

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 23, 2024, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

- ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Ratz, Roberts & Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Willisroft, CAO Rick Blair & Executive Assistant Kayleigh Van Es
- ABSENT:** Councilor Fricke
- CALL TO ORDER:** Mayor Colby called the meeting of Monday, September 23, 2024, to order at 7:00 p.m.
- ADDED ITEMS:** **1. Stonebridge Glen Condo Association letter to 8.d New Business**
- ADOPTION OF AGENDA:**
Motion 317/24 Motion by Councilor Wilcox to adopt the Regular Council agenda of September 23, 2024, as amended. **CARRIED**
- ADOPTION OF PREVIOUS MINUTES:**
Motion 318/24 Motion by Councilor Allan to adopt the Regular Council Meeting minutes of September 9, 2024, as presented. **CARRIED**
- BUSINESS ARISING FROM PREVIOUS MEETING:** Nil
- DELEGATIONS:** **1. STARS - Jackie Seeley, Municipal Relations Liaison**
J. Seeley presented a PowerPoint to Council that summarized the benefits of STARS for our community. Since 2020, Carstairs has had 13 STARS calls, Mountain View County has received 268. STARS is proposing a \$5,000 annual partnership from the Town of Carstairs.

Councilor Wilcox inquired about the Alberta government's past donation. J. Seeley said that in prior years, the Alberta government provided \$7 million. Councilor Wilcox adds that she had a personal experience with STARS, the only comfort was knowing that they were in the best possible care.

Councilor Ball expressed his appreciation for the informative presentation and all that STARS does.

Councilor Ratz and Roberts echoed.

Councilor Allan questioned whether the province of British Columbia contributes, as they appear on the municipal partnership map. J. Seeley stated that they contribute as a municipality and the province is billed separately. Councilor Allan expressed appreciation for the presentation.

Mayor Colby says STARS is a proven benefit and expresses gratitude for the presentation, not realizing how much equipment is on the helicopter. Council will include the proposal in a budget line and make a decision during budget negotiations.
- Motion 319/24 Motion by Councilor Allan to accept STARS delegation as information. **CARRIED**
- BYLAWS & POLICIES:** **1. Bylaw No. 838 Fire Pit Bylaw-Amended**
The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.
- Motion 320/24 Motion by Councilor Ball to give first reading of Bylaw No. 838 Fire Pit Bylaw, as amended. **CARRIED**
- Motion 321/24 Motion by Councilor Wilcox to give second reading of Bylaw No. 838 Fire Pit Bylaw, as amended. **CARRIED**

Motion 322/24 Motion by Councilor Allan to move to third and final reading of Bylaw No. 838 Fire Pit Bylaw, as amended. **UNANIMOUSLY CARRIED**

Motion 323/24 Motion by Councilor Roberts to give third and final reading of Bylaw No. 838 Fire Pit Bylaw, as amended. **CARRIED**

2. Bylaw No. 919 Intoxicating Substance Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 324/24 Motion by Councilor Ratz to give first reading of Bylaw No. 919 Intoxicating Substance Bylaw, as amended. **CARRIED**

Motion 325/24 Motion by Councilor Ball to give second reading of Bylaw No. 919 Intoxicating Substance Bylaw, as amended. **CARRIED**

Motion 326/24 Motion by Councilor Wilcox to move to third and final reading of Bylaw No. 919 Intoxicating Substance Bylaw, as amended. **UNANIMOUSLY CARRIED**

Motion 327/24 Motion by Councilor Allan to give third and final reading of Bylaw No. 919 Intoxicating Substance Bylaw, as amended. **CARRIED**

3. Bylaw No. 2045 Cemetery Bylaw

The Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 328/24 Motion by Councilor Roberts to give first reading of Bylaw No. 2045 Cemetery Bylaw, as presented. **CARRIED**

Motion 329/24 Motion by Councilor Ratz to give second reading of Bylaw No. 2045 Cemetery Bylaw, as presented. **CARRIED**

Motion 330/24 Motion by Councilor Ball to move to third and final reading of Bylaw No. 2045 Cemetery Bylaw, as presented. **UNANIMOUSLY CARRIED**

Motion 331/24 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2045 Cemetery Bylaw, as presented. **CARRIED**

4. Policy No. 11-027-24 Threat Policy (Professional Courteous Conduct)

The Policy was reviewed at the last Policy and Priorities Committee meeting.

Motion 332/24 Motion by Councilor Wilcox to adopt Policy No. 11-027-24 Threat Policy (Professional Courteous Conduct) as presented. **CARRIED**

NEW BUSINESS:

1. Franchise Fees 2025

CAO Blair spoke to the Franchise Fees. Council had no questions or concerns. Council agreed to maintain the 10% rate.

Motion 333/24 Motion by Councilor Ratz to accept the 2024 Franchise Fees as presented at 10% rate. **CARRIED**

2. Financials

Council reviewed the Financials up to August 31, 2024. No Concerns.

Motion 334/24 Motion by Councilor Allan to accept Financials up to August 31, 2024, as information. **CARRIED**

3. Parkland Regional Library System 2025 budget

Council reviewed the Parkland Regional Library System Budget for 2025. Councilor Wilcox spoke to the increases.

Councillor Ball expressed worry about the quality of service offered, noting that it does not appear to be improving despite budget increases.

Councillor Wilcox agreed, but is unsure of the answer; everyone in the region is pressing for better service, and switching to another service is not an option because the library is tied to them.

Motion 335/24

Motion by Councilor Ball to approve the Parkland Regional Library System 2025 budget.

CARRIED

4. Stonebridge Glen Condo Association letter

Council considered the letter from the Stonebridge Glen Condo Association. The letter requests payment for a chain link fence. Council does not support the request.

Motion 336/24

Motion by Councilor Allan to endorse a letter from the Town of Carstairs to the Stonebridge Glen Condo Association in response to their request.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee

-Minutes of the September 19, 2024 meeting are attached. Next meeting October 17, 2024.

Motion 337/24

Motion by Councilor Allan to adopt Policies & Priorities Committees meeting minutes for September 19, 2024 as presented.

CARRIED

2. Mountain View Regional Waste Commission

-Councilor Wilcox summarized the meeting from September 23, 2024. The Commission approved the budget while also discussing road access to the facility.

3. Mountain View Regional Water Commission

-Mayor Colby gave a verbal report for the meeting of September 11, 2024.

4. Mountain View Seniors' Housing

-Nothing to report at this time.

5. Red Deer River Municipal Users Group

-Nothing to report at this time.

Motion 338/24

Motion by Councilor Ball to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Allan

-September 15, 2024, attended Indigenous Culture Days at the Heritage Centre and Curling Rink.

-September 19, 2024, attended Policies & Priorities Committee meeting.

Councilor Ball

-Nothing to report at this time.

Councilor Fricke

-Absent

Councilor Ratz

-September 19, 2024, attended Policies & Priorities Committee meeting.

Councilor Roberts

-September 11, 2024, attended Mountain View Regional Water Commission meeting.

Councilor Wilcox

-September 12, 2024, attended the Parkland Executive meeting.

-September 15, 2024, attended Indigenous Culture Days at the Heritage Centre and Curling Rink.

-September 16, 2024, attended Carstairs Library Board meeting.

-September 17, 2024, attended Carstairs Interagency meeting.

-September 18, 2024, attended and facilitated with Councilor Fricke a Women in Politics in municipalities under 10,000 event.

-September 19, 2024, attended Policies & Priorities Committee meeting.

-September 23, 2024, attended Mountain View Regional Waste Commission meeting.

Mayor Colby

-September 11, 2024, attended Mountain View Regional Water Commission meeting.

-September 15, 2024, attended Indigenous Culture Days at the Heritage Centre and Curling Rink. It was a very well planned event.

-September 19, 2024, attended Policies & Priorities Committee meeting.

Motion 339/24

Motion by Councilor Ratz to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. CMHA-Letter of Request

Carstairs Minor Hockey Association is requesting the waiver of one-day's rental fees for their upcoming tournament on January 25, 2025.

The Association falls within the criteria of Policy No. 62-004-24, Facility Requests for Special Rates.

Motion 340/24

Motion by Councilor Allan to approve the letter of request from CMHA and authorize administration to provide the waiver of one-day's rental fees for their upcoming tournament on January 25, 2025, with the understanding they will not be eligible for a reduced rate again until 2028.

CARRIED

CAO'S REPORT:

- September 12, 2024, met with D. Nielsen regarding high school and Town matters. The High school has 830 students with a capacity of 800. D. Nielsen and T. Upshaw will attend the next Council meeting.
- September 17, 2024, meeting with Stantec regarding Water Reservoir.
- September 18, 2024, met with R.C.M.P. and Emergency Services regarding location of traffic assets.
- September 18, 2024, met with CAO and Mayor from the Town of Didsbury.
- September 19, 2024, attended Policies & Priorities Committee meeting.
- Working on Encroachment and Utility Right of Way Agreements
- Housing needs assessment is complete; presentation at the next Council meeting.
- Will be away at the AB Munis conference for the rest of the week.
- Budget deliberation meetings next week with directors.

Motion 341/24

Motion by Councilor Roberts to accept CAO's Report as information.

CARRIED

COUNCILOR CONCERNS:

1. Councilor Allan

Had a home inspector concern that was dealt with by administration.

2. Mayor Colby

Mentions concerns regarding mud and dirt being tracked through Stonegarden gate. K Williscroft and R. Blair stated the situation is not ideal; however, it is a road. The project manager has been notified and there will be street sweeping when necessary.

Motion 342/24

Motion by Councilor Wilcox to accept Councilor Concerns as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

CONFIDENTIAL Section 237 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s.16 to 20).

Motion 343/24

Motion by Councilor Ratz that Council close the meeting to the public to discuss Third-Party Business Interests as per Section 16 of FOIP at 7:57 p.m.

CARRIED

Motion 344/24

Motion by Councilor Ball to come out of the closed meeting session at 8:23 p.m.

CARRIED

Motion 345/24

Motion by Councilor Wilcox to endorse a letter from the Town of Carstairs to the Mountain View Regional Water Commission regarding the waterline.

CARRIED

NEXT MEETING:


Tuesday, October 15, 2024, at 7:00 p.m.

ADJOURNMENT:


Motion 346/24

Motion by Councilor Ball to adjourn the meeting of September 23, 2024, at 8:24 p.m.

CARRIED



Lance Colby, Mayor



Rick Blair, CAO