

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MAY 25, 2021, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Deputy Mayor Blair, Mayor Colby, Councilors Wilcox, Green, Gil Allan, and Ratz, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Executive Assistant Brenda Coles

ABSENT: Nil

CALL TO ORDER: Deputy Mayor Blair called the meeting of May 25, 2021 to order at 7:08 p.m.

ADDED ITEMS: Frisbee Golf Park – Karen Day Item 8.e

ADOPTION OF AGENDA:

Motion 179/21 Motion by Councilor Gil to accept the Regular Council agenda of May 25, 2021, as amended. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 180/21 Motion by Councilor Allan to adopt the Regular Council minutes of May 10, 2021, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: Nil

DELEGATIONS: **1. Havenfield Playground Structure Presentation: Tyler Charlton**

- T. Charlton spoke to Havenfield Playground Structure stating that the total amount needed for the project was \$102,000.00. There was \$30,000 in corporate donations, leaving \$70,000.00 in cost to move forward, the Town would provide 50% of the remaining cost.
- Mayor Colby stated at the previous Council meeting it was discussed the total project cost was \$70,000. 00 with the Town's portion being 25% of the total amount.
- Councilor Gil asked if there was any fundraising and the reply was yes, money raised through bottle drives would bring up fundraising to \$50,000. And that residents in the neighborhood would each be willing to contribute \$100 per household.
- Councilor Gil asked if other companies had been contacted for quotes, and the two were the one Company at Balzac that the City of Calgary uses and Play Quest out of Edmonton.
- Play Quest was the preferred as they had a really good warranty, provided people to supervise the install to help the volunteers.
- Councilor Allan stated they used Play Quest out of Edmonton for the CES playground, they sent out three supervisors for the small and large playground install, over the ten days.
- Councilor Gil stated that the school would be looking at a new play structure bid in 2022 and perhaps they would get a better dollar value with going in on both projects in the same year. Also had they tried going through one of the other organizations for a matching grant such as CFEP.
- Councilor Wilcox asked the question if Town employee John Ing would be able to take a look at the playground structure and the size of lot and see if it would be feasible and would meet the Town bylaws.
- Darrah Selanders asked the question if the \$102,000.00 included the in-kind such as the concrete, gravel, plus work being done or poured in rubber. Tyler Charlton provided clarification that these items would be of separate costing.
- Deputy Mayor Blair thanked Mr. Charlton for his presentation and the information stating Council would take this under advisement, it will be challenging to do the project this year as Council has already passed the Budget, they will need to take a look and do their due diligence. They appreciate all the work Tyler Charlton has done and brought to them knowing it has not been easy.

Motion 181/21

Motion by Mayor Colby to accept the Havenfield Playground Structure Presentation as information.

CARRIED

2. Frisbee Golf Park and Parking Lot - Presenter Brian Denison

- Resident Brian Denison gave an oral presentation on his letter submitted to Council.
- His top areas of concern stated for the Frisbee Golf Course and the adjacent parking area was the project being pushed ahead without consulting the Havenfield residents; talked about that there is no interest in Frisbee Golf as a suitable sport for that area. There were over forty children in the subdivision playing on the road, on the pathway and fields and the increase vehicle traffic makes it a safety issue and the speed of the traffic on the road should only be 20km and not 40km. His concern with having a parking lot without sufficient lighting and the criminal element it brings.
- Brian Denison stated his concern with the property owner (developer) of the vacant land in not being held accountable for the clean-up of weeds, garbage and waste.
- He does not have a problem with the turnaround but does have a problem with a parking lot, no lighting and the traffic it brings into the subdivision.
- In closing Brian Denison stated that he would prefer a large multi-use playground structure, than the proposed Frisbee Golf Park to address the recreation needs of the children in the area.
- Deputy Mayor Blair asked if the Council members had any questions.
- Council had no questions at this time.

3. Frisbee Golf Park and Parking Lot – Presenter Brian & Deb Perschbacher

- Brian and Deb Perschbacher did not attend Council, their written submission is attached.

4. Frisbee Golf Park and Parking Lot – Deserai Malcolm

- D. Malcolm stated she had no concerns with the Frisbee Golf Park if the parking lot had another entrance other than through Havenfield. Her issue was the traffic and safety of the children and was in support of getting the Playground Structure in for the children to have a safe place to play.

5. Frisbee Golf Park and Parking Lot – Robert & Karen Day

- Robert and Karen Day did not attend Council, their written submission is attached. The written submission also include the names of residents Leah Dutka and Matthew Wellman, Mark and Melanie Lorek, and David Fixer and Bree Tildsly, all of Bishop Circle.

Motion 182/21

Motion by Councilor Ratz to accept the Frisbee Golf Park & Parking Lot Presentations as information.

CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 2015 “The Homestead Development” Phases 1A and Phase 5 Redesignation of Municipal Lots Second & Third Reading.

- CAO McDonnell spoke to Bylaw No. 2015.

Motion 183/21

Motion by Councilor Green to give second reading of Bylaw No. 2015 “The Homestead Development” Bylaw.

CARRIED

Motion 184/21

Motion by Councilor Allan to give third and final reading of Bylaw No. 2015 “The Homestead Development” Bylaw.

CARRIED

2. Bylaw No. 2007 Amended Land Use Bylaw Direct Control District (DC-1) Permitted Uses

- CAO McDonnell spoke to Bylaw No. 2007.

Motion 185/21

Motion by Mayor Colby to give second reading of Bylaw No. 2007 Amended Direct Control District (DC-1) Bylaw.

CARRIED

- Motion 186/21 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2007 Amended Direct Control District (DC-1) Bylaw.
CARRIED
- 3. Bylaw No. 2016 “The Borrowing Bylaw Fire Hall Construction”**
- CAO McDonnell spoke to Bylaw No. 2016.
- Motion 187/21 Motion by Councilor Allan to give second reading of Bylaw No. 2016 “the Borrowing Bylaw Fire Hall Construction.”
CARRIED
- Motion 188/21 Motion by Councilor Green to give third and final reading of Bylaw No. 2016 “the Borrowing Bylaw Fire Hall Construction.”
CARRIED
- 4. Bylaw No. 1032 “Town of Carstairs Cemetery Bylaw Amended and updated Schedule “A” Cemetery Monument Permit Form.**
- CAO McDonnell spoke to Bylaw No. 1032 Amended.
- Motion 189/21 Motion by Councilor Ratz to give first reading of Bylaw No1032 Amended “The Town of Carstairs Cemetery Bylaw” and Schedule “A” Cemetery Monument Permit Form.
CARRIED
- Motion 190/21 Motion by Councilor Wilcox to give second reading of Bylaw No1032 Amended “The Town of Carstairs Cemetery Bylaw” and Schedule “A” Cemetery Monument Permit Form.
CARRIED
- Motion 191/21 Motion by Mayor Colby to give third reading of Bylaw No 1032 Amended “The Town of Carstairs Cemetery Bylaw” and Schedule “A” Cemetery Monument Permit Form.
CARRIED UNANIMOUSLY
- 5. Bylaw No. 867 “Carstairs Cemetery Bylaw Schedule “A” Cemetery Monument Permit Form.**
- CAO McDonnell spoke to Bylaw No. 867 “Carstairs Cemetery Bylaw Schedule “A” and stated that cemetery fees are now included in the current Rates and Fees Bylaw No. 2005, which would repeal Bylaw No. 867.
- Motion 192/21 Motion by Councilor Wilcox to approve repealing Bylaw No. 867 Cemetery Fee Schedule “A” Monument Permit Form.
CARRIED
- 6. Policy No. 11-019-21 Sale of Town Equipment to Amend Policy No. 11-019-04**
- CAO McDonnell spoke to the amendments to Policy No.11-019-21.
- Motion 193/21 Motion by Mayor Colby to adopt Policy No. 11-019-21 “Sale of Town Equipment.”
CARRIED
- 7. Policy No. 11-025-21 Municipal Complaint Policy and Complaint Form**
- CAO McDonnell spoke to new policy.
- Motion 194/21 Motion by Councilor Wilcox to adopt Policy No. 11-019-21 “Municipal Complaint and Complaint Form”.
CARRIED
- 8. Policy No. 11-002-04 Anonymous Complaints to Repeal**
- CAO McDonnell spoke to the need to repeal the policy.
- Motion 195/21 Motion by Councilor Green to repeal Policy No. 11-002-04 “Anonymous Complaints”.
CARRIED

NEW BUSINESS: 1. Proclamation Alberta Recreation & Parks Association (ARPA)

Motion 196/21

Motion by Councilor Ratz to proclaim the month of June as Recreation & Parks Month within the Town of Carstairs.

CARRIED**2. National Police Federation Presentation – Impacts of a Provincial Police Transition.**

- Deputy Mayor Blair spoke to the NPFP survey presentation.

Motion 197/21

Motion by Councilor Ratz to accept the National Police Federation Presentation as information.

CARRIED**3. Hugh Sutherland School Richard Dais Scholarship – Kevin Hronek - Three Candidate Applications**

- Deputy Mayor Blair asked Council members to vote on a recipient for the 2021 year for the Richard Dais Scholarship Candidate 1, 2, or 3.

Motion 198/21

Motion by Councilor Wilcox to approve Candidate No. 3 for the HSS Richard Dais Scholarship for 2021.

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Councilor Ratz gave an oral report on the May 18, 2021 meeting; minutes are attached.
- Next meeting is on Tuesday, June 22, 2021.

2. Policy & Governance Committee

- Councilor Gil gave an oral report on the May 11, 2021 meeting; minutes are attached.
- Next meeting is on Tuesday, June 15, 2021.

3. External Relations Committee

- Councilor Allan gave an oral report on the May 20, 2021 meeting; minutes are attached.
- Next meeting is on Thursday, June 24, 2021.

4. Strategic Planning & Corporate Affairs Committee

- Councilor Ratz gave an oral report on the April 25, 2021 meeting prior to Council.
- Next meeting is on Monday, June 28, 2021.

5. Mountain View Regional Waste Commission

- Councilor Green had nothing to report at this time.
- Next meeting is on July 26, 2021.

6. Mountain View Regional Water Commission

- Councilor Blair gave oral report on the May 12, 2021 meeting.
- Next meeting is on June 10, 2021.

7. Mountain View Seniors' Housing

- Councilor Ratz had nothing to report at this time.
- Next meeting TBD.

7. Southern Central Alberta Mayors

- Councilor Ratz gave oral report on the May 18, 2021 meeting.
- Next meeting is on June 24, 2021.

8. Municipal Area Partnership

- Mayor Colby had nothing to report at this time.

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Councilor Ratz had nothing to report at this time.
- Next meeting is on June 22, 2021.

10. Central Alberta Economic Partnership (CAEP)

- Councilor Ratz had nothing to report at this time.
- Next meeting will probably be virtual in June.

Motion 199/21

Motion by Councilor Green to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Ratz**

- Attended Legislative & Emergency Services Committee meeting on May 18, 2021.
- Attended Strategic Planning and Corporate Affairs Committee meeting on May 25, 2021.
- Attended the Public Hearings on May 25, 2021.

Councilor Wilcox

- Attended Legislative & Emergency Services Committee on May 18, 2021 and Carstairs Library Board meeting.
- Attended Parkland Regional Library Board meeting on May 25, 2021.
- Attended External Relations Committee meeting on May, 20, 2021.
- Attended Public Hearings on May, 25, 2021.

Councilor Allan

- Attended Policy and Governance Committee meeting on May 11, 2021.
- Attended External Relations Committee meeting on May 20, 2021.
- Attended Strategic Planning Committee meeting on May 25, 2021.
- Attended Public Hearings on May 25, 2021.

Councilor Green

- Attended Policy and Governance Committee meeting on May 11, 2021.
- Attended Legislative and Emergency Services on May 18, 2021.
- Attended Carstairs Library Board meeting on May 18, 2021.
- Attended Public Hearings on May 25, 2021.

Councilor Gil

- Attended Policy and Governance Committee meeting on May 11, 2021.
- Attended Strategic Planning and Corporate Affairs Committee meeting on April 26, 2021.
- Attended the Public Hearings on May 25, 2021.

Councilor Blair

- Attended MVRWC meeting on May 12, 2021.
- Attended the Mayors of South Central Alberta meeting on May 18, 2021.
- Attended External Relations Committee meeting on May 20, 2021.
- Attended Strategic Planning and Corporate Affairs Committee meeting on May 25, 2021.
- Attended Public Hearings on May 25, 2021.

Mayor Colby

- Attended the Public Hearings on May 25, 2021.

Motion 200/21

Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:**

1. Town of Claresholm – Letter of Support for the RCMP
2. Town of High River- Action Required Proposed Alberta Coal Restrictions Policy
3. Village of Rycroft – Letter of Support for the RCMP

Motion 201/21

Motion by Councilor Allan to accept all correspondence as information.

CARRIED**CAO'S REPORT:****1. Elementary School Tours on Friday, May 28, 2021**

- Any Councilors who would like to take a tour of the new facility may meet Laura and John at the main office at 3:30 p.m. Wear appropriate footwear for mud. Administration will send out a meeting request reminder.

2. Election Signage Bylaw

- Administration has been approached to draft up a bylaw around the Election Signs.

Motion 202/21

Motion by Councilor Gil to accept CAO report as information

CARRIED

COUNCILOR CONCERNS: Nil

PUBLIC QUESTION PERIOD:

1. Resident Darrell Garton asked Council if they were going to proceed and commit with funding for the Playground Structure for Havenfield this summer; if not he would be able to find funding in the amount of \$100,000.00 to proceed with the project for this year.

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Motion 203/21

Motion by Councilor Allan that Council closes the meeting to the Public at 8:45 p.m. to discuss Personnel Issues.

CARRIED

Motion 204/21

Motion by Councilor Green to come out of the closed meeting session at 9:25 p.m.

CARRIED

NEXT MEETING:

Monday, June 14, 2021

ADJOURNMENT:

Motion 205/21

Motion by Councilor Allan to adjourn the meeting of May 25, 2021 at 9:25 p.m.

CARRIED



Rick Blair, Deputy Mayor



Carl McDonnell, CAO