

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 8, 2021, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Blair (Via Zoom), Wilcox, Green, Allan, Ratz and Gil, CAO Carl McDonnell, Director of Legislative and Corporate Services Shannon Allison, and Executive Assistant Brenda Coles

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of February 8, 2021 to order at 7:01 p.m.

ADDED ITEMS:

ADOPTION OF AGENDA:

Motion 048/21 Motion by Councilor Wilcox to accept the Regular Council agenda of February 8, 2021, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 049/21 Motion by Councilor Green to adopt the Public Hearing minutes of January 25, 2021, as presented. **CARRIED**

Motion 050/21 Motion by Councilor Ratz to adopt the Regular Council minutes of January 25, 2021, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: Nil

DELEGATIONS: Nil

BYLAWS & POLICIES:

1. Bylaw No. 2013 Homestead Area Structure Plan – 1st Reading – Urban Systems Becky Soby
- Planner B. Soby gave an overview of the report and map; along with the different Residential Land Uses, R1, R2, R3, and RMH.
- Huttco Developments asked for Bylaw No. 2013 Homestead ASP to be given first reading and then it will be sent for a 30 day circulation to adjacent landowners, followed by a public engagement and with COVID restrictions in place they have chosen to do an online website Open House, and will provide a contact email for questions and will advertise and use signage.
- The Homestead ASP will be brought back to public hearing prior to going to Council for second and third reading.

Motion 051/21 Motion by Councilor Allan to give first reading of Bylaw No. 2013 Homestead Area Structure Plan. **CARRIED**

2. Bylaw No. 2012 Electronic Transmission of Documents Bylaw
- CAO McDonnell spoke to the Bylaw stating it allowed the Town to send out the Tax Assessments and Notices via emails; once signed authorization by the resident was given.


Motion 052/21 Motion by Councilor Gil to give first reading of Bylaw No. 2012 Electronic Transmission of Documents Bylaw. **CARRIED**

Motion 053/21 Motion by Councilor Wilcox to give second reading of Bylaw No. 2012 Electronic Transmission of Documents Bylaw. **CARRIED**

Motion 054/21 Motion by Councilor Blair to move to third reading of Bylaw No. 2012 Electronic Transmission of Documents Bylaw.

UNANIMOUSLY CARRIED



- Motion 055/21 Motion by Councilor Rat to give third and final reading of Bylaw No.2012 Electronic Transmission of Documents Bylaw.
CARRIED
- 3. RFD to Amend the Rates and Fees Bylaw No. 2005 Planning and Development Schedule "C"**
- Planning and Developments had an external review in which the recommendation was to approve amending the Rates and Fees Bylaw # 2005 Schedule C, Provincial Fee to include an increase to a maximum of \$560 as per the Safety Codes Fee Schedule.
- Motion 056/21 Motion by Councilor Green to give first reading of Bylaw No. 2005 Amended Planning and Development Schedule "C".
CARRIED
- Motion 057/21 Motion by Councilor Gil to give second reading of Bylaw No. 2005 Amended Planning and Development Schedule "C".
CARRIED
- Motion 058/21 Motion by Councilor Wilcox to move to third reading of Bylaw No. 2005 Amended Planning and Development Schedule "C".
UNANIMOUSLY CARRIED
- Motion 059/21 Motion by Councilor Allan to give third and final reading of Bylaw No. 2005 Amended Planning and Development Schedule "C".
CARRIED
- NEW BUSINESS:**
- 1. Carstairs Community Development and Economic Partnership – Committee Application Adena Malyk**
- Councilor Ratz spoke to the applicant and asked for a vote.
- Motion 060/21 Motion by Councilor Ratz to approve appointing Adena Malyk to the CCDEP Committee for a three year term.
CARRIED
- 2. Carstairs Public Library Board Application – Sarah Chicquen**
- Councilor Green spoke to the applicant and asked for a vote.
- Motion 061/21 Motion by Councilor Green to approve appointing Sarah Chicquen to the Carstairs Library Board for a two year term.
CARRIED
- COMMITTEE REPORTS:**
- 1. Legislative & Emergency Services Committee**
- Councilor Ratz had nothing to report at this time.
- Next meeting is on Tuesday, February 16, 2021.
- 2. Strategic Planning & Corporate Affairs Committee**
- Councilor Ratz gave an oral report on the January 25, 2021 meeting. Minutes are attached.
- Next meeting is on Monday, February 22, 2021.
- 3. Policy & Governance Committee**
- Councilor Gil had nothing to report at this time.
- Next meeting is on Tuesday, February 9, 2021.
- 4. External Relations Committee**
- Councilor Allan had nothing to report at this time.
- Next meeting is on Thursday, February 18, 2021.
- 5. Mountain View Regional Waste Commission**
- Councilor Green had no report at this time.
- Next meeting is on February 22, 2021.
- 6. Mountain View Regional Water Commission**
- Councilor Blair had nothing to report at this time.
- Next meeting is on February 10, 2021.
- 7. Mountain View Seniors' Housing**
- Councilor Ratz gave an oral report on the January 28, 2021 meeting via Zoom. There have been no further COVID 19 cases, Central Olds and Sundre plan to introduce rapid testing.
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They are working on virtual tours to help market the Life Leases and Lodges. There will be a virtual Staff Appreciating meeting on March 21, 2021.

- Next meeting will be held on February 22, 2021.

8. Municipal Area Partnership

- Mayor Colby gave an oral report on the January 30, 2021 meeting.
- Going forward will be attending Mayors of South Central Alberta (MSCA).

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Councilor Ratz had no report at this time.
- Next meeting will be held on February 18, 2021.

10. Central Alberta Economic Partnership (CAEP)

- Councilor Ratz had no report at this time.
- Next meeting to be determined. It will probably be a Virtual meeting held sometime in June.

Motion 062/21

Motion by Councilor Gil to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Ratz

- Attended Mountain View Seniors Housing meeting on January 28, 2021.

Councilor Wilcox

- Attended Parkland Regional Library Advocacy Meeting on January 28, 2021.
- Attended Carstairs Brownies as a guest speaker and talked about Women in Politics on February 4, 2021.

Councilor Allan

- Quiet couple of weeks.

Councilor Green

- Quiet couple of weeks.

Councilor Gil

- Quiet couple of weeks.

Councilor Blair

- Attended MVRWC meetings with the Forensic Engineers and Brownlee LLP on February 8, 2021.

Mayor Colby

- Attended a meeting with Pam Montgomery, and Sharon Lampitt to finish off the video and the letters to give to MLA Nathan Cooper to make copies and forward onto Minister Tyler Shandro and Premier Jason Kenney on behalf of the Carstairs Businesses.
- Attended the Mayors of South Central Alberta (MSCA). Mayor Hunter sent letter to all parties, MLA Nathan Cooper, Minister Jason Nixon and AUMA President Barry Morishita and Vice President Cathy Heron on behalf of the Southern Alberta Mayors Group.
- Councilor Gil asked the question "what is this group about"? Mayor Colby responded it was about small towns under 5,000 in population in which Mayors came together to discuss problems and concerns and advocate to AUMA. The Mayors comes together as one group to give municipalities a stronger voice to lobby the government.
- The Group has made a video and the Representative will go to Vice President Heron first through AUMA, and then onto the Provincial Government. Councilor Wilcox asked if all of Council would like to be able to see the email as well and be able to view the video. Councilor Ratz stated the video is eighteen minutes in length and will send it out to all of Council.

Motion 063/21

Motion by Councilor Allan to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:**1. Letter Mackenzie County – Re: Reopening Recreational and Business Services**

Motion 064/21

Motion by Councilor Ratz to accept the Letter from Mackenzie County as information.

CARRIED**2. Letter James Wilde – Re: Open Pit Coal Mining**

- Councilor Green spoke to the Open Pit Coal Mining and stated that the Energy Minister Sonya Savage has went back to the original policy and had reinstated parts of the 1976 Coal Policy and is now in the process of reviewing the policy in its entirety. Out of the eleven leases that were approved, seven have been reversed and four leases still stand; and the Policy had been reversed at the time they were approved.

- Communities are still getting involved in letting the government know that they have concerns and questions regarding the four remaining leases. Councilor Green stated he would like to send a similar letter to that of High Rivers stating the concern of rescinding the policy that affects public lands and water resources, and requires public consultation first with First Nations, environmental groups, residents of Alberta and property owners and local municipalities. The policy provided protection of water resources and that communities had access to clean drinking water and farmers to protect their livelihoods and that ecosystems remain in their pristine state.

- CAO McDonnell stated now that the 1976 Coal Policy has been reinstated, it might be an option to refer the Open Pit Coal Mining and Policy to one of the Committees to monitor and have Administration bring any information forward to the Committee. Once the Province has acted then the Committee may submit their information to Council.

Motion 065/21

Motion by Councilor Green to bring forward the 1976 Coal Policy and Information to the Legislative Services subcommittee and to be updated by Administration and to bring their recommendations to Council.

CARRIED**3. Letter Municipal District of Bonnyville – Re: Need for a Stronger Canadian Municipal Advocate**

Motion 066/21

Motion by Councilor Wilcox to accept the Letter of Municipal District of Bonnyville as information.

CARRIED**4. Town of High River – Re: Reinstatement of the 1976 Coal Development Policy**

Motion 067/21

Motion by Councilor Green to accept the letter from the Town of High River on the Reinstatement of the 1976 Coal Development Policy as information.

CARRIED**CAO'S REPORT:****1. CAO McDonnell had nothing to report at this time.****COUNCILOR CONCERNS:**

1. Councilor Gil had a concern from a resident who brought up the new Fire Department being moved to the east side of the track. He questioned if a fire truck should be left on the west side of track and to cover the west part of Town in case of a fire. CAO McDonnell commented that they had been in discussion of the possibility of doing this.

2. Councilor Wilcox stated that she had received positive feedback from groups as minor hockey, dance, and skating on how they appreciated that the Town has kept in contact with them on the COVID restrictions and the ice removal at the Memorial Area.

Motion 068/21

Motion by Councilor Gil to accept all Councilor concerns as information.

CARRIED

**PUBLIC QUESTION
PERIOD:**

1. Pam Montgomery thanked the Zamboni Operators who have been clearing off the Scarlett Ranch outdoor Skating Rink and continue to do such a good job despite the freezing temperatures, a huge thank you goes out to them.
2. Pam Montgomery also asked Councilor Ratz if he would like to mention the CCDEP members and their hard efforts.
3. Councilor Ratz praised the efforts of Rod Varney, Sharon Lampitt, Terry Folk and Pam Montgomery for their efforts with CCDEP. These good people braved the weather and visited community businesses to obtain letters and make a video in short notice of one week to send to MLA Nathan Cooper in support of small businesses opening during COVID 19.
4. Councilor Gil asked if anyone else had received a notice in the mail about the need for a Pet Shop in Carstairs and a link to answer a Survey in regards to this.

**MEDIA QUESTION
PERIOD:**

Nil

**CLOSED MEETING
SESSION:**

Section 197 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29).

Items 1. Financials
Item 2. Personnel
Item 3. Land Purchase

Motion 069/21

Motion by Councilor Allan that Council closes the meeting to the Public at 7:46 p.m. to discuss closed session items.

CARRIED

Motion 070/21

Motion by Councilor Ratz to come out of the closed meeting session at 8:50 p.m.

CARRIED**NEXT MEETING:**

Monday, February 22, 2021

ADJOURNMENT:

Motion 071/21

Motion by Councilor Wilcox to adjourn the meeting of February 8, 2021 at 8:50 p.m.

CARRIED

Lance Colby, Mayor

Carl McDonnell, CAO