

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, APRIL 11, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Deputy Mayor Allan, Councilors Ball, Fricke, Roberts, Ratz, and Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Rick Blair, and Executive Assistant Kayleigh Van Es

ABSENT: Mayor Colby

CALL TO ORDER: Deputy Mayor Allan called the meeting of April 11, 2022, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 093/22 Motion by Councilor Wilcox to adopt the Regular Council agenda of April 11, 2022, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 094/22 Motion by Councilor Ball to adopt the Regular Council minutes of March 28, 2022, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: Nil

DELEGATIONS: Nil

BYLAWS & POLICIES: **1. Bylaw 2028-Mill Rate Bylaw 2022**
- Councilor Allan chair of Legislative meeting spoke to the Mill Rate Bylaw.

Motion 095/22 Motion by Councilor Ball to give first reading of Bylaw No. 2028 Mill Rate Bylaw 2022. **CARRIED**

Motion 096/22 Motion by Councilor Fricke to give second reading of Bylaw No. 2028 Mill Rate Bylaw 2022. **CARRIED**

Motion 097/22 Motion by Councilor Ratz to move to third reading of Bylaw No. 2028 Mill Rate Bylaw 2022. **CARRIED UNANIMOUSLY**

Motion 098/22 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2028 Mill Rate Bylaw 2022. **CARRIED**

NEW BUSINESS: **1. 2022 Budget Document**
- CAO McDonnell spoke to the 2022 Budget Document

Motion 099/22 Motion by Councilor Roberts to approve the 2022 Budget Document as presented. **CARRIED**

2. National Public Works Week-APWA
- Deputy Mayor Allan read the letter for proclamation of May 15-21, 2022 as National Public Works Week 2022.

 Councilor Fricke inquired about the towns' affiliation with APWA

 Councilor Wilcox inquires about an APWA learning opportunity that was provided in the past.

Motion 100/22 Motion by Councilor Ball to declare the week of May 15-21, 2022 as National Public Works Week. **CARRIED**

3. Volunteer Week 2022
- Deputy Mayor Allan read the letter for proclamation of April 24-30, 2022 as Volunteer week 2022.

Motion 101/22

Motion by Councilor Ratz to declare the week of April 24-30, 2022 as Volunteer week 2022.

CARRIED**4. Aggie Days-Thanks a Farmer Day**

- Deputy Mayor Allan read the letter for proclamation of May 14, 2022 as Thank a Farmer Day 2022.

Motion 102/22

Motion by Councilor Ball to declare May 14, 2022 as Thank a Farmer Day 2022.

CARRIED**5. Carstairs Heritage Festival Request**

- Deputy Mayor Allan read the letter of request from the Carstairs Heritage Festival for waiving of rental fees.

Motion 103/22

Motion by Councilor Roberts to waive the fees for facility usage of Memorial Park, the Concession, and the Baseball Diamonds for the Carstairs Heritage Festival on June 4, 2022.

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Nothing to report at this time. Next meeting April 19, 2022.

2. Strategic Planning & Corporate Affairs Committee

- Nothing to report at this time. Next meeting April 25, 2022.

3. External Relations Committee

- Nothing to report at this time. Next meeting is on April 21, 2022.

4. Policy & Governance Committee

- Nothing to report at this time. Next meeting is on April 12, 2022

5. Mountain View Regional Waste Commission

- Nothing to report at this time. Next meeting is on in April 25 2022.

6. Mountain View Regional Water Commission

- Nothing to report at this time. Next meeting AGM is on April 13, 2022.

7. Mountain View Seniors' Housing

- Nothing to report at this time. Next meeting is on May 5, 2022.

8. Municipal Area Partnership

- Nothing to report at this time.

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Nothing to report at this time. Next meeting to be scheduled for May 2022.

10. Central Alberta Economic Partnership (CAEP)

- Next meeting in on June 17 2022.

11. Collaborative Meeting

- Met with the town of Didsbury and the town of Crossfield on March 30, 2022.

Motion 104/22

Motion by Councilor Roberts to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Ball**

- Attended Collaborative Meeting on March 30, 2022 with the town of Didsbury and the town of Crossfield.

Councilor Fricke

- March 30, 2022 Attended Collaborative Meeting with the town of Didsbury and the town of Crossfield.

Councilor Ratz

- March 30, 2022 Attended Collaborative Meeting with the town of Didsbury and the town of Crossfield.

Councilor Roberts
- March 30, 2022 Attended Collaborative Meeting with the town of Didsbury and the town of Crossfield.
- April 6, 2022 attended Carstairs Nature Space Committee Meeting

Councilor Wilcox
- March 30, 2022 Attended Collaborative Meeting with the town of Didsbury and the town of Crossfield.
- April 6 2022 attended Carstairs Chamber meeting.

Deputy Mayor Allan
- March 30, 2022 Attended Collaborative Meeting with the town of Didsbury and the town of Crossfield.

Motion 105/22

Motion by Councilor Ratz to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Aggie Days Mountain View - May 13 & 14, 2022

Motion 106/22

Motion by Councilor Ball to accept the Aggie Days Mountain View – May 13 & 14 as information.

CARRIED

2. Letter from the town of Fox Creek

Motion 107/22

Motion by Councilor Ratz to accept the letter from the town of Fox Creek as information.

CARRIED

3. Alberta Wind Power Projects

Motion 108/22

Motion by Councilor Ball to accept the Alberta Wind Power Projects as information.

CARRIED

CAO’S REPORT:

1. Carstairs Nature Space Mutual Agreement

- CAO McDonnell spoke to the agreement between the Carstairs Nature Space and the Town of Carstairs.

Motion 109/22

Motion by Councilor Wilcox to approve the Carstairs Nature Space agreement as presented.

CARRIED

2. CAO McDonnell resignation

- CAO McDonnell announced his final resignation as on April 11, 2022. Expressing Thanks to all the council and staff members that he has had over his years of service. States it was a pleasure and an honor working for the town of Carstairs and is thankful for the support.

Deputy Mayor Allan Dean spoke on behalf of council thanking CAO McDonnell for guidance and hard work for the town of Carstairs.

Motion 110/22

Motion by Councilor Ratz to accept CAO McDonnell’s resignation as of April 11, 2022.

CARRIED

3. Appointment of Rick Blair as CAO

- Deputy Mayor Allan presents Rick Blair with the offer as the new CAO of the town of Carstairs.

Motion 111/22

Motion by Councilor Wilcox to appoint Rick Blair as the new CAO of the town of Carstairs effective April 12, 2022.

CARRIED

COUNCILOR CONCERNS:

Nil

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Section 197 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29).

Motion 112/22

Motion by Councilor Roberts that Council closes the meeting to the Public at 7:20 p.m. to discuss closed meeting session items.

CARRIED

Motion 113/22

Motion by Councilor Ball to come out of the closed meeting session at 7:23 p.m.

CARRIED

NEXT MEETING:

Monday, April 25, at 7:00 p.m.

ADJOURNMENT:

Motion 114/22

Motion by Councilor Ratz to adjourn the meeting of April 11, 2022, at 7:25 p.m.

CARRIED



Dean Allan, Deputy Mayor

Carl McDonnell, CAO