

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JUNE 13, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, and Executive Assistant Kayleigh Van Es

ABSENT: Councilor Roberts

CALL TO ORDER: Mayor Colby called the meeting of June 13, 2022, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 171/22 Motion by Councilor Ball to adopt the Regular Council agenda of June 13, 2022, as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 172/22 Motion by Councilor Allan to adopt the Regular Council minutes of May 24, 2022, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

1. Presentation of Service Awards-Chris Mueller and Steve Smart

Mayor Colby presented Steve Smart with a plaque in thanks for his valued service with the community.

Mayor Colby presented Constable Chris Mueller with service award.

Staff Sergeant Steven Brown introduced the new Constable Bryan Walkey who will be servicing the Town of Carstairs and area.

BYLAWS & POLICIES:

1. Subdivision Report-Welland

Kirk Williscroft summarized the Subdivision report for Part of SW ¼ Section 9 Township 30 Range 1 W5, 30121 Highway 2A.

Councilor Ratz inquired about the speed limit at the access point on Highway 2A; as well as what development is located east of the property.

Councilor Wilcox asked for clarification on the easement for Stormwater system.

Councilor Fricke wondered if there was any Stormwater management issues predicted.

Motion 173/22

Motion by Councilor Allan to approve the Subdivision subject to laid out conditions in the subdivision report.

CARRIED

2. Bylaw No. 2029-Rates and fees 2022

CAO Blair spoke to the new Bylaw allowing the accommodation for water meters not being available.

Councilor Ball verified that once water meters are available the Town of Carstairs can install them.

Councilor Ratz wonders if there are any homes in the mature areas of town that do not have meters.

Motion 174/22

Motion by Councilor Ball to give first reading of Bylaw No. 2029 Rates & Fees 2022.

CARRIED



- Motion 175/22 Motion by Councilor Wilcox to give second reading of Bylaw No. 2029 Rates & Fees 2022. **CARRIED**
- Motion 176/22 Motion by Councilor Allan to move to third reading of Bylaw No. 2029 Rates & Fees 2022. **CARRIED UNANIMOUSLY**
- Motion 177/22 Motion by Councilor Ratz to give third and final reading of Bylaw No. 2029 Rates & Fees 2022. **CARRIED**
- NEW BUSINESS:**
- 1. Request to Council-Didsbury RCMP**
Council reviewed the request from Didsbury RCMP to waive all the fees associated with rental of the Carstairs Community Hall for a fundraising event on September 24, 2022.
- Motion 178/22 Motion by Councilor Allan to approve the request to waive all the fees for the rental on September 24, 2022. **CARRIED**
- 2. Beef and Barley Days Parade Permit**
Council reviewed the permits for the Beef & Barley Days parade.
- Motion 179/22 Motion by Councilor Wilcox to accept the Beef & Barley parade permits as information. **CARRIED**
- COMMITTEE REPORTS:**
- 1. Legislative & Emergency Services Committee**
- Nothing to report at this time. Next meeting on June 21, 2022
- 2. Strategic Planning & Corporate Affairs Committee**
- Nothing to report at this time. Next meeting is on June 27, 2022
- 3. Policy & Governance Committee**
- Nothing to report at this time. Next meeting is on June 23, 2022
- 4. Mountain View Regional Waste Commission**
- Nothing to report at this time. Next meeting is on July 25, 2022.
- 5. Mountain View Regional Water Commission**
- Mayor Colby gave an oral report of the meeting on May 28, 2022. Next meeting July 15, 2022
- 6. Mountain View Seniors' Housing**
- Councilor Ratz gave an oral report of the meeting on June 9, 2022. Next meeting July 14, 2022
- 7. Municipal Area Partnership**
- Nothing to report at this time. Next meeting is June 16, 2022.
- 8. Carstairs Community Development & Economic Partnership (CCD&EP)**
- Nothing to report at this time. Next meeting June 15, 2022
- 9. Central Alberta Economic Partnership (CAEP)**
- AGM meeting on June 17 2022. Councilor Fricke to attend in place of Councilor Ratz
- Motion 180/22 Motion by Councilor Ratz to accept all Committee Reports as information. **CARRIED**
- COUNCILOR REPORTS:**
- Councilor Allan**
- June 4, 2022 attended the Carstairs Heritage fest
- June 10, 2022 attended retirement party for former CAO Carl McDonnell
- June 13, 2022 attended meeting with Staff Sergeant Brown of the RCMP
- Has been busy in planning for HSS Graduation coming up June 24, 25, 2022
- Councilor Ball**
- June 4, 2022 attended the Carstairs Heritage festival
- June 10, 2022 attended retirement party for former CAO Carl McDonnell

Councilor Fricke

- June 9, 2022 attended the Carstairs Library board meeting on behalf of Councilor Wilcox
- June 10, 2022 attended retirement party for former CAO Carl McDonnell

Councilor Ratz

- June 1, 2022 attended MVSH foundation fundraising event
- June 3, 2022 prepared for Carstairs Heritage festival
- June 3, 2022 attended a scotch pairing at the Legion
- June 4, 2022 attended and volunteered at the Carstairs Heritage festival, commemorated Dan Singleton for the article written in the paper the past week in regards to the Heritage festival
- June 9, 2022 attended MVSH board meeting
- June 10, 2022 attended retirement party for former CAO Carl McDonnell
- June 12, 2022 participated in Carstairs Legion Golf Tournament in Didsbury

Councilor Wilcox

- June 1, 2022 attended a planning meeting for the Carstairs Heritage festival
- June 4, 2022 attended and volunteered at the Carstairs Heritage festival
- June 8, 2022 attended HSS Grade 6 band concert
- June 9, 2022 attended an advocacy meeting
- June 10, 2022 attended retirement party for former CAO Carl McDonnell

Mayor Colby

- June 4, 2022 attended the Carstairs Heritage festival
- June 8, 2022 attended Mountain View Water commission meeting
- June 8, 2022 attended HSS Grade 6 band concert
- June 10, 2022 attended retirement party for former CAO Carl McDonnell
- June 13, 2022 attended meeting with Staff Sergeant Brown of the RCMP

Motion 181/22

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Letter from Rural Economic Development**

Motion 182/22

Motion by Councilor Wilcox to accept the letter from Rural Economic Development as information.

CARRIED**CAO'S REPORT:****1. SDAB table top appeal exercise**

- New Members and staff needed to the trained.

2. New Fire Hall completion

- Fire Department has moved in to the new Fire Hall, old Fire Hall to be renovated in the next week.

3. Golf Course

- Recent rain has helped with the drought issues. Installed new water line extension. A WIFI booster has been installed and overflow parking lot has been made with millings on hand.

4. Development

Met with Kitstone developers, should be seeing conceptual designs soon. Scarlett Ranch Phase 6 through 10 conceptual designs soon, no issues foreseen. Mandalay shallows being dug.

5. Google Earth

- Update on Street Views for Google Earth to be completed within the following months.

6. Purchases

- Bus barn and shell land sale is now completed.

7. Emergency services meeting

- discussed radios systems and Beef & Barley days operations, as well as what is needed at the old Fire Hall.

10. RFP Auditor

- Auditor services RFP will be sent out this week.

11. RFP Banking

- Banking RFPs have been reviewed.

Motion 183/22

Motion by Councilor Wilcox to accept CAO's Report as information.

CARRIED**COUNCILOR CONCERNS: 1. Councilor Wilcox**

- The TV show "Under the banner of heaven" that was filmed in Carstairs has been featured on radio stations, newspapers and social media platforms.

2. Councilor Fricke

- received positive feedback on speed reduction on Highway 580.

Motion 184/22

Motion by Councilor Ball to accept Councilor Concerns as information.

CARRIED**PUBLIC QUESTION PERIOD:**

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 185/22

Motion by Councilor Allan that Council closes the meeting to the public at 7:40 p.m. to discuss closed meeting session items.

CARRIED

Motion 186/22

Motion by Councilor Ratz to come out of the closed meeting session at 7:59 p.m.

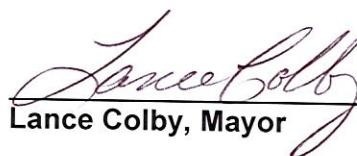
CARRIED**NEXT MEETING:**

Monday, June 27, 2022 at 7:00 p.m.

ADJOURNMENT:

Motion 187/22

Motion by Councilor Ball to adjourn the meeting of June 13, 2022, at 8:00 p.m.

CARRIED
Lance Colby, Mayor
Rick Blair, CAO