

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, APRIL 27, 2026, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Allan; Councillors Ball, Roberts, Selanders, Wilcox; Director of Legislative & Corporate Services Shannon Allison; Deputy CAO and Director of Planning & Development Kirk Williscroft; Manager of Legislative Services Jessica Pryde; CAO Rick Blair & Executive Assistant Kayleigh Van Es

ABSENT: Councillors Fricke & Tolley

CALL TO ORDER: Mayor Allan called the meeting of Monday, April 27, 2026, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:
Motion 143/26 Motion by Councillor Ball to adopt the Regular Council Agenda of April 27, 2026, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:
Motion 144/26 Motion by Councillor Selanders to adopt the Regular Council Meeting minutes of April 13, 2026, as amended. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING:

1. Arena Plant Update
CAO R. Blair presented Council with an updated timeline of August 21, leaving ample time for fall arena preparations. Demolition is expected to begin within the next 2–3 weeks.

Councillor Wilcox inquired about the lifecycle of the chiller and whether the replacement would improve efficiency. CAO R. Blair confirmed that it would.

Motion 145/26 Motion by Councillor Roberts to accept the Arena Plant Update as information. **CARRIED**

DELEGATIONS: Nil

BYLAWS & POLICIES: Nil

NEW BUSINESS:

1. Curling Club RFD
Council reviewed the Request for Decision and considered the matter closed regarding the agreement between the Town of Carstairs and the Carstairs Community Curling Club.

Motion 146/26 Motion by Councillor Wilcox to accept the analysis for the Curling Club as information. **CARRIED**

2. Production Server RFD
Council reviewed the request for decision to approve the purchase of a new production server. CAO R. Blair explained that the backup server became inoperable in April 2026.

Councillor Wilcox asked whether this was the latest available technology. CAO R. Blair advised that it was and noted that moving to cloud services would cost approximately \$14,000 annually, with additional costs based on usage. He stated this was the best value for the Town at this time.

Motion 147/26 Motion by Councillor Ball to approve the purchase of a new production server and fund through the Operations Stabilization Fund. **CARRIED**

3. Carstairs Water Reservoir Update
K. Williscroft provided an update on the water reservoir construction. Commissioning is still anticipated for late July or early August. The project remains on time and on budget.

Motion 148/26 Motion by Councillor Wilcox to accept the Carstairs Water Reservoir Update as information. **CARRIED**

COMMITTEE REPORTS:**1. Policies & Priorities Committee**

- Minutes of the April 21, 2026 meeting were attached. Next meeting May 19, 2026.

2. Mountain View Regional Waste Commission

- Councillor Wilcox provided a verbal report for the April 27, 2026 meeting. A clean audit was received, and requisitions are expected to decrease again in July. The next meeting in July.

3. Mountain View Regional Water Services Commission

- Next meeting May 13, 2026.

4. Mountain View Seniors' Housing

- Next meeting June 25, 2026.

Motion 149/26

Motion by Councillor Selanders to accept all Committee Reports as information.

CARRIED**COUNCILLOR REPORTS:****1. Councillor Ball**

- Provided a verbal report.
- April 21, 2026, attended Policies & Priorities Committee meeting.

2. Councillor Fricke

- Absent

3. Councillor Roberts

- Provided a verbal report.
- April 21, 2026, attended Policies & Priorities Committee meeting.

4. Councillor Selanders

- Provided a verbal report.
- April 21, 2026, attended Policies & Priorities Committee meeting.

5. Councillor Tolley

- Absent.

6. Councillor Wilcox

- Provided a verbal report.
- April 20, 2026, attended the Library Board meeting.
- April 21, 2026, attended Policies & Priorities Committee meeting.
- April 23, 2026, attended Parkland Executive meeting.
- April 27, 2026, attended Mountain View Regional Waste Commission meeting.

7. Mayor Allan

- Provided a verbal report.
- April 21, 2026, attended Policies & Priorities Committee meeting.

Motion 150/26

Motion by Councillor Roberts to accept all Councillor Reports as information.

CARRIED**CORRESPONDENCE:****1. Rural Renewal Program-Letter**

Council received a request asking the Town of Carstairs to formally support an application for inclusion in the Rural Renewal Program and to initiate any required discussions with provincial authorities regarding eligibility.

CAO R. Blair advised that, after speaking with other municipalities, the request would be very onerous. He noted that the Government of Alberta currently has a significant backlog of applicants, and municipalities have found the program difficult to administer.

Councillor Roberts noted the significant workload involved.

Councillor Ball commented that there is a sufficient local labour pool and that local hiring options should continue to be explored.

Council agreed that local hiring options should be explored and that the Town does not currently have the resources required to manage the administrative burden associated with the program.

Motion 151/26

Motion by Councillor Ball to accept the Rural Renewal Program Letter for information and direct Administration to correspond to the request as discussed.

CARRIED**CAO'S REPORT:**

- April 15, 2026, Feeder Main construction meeting.
- April 15, 2026, met with potential Senior's housing developers.
- April 20, 2026, met with potential developers.
- April 21, 2026, met with developers
- April 21, 2026, attended the Policies & Priorities meeting.
- April 22, 2026, met with CESD and Kitstone developers.
- April 23, 2026, met with Alberta Municipal Affairs Regional Manager.
- April 23, 2026, met with Trinus to discuss server options.

- April 27, 2026, met with representatives from UFA.
- Mountain View County has approved our funding request of \$29,080 for operating capital projects that were submitted.
- May 11, 2026, will meet with RCMP Senior Asset Manager onsite to discuss proposed detachment site.
- Scheduling a meeting with IJD in the next couple weeks.
- 911 PSAP changeover noted: Enhanced and improved data, with a decommissioning deadline of March 31 2027.
- Ongoing IDP work with the County.
- Researched current listings: out of 10 random listings, most were listed well over assessed value; only 2 were listed under assessed value.
- Residential assessments have increased 14.2%, with 12.3% attributed to inflation and 1.9% to growth.

Motion 152/26

Motion by Councillor Wilcox to accept CAO's Report as information.

CARRIED

COUNCILLOR COMMENTS:

1. Councillor Wilcox

- Question from resident regarding gopher deterrents.
- Concession at the arena complaint.

Motion 153/26

Motion by Councillor Roberts to accept Councillor Comments as information.

CARRIED

PUBLIC QUESTION PERIOD:

1. David Grossklaus

Thanked Council and the Town for arranging discussions with the Assessor. He advised that he had sent a reply that morning and believed the property may be over-assessed. He expressed appreciation for the assistance and noted the research completed regarding assessments.

CLOSED MEETING:

Section 197 of the Municipal Government Act requires that Council and Council Committees conduct their meetings in public unless the matter to be discussed falls under one of the exceptions to disclosure outlined in Division 2 of Part 1 of the Access to Information Act (ATIA), including, but not limited to, matters related to business interests, personal privacy, individual or public safety, confidential evaluations, or law enforcement. (Sections 19 to 34).

1. Section 20-Disclosure Harmful to Personal Privacy

Motion 154/26

Motion by Councillor Wilcox that Council close the meeting to the public to discuss Disclosure Harmful to Personal Privacy, as per Section 20, of the ATIA, at 7:38 p.m.

CARRIED

Motion 155/26

Motion by Councillor Wilcox to come out of the Closed Meeting session at 7:58 p.m.

CARRIED

Motion 156/26

Motion by Councillor Ball to direct Administration to issue the demolition order to roll #26.000 as discussed in Closed Meeting.

CARRIED

NEXT MEETING:

Monday, May 11, 2026, at 7:00 p.m.

ADJOURNMENT:

Motion 157/26

Motion by Councillor Selanders to adjourn the meeting of April 27, 2026, at 7:59 p.m.

CARRIED



 Dean Allan, Mayor



 Rick Blair, CAO