway or highway within the Town of Carstairs. ~~#49 A person/organization shall obtain a permit from the Town of Carstairs to hold a parade or procession on a roadway or highway.~~
- ~~#50. Every member of a parade or procession and the organization and leaders thereto shall be guilty of an offence for each and every violation of this section.~~
58. ~~#51.~~ Any person/organization desiring to hold A parade or procession within the Town of Carstairs shall, at least forty-eight (48) hours prior to the start time of the desired to hold the event, make application in writing to the CAO ~~and in such application shall furnish information with respect to the following, namely:~~ for the event. In such application, the following information shall be given:
- a. ~~The~~ Name and address of the applicant, and if such application is from an organization, the names, addresses, and occupations of the executive ~~thereof;~~
 - b. The nature and object of the parade or procession;
 - c. The ~~day,~~ date and hours ~~during which same will the parade or procession would~~ be held;
 - d. The intended route ~~thereof;~~
 - e. The approximate number of ~~persons who will take part therein~~ participants in the parade or procession;
 - f. The approximate size, number and nature of flags, banners, or similar ~~things~~ items to be carried ~~therein and.~~ Particulars ~~of on~~ signs, inscriptions, and wording to be exhibited;
 - g. Applications shall bear the signature and address of the person or persons who will be in control of the parade or procession.

Pedestrians, Sidewalks, and Boulevards

59. ~~#52.~~ No person shall interfere with the normal ~~and reasonable~~ flow of traffic. No parent of a minor shall permit such interference.
60. ~~#53.~~ No group of more than three (3) people shall congregate so near to each other on any highway, crosswalk, or sidewalk so as to obstruct the entrance to any building or to obstruct or prevent other persons from using said roadway or sidewalk.
61. ~~#54.~~ No person shall climb on any railing, fence, tree, post pole, ~~or~~ structure ~~lawfully~~ erected on a ~~street~~ highway, unless they have ~~proper~~ authority to do so.
62. ~~#55.~~ No person shall sell anything by auction on ~~the streets a~~ highway without prior authority.
63. ~~#56.~~ No person shall place articles, goods, or merchandise upon ~~any roadway a~~ highway or sidewalk, or place ~~them any~~ articles, goods, or merchandise on the outside of any building ~~so they project on any street so as to interfere~~ with the use of any ~~street~~ highway or sidewalk without ~~having first obtained~~ prior written permission for the CAO ~~or Mayor.~~
64. ~~#57.~~ No person shall leave, store or deposit ~~or merit accumulating on any roadway or sidewalk,~~ any article or ~~thing~~ item that may be dangerous or ~~in any way~~ interfere with free flow of ~~vehicular~~ vehicle or pedestrian traffic on a highway, sidewalk, or pathway.
65. ~~#58.~~ No person shall ~~toboggan or ski~~ use a winter recreational device on any ~~roadway~~ highway, pathway, or sidewalk without due consideration for other users of the ~~roadway~~ highway, pathway, or sidewalk.

66. ~~#59.~~ No person shall stand, sit, or lie on any roadway highway in such a manner as to obstruct vehicular vehicle or pedestrian traffic, or as to ~~annoy or incommode-disrupt~~ any other person lawfully upon the ~~roadway~~ highway.
67. ~~#60.~~ No person shall stand upon or walk along a ~~roadway~~ highway for the purpose of soliciting a ride from the driver of any vehicle within the municipality.
68. ~~#61.~~ No person shall place or leave on or across any part of a ~~town roadway~~ highway, sidewalk, or alley, a cord or cable that is capable of transmitting electrical energy from ~~private a~~ property to any part of a ~~town-street~~ highway where a vehicle may park.
69. ~~#62.~~ No person shall enter into an emergency scene/~~area~~, which is being attended to by an emergency service ~~fire personnel, peace officers, or ambulance personnel~~;
- a. Where ~~they the person~~ have been otherwise directed to leave or not enter; or
 - b. If otherwise directed to leave an area by an emergency service ~~fire personnel, peace officers, or ambulance personnel~~;
 - ~~c. No person shall interfere with fire fighters, peace officers, or ambulance personnel at any fire; traffic stop; motor vehicle collision; medical emergency or any other circumstance where the personnel on scene require bystanders to relocate from the area.~~
70. No person shall interfere with emergency services personnel at any emergency scene, traffic stop, or any other circumstance where the personnel on scene lawfully require bystanders to relocate from the area.

Penalties and Fines

~~#63. A breach of any of the provisions of this Bylaw is an offence punishable on summary conviction or by the issuance of a Bylaw ticket and /or Provincial Violation ticket by a Peace Officer or other authorized persons and the penalty for such an offence is as specified in the current year Rates Bylaw. Any vehicle in contravention of this bylaw may be removed and all costs associated to the removal shall be payable by the owner of the vehicle. Any person found guilty of an offence under this bylaw, after having been compelled to court by way of an issued summons with a mandatory court appearance required, shall be subject to a penalty of not less than \$500.00 and not more than \$2500.00 and/or six months in jail. Any person found guilty of an offence where a court appearance was not required shall be subject to a penalty of not less than the specified penalty as prescribed by Schedule H of the Rates and Fees Bylaw and not more than \$2500.00 and/or six months in jail.~~

71. A Person who is guilty of an offence is liable upon summary conviction to a fine in an amount:
- a. not less than the specified penalty established in the Rates and Fees Bylaw;
 - b. and not exceeding \$10,000.00.
 - c. any Person who commits a second or subsequent offence under this Bylaw, within one (1) year of conviction of a first offence under this Bylaw, is liable on summary conviction to a fine not less than the increased amount set out in the Rates and Fees Bylaw.

Municipal Tag

72. A Peace Officer may issue and serve a municipal tag on any person the officer has reasonable and probable grounds to believe has contravened a provision of this bylaw by:
- a. Personally, serving the municipal tag on the person; or
 - b. Mailing a copy of the municipal tag by pre-paid post to the address provided by a person on a permit application, or a person's last known postal address
73. A municipal tag shall be in a form approved by the Chief Administration Officer and shall state:
- a. The name of the person to whom the municipal tag is issued
 - b. The particulars of the contravention of the bylaw;
 - c. The specified penalty for the offence as set out in the Rates and Fees Bylaw;
 - d. That the specified penalty shall be paid in (30) days of the issuance of the municipal tag order to avoid prosecution; and
 - e. Any other information as may be required by the CAO.

Violation Ticket

- 74. If a municipal tag has been issued and the specified penalty on the municipal tag has not been paid within the prescribed time, a Peace Officer may issue a violation ticket to the person to whom the municipal tag was issued.
- 75. A Peace Officer may, in the sole discretion, elect to issue and serve a violation ticket without first issuing a municipal tag.
- 76. A Peace Officer is authorized to issue a violation ticket, to any person the peace officer believes, on reasonable and probable grounds, has committed an offence under this bylaw, under Part 2 or Part 3 of the Provincial Offences and Procedure Act.
- 77. If a violation ticket is issued it must be in the prescribed form and must:
 - a. state the specified penalty for the offence as set out in the Rates and Fees Bylaw; or
 - b. require the person to appear in Provincial Court with or without the alternative of making a voluntary payment.

General Provisions

- 78. The Town is not required to enforce every breach or contravention of this Bylaw. In deciding whether or not to enforce the Bylaw, the Town may take into account any practical concerns or considerations, including but not limited to the nature and extent of the breach or contravention, any financial or budgetary considerations and the availability of personnel or human resources.
- 79. Nothing in this Bylaw relieves a Person from complying with any provision of any federal or provincial law or regulation, other bylaw or any requirement of any lawful.

SEVERABILITY

- 80. It is the intention of the Council of the Town of Carstairs that each provision of this Bylaw should be considered as being separate and severable from all other provisions. Should any section or provision of this Bylaw be found to have been improperly enacted, then such section or provision shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall remain effective and enforceable.
- 81. ~~#64~~ This Bylaw is to repeal amended ~~Bylaw No. 1043, Bylaw 982, Bylaw No. 905, and Bylaw No. 766.~~

READ A FIRST TIME THIS XXTH DAY OF XXX A.D., 202X

READ A SECOND TIME THIS XXTH DAY OF XXX A.D., 202X

READ A THIRD AND FINAL TIME THIS XXTH DAY OF XXX A.D., 202X

Lance Colby, Mayor

Rick Blair, CAO



May 8, 2024

Mayor Lance Colby
Town of Carstairs
Carstairs, Alberta.

Dear Mayor Colby,

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Didsbury Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Staff Sergeant Stephen Browne
Commander
Didsbury Detachment



RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Didsbury (Town of Carstairs)

Name of Detachment Commander

Staff Sergeant Stephen Browne

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-05-08

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-01-11

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Detachment Commander attended the quarterly Carstairs Emergency Services Meeting with department heads.

Consultation No. 2

Date (yyyy-mm-dd)

2024-02-01

Meeting Type

Community Connection

Topics Discussed (this field expands)

Crime Reduction Initiatives

Notes /Comments (this field expands)

Detachment Commander attended the annual Carstairs COP General Meeting. Provided information on safe patrol practices.

Consultation No. 3

Date (yyyy-mm-dd)

2024-03-14

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Detachment Commander attended the Carstairs Emergency Management Meeting with stakeholders.

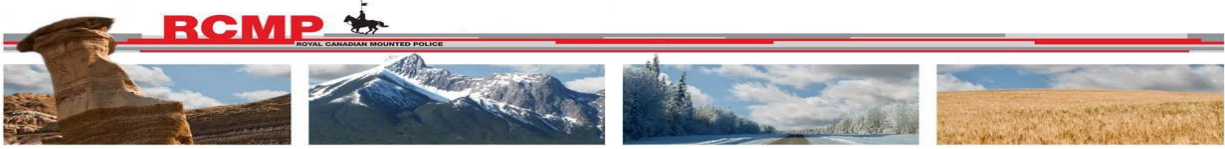
Consultation No. 4

Date (yyyy-mm-dd)

2024-03-26

Meeting Type

Meeting with Stakeholder(s)



Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Regional Policing Study - Virtual Kickoff Meeting. In attendance were the CAO's from Didsbury, Carstairs, Cremona, Mountain View County; Mayor of Carstairs, Reeve of MVC, SSgt. Browne and DO C/Supt. Nichols.



Community Priorities

Priority No. 1

Priority (this field expands)

Crime Reduction (Carstairs)

Current Status and Results (this field expands)

During this reporting period Cst. Walkey conducted 88 proactive patrols within the Town of Carstairs. There were numerous additional proactive patrols conducted by Didsbury Detachment members. Cst. Walkey had 162 traffic stops with 6 violation tickets issued for moving/non-moving offenses. No impaired driving offences occurred or were generated while Cst. Walkey was on shift in Carstairs. Criminal charges were sworn regarding the following calls for service within the Town of Carstairs:

2024-01-23	Theft Under \$5000	1 adult female charged
2024-01-29	Assault (Domestic)	1 adult male charged
2024-02-12	Conspiracy to commit murder (Domestic)	1 adult female charged
2024-02-17	Uttering Threats against a person	1 adult male charged
2024-02-19	Fail to stop for Police	1 adult male charged
	Fail to provide registration, insurance, DL	
	Fail to stop at stop sign	
	Drive carelessly	
	Operate vehicle uninsured	
2024-02-24	Fail to Comply with order (Domestic)	1 adult female charged
2024-02-25	Criminal Harassment	1 adult female charged
2024-03-09	Assault (Domestic)	1 adult male charged
2024-03-26	Assault	1 adult male charged

Priority No. 2

Priority (this field expands)

Reduce Property Crime - Habitual Offender Management

Current Status and Results (this field expands)

During this reporting period there were no habitual offenders being monitored within Carstairs. Increased visibility and target patrols continues within the Town of Carstairs continues to be a priority for Didsbury Detachment. Enforcement of court ordered release conditions resulted in charges against an individual for failing to obey the conditions of their release.

Priority No. 3

Priority (this field expands)

Community Engagement

Current Status and Results (this field expands)

Cst. Walkey participated in the following community events:

Jan 23 - Carstairs Elementary School Theater Event 200+ students
 Feb 1 - Carstairs Elementary School Science Fair 50+ students
 Feb 8 - Didsbury Ross Ford Elementary School Science Fair 50+ students
 Feb 15 - Career Presentation at Hugh Sutherland 15 students
 Mar 19 - Railway Safety Presentation 300+ students
 Mar 22 - Attended the Carstairs Market/Trade show 30+ booths
 January to March - Schools were attended multiple times to be a presence for students and teachers. Any needs by the students and/or teachers were addressed during visits to the schools.

Current Status :





Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	28	32	14.00%	95	113	19.00%
Property Crime	47	29	-38.00%	164	169	3.00%
Other Criminal Code	31	20	-35.00%	115	128	11.00%
Total Criminal Code	106	81	-24.00%	374	410	10.00%
Drugs Offences	6	3	-50.00%	10	18	80.00%
Other Federal Acts	6	5	-17.00%	17	20	18.00%
Other Provincial Acts	28	28	0.00%	153	113	-26.00%
Municipal By-Laws	3	3	0.00%	29	19	-34.00%
Motor Vehicle Collisions	16	26	63.00%	76	64	-16.00%
Provincial Code Traffic	53	70	32.00%	247	196	-21.00%
Other Traffic	1	0	-100.00%	3	2	-33.00%
Criminal Code Traffic	4	4	0.00%	8	21	163.00%
Total Traffic Offences	58	74	28.00%	258	219	-15.00%

¹Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	10	1	1	0
Detachment Support	3	3	0	0

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the ten established positions, nine officers are currently working. One officer is on special leave (Medical).

Detachment Support: Of the three established positions, three resources are currently working. There are no hard vacancies at this time.



**Didsbury Provincial Detachment
Crime Statistics (Actual)
January to March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	2	0	0	3	200%	N/A	0.2
Robbery		2	0	0	0	0	-100%	N/A	-0.4
Sexual Assaults		1	0	3	3	0	-100%	-100%	0.1
Other Sexual Offences		1	0	0	2	0	-100%	-100%	0.0
Assault		17	15	6	14	15	-12%	7%	-0.5
Kidnapping/Hostage/Abduction		1	0	0	0	0	-100%	N/A	-0.2
Extortion		0	1	2	3	0	N/A	-100%	0.2
Criminal Harassment		11	13	4	13	12	9%	-8%	0.2
Uttering Threats		15	5	3	13	5	-67%	-62%	-1.2
TOTAL PERSONS		49	36	18	48	35	-29%	-27%	-1.6
Break & Enter		36	17	18	7	7	-81%	0%	-6.8
Theft of Motor Vehicle		18	3	6	6	4	-78%	-33%	-2.5
Theft Over \$5,000		4	6	1	0	0	-100%	N/A	-1.4
Theft Under \$5,000		60	17	11	9	12	-80%	33%	-10.4
Possn Stn Goods		18	3	8	6	4	-78%	-33%	-2.5
Fraud		20	19	11	7	15	-25%	114%	-2.2
Arson		0	2	1	0	0	N/A	N/A	-0.2
Mischief - Damage To Property		36	20	9	8	7	-81%	-13%	-7.0
Mischief - Other		26	9	8	7	7	-73%	0%	-4.0
TOTAL PROPERTY		218	96	73	50	56	-74%	12%	-37.0
Offensive Weapons		4	3	6	6	3	-25%	-50%	0.1
Disturbing the peace		13	4	3	0	4	-69%	N/A	-2.2
Fail to Comply & Breaches		20	8	9	22	9	-55%	-59%	-0.8
OTHER CRIMINAL CODE		15	11	5	13	8	-47%	-38%	-1.2
TOTAL OTHER CRIMINAL CODE		52	26	23	41	24	-54%	-41%	-4.1
TOTAL CRIMINAL CODE		319	158	114	139	115	-64%	-17%	-42.7



**Didsbury Provincial Detachment
Crime Statistics (Actual)
January to March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	5	3	2	0	-100%	-100%	-1.1
Drug Enforcement - Trafficking		0	3	5	4	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	8	8	6	0	-100%	-100%	-1.0
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		7	0	0	3	1	-86%	-67%	-0.9
TOTAL FEDERAL		11	8	8	9	1	-91%	-89%	-1.9
Liquor Act		6	2	2	6	0	-100%	-100%	-0.8
Cannabis Act		4	3	1	0	0	-100%	N/A	-1.1
Mental Health Act		40	21	14	32	29	-28%	-9%	-1.1
Other Provincial Stats		69	46	17	20	18	-74%	-10%	-12.8
Total Provincial Stats		119	72	34	58	47	-61%	-19%	-15.8
Municipal By-laws Traffic		2	0	0	1	1	-50%	0%	-0.1
Municipal By-laws		12	6	2	3	1	-92%	-67%	-2.5
Total Municipal		14	6	2	4	2	-86%	-50%	-2.6
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		0	8	10	9	5	N/A	-44%	1.1
Property Damage MVC (Reportable)		80	42	92	84	83	4%	-1%	4.8
Property Damage MVC (Non Reportable)		21	8	8	16	15	-29%	-6%	-0.4
TOTAL MVC		101	58	111	109	103	2%	-6%	5.5
Roadside Suspension - Alcohol (Prov)		0	1	4	7	4	N/A	-43%	1.4
Roadside Suspension - Drugs (Prov)		0	0	0	1	0	N/A	-100%	0.1
Total Provincial Traffic		623	992	549	408	401	-36%	-2%	-102.8
Other Traffic		0	0	1	1	2	N/A	100%	0.5
Criminal Code Traffic		13	16	13	11	7	-46%	-36%	-1.7
Common Police Activities									
False Alarms		10	6	7	4	8	-20%	100%	-0.6
False/Abandoned 911 Call and 911 Act		16	13	5	8	17	6%	113%	-0.3
Suspicious Person/Vehicle/Property		70	38	18	28	19	-73%	-32%	-11.2
Persons Reported Missing		5	1	5	3	8	60%	167%	0.8
Search Warrants		0	1	2	2	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		57	29	18	38	25	-56%	-34%	-5.5
Form 10 (MHA) (Reported)		0	1	0	4	3	N/A	-25%	0.9



**Didsbury Provincial Detachment
Crime Statistics (Actual)**

January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	1	3	1	2	N/A	100%	0.4
Robbery		0	4	1	5	0	N/A	-100%	0.1
Sexual Assaults		8	6	9	9	12	50%	33%	1.1
Other Sexual Offences		12	9	9	3	13	8%	333%	-0.4
Assault		101	77	71	50	65	-36%	30%	-9.9
Kidnapping/Hostage/Abduction		0	2	0	0	6	N/A	N/A	1.0
Extortion		1	1	3	4	7	600%	75%	1.5
Criminal Harassment		33	26	40	22	31	-6%	41%	-0.8
Uttering Threats		39	50	45	31	43	10%	39%	-1.1
TOTAL PERSONS		194	176	181	125	179	-8%	43%	-8.1
Break & Enter		102	71	65	46	34	-67%	-26%	-16.1
Theft of Motor Vehicle		103	52	25	21	28	-73%	33%	-18.1
Theft Over \$5,000		23	9	13	7	4	-83%	-43%	-4.0
Theft Under \$5,000		246	125	70	52	50	-80%	-4%	-46.5
Possn Stn Goods		58	40	14	16	18	-69%	13%	-10.4
Fraud		97	57	59	55	47	-52%	-15%	-10.2
Arson		3	4	7	3	1	-67%	-67%	-0.5
Mischief - Damage To Property		72	92	81	54	48	-33%	-11%	-8.6
Mischief - Other		194	77	49	30	39	-80%	30%	-35.7
TOTAL PROPERTY		898	527	383	284	269	-70%	-5%	-150.1
Offensive Weapons		10	11	20	19	18	80%	-5%	2.4
Disturbing the peace		85	38	17	12	16	-81%	33%	-16.4
Fail to Comply & Breaches		75	71	57	41	42	-44%	2%	-9.6
OTHER CRIMINAL CODE		55	37	32	24	37	-33%	54%	-4.9
TOTAL OTHER CRIMINAL CODE		225	157	126	96	113	-50%	18%	-28.5
TOTAL CRIMINAL CODE		1,317	860	690	505	561	-57%	11%	-186.7

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Didsbury Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	3	0	0	0	N/A	N/A	-0.3
Drug Enforcement - Possession		6	7	13	11	4	-33%	-64%	0.0
Drug Enforcement - Trafficking		7	0	5	8	5	-29%	-38%	0.4
Drug Enforcement - Other		3	0	0	0	1	-67%	N/A	-0.4
Total Drugs		16	10	18	19	10	-38%	-47%	-0.3
Cannabis Enforcement		3	0	0	0	0	-100%	N/A	-0.6
Federal - General		10	16	2	1	5	-50%	400%	-2.5
TOTAL FEDERAL		29	26	20	20	15	-48%	-25%	-3.4
Liquor Act		15	12	18	10	17	13%	70%	0.2
Cannabis Act		15	14	14	3	1	-93%	-67%	-3.9
Mental Health Act		143	113	80	64	71	-50%	11%	-19.3
Other Provincial Stats		234	198	144	87	92	-61%	6%	-39.5
Total Provincial Stats		407	337	256	164	181	-56%	10%	-62.5
Municipal By-laws Traffic		5	3	0	2	2	-60%	0%	-0.7
Municipal By-laws		41	42	28	18	19	-54%	6%	-6.8
Total Municipal		46	45	28	20	21	-54%	5%	-7.5
Fatals		2	0	2	2	2	0%	0%	0.2
Injury MVC		23	16	39	44	48	109%	9%	7.8
Property Damage MVC (Reportable)		388	294	256	350	348	-10%	-1%	-2.4
Property Damage MVC (Non Reportable)		70	61	43	62	44	-37%	-29%	-5.1
TOTAL MVC		483	371	340	458	442	-8%	-3%	0.5
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	22	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
Total Provincial Traffic		2,274	2,711	3,428	1,770	1,510	-34%	-15%	-246.9
Other Traffic		7	7	2	9	4	-43%	-56%	-0.4
Criminal Code Traffic		158	75	57	56	53	-66%	-5%	-22.9
Common Police Activities									
False Alarms		107	41	48	28	34	-68%	21%	-15.9
False/Abandoned 911 Call and 911 Act		110	57	58	53	62	-44%	17%	-10.0
Suspicious Person/Vehicle/Property		297	265	156	119	98	-67%	-18%	-54.4
Persons Reported Missing		35	15	7	16	14	-60%	-13%	-4.1
Search Warrants		1	0	1	2	5	400%	150%	1.0
Spousal Abuse - Survey Code (Reported)		201	159	129	91	108	-46%	19%	-25.4
Form 10 (MHA) (Reported)		1	2	3	13	8	700%	-38%	2.5

**Town of Carstairs - Didsbury Detachment
Crime Statistics (Actual)
January to March: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	1	N/A	N/A	0.3
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	2	0	N/A	-100%	0.2
Other Sexual Offences		0	0	1	0	N/A	-100%	0.1
Assault		8	4	3	5	-38%	67%	-1.0
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		1	2	1	0	-100%	-100%	-0.4
Criminal Harassment		5	2	5	6	20%	20%	0.6
Uttering Threats		2	1	7	3	50%	-57%	0.9
TOTAL PERSONS		16	9	19	15	-6%	-21%	0.7
Break & Enter		3	7	2	1	-67%	-50%	-1.1
Theft of Motor Vehicle		2	3	3	3	50%	0%	0.3
Theft Over \$5,000		1	1	0	0	-100%	N/A	-0.4
Theft Under \$5,000		5	5	6	3	-40%	-50%	-0.5
Possn Stn Goods		0	1	0	2	N/A	N/A	0.5
Fraud		5	6	2	8	60%	300%	0.5
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		4	2	2	3	-25%	50%	-0.3
Mischief - Other		2	5	3	1	-50%	-67%	-0.5
TOTAL PROPERTY		22	30	18	21	-5%	17%	-1.5
Offensive Weapons		0	1	1	0	N/A	-100%	0.0
Disturbing the peace		1	2	0	1	0%	N/A	-0.2
Fail to Comply & Breaches		1	3	12	3	200%	-75%	1.5
OTHER CRIMINAL CODE		2	1	1	2	0%	100%	0.0
TOTAL OTHER CRIMINAL CODE		4	7	14	6	50%	-57%	1.3
TOTAL CRIMINAL CODE		42	46	51	42	0%	-18%	0.5

**Town of Carstairs - Didsbury Detachment
Crime Statistics (Actual)
January to March: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	0	0	0	-100%	N/A	-0.9
Drug Enforcement - Trafficking		0	1	0	0	N/A	N/A	-0.1
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		3	1	0	0	-100%	N/A	-1.0
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	1	N/A	N/A	0.3
TOTAL FEDERAL		3	1	0	1	-67%	N/A	-0.7
Liquor Act		0	0	2	0	N/A	-100%	0.2
Cannabis Act		0	1	0	0	N/A	N/A	-0.1
Mental Health Act		3	5	9	7	133%	-22%	1.6
Other Provincial Stats		16	7	4	5	-69%	25%	-3.6
Total Provincial Stats		19	13	15	12	-37%	-20%	-1.9
Municipal By-laws Traffic		0	0	1	1	N/A	0%	0.4
Municipal By-laws		1	1	2	1	0%	-50%	0.1
Total Municipal		1	1	3	2	100%	-33%	0.5
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		1	0	0	0	-100%	N/A	-0.3
Property Damage MVC (Reportable)		4	9	6	7	75%	17%	0.6
Property Damage MVC (Non Reportable)		0	0	3	0	N/A	-100%	0.3
TOTAL MVC		5	9	9	7	40%	-22%	0.6
Roadside Suspension - Alcohol (Prov)		0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		10	14	27	18	80%	-33%	3.7
Other Traffic		0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		4	2	0	0	-100%	N/A	-1.4
Common Police Activities								
False Alarms		3	3	2	5	67%	150%	0.5
False/Abandoned 911 Call and 911 Act		3	1	3	2	-33%	-33%	-0.1
Suspicious Person/Vehicle/Property		6	6	9	3	-50%	-67%	-0.6
Persons Reported Missing		0	2	1	2	N/A	100%	0.5
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	20	13	N/A	-35%	-7.0
Form 10 (MHA) (Reported)		N/A	N/A	0	0	N/A	N/A	0.0

**MINUTES OF THE POLICIES & PRIORITIES COMMITTEE MEETING
THURSDAY, MAY 16, 2024, 1:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

IN ATTENDANCE: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts & Wilcox, Director of Corporate & Legislative Services S. Allison, Director of Operational Services C. Fox, Asset Management Planner L. Fox, & Executive Assistant Kayleigh Van Es

ABSENT: CAO Rick Blair

CALL TO ORDER: Mayor Colby called the meeting of Thursday, May 16, 2024, to order at 1:00 p.m. **CARRIED**

ADDED ITEMS: Nil

ADOPTION OF AGENDA: Motion by Councilor Allan to adopt the Policies & Priorities Committee meeting agenda of May 16, 2024, as presented. **CARRIED**

ADOPTION OF MINUTES: Motion by Councilor Wilcox to adopt the Policies & Priorities minutes of April 18, 2024, as presented. **CARRIED**

UNFINISHED BUSINESS: **1. Beekeeping Application**
The Committee reviewed the application. R. McKay and his team at Emergency Services did their research and compiled ideas from 4 different communities.

Councilor Wilcox suggested on Page 10 of the application that the word permission be changed to consent.

Motion by Councilor Fricke to refer the Beekeeping Application as amended and forward to Council with the recommendation for approval. **CARRIED**

BYLAWS & POLICIES: **1. Bylaw No. 1062 Traffic Bylaw**
The Committee reviewed the changes to the Traffic Bylaw. R. McKay and his team at Emergency Services made changes to ensure compliance with the Traffic Safety Act and other legislation.

Councilor Ratz appreciates the compliance to the Act, wondering if some of the definitions may be shortened to refer to the Act.

Motion by Councilor Ratz to accept Bylaw No. 1062 Traffic Bylaw as amended and forward to Council with the recommendation for adoption. **CARRIED**

2. Policy No. Water Restriction Policy
The Committee discussed the new policy. C. Fox explained the reasoning for the Policy, which mirrors the Mountain View Regional Water Commission Policy. The Policy must declare that the Town may impose limits in an emergency situation without the commission or the province's approval.

Councillor Roberts inquired about the impact of the new document released by MVRWC on the policy. To which C. Fox answered that the Commission released a document that is a process and a plan rather than just an outline of restrictions; therefore, it will not effect the policy.

Councilor Fricke inquired if there was a rural bulk water station available to rural households, to which L. Colby responded that there is not; however, the policy

Policies & Priorities Committee Meeting – May 16, 2024

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provides for exemptions based on reasonable necessity.

Councilor Roberts pointed out that at level 3 of the document, there should be the word "limit" before each bullet and an added subheading to the current subheading.

Motion by Councilor Wilcox to accept Policy No. 12-008-24 as information and bring back to the committee with more changes.

CARRIED

NEW BUSINESS:

1. Asset Management Strategy

Motion by Councilor Allan to accept the Asset Management Strategy as information.

CARRIED

2. Census Update

Motion by Councilor Ratz to accept the Census Update as information.

CARRIED

REPORTS:

1. Financial Reports

The Committee reviewed the following financial reports for April 2024.

- a. Summary Report
- b. Financial Report
- c. Revenue & Expense Report
- d. Capital Project Report

2. Development Reports

The Committee evaluated the Development Reports up to May 8, 2024. There have been 31 new home permits issued so far. Kitstone development has begun, Mandalay development is completing deep utilities in 5B, and Links development will move in next week to bring in utilities.

- a. Building Permit Listing
- b. Compliance Listing

Councilor Fricke voiced concerns about the security of staff from threats at meetings and work sites where conflict may rise. The Committee reiterated the concern and asked administration to investigate a "Staff Threat" policy.

3. Carstairs Community Golf Club Report

The Committee viewed the latest CCGC update. K. Willisroft informed the Committee that the Mother's Day Brunch brought 168 people to the Ironwood Restaurant. K. Willisroft also notified them that the course has experienced a few irrigation breaks and has aerated nine fairways. The driving range updates have been put on hold due to the primary focus on the course. The new power carts are expected to arrive by mid-June.

Motion by Councilor Roberts to accept the Carstairs Community Golf Club Report as information.

CARRIED

4. City Wide Protective Services Monthly Reports

The Committee reviewed the following monthly reports for the month of April 2024.

- a. Fire Reports.
- b. Bylaw Reports.

Policies & Priorities Committee Meeting – May 16, 2024

Motion by Councilor Wilcox to accept City Wide Protective Services Monthly Reports as information.

CARRIED

The Committee reviewed the next steps in determining whether or not the municipality needed another peace officer. The Committee looks forward to receiving a report from administration on the level of service.

5. Emergency Services

The Committee reviewed the following reports.

- a. Carstairs Emergency Management Agency (CEMA) Report
- b. Emergency Services Report

Motion by Councilor Allan to accept the Emergency Services Report as information.

CARRIED

- c. Risk Assessment Report
- Councilor Wilcox questioned how the report's psychological information was calculated.

Motion by Councilor Ratz to accept Risk Assessment Report as information.

CARRIED

GENERAL DISCUSSION:

- Attendance statistics at neighborhood party. Noting that there was no Kid Zone. S. Allison will get statistics from Community Services.
- Update on available positions for AP/AR and Planning & Development Administrator.
- Councilor Wilcox mentioned that as our population grows, the number of doctors in the area does not. We appear to understand the issue but need to find a solution. L. Colby proposes speaking with the Health Minister during the Alberta Municipalities conference if feasible. Perhaps a meeting with local doctors to explore what else we can do.
- Councilor Fricke suggested compiling a list of objectives for future Councils to address potential improvements. The list could include Recruiting Doctors and Mountain View Senior Housing. The Committee wants to bring the matter to the next P&P meeting for discussion.

NEXT MEETING: June 20, 2024

ADJOURNMENT: Motion by Councilor Allan to adjourn the meeting of May 16, 2024, at 2:19p.m.

CARRIED

Lance Colby, Mayor

**Shannon Allison,
Director of Corporate & Legislative Services**

May 15, 2024

Mr. Rick Blair and the Town Council

The Hugh Sutherland High School graduating class of 2024 planning is in full swing. The 2024 Grad Committee is asking for use of the old Carstairs dump area on June 21, 2024 for the after grad party.

In the past, the Town of Carstairs had provided a couple of Porta Potty's, generator and a big light for use for the night, and we are asking in possible to get these again?

Thank you for your consideration,

Tanya Ingram

Grad Committee Member.