

**MINUTES OF THE REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 13, 2026, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Allan; Councilors Ball, Fricke, Roberts, Selanders, Tolley and Wilcox; Deputy CAO and Director of Planning & Development Kirk Williscroft; Manager of Legislative Services Jessica Pryde; CAO Rick Blair & Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Allan called the meeting of Tuesday, October 13, 2026, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:
Motion 311/26 Motion by Councilor Selanders to adopt the Regular Council Agenda of October 13, 2026, as presented.
CARRIED

ADOPTION OF PREVIOUS MINUTES:
Motion 312/26 Motion by Councilor Tolley to adopt the Regular Council minutes of September 28, 2026, as amended.
CARRIED

BUSINESS ARISING FROM PREVIOUS MEETING: **1. Parkland Regional Library Proposed 2027 Budget**
Council reviewed the budget.

Motion 313/26 Motion by Councilor Fricke to approve the Parkland Regional Library Proposed 2027 Budget as presented.
DEFEATED

DELEGATIONS: Nil

BYLAWS & POLICIES: **1. Bylaw No. 762 Master Agreement Parkland Community Planning Services - For Repeal**
The Bylaw was reviewed. Parkland Community Planning Services previously provided planning services to the Town.

Motion 314/26 Motion by Councilor Ball to repeal Bylaw No. 762 Master Agreement Parkland Community Planning Services.
CARRIED

NEW BUSINESS: **1. Financials - September 2026**
S. Allison provided Council with September 2026 Financials.

Motion 315/26 Motion by Councilor Wilcox to accept the September 2026 Financial statements as information.
CARRIED

2. Financial Yearly Audited Statements - Commissions & Boards
CAO R. Blair reminded Council to bring forward the year-end audited financial statements for commissions and boards for review.

Motion 316/26 Motion by Councilor Tolley to accept Financial Yearly Audited Statements-Commissions & Boards as information.
CARRIED

3. Carstairs Public Library Board Proposed Budget 2027 and Statistics
CAO R. Blair explained that the proposed budget was brought forward at this time to provide Council with ample opportunity to review the information before the upcoming budget deliberations. Library Manager M. Ginther will be available to speak to the proposed budget at an upcoming Policies & Priorities Committee meeting.

Councilor Tolley asked whether the requested 25% increase included the County's contribution. CAO R. Blair confirmed that it did not, as the County contributes directly to the Library Board.

Councilor Ball noted that the Library has made similar requests year after year. Councilor Ball expressed concern regarding the proposed budget increase, stating that the Town must remain accountable to ratepayers and that a 25% increase would not be considered for other organizations.



Councilor Tolley asked whether the increase was primarily attributable to new hires. CAO R. Blair indicated that this could be inferred from the proposed budget but deferred further discussion to the Library Manager.

Councilor Fricke asked whether Bill 28 accounted for a significant portion of the increase.

Councilor Tolley suggested comparing the proposed budget with those of libraries in communities of similar size.

CAO R. Blair advised that M. Ginther would be available to answer questions at an upcoming meeting. Council could then consider the proposed budget and deliberate further.

Councilor Selanders asked whether Council had historically approved the Library Board's requested budgets in full or made adjustments. CAO R. Blair advised that Council had requested changes to the proposed budget in previous years.

Motion 317/26

Motion by Councilor Wilcox to accept the Carstairs Public Library Board Proposed Budget 2027 and Statistics as information and forward the item to budget deliberations.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee

- Next Meeting October 20, 2026.

2. Mountain View Regional Waste Commission

- Councilor Wilcox provided verbal report on the meeting of September 29, 2026.

3. Mountain View Regional Water Services Commission

- Next meeting October 14, 2026.

4. Mountain View Seniors' Housing

- Councilor Fricke provided verbal report on the meeting of September 29, 2026.

- Next meeting November 12, 2026, including organizational meeting.

Motion 318/26

Motion by Councilor Roberts to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

1. Councilor Ball

- Provided a verbal report.

2. Councilor Fricke

- Provided a verbal report.

- September 29, 2026, attended the MVSH board meeting.

- October 7, 2026, toured Chinook Winds Lodge and the Carstairs Seniors Campus location with Assistant Deputy Minister David Williams of housing for the Ministry of Seniors and Assisted Living, Housing Division.

- October 8, 2026, attended the CEMA Tabletop Exercise.

3. Councilor Roberts

- Provided a verbal report.

4. Councilor Selanders

- Provided a verbal report.

- October 8, 2026, attended the CEMA Tabletop Exercise.

5. Councilor Tolley

- Provided a verbal report.

6. Councilor Wilcox

- Provided a verbal report.

- September 29, 2026, attended Mountain View Regional Waste Commission meeting.

7. Mayor Allan

- Provided a verbal report.

- October 7, 2026, met with Assistant Deputy Minister David Williams of housing for the Ministry of Seniors and Assisted Living, Housing Division.

- October 13, 2026, participated in media relations for Town promotional material.

- October 13, 2026, met with the RCMP regarding the proposed detachment location.

Motion 319/26

Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED

RB

CORRESPONDENCE:**1. RFD-Carstairs Skating Club Request**

Council reviewed the request for a discount on ice rental fees for the Club's Synchronized skating competition on December 6, 2026.

The Club is eligible for a reduced rate under Policy No. 62-006-24 Carstairs Facility Request for Special Rates.

Councilor Tolley suggested that clubs provide restaurants with advance notice of upcoming events to ensure adequate staffing and allow restaurants to prepare for any applicable discounts. CAO Blair agreed that this was a great idea and suggested that Community Services consider developing a checklist to help facilitate this process.

Motion 320/26

Motion by Councilor Fricke to approve the letter of request from Carstairs Skating Club requesting the waiver of one-day rental fees for their upcoming Solstice Synchronized Skating Competition on December 6, 2026, with the understanding they will not be eligible for a reduced rate again until 2029.

CARRIED

2. After-Grad Request

Council reviewed the request to use the old landfill site for an event scheduled for June 26, 2027, and to provide portable toilets, a generator, and a light bar.

Motion 321/26

Motion by Councilor Ball to accept the After-Grad request from the 2027 graduating class of HSS as information and direct administration to facilitate the request.

CARRIED

CAO'S REPORT:

- October 5, 2026, attended a fleet meeting with Enterprise.
- October 6, 2026, attended a site meeting at Scarlett Ranch Condominiums.
- October 7, 2026, met with ATEC and Chinook's Edge regarding the access safety report and the proposed interim changes. Rather than implement a temporary fix, discussions focused on working with Chinook's Edge to develop a proposal for a bus loop between the two school properties.
- October 7, 2026, met with Assistant Deputy Minister David Williams of housing for the Ministry of Seniors and Assisted Living, Housing Division.
- October 8, 2026, attended the CEMA Tabletop Exercise and commended R. McKay and the CEMA team for their work in preparing and conducting the exercise.
- October 8, 2026, met with Stephen Coqueux to discuss the Centre Street railway crossing construction. The order requires the Town to pay over \$480,000. The Board Order is being reviewed.
- October 13, 2026, met with the Chief Superintendent and District Commander of K Division to tour the proposed RCMP detachment property.
- The arena boiler has been installed and is operational. ATCO approval for the regulator is still outstanding.
- The arena ice plant is operational, with the warm-floor heat exchanger still outstanding.
- Administration is currently working on the 2027 budget. Council was advised that the cost-of-living adjustment (COLA) was 3.8% as of September.

Motion 322/26

Motion by Councilor Ball to accept the CAO's Report as information.

CARRIED

COUNCILOR COMMENTS:**1. Councilor Wilcox**

Congratulated Mayor Dean Allan and Deputy Mayor Angie Fricke on receiving Gold and Silver awards, respectively, in Alberta's Readers' Choice Awards, and extended congratulations to all other Carstairs businesses and residents recognized with awards.

2. Councilor Ball

Informed Council of the passing of former MLA Connie Ostermann and advised that her funeral service would be held on October 24, 2026, at 10:00 a.m. at St. Agnes Catholic Church, followed by a Celebration of Life at the Community Hall at 12:00 p.m.

3. Councilor Selanders

Spoke with a resident regarding Council's decision not to participate in the Rural Foreign Worker Program.

4. Councilor Fricke

Had coffee with a resident to discuss their business in Carstairs. They expressed their appreciation to L. King for featuring their business in the monthly newsletter.

Expressed appreciation to the community for their votes and for awarding her Silver in the Favorite Local Politician category.

Spoke with the business owner at Adrenalin Motors regarding an idea for Christmas involving participating local businesses and passed the information along to L. King to help facilitate connections.

5. Mayor Allan

Congratulated Deputy Mayor Angie Fricke and Councilor Wilcox on receiving Silver and Bronze awards, respectively, in the Alberta Readers' Choice Awards. He also extended congratulations to Administration staff for receiving Gold in Customer Service. He noted that the Carstairs Golf Course also received several awards, highlighting the positive recognition of local businesses and the Town of Carstairs.

Motion 323/26

Motion by Councilor Wilcox to accept Councilor Comments as information.

CARRIED**PUBLIC QUESTION PERIOD:**

Nil

CLOSED MEETING:**1. Section 19-Disclosure Harmful to Business Interests of a Third Party**

Section 197 of the Municipal Government Act requires that Council and Council Committees conduct their meetings in public unless the matter to be discussed falls under one of the exceptions to disclosure outlined in Division 2 of Part 1 of the Access to Information Act (ATIA), including, but not limited to, matters related to business interests, personal privacy, individual or public safety, confidential evaluations, or law enforcement. (Sections 19 to 34).

Motion 324/26

Motion by Councilor Fricke that Council close the meeting to the public to discuss Business Interests of a Third Party, as per Section 19, of the ATIA, at 7:43 p.m.

CARRIED

Motion 325/26

Motion by Councilor Selanders to come out of the Closed Meeting session at 8:42 p.m.

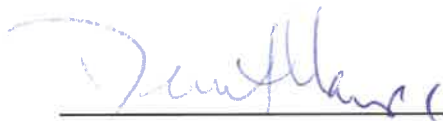
CARRIED**NEXT MEETING:**

Monday, October 26, 2026, at 7:00 p.m.

ADJOURNMENT:

Motion 326/26

Motion by Councilor Ball to adjourn the meeting of October 13, 2026, at 8:43 p.m.

CARRIED

Dean Allan, Mayor

Rick Blair, CAO