

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, JANUARY 22, 2024, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, & Roberts, Director of Legislative & Corporate Services Shannon Allison, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

**ABSENT:** Councilor Wilcox

**CALL TO ORDER:** Mayor Colby called the meeting of Monday, January 22, 2024, to order at 7:00 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**  
Motion 033/24 Motion by Councilor Ball to adopt the Regular Council agenda of January 22, 2024, as presented.  
**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**  
Motion 034/24 Motion by Councilor Allan to adopt the Regular Council minutes of January 8, 2024, as presented.  
**CARRIED**

**BUSINESS ARISING FROM PREVIOUS MEETING:**

**1. Carstairs Heritage Centre – Additional funding Request**  
Carstairs Heritage Centre is requesting an additional 2% in funding costs as well as asking for funds of \$5,900 for a foundation assessment of the church. Council discussed the budget request at the recent Policies & Priorities Committee meeting.

Motion 035/24 Motion by Councilor Fricke to approve a 2% increase in funding for the Carstairs Heritage Centre.  
**CARRIED**

Motion 036/24 Motion by Councilor Roberts to approve additional \$5,900 to fund the foundation assessment for the church at the Carstairs Heritage Centre.  
**DEFEATED**

**2. Carstairs Minor Ball – Batting Cage Request**  
Council discussed the purchase of a portable batting cage for Carstairs Minor Ball to replace the batting cage that was removed due to safety and utilization. Council discussed Minor Ball fundraising a portion of the batting cage as it is of a higher cost than originally anticipated.

Motion 037/24 Motion by Councilor Ball to authorize Council to pay for a portable batting cage up to the amount of \$6,500 and Carstairs Minor Ball to come up with the rest through fundraising.  
**CARRIED**

**DELEGATIONS:** Nil

**BYLAWS & POLICIES:**

**1. Bylaw No. 1092 Special Events Bylaw & Guidelines-Amended**  
The Bylaw was presented at the Policies & Priorities Committee meeting with the recommendation to send to Council for ratification.

Motion 038/24 Motion by Councilor Allan to give first reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended.  
**CARRIED**

Motion 039/24 Motion by Councilor Ratz to give second reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended.  
**CARRIED**

Motion 040/24 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended.  
**UNANIMOUSLY CARRIED**

Motion 041/24 Motion by Councilor Ball to give third and final reading of Bylaw No. 1092 Special Events Bylaw & Guidelines as amended.  
**CARRIED**





**2. Policy No. 64-004-24 Special Events Policy-Amended**

The Policy was presented at the Policies & Priorities Committee meeting with the recommendation to send to Council for ratification.

Motion 042/24

Motion by Councilor Allan to adopt Policy No. 64-004-24 Special Events Policy as amended.

**CARRIED****3. Policy No. 12-033-24 Asset Management Policy-Amended**

The Policy was presented at the Policies & Priorities Committee meeting with the recommendation to send to Council for ratification.

Motion 043/24

Motion by Councilor Ratz to adopt Policy No. 12-033-24 Asset Management Policy as amended.

**CARRIED****NEW BUSINESS:****1. Payment Schedule-Mountain View County**

Council reviewed the payment schedule for Mountain View County Intermunicipal Collaboration Funding.

Motion 044/24

Motion by Councilor Ball to accept the Payment Schedule for Mountain View County as information.

**CARRIED****2. Integrated Systems-Council Chambers AV Quote**

R. Blair presented Council with a quote for improvements to both Council Chambers and the Boardroom. A \$62,000 capital expenditure.

Motion 045/24

Motion by Councilor Fricke to authorize administration to enter into an agreement on the proposal with Integrated Systems for the amount of \$62,000.

**CARRIED****COMMITTEE REPORTS:****1. Policies & Priorities Committee**

- Council reviewed the minutes of the January 18, 2024 meeting.

**2. Mountain View Regional Waste Commission**

- Discussions regarding a Didsbury Heavy Vehicle Truck Bylaw.

**3. Mountain View Regional Water Commission**

- Mayor Colby gave a verbal report of the meeting that occurred on January 13, 2024.

**4. Mountain View Seniors' Housing**

- Next meeting: February 15, 2024. Were notified that the Provincial government has launched the Seniors Lodge Review Panel and will provide opportunities for seniors housing advocates to share input to ensure Albertans living in lodges, and their families, have a voice in the process of reviewing the Seniors Lodge Program.

**5. Municipal Area Partnership**

- Nothing to report at this time.

**6. Red Deer River Municipal Users Group**

- Councilor Roberts gave verbal report of the meeting that occurred on January 18, 2024. AGM discussion of drought. Regular meeting details re reservoir.

Motion 046/24

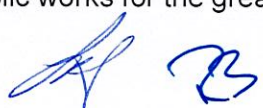
Motion by Councilor Roberts to accept all Committee Reports as information.

**CARRIED****COUNCILOR REPORTS:****Councilor Allan**

- January 18, 2024 attended the Policies & Priorities Committee meeting.  
- January 19, 2024 attended the Grand Opening of Dental Town.

**Councilor Ball**

- January 18, 2024 attended the Policies & Priorities Committee meeting.  
- Would like to commend Rob and Lori and all involved for the emergency preparedness for older adults seminar. It was informative and have received many positive remarks.  
- Would also like to thank Public works for the great job done clearing the snow.





**Councilor Fricke**

- January 18, 2024 attended the Policies & Priorities Committee meeting.
- January 18, 2024 participated in an ABmunis webinar on the LGFF Capital allocation formula.
- January 19, 2024 attended the Grand Opening of Dental Town.

**Councilor Ratz**

- January 18, 2024 attended the Policies & Priorities Committee meeting.
- January 18, 2024 attended a Heritage Festival Meeting.

**Councilor Roberts**

- January 13, 2024 attended the Mountain View Regional Water Commission meeting.
- January 18, 2024 attended the Red Deer River Municipal Users Group.

**Councilor Wilcox**

- Absent.

**Mayor Colby**

- January 10, 2024 attended the Mountain View Regional Water Commission meeting.
- January 18, 2024 attended the Policies & Priorities Committee meeting.

Motion 047/24

Motion by Councilor Ratz to accept all Councilor Reports as information.

**CARRIED****CORRESPONDENCE:****1. Carstairs Heritage Centre – Request for letter of Support**

Council reviewed the request for the letters of support for the Carstairs Heritage Centre.

Motion 048/24

Motion by Councilor Ball to accept the letters of support for Grant applications as information.

**CARRIED****2. Town of Olds – ACP Grants request for support**

Council reviewed a letter from the Town of Olds. Council was unsure it fit into the regional concept.

Motion 049/24

Motion by Councilor Allan to write a letter to the Town of Olds in support of the ACP Grant.

**DEFEATED****CAO'S REPORT:**

- January 9, 2024 met with Kitstone developers regarding the reservoir; IFT from Stantec is expected in April.
- January 10, 2024 met with directors regarding Special Events Bylaw and Policies.
- January 10, 2024 attended Planning and Engineering meeting with ISL- offsite levy review.
- Working on a sanitary model to identify developable land and get a better picture of the land bank.
- January 15, 2024 met with Mountain View Regional Water Commission regarding the installation of a water line to the new reservoir.
- January 16, 2024 met with Carstairs Minor Ball to discuss a portable batting cage.
- January 16, 2024 met with CAO's of Didsbury and Crossfield to discuss shared issues.
- January 18, 2024 attended the Policies & Priorities Committee meeting.
- For Council information, we have received ministerial approval for the regional policing grant, working through logistical aspects.
- Evaluating the present and future needs of administration building.
- Letters to Stonegarden residents regarding utility easements have been sent.
- Discussed how the Carstairs Public Library Board presented budget numbers. The board is using budget numbers rather than actuals; this will have to be rectified in the future.

Motion 050/24

Motion by Councilor Ball to accept CAO's Report as information.

**CARRIED**

COUNCILOR CONCERNS: 1. Councilor Fricke

Has been receiving great feedback on the town with a lot of people interested in moving to Carstairs.

2. Councilor Ball

Happy to see the snow has stopped so Operations can catch up. R. Blair mentioned the grader being out of order and having to rent a grader to get the job done while it is in repair.

Motion 051/24

Motion by Councilor Allan to accept all Councilor Concerns as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

Nil

NEXT MEETING:

Monday, February 12, 2024 at 7:00 p.m.


ADJOURNMENT:

Motion 052/24

Motion by Councilor Roberts to adjourn the meeting of January 22, 2024, at 7:27 p.m.

CARRIED

  
Lance Colby, Mayor

  
Rick Blair, CAO