

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, JUNE 12, 2023, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, & Wilcox Director of Legislative & Corporate Services Shannon Allison, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

**ABSENT:** Councilor Roberts

**CALL TO ORDER:** Mayor Colby called the meeting of Monday, June 12, 2023, to order at 6:55 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**

Motion 208/23                      Motion by Councilor Ball to adopt the Regular Council agenda of June 12, 2023, as presented. **CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

Motion 209/23                      Motion by Councilor Allan to adopt the Regular Council minutes of May 23, 2023, as presented. **CARRIED**

**BUSINESS ARISING FROM PREVIOUS MEETING:** Nil

**DELEGATIONS:**

**1. Presentation of the Town of Carstairs 2022-2023 Provincial Sports Awards**  
Council presented Provincial Sports Awards to local students and coaches who competed at the provincial level in their sports for the 2022-2023 season.

**2. R.C.M.P Presentation-Staff Sergeant Stephan Browne**  
Staff Sergeant Browne of the Didsbury R.C.M.P detachment provided a summary of the past year in the Town of Carstairs in regard to crime statistics.

**BYLAWS & POLICIES:**

**1. Bylaw 2042-Borrowing Bylaw Land Purchase**

Motion 210/23                      Motion by Councilor Ratz to give first reading of Bylaw 2042-Borrowing Bylaw Land Purchase as presented. **CARRIED**

**2. Bylaw 2043-Borrowing Bylaw Capital Equipment**

Motion 211/23                      Motion by Councilor Wilcox to give first reading of Bylaw No. 2043 Borrowing Bylaw Capital Equipment as presented. **CARRIED**

Motion 212/23                      Motion by Councilor Fricke to give second reading of Bylaw No. 2043 Borrowing Bylaw Capital Equipment as presented. **CARRIED**

Motion 213/23                      Motion by Councilor Allan to move to third and final reading of Bylaw No. 2043 Borrowing Bylaw Capital Equipment as presented. **UNANIMOUSLY CARRIED**

Motion 214/23                      Motion by Councilor Ball to give third and final reading of Bylaw No. 2043 Borrowing Bylaw Capital Equipment as presented. **CARRIED**

**NEW BUSINESS:**

**1. Carstairs Public Library Board Appointment-Jen Awde**

Motion 215/23                      Motion by Councilor Wilcox to appoint Jen Awde to the Carstairs Public Library Board for a 3-year term. **CARRIED**

**COMMITTEE REPORTS:**

**1. Legislative & Emergency Services Committee**  
- Next meeting June 20, 2023.

**2. Strategic Planning & Corporate Affairs Committee**  
- Council reviewed the Minutes of the May 23, 2023 Strategic Planning & Corporate Affairs Committee meeting. Next meeting June



26, 2023.

**3. Policy & Governance Committee**

- Next meeting June 15, 2023.

**4. Mountain View Regional Waste Commission**

- Nothing to report at this time. Next meeting to be announced.

**5. Mountain View Regional Water Commission**

- Next meeting June 15, 2023.

**6. Mountain View Seniors' Housing**

- Councilor Ratz gave a verbal report on the meeting that occurred on June 1, 2023. Next meeting July 7, 2023

**7. Municipal Area Partnership**

- Nothing to report at this time.

Motion 216/23

Motion by Councilor Wilcox to accept all Committee Reports as information.

**CARRIED**

**COUNCILOR REPORTS:**

**Councilor Allan**

- June 4, 2023, attended the Carstairs Heritage Fest.

**Councilor Ball**

- June 4, 2023, attended the Carstairs Heritage Fest. Very well attended.

**Councilor Fricke**

- June 4, 2023, attended the Carstairs Heritage Fest.

**Councilor Ratz**

- June 4, 2023, volunteered at the Carstairs Heritage Fest, selling 50/50 tickets, an estimated 3000 people attended with 9 pipe bands. Expressed thanks to the town and staff for helping to organize and prepare for set up and take-down of the festival.

**Councilor Roberts**

- Absent

**Councilor Wilcox**

- June 3, 2023, attended Olds College Convocation.  
- June 4, 2023, attended the Carstairs Heritage Fest.  
- June 7, 2023, attended Carstairs Public Library Board meeting.

**Mayor Colby**

- June 4, 2023, attended the Carstairs Heritage Fest, the 9 pipe bands were very pleased with the event. Echoed the large number of attendees as well as expressed thanks to the town and staff for their hard work at the event.

Motion 217/23

Motion by Councilor Ball to accept all Councilor Reports as information.

**CARRIED**

**CORRESPONDENCE:**

**1. Canada Post Community Foundation**


Council received a letter requesting that funds be donated to the Canada Post Community Foundation.

Motion 218/23

Motion by Councilor Allan to accept the all Correspondence as information.

**CARRIED**

**CAO'S REPORT:**

- Ongoing meetings with Kitstone developers.
  - Met with the CrossFit gym in regard to the structural engineer's recommendations.
  - May 30, 2023, met at the Carstairs Public Library regarding new carpet in the facility.
  - June 1, 2023, met with Principal in Waiting Dean Nielsen regarding the relationship with the Town of Carstairs and how to proceed.
  - June 5, 2023, reviewed the Shaw franchise agreement.
  - June 6, 2023, started Golf Course weekly meeting.
  - June 7, 2023, monthly planning and engineering meeting.
  - TELUS will be installing fibre line.
  - Pickleball court pricing has returned, and the current tennis courts will be converted to four pickleball courts, followed by the
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refurbishment of the unused batting cage for the new placement of the basketball courts.

- Working with Golf Course on inventory, and wage and food costs.
- Continuing discussions with E360.
- Event application meetings for large-scale events, that will include pre-event on-site meetings to ensure communication for all parties involved.

Motion 219/23

Motion by Councilor Fricke to accept CAO's Report as information.

**CARRIED**

**COUNCILOR CONCERNS: 1. Councilor Fricke**

- Received phone calls about the Kitstone conceptual scheme from residents. The conceptual approach was reiterated as just an idea, not a firm plan.

Motion 220/23

Motion by Councilor Ratz to accept Councilor Concerns as information.

**CARRIED**

**PUBLIC QUESTION PERIOD:**

Nil

**MEDIA QUESTION PERIOD:**

Nil

**CLOSED MEETING:**

*Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).*

Motion 221/23

Motion by Councilor Allan that Council close the meeting to the public at 7:52 p.m. to discuss closed meeting session items.

**CARRIED**

Motion 222/23

Motion by Councilor Ball to come out of the closed meeting session at 8:34 p.m.

**CARRIED**

**NEXT MEETING:**

Monday, June 26, 2023 at 7:00 p.m.

**ADJOURNMENT:**

Motion 223/23

Motion by Councilor Fricke to adjourn the meeting of June 12, 2023, at 8:36 p.m.

**CARRIED**

  
Lance Colby, Mayor  
Shannon Allison,  
Director of Corporate & Legislative Services