

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, DECEMBER 13, 2021, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft and Executive Assistant Kayleigh Van Es

**ABSENT:** Nil

**CALL TO ORDER:** Mayor Colby called the meeting of December 13, 2021, to order at 7:04 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**

Motion 388/21 Motion by Councilor Wilcox to adopt the Regular Council agenda of December 13, 2021, as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

Motion 389/21 Motion by Councilor Fricke to adopt the Regular Council minutes of November 22, 2021, as presented.

**CARRIED**

**BUSINESS ARISING FROM  
PREVIOUS MEETING:**

Nil

**DELEGATIONS:** Nil

**BYLAWS & POLICIES: Bylaw No. 2025 Borrowing Revolving Line (ASFF)**

Motion 390/21 Motion by Councilor Ball to give first reading of Bylaw No. 2025 Borrowing Revolving Line (ASFF).

**CARRIED**

Motion 391/21 Motion by Councilor Wilcox to give second reading of Bylaw No. 2025 Borrowing Revolving Line (ASFF).

**CARRIED**

Motion 392/21 Motion by Councilor Roberts to move to third reading of Bylaw No. 2025 Borrowing Revolving Line (ASFF).

**CARRIED UNANIMOUSLY**

Motion 393/21 Motion by Councilor Fricke to give third and final reading of Bylaw No. 2025 Borrowing Revolving Line (ASFF).

**CARRIED**

**Bylaw No. 2026 Borrowing Revolving Line (Operating)**

Motion 394/21 Motion by Councilor Allan to give first reading of Bylaw No. 2026 Borrowing Revolving Line (Operating).

**CARRIED**

Motion 395/21 Motion by Councilor Ratz to give second reading of Bylaw No. 2026 Borrowing Revolving Line (Operating).

**CARRIED**

Motion 396/21 Motion by Councilor Ball to move to third reading of Bylaw No. 2026 Borrowing Revolving Line (Operating).

**CARRIED UNANIMOUSLY**

Motion 397/21 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2026 Borrowing Revolving Line (Operating).

**CARRIED**



**NEW BUSINESS:****1. Mountain View Regional Parks, Recreation and Culture Master Plan**

Justin Rousseau gave a presentation via zoom.

- Councilor Ball inquired what the desire for arts and cultural aspects verses recreational aspects, to which Rousseau answered that indoor recreation facilities was top of the list.

- Councilor Wilcox inquired how many Carstairs residents participated in the study. Noted that Carstairs is the fastest growing community in the region.

- Councilor Roberts commented the more arts and culture programming offered will drive the need for it.

- Councilor Fricke questioned if the accessibility was due to Covid-19 restrictions or transportation, to which Rousseau stated the study was directed pre covid times.

- Councilor Ratz inquired whether enhancing aquatic center access would meet the need for the region, Rousseau stated the majority were accepting of regional facilities.

- Mayor Colby wondered if there was any need for a multifunctional facility and what programs would need to be offered. Rousseau stated a further look into cost versus revenue would need to be looked at first.

Motion 398/21

Motion by Councilor Ball to accept the Mountain View Regional Parks, Recreation and Culture Master Plan as information and forward onto the Strategic Planning & Corporate Affairs Committee for review.

**CARRIED**

**2. 2022 Operating Budget**

Motion 399/21

Motion by Councilor Roberts to adopt the 2021 operating Budget as the 2022 Interim Budget.

**CARRIED**

**3. Emergency Management Committee Appointment**

Motion 400/21

Motion by Councilor Fricke to appoint Lyle Herod to the Emergency Management Committee.

**CARRIED**

**4. Carstairs Public Library Board Appointment**

Motion 401/21

Motion by Councilor Wilcox to appoint Wendy Knudson to the Carstairs Public Library Board for a two-year term.

**CARRIED**

**5. Carstairs Nature Space Committee Appointment**

Motion 402/21

Motion by Councilor Allan to appoint Sharon Styles to the Carstairs Nature Space Committee.

**CARRIED**

**6. HSS Grad letter request**

Motion 403/21

Motion by Councilor Ratz to accept the HSS Grad letter request as information and to be forwarded to administration to authorize use of the arena.

**CARRIED**

**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Next meeting is on Tuesday, December 21, 2021.

**2. Strategic Planning & Corporate Affairs Committee**

- Reviewed minutes of November 22, 2021.

- Councilor Roberts gave an oral report on the December 13, 2021, meeting.



**3. External Relations Committee**

- Next meeting is on Thursday, December 16, 2021.

**4. Policy & Governance Committee**

- Next meeting is on Tuesday, December 14, 2021.

**5. Mountain View Regional Waste Commission**

- Councilor Wilcox gave an oral report on the November 29, 2021, meeting.

**6. Mountain View Regional Water Commission**

- Mayor Colby gave an oral report on the November 29, 2021, meeting.

**7. Mountain View Seniors' Housing**

- Councilor Ratz attended the meeting that occurred on December 2, 2021.

- Councilor Ratz gave an oral report on the December 2, 2021, meeting.

-Next meetings is on January 13, 2022

**8. Municipal Area Partnership**

- Nothing to report at this time

**9. Carstairs Community Development & Economic Partnership (CCD&EP)**

- Councilor Wilcox gave an oral report on the December 1, 2021, meeting.

**10. Central Alberta Economic Partnership (CAEP)**

Motion 404/21

Motion by Councilor Allan to appoint Councilor Ratz to the Central Alberta Economic Partnership.

**CARRIED**

Motion 405/21

Motion by Councilor Wilcox to appoint Councilor Ball as alternate to Central Alberta Economic Partnership.

**CARRIED**

Motion 406/21

Motion by Councilor Fricke to accept all Committee Reports as information.

**CARRIED**

**COUNCILOR REPORTS:****Councilor Allan**

- Nothing to report at this time

**Councilor Ball**

- Commended the town and the Chamber of Commerce for a great job done with Carstairs Crazy Christmas on December 3, 2021.

**Councilor Fricke**

- Met with Megan Ginther from the library on November 25, 2021.

- Enjoyed Carstairs Crazy Christmas on December 3, 2021.

- Attended Mountain View Quilter presentation at the Museum on December 6, 2021.

**Councilor Ratz**

- Attended CCDEP meeting on December 1, 2021.

- Participated in Carstairs Crazy Christmas on December 3, 2021.

- Attended Mountain View quilter presentation at the museum on December 6, 2021.

**Councilor Roberts**

- Attended tour of Water Commission Plant on November 29, 2021.

- Enjoyed Carstairs Crazy Christmas on December 3, 2021.

**Councilor Wilcox**

- Attended Carstairs Public Library Board meeting on November 16, 2021.

- Attended Mountain View Regional Waste Commission meeting on November 29, 2021.

- Attended CCDEP meeting on December 1, 2021
- Attended Carstairs Crazy Christmas on December 3, 2021
- Attended Chamber of Commerce meeting on December 10, 2021

**Mayor Colby**

- Attended tour of the Water Commission Plant on November 29, 2021
- Participated in Carstairs Crazy Christmas on December 3, 2021
- Met with RCMP on December 2, 2021

Motion 407/21

Motion by Councilor Ball to accept all Councilor Reports as information.

**CARRIED**

**CORRESPONDENCE:** Nil

**CAO’S REPORT:** Nil

**COUNCILOR CONCERNS:** Nil

**PUBLIC QUESTION PERIOD:** Nil

**MEDIA QUESTION PERIOD:** Nil

**CLOSED MEETING SESSION:** Nil

**NEXT MEETING:** Monday, January 10, 2022

**ADJOURNMENT:**

Motion 408/21

Motion by Councilor Wilcox to adjourn the meeting of December 13, 2021, at 7:58 p.m.

**CARRIED**

  
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Lance Colby, Mayor

  
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Carl McDonnell, CAO