

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, APRIL 26, 2021, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Blair (via zoom), Green, Allan, Wilcox, Ratz and Gil, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison

ABSENT:

CALL TO ORDER: Mayor Colby called the meeting of April 26, 2021 to order at 7:02 p.m.

ADDED ITEMS: No added items

ADOPTION OF AGENDA:

Motion 146/21 Motion by Councilor Blair to accept the Regular Council agenda of April 26, 2021, as presented
CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 147/21 Motion by Councilor Wilcox to adopt the Public Hearing minutes of April 12, 2021, as presented
CARRIED

Motion 148/21 Motion by Councilor Allan to adopt the Regular Council minutes of April 12, 2021, as presented
CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

1. Darrell Garton & Tyler Charlton – Havenfield Park Structure (Tyler Charlton absent)
- Darrell Garton gave handouts to all Council that included pictures of a play structure as well as a letter to the Town and any businesses asking for consideration in financially supporting the Havenfield Community Playground Fund. Two possible sites for the structure were shown on map. 1. The corner of Bethune Way & MacKenzie Way. 2. In the SE corner behind the arena. The Structure will cost approximately \$70 000.00. They are asking the Town for 25% of that cost. All labor for installation will be volunteers.

Motion 149/21 Motion by Councilor Gil to accept Darrell Garton & Tyler Charlton's Havenfield Park Structure report as information
CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 2007 Amendment – Land Use Bylaw 1st Reading
- The purpose of this Bylaw is to include "Sales and service outlets for automobiles, trucks, recreation vehicles or manufactured homes and auto wrecking yards" under the Direct Control District

Motion 150/21 Motion by Councilor Green to give first reading of Bylaw No. 2007 Land Use Bylaw Amended
CARRIED

2. Bylaw No. 2015 – Homestead Re-designation of UR 1st Reading

Motion 151/21 Motion by Councilor Wilcox to give first reading of Bylaw No. 2015 Homestead Re-designation of UR
CARRIED

3. Bylaw No. 2016 – Borrowing Bylaw for New Fire Hall 1st Reading

Motion 152/21 Motion by Councilor Gil to give first reading of Bylaw No. 2016 Borrowing Bylaw for New Fire Hall
CARRIED



4. Bylaw No. 2017 – Municipal Historic Resource Designation

- The purpose of this Bylaw is to designate the Knox Presbyterian Church at Carstairs Heritage Center as a Municipal Historic Resource

Motion 153/21

Motion by Councilor Wilcox to give first reading of Bylaw No. 2017 Municipal Historic Resource Designation

CARRIED

Motion 154/21

Motion by Councilor Allan to give second reading of Bylaw No. 2017 Municipal Historic Resource Designation

CARRIED

Motion 155/21

Motion by Councilor Ratz to move to third reading of Bylaw No. 2017 Municipal Historic Resource Designation

UNANIMOUSLY CARRIED

Motion 156/21

Motion by Councilor Green to give third and final reading of Bylaw No. 2017 Municipal Historic Resource Designation

CARRIED**5. Policy 32-002-21 – Road Inspection Policy Amended**

Motion 157/21

Motion by Councilor Blair to approve Amendment to Policy 32-002-21 Road Inspection Policy

NEW BUSINESS:**1. Homestead Subdivision Applications**

Motion 158/21

Motion by Councilor Ratz to accept the Homestead Subdivision Applications for information

CARRIED**2. Request for Decision – Reserve Transfer to Solid Waste**

- To reallocate funds from Recreation Reserve to Solid Waste Reserve to purchase a compost truck

Motion 159/21

Motion by Councilor Gil to approve the Request for Decision – Reserve Transfer to Solid Waste

CARRIED**3. FCSS Updated Subsidized Counselling Agreement & Guidelines**

Motion 160/21

Motion by Councilor Green to approve the Updated Subsidized Counselling Agreement & Guidelines

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Councilor Ratz gave an oral report on the April 20, 2021 meeting. Minutes are attached.
- Next meeting is on Tuesday, May 18, 2021.

2. Policy & Governance Committee

- Councilor Gil gave an oral report on the April 13, 2021 meeting. Minutes are attached.
- Next meeting is on Tuesday, May 11, 2021.

3. External Relations Committee

- Councilor Allan gave an oral report on the April 15, 2021 meeting. Minutes are attached.
- Next meeting is on Thursday, May 20, 2021.


4. Strategic Planning & Corporate Affairs Committee

- Meeting to be held April 27, 2021
- Next meeting is on Tuesday, May 25, 2021.

5. Mountain View Regional Waste Commission

- Councilor Green reported the AGM has been postponed until Friday April 30, 2021. The audit has been received.

6. Mountain View Regional Water Commission

- Councilor Blair gave oral review of AGM held on April 14, 2021. The audit has been accepted. Covid protocols were reviewed, as were their Bylaws.
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- Councilor Blair had a conference with Minister McIvor regarding a grant. They will meet again in 3 weeks.

7. Mountain View Seniors' Housing

- Councilor Ratz gave oral review of April 22, 2021 Strategic Planning Zoom meeting. Councilor Ratz discussed a Town Hall Meeting with Dr. Hinshaw to talk about relaxing Care Home visitor restrictions.

8. Municipal Area Partnership

- No report

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Councilor Ratz gave an oral report on April 20, 2021 zoom meeting. They have tabled all old business for the next meeting to be able to better look at long and short term goals. Discussed business development and tourism.
- Video May 19, 2021

10. Central Alberta Economic Partnership (CAEP)

- Councilor Ratz had no report at this time.
- Next meeting will probably be virtual in June.

Motion 161/21

Motion by Councilor Wilcox to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Ratz

- Attended Legislative & Emergency Services Committee April 20, 2021
- Attended CCDEP April 20, 2021
- Attended Mountain View Seniors' Housing April 22, 2021
- Attended Recreation Council Input Session April 26, 2021

Councilor Wilcox

- Attended External Relations Committee Meeting April 15, 2021
- Attended Legislative & Emergency Services Committee April 20, 2021
- Attended Carstairs Library Board Meeting on April 20, 2021. The Library is closed for inside service, but continues to have curbside service. They have advertised for a summer student and hope to hold interviews in the next week or two. They were very thankful to Circle K for their donation of masks and sanitizer.
- Attended Recreation Council Input Session April 26, 2021

Councilor Allan

- Attended Policy & Governance Committee April 13, 2021
- Attended External Relations Committee April 15, 2021
- Attended Recreation Council Input Session April 26, 2021

Councilor Green

- Attended Policy & Governance Committee April 13, 2021
- Attended Legislative & Emergency Services Committee April 20, 2021
- Attended Carstairs Library Board Meeting on April 20, 2021
- Attended Recreation Council Input Session April 26, 2021

Councilor Gil

- Attended Policy & Governance Committee April 13, 2021
- Attended External Relations Committee April 15, 2021
- Attended Recreation Council Input Session April 26, 2021

Councilor Blair

- Had a conference with Minister McIvor for Mountain View Regional Water Commission on April 13, 2021
- Attended Mountain View Regional Water Commission AGM on April 14, 2021
- Attended External Relations Committee on April 15, 2021
- Attended Recreation Council Input Session April 26, 2021

Mayor Colby

- Attended Recreation Council Input Session April 26, 2021



Motion 162/21

Motion by Councilor Green to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Eastern Slopes Coal Exploration**

Motion 163/21

Motion by Councilor Green to accept Eastern Slopes Coal Exploration as information.

CARRIED**2. Chinook's Edge School Board Letter to the Mayor**

Motion 164/21

Motion by Councilor Gil to accept Chinook's Edge School Board Letter to the Mayor as information

CARRIED**3. APWA Alberta Chapter – National Public Works Week**

Motion 165/21

Motion by Councilor Allan to accept APWA Alberta Chapter National Public Works Week as information

CARRIED**4. Thank You Card for Kiwanis Music Scholarship**

Motion 166/21

Motion by Councilor Ratz to accept Thank You Card for Kiwanis Music Scholarship as information

CARRIED**CAO'S REPORT:****1. CAO McDonnell gave an oral report on the Frisbee Golf Area.**

The proposed area was shown on Google Maps as the South end of Havenfield where it has not been developed. The layout and parking for the area have not yet been finalized. CAO McDonnell acknowledged there have been complaints of the long grass and garbage being dumped there in the past and felt that having Frisbee Golf in this location would be a good opportunity to get the area cleaned up, while having a recreation site at the same time. This would be a short term location for Frisbee Golf as it will eventually be developed, however, it will give the town time to find a long term area.

1. Question by Councilor Wilcox: Will there be set hours of operation for this site, or will it be anytime of the day or night?
2. CAO McDonnell: We can further discuss having posted hours.
3. Question by Mayor Colby: Is there a lot of clean up to be done in the area?
4. CAO McDonnell: Yes, quite a bit has accumulated over time.
5. Councilor Green informed everyone that there is a 1 hour information event being put on by Calgary Frisbee Golf Club on Thursday April 29th between 12 – 1 p.m. If anyone is interested in the link for viewing, Councilor Green will forward it.

Motion 167/21

Motion by Councilor Wilcox to accept CAO report as information

CARRIED**COUNCILOR CONCERNS: 1. NIL****PUBLIC QUESTION PERIOD:**

1. Resident J. Bell lives in Havenfield and is concerned with all the cars speeding through his area.
2. Resident D. Garton lives in Havenfield and is also very concerned with speeders on his street. There are many children on his street and would like speed bumps put in, or the speed limit changed.
3. CAO McDonnell responded that we can look into getting the digital speed sign on their street for a while to hopefully deter the speeders.
4. Resident P. Montgomery asked if residents see contractors dumping garbage in the field south of Scarlett Ranch should they let the Town office know.
5. CAO McDonnell: Yes, they should contact the Town office and speak with a Bylaw Officer.

MEDIA QUESTION

PERIOD: Nil

**CLOSED MEETING
SESSION:**

Nil

Section 197 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29).

Items 1. Financials
Item 2. Personnel
Item 3. Land Purchase

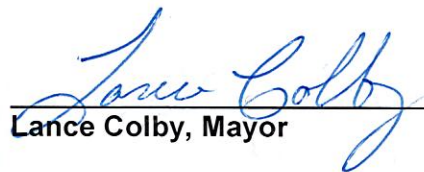
NEXT MEETING: Monday, May 10, 2021

ADJOURNMENT:

Motion 168/21

Motion by Councilor Allan to adjourn the meeting of April 26, 2021 at 8:15 p.m.

CARRIED


Lance Colby, Mayor


Carl McDonnell, CAO