

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, AUGUST 24, 2026, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES:	Mayor Allan; Councilors Ball, Fricke, Roberts, Selanders, Tolley and Wilcox; Director of Legislative & Corporate Services Shannon Allison; Deputy CAO and Director of Planning & Development Kirk Willisroft; Manager of Legislative Services Jessica Pryde; CAO Rick Blair & Executive Assistant Kayleigh Van Es
ABSENT:	Nil
CALL TO ORDER:	Mayor Allan called the meeting of Monday, August 24, 2026, to order at 7:00 p.m.
ADDED ITEMS:	1. Financial Statements June & July 2026 to New Business 8.d.
ADOPTION OF AGENDA: Motion 263/26	Motion by Councilor Ball to adopt the Regular Council Agenda of August 24, 2026, as amended. CARRIED
ADOPTION OF PREVIOUS MINUTES: Motion 264/26	Motion by Councilor Wilcox to adopt the Public Hearing minutes of July 13, 2026, as presented. CARRIED
Motion 265/26	Motion by Councilor Selanders to adopt the Regular Council minutes of July 13, 2026, as presented. CARRIED
BUSINESS ARISING FROM PREVIOUS MEETING:	Nil
DELEGATIONS:	1. Audrey Raber-Seeking Town Councils support A. Raber presented Council with a proposal for a Canadian History program for homeschooled students in Grades 5–8 and requested Council's support. She advised that no Town funding is being requested and that she hopes to offer the program at no cost through sponsorships and support from FCSS. A. Raber also asked whether members of Council would be willing to participate as guest speakers. Councilor Fricke thanked A. Raber for the presentation and asked what about Canadian history interests her. Councilor Selanders expressed support for the initiative and encouraged youth involvement. She asked whether A. Raber had contacted potential guest speakers. A. Raber advised that the idea developed following Mayor Allan's election, stating that the two of them have a decent amount of friendship and felt she could ask a favor. She is beginning to explore potential speakers and partnerships. Councilor Ball thanked A. Raber and asked about anticipated enrollment. A. Raber advised that five students have expressed interest so far, with the intention of offering groups for Grades 5–8 and Grades 8–12 and expanding the program in the future. Councilors Roberts, Tolley, and Wilcox thanked A. Raber for becoming involved in the community and for bringing the initiative forward. Mayor Allan expressed enthusiasm for the program and indicated his support for working with FCSS and the museum to assist with its development. He also expressed his willingness to participate as a guest speaker. Motion 266/26 Motion by Councilor Wilcox to accept Audrey Raber's Delegation as information. CARRIED
BYLAWS & POLICIES:	Nil
NEW BUSINESS:	1. ATCO Franchise Fee Estimate 2027 CAO R. Blair discussed the 2027 ATCO Franchise Fees.
Motion 267/26	Motion by Councilor Tolley to accept the 2027 ATCO Franchise Fees as presented at 25% rate. CARRIED

2. RFD-September Date Change

Council reviewed the RFD which is proposing changes to the September Council meeting dates to maintain the regular schedule of the second and fourth Monday of each month.

Motion 268/26

Motion by Councilor Ball to amend the September Council meeting dates from September 8 and September 21, 2026 to September 14, and September 28, 2026, respectively.

CARRIED

3. RFD-Arena Ice Plant

Council reviewed the RFD requesting additional funding for the repair of the Floor Heat Exchanger. Two repair options were provided, with Administration recommending the installation of a dual floor heat exchanger at a cost of \$17,362.00.

Councilor Tolley asked whether the new heat exchanger is expected to have a service life comparable to the ice plant. Administration confirmed that it is.

Mayor Allan asked whether any additional costs or issues were anticipated. Administration advised that no further issues could be confirmed until the equipment is disassembled.

Motion 269/26

Motion by Councilor Roberts to direct administration to proceed with the additional work for the replacement of the Floor Heat Exchanger, with funding in the amount of \$17,362.00 to be taken from the Operation Stabilization Fund.

CARRIED

4. Financial Statements - June & July 2026

S. Allison provided Council with the June and July financial reports. The Town is currently at 47% of the operating budget, with requisitions at 54% of budget. Operating revenues include several unbudgeted items, including a refund, an ACP grant, and a New Horizons grant.

Outstanding taxes are currently at 5.0%, with approximately 25% of outstanding taxes enrolled in TIPS. TIPS enrollment is currently at 53%, consistent with the same period last year.

All scheduled loan payments have been made, with the remaining loan balance below \$800,000. Of the 37 capital projects, 22 have been completed.

S. Allison advised that the Town's bank balance was approximately \$13 million as of Tuesday. One of three anticipated grants has been received, with the Town awaiting CCBF and LGFF operating funding. The current reserve balance is approximately \$9.7 million, of which approximately \$3.5 million is allocated toward 2026 operating and capital projects. Transfers and financial plan projections will be finalized by the end of September. S. Allison advised that the Town remains in a strong financial position.

Councilor Tolley thanked S. Allison for the continued work.

Councilor Selanders requested clarification regarding the transfers to reserves.

Motion 270/26

Motion by Councilor Fricke to accept the June & July 2026 Financial reports as information.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee

- Next Meeting September 15, 2026.

2. Mountain View Regional Waste Commission

- Councilor Wilcox provided a verbal report of the meeting on July 27, 2026. Next Meeting September 28, 2026.

3. Mountain View Regional Water Services Commission

- Next Meeting September 9, 2026.

4. Mountain View Seniors' Housing

- September 10, 2026, MVSH Foundation Golf Tournament being held at the Carstairs Community Golf Club. Next Board Meeting September 29, 2026.

Motion 271/26

Motion by Councilor Wilcox to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:**1. Councilor Ball**

- Provided a verbal report.
- July 17, 2026, attended the Shoppers Drug Mart Grand Opening.
- July 18, 2026, participated in Beef & Barley Days parade and events.
- August 22, 2026, attended the 8th Annual Carstairs Show & Shine.
- August 24, 2026, toured Town facilities prior to Council.

2. Councilor Fricke

- Provided a verbal report.
- July 17, 2026, attended the Shoppers Drug Mart Grand Opening.
- July 18, 2026, participated in Beef & Barley Days parade and events.
- July 31, 2026, attended the 100 Years of the Royal Canadian Legion & 80th Anniversary of the Carstairs Legion banquet.
- August 15, 2026, attended Yaruki Judo Grand Re-Opening.
- August 22, 2026, attended the 8th Annual Carstairs Show & Shine.
- August 24, 2026, toured Town facilities prior to Council.

3. Councilor Roberts

- Provided a verbal report.
- July 18, 2026, participated in Beef & Barley Days parade and events.
- August 24, 2026, toured Town facilities prior to Council.

4. Councilor Selanders

- Provided a verbal report.
- July 17, 2026, attended the Shoppers Drug Mart Grand Opening.
- July 18, 2026, participated in Beef & Barley Days parade and events.
- August 24, 2026, toured Town facilities prior to Council.

5. Councilor Tolley

- Provided a verbal report.
- July 18, 2026, participated in Beef & Barley Days parade and events.
- August 22, 2026, attended the 8th Annual Carstairs Show & Shine.
- August 24, 2026, toured Town facilities prior to Council.

6. Councilor Wilcox

- Provided a verbal report.
- July 17, 2026, attended the Shoppers Drug Mart Grand Opening.
- July 18, 2026, participated in Beef & Barley Days parade and events.
- July 27, 2026, attended the Mountain View Regional Waste Commission meeting.
- July 31, 2026, attended the 100 Years of the Royal Canadian Legion & 80th Anniversary of the Carstairs Legion banquet.
- August 10, 2026, met with Audrey Raber.
- August 20, 2026, attended the Parkland Executive meeting.
- August 22, 2026, attended the 8th Annual Carstairs Show & Shine.
- August 24, 2026, toured Town facilities prior to Council.

7. Mayor Allan

- Provided a verbal report.
- July 17, 2026, attended the Shoppers Drug Mart Grand Opening.
- July 18, 2026, participated in Beef & Barley Days parade and events. Commenting positively on the weekend, noting efforts of the Ag Society and Town staff.
- July 31, 2026, attended the 100 Years of the Royal Canadian Legion & 80th Anniversary of the Carstairs Legion banquet.
- Met with new RCMP Detachment Commander V. Bacon. Who will attend a future Council meeting.
- August 22, 2026, attended the 8th Annual Carstairs Show & Shine.
- August 24, 2026, toured Town facilities prior to Council.

Motion 272/26

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:**

Nil

CAO'S REPORT:

- July 17, 2026, attended the Shoppers Drug Mart Grand Opening.
- Was on summer holiday.
- Neoform agreement is currently being finalized by lawyers. A draft is expected within the next week, followed by the land lease for Council's review. Lot servicing will follow.
- Water reservoir ribbon-cutting ceremony is being coordinated, with a date anticipated to be set for mid-September.
- The Annexation Notice of Intent has been issued.
- Working on a new crosswalk and wheelchair ramps at Carstairs Elementary School, with pathway construction to follow.
- The new bulk water system is scheduled for September 1, 2026.
- The Curling Club has ordered a Knox Box. Operations will meet with IJD to review the fire separation requirements and help where possible at the Curling Rink.
- Will be meeting with the Agricultural Society tomorrow.

- Staff Sergeant Bacon requested on our behalf a meeting with K Division during Alberta Municipalities. Administration is awaiting confirmation of the meeting time. Detachment discussions will continue.

Motion 273/26

Motion by Councilor Fricke to accept the CAO's Report as information.
CARRIED

**COUNCILOR
COMMENTS:**

1. Councilor Selanders

- Asked about the policing model and whether the Town had considered using Sheriffs instead of the RCMP. Administration advised that Council had previously considered the options and determined that the RCMP was the better fit for the community.
- Asked when Council meetings would begin being livestreamed. Administration advised that implementing livestreaming would be a decision of Council as a whole.

2. Councilor Fricke

- Received a concern regarding paving in Mandalay.

3. Councilor Wilcox

- Received a concern regarding trailer parking at the baseball diamonds in Tiny LaFleur Park.

4. Mayor Allan

- Received positive feedback regarding the condition of the Town.
- Also received a concern regarding trailer parking at the baseball diamonds in Tiny LaFleur Park.
- Received a concern regarding golf ball damage.
- Noted concerns regarding the playground at MacDonald Close.

Motion 274/26

Motion by Councilor Roberts to accept Councilor Comments as information.
CARRIED

**PUBLIC QUESTION
PERIOD:**

1. Pam Barker

P. Barker sought clarification regarding the camping overflow comments, asking whether a permanent overflow camping area would be established. Administration clarified that no permanent overflow area is planned and that overflow camping is only required during the Beef & Barley Days ball tournament when the campground reaches capacity.

CLOSED MEETING:

1. Section 19-Disclosure Harmful to Business Interest of a Third Party

Section 197 of the Municipal Government Act requires that Council and Council Committees conduct their meetings in public unless the matter to be discussed falls under one of the exceptions to disclosure outlined in Division 2 of Part 1 of the Access to Information Act (ATIA), including, but not limited to, matters related to business interests, personal privacy, individual or public safety, confidential evaluations, or law enforcement. (Sections 19 to 34).

Motion 275/26

Motion by Councilor Wilcox that Council close the meeting to the public to discuss Business Interests of a Third Party, as per Section 19, of the ATIA, at 8:08 p.m.
CARRIED

Motion 276/26

Motion by Councilor Roberts to come out of the Closed Meeting session at 8:26 p.m.
CARRIED

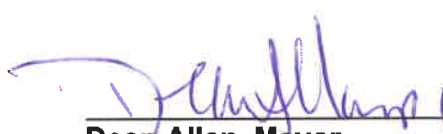
NEXT MEETING:

Monday, September 14, 2026, at 7:00 p.m.

ADJOURNMENT:

Motion 277/26

Motion by Councilor Tolley to adjourn the meeting of August 24, 2026, at 8: 27p.m.
CARRIED



Dean Allan, Mayor

Rick Blair, CAO