

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, APRIL 22, 2024, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Ratz & Wilcox, Director of Legislative & Corporate Services Shannon Allison, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

**ABSENT:** Councilor Roberts

**CALL TO ORDER:** Mayor Colby called the meeting of Monday, April 22, 2024, to order at 7:00 p.m.

**ADDED ITEMS:**

1. RFD replacement of Unit 41-2 to New Business 8.b
2. Letter from Minister Schulz to Correspondence 11.b

**ADOPTION OF AGENDA:**  
Motion 157/24                      Motion by Councilor Wilcox to adopt the Regular Council agenda of April 22, 2024, as amended. **CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**  
Motion 158/24                      Motion by Councilor Allan to adopt the Regular Council minutes of April 8, 2024, as presented. **CARRIED**

**BUSINESS ARISING FROM PREVIOUS MEETING:** Nil

**DELEGATIONS:** Nil

**BYLAWS & POLICIES:**

**1. Bylaw No. 872 Transportation of Dangerous Goods Route Bylaw-Amended**

Motion 159/24                      Motion by Councilor Ball to give first reading of Bylaw No. 872, Transportation of Dangerous Goods Route Bylaw, as amended. **CARRIED**

Motion 160/24                      Motion by Councilor Wilcox to give second reading of Bylaw No. 872, Transportation of Dangerous Goods Route Bylaw, as amended. **CARRIED**

Motion 161/24                      Motion by Councilor Fricke to move to third and final reading of Bylaw No. 872, Transportation of Dangerous Goods Route Bylaw, as amended. **UNANIMOUSLY CARRIED**

Motion 162/24                      Motion by Councilor Allan to give third and final reading of Bylaw No. 872, Transportation of Dangerous Goods Route Bylaw, as amended. **CARRIED**

**2. Bylaw No. 2050 Mill Rate Bylaw 2024-Amended**  
S. Allison discussed the changes made to Bylaw 2050 to align with Municipal Affairs' requirements.



Motion 163/24                      Motion by Councilor Ratz to give first reading of Bylaw No. 2050 Mill Rate Bylaw 2024, as amended. **CARRIED**

Motion 164/24                      Motion by Councilor Ball to give second reading of Bylaw No. 2050 Mill Rate Bylaw 2024, as amended. **CARRIED**

Motion 165/24                      Motion by Councilor Wilcox to move to third and final reading of Bylaw No. 2050 Mill Rate Bylaw 2024, as amended. **UNANIMOUSLY CARRIED**

Motion 166/24                      Motion by Councilor Fricke to give third and final reading of Bylaw No. 2050 Mill Rate Bylaw 2024, as amended. **CARRIED**

**3. Bylaw No. 2051 Equipment Loan 2024**  
S. Allison spoke to the new Bylaw which was approved in the 2024 budget.

Motion 167/24 Motion by Councilor Allan to give first reading of Bylaw No. 2051, Equipment Loan 2024, as presented.

CARRIED

Motion 168/24 Motion by Councilor Ratz to give second reading of Bylaw No. 2051, Equipment Loan 2024, as presented.

CARRIED

Motion 169/24 Motion by Councilor Ball to move to third and final reading of Bylaw No. 2051, Equipment Loan 2024, as presented.

UNANIMOUSLY CARRIED

Motion 170/24 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2051, Equipment Loan 2024, as presented.

CARRIED

NEW BUSINESS:

1. Offsite Levy Review

Council reviewed the Offsite Levy Update. It should be noted that the maximum potential rates are presented; however, it is the decision of Town Council and Administration where to set rates. Off-site levy rates can be set anywhere up to the maximum supportable rate of \$92,688 per hectare. Administration will bring the Offsite Levy Bylaw to the next council for approval.

Councilor Wilcox asked how often an update should be completed. CAO Blair answered that a review should be done every year with an update every 3-5 years.

Councilor Fricke asked if the extra cost would then be added to the listing price, to which it was answered yes the homebuyers cost would include the increase.

Councilor Wilcox also inquired if the study accounts for how soon the town will need improvements to infrastructure. CAO Blair stated that they do take it into consideration, but nothing past a 20 year window.

Motion 171/24 Motion by Councilor Allan to accept the Town of Carstairs the Offsite Levy Update for information.

CARRIED

2. RFD Replacement-Stolen Unit 41-2(2015 Ford F250)

Council reviewed the RFD for the replacement of the Unit 41-2. The insurance company has determined it to be a complete loss and will pay approximately \$22,000.00. Operational Services has found a new vehicle to replace the stolen one for approximately \$39,000.00. Council would have to authorize the balance to come out of the Operational Stabilization account.

Motion 172/24 Motion by Councilor Ball to authorize the purchase of the replacement vehicle and fund the difference between the insurance payout and cost through the Operations Stabilization account.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee

-Councilor reviewed April 18, 2024. Next meeting May 16, 2024.

2. Mountain View Regional Waste Commission

-Councilor Wilcox gave a verbal report of the meeting on April 22, 2024. The commission received a clean audit. Next Meeting in July.

3. Mountain View Regional Water Commission

-Mayor Colby gave a verbal report of the meeting on April 15, 2024. The commission received a clean audit. The meeting also discussed the current drought situation, with likely no regulations being placed until the end of May. CAO Blair stated that administration is in the process of crafting a bylaw and policy for water restrictions. Councilor Fricke asked how the reduction is measured, to which CAO Blair answered that the reductions are implemented in phases. Councilor Ball asked if the farmers would have access to the bulk water station if there was a restriction in place. CAO Blair answered that if there was a restriction, the different levels could include shutting down lawn watering, the bulk water station and carwashes etc.

4. Mountain View Seniors' Housing

- April 25, 2024, will be the Strategic Planning Retreat. Next board meeting May 9, 2024.

**5. Red Deer River Municipal Users Group**

-Next meeting TBD

Motion 173/24

Motion by Councilor Ratz to accept all Committee Reports as information.

**CARRIED**

**COUNCILOR REPORTS:**

**Councilor Allan**

- April 16, 2024, attended Adrenalin Motors soft opening.
- April 17, 2024, attended the Town's Volunteer Appreciation event.
- April 18, 2024, attended the Policies & Priorities Committee meeting.
- April 20, 2024, attended Champion Ford's Customer Appreciation BBQ.
- April 20, 2024, attended Arrkann RV's RV Days and Customer BBQ.

**Councilor Ball**

- April 15-18, participated in SDAB training, and passed the test.
- April 18, 2024, attended the Policies & Priorities Committee meeting.

**Councilor Fricke**

- April 16, 2024, attended Adrenalin Motors soft opening. Grand opening later in spring.
- April 17, 2024, attended the Town's Volunteer Appreciation event. Kudos to Lori and team for planning the event. It was well attended and very interactive and engaging. Especially liking the Murder Mystery Dinner Theatre theme.
- April 18, 2024, attended the Policies & Priorities Committee meeting.
- April 20, 2024, attended Champion Ford's Customer Appreciation BBQ. They are wanting to get more involved with the community and local events.
- April 20, 2024, attended Arrkann RV's RV Days and Customer BBQ. They had their executive from their Edmonton office in attendance, and they are interested in attending the Neighbourhood party in May.

**Councilor Ratz**

- April 17, 2024, attended the Town's Volunteer Appreciation event.
- April 18, 2024, attended the Heritage Festival meeting.
- April 18, 2024, attended the Policies & Priorities Committee meeting.

**Councilor Roberts**

-Absent.

**Councilor Wilcox**

- April 19, 2024, attended the Carstairs Public Library Board meeting; they received approval for a grant and hired a summer student. It was noted that the library had 3743 items borrowed last month and over 1200 visitors.
- April 17, 2024, attended the Town's Volunteer Appreciation event.
- April 18, 2024, attended the Policies & Priorities Committee meeting.
- April 19, 2024, attended the Olds Volunteer Appreciation event.
- Attended the Parkland Executive meeting and discussed budget.
- April 22, 2024, attended the Mountain View Regional Waste Commission meeting.

**Mayor Colby**

- April 15, 2024, attended the Mountain View Regional Water Commission meeting.
- April 17, 2024, attended the Town's Volunteer Appreciation event. Lori and her team did a great job at the event.
- April 18, 2024, attended the Policies & Priorities Committee meeting.

Motion 174/24

Motion by Councilor Fricke to accept all Councilor Reports as information.

**CARRIED**

**CORRESPONDENCE:**

**1. Seniors' Week Declaration**

Council reviewed the request to declare June 3-9, 2024, to be seniors' week in Carstairs. Mayor Colby read aloud:

In honor of the past, present, and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3-9, 2024, to be seniors' week in Carstairs, Alberta.

Motion 175/24

Motion by Councilor Ratz to accept the declaration of Seniors' week in Carstairs for June 3-9, 2024.

**CARRIED**

**2. Letter from the Minister of Environment and Protected Areas**

Council reviewed Minister Schulz's letter regarding the current drought conditions.

Motion 176/24

Motion by Councilor Wilcox to accept the letter from the Minister of Environment and Protected Areas as information.

**CARRIED**

**CAO'S REPORT:**

- April 9, 2024, met with Kitstone developers.
- April 16, 2024, met with Chris Ulmer of Urban Systems regarding the housing assessment study.
- April 18, 2024, attended the Policies & Priorities Committee meeting.
- April 18, 2024, TELUS fibre has been brought to the building, to be installed this week.
- Municipal Census is underway and is over 50% completed in just over a week. On May 6, 2024, census workers will begin going door to door.
- Will be determining CPO levels of service and bring back options to the Policies & Procedures Committee or next Council meeting.
- Ad is being posted for a Planning & Development administrator.
- Meetings with MNP consultants for the policing study went well.
- Miltford paving estimate came in on the lower end, so the whole project will be completed for the budgeted amount.
- ICC meeting is scheduled for May 2, 2024 to discuss the dedicated rescue unit.

Motion 177/24

Motion by Councilor Ball to accept CAO's Report as information.

**CARRIED**

**COUNCILOR CONCERNS: 1. Councilor Fricke**

Received a message from a resident asking when the tax notices, along with the accompanying pie chart detailing tax expenditures were going to be mailed. Advised budget had just passed in Council. The resident indicated that they really like the pie chart and the listing showing how the tax dollars are utilized within the community.

**2. Councilor Wilcox**

Received a question regarding recycling and requested more information on what is and is not recyclable.

Motion 178/24

Motion by Councilor Wilcox to accept all Councilor Concerns as information.

**CARRIED**

**PUBLIC QUESTION PERIOD:**

Nil

**MEDIA QUESTION PERIOD:**

Nil

**NEXT MEETING:**

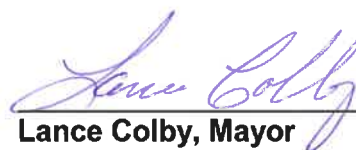
Monday, May 13, 2024 at 7:00 p.m.

**ADJOURNMENT:**

Motion 179/24

Motion by Councilor Ball to adjourn the meeting of April 22, 2024, at 7:40 p.m.

**CARRIED**




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Lance Colby, Mayor




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Rick Blair, CAO