

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JANUARY 12, 2026, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES:	Mayor Allan; Councilors Ball, Fricke, Roberts, Selanders, Tolley & Wilcox; Director of Legislative & Corporate Services Shannon Allison; Deputy CAO and Director of Planning & Development Kirk Williscroft; CAO Rick Blair & Executive Assistant Kayleigh Van Es
ABSENT:	Nil
CALL TO ORDER:	Mayor Allan called the meeting of Monday, January 12, 2026, to order at 7:00 p.m.
ADDED ITEMS:	Nil
ADOPTION OF AGENDA: Motion 001/26	Motion by Councilor Ball to adopt the Regular Council agenda of January 12, 2026, as presented. CARRIED
ADOPTION OF PREVIOUS MINUTES: Motion 002/26	 Motion by Councilor Roberts to adopt the Public Hearing Meeting minutes of December 8, 2025, as presented. CARRIED
 Motion 003/26	 Motion by Councilor Selanders to adopt the Regular Council Meeting minutes of December 8, 2025, as presented. CARRIED
Motion 004/26	Motion by Councilor Wilcox to adopt the Special Council Meeting minutes of December 16, 2025, as presented. CARRIED
BUSINESS ARISING FROM PREVIOUS MEETING:	Nil
DELEGATIONS:	1. William Stevenson (Member of Parliament) W. Stevenson attended Council to wish Council a Happy New Year and to offer congratulations on the recent election. He noted the importance of maintaining strong local connections and encouraged Council to reach out as needed. He acknowledged that it has been a hectic year and advised that, while his official office is in Edson, he is only a phone call away. Mayor Allan thanked W. Stevenson for attending.
BYLAWS & POLICIES:	1. Bylaw No. 1060 Cat Control Bylaw-Amended The Amended Cat Control Bylaw was reviewed at the latest P&P meeting and was forwarded to Council for ratification.
Motion 005/26	Motion by Councilor Fricke to give first reading of Bylaw No. 1060 Cat Control Bylaw, as amended. CARRIED
Motion 006/26	Motion by Councilor Wilcox to give second reading of Bylaw No. 1060 Cat Control Bylaw, as amended. CARRIED
Motion 007/26	Motion by Councilor Selanders to move to third and final reading of Bylaw No. 1060 Cat Control Bylaw, as amended. UNANIMOUSLY CARRIED
Motion 008/26	Motion by Councilor Ball to give third and final reading of Bylaw No. 1060 Cat Control Bylaw, as amended. CARRIED
	2. Bylaw No. 1079 Dog Control Bylaw-Amended The Amended Dog Control Bylaw was reviewed at the latest P&P meeting and was forwarded to Council for ratification.
Motion 009/26	Motion by Councilor Tolley to give first reading of Bylaw No. 1079 Dog Control Bylaw, as amended. CARRIED

Motion 010/26 Motion by Councilor Roberts to give second reading of Bylaw No. 1079 Dog Control Bylaw, as amended.

CARRIED

Motion 011/26 Motion by Councilor Wilcox to move to third and final reading of Bylaw No. 1079 Dog Control Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 012/26 Motion by Councilor Selanders to give third and final reading of Bylaw No. 1079 Dog Control Bylaw, as amended.

CARRIED

3. Policy No. 26-022-26 Animal Foster Home Policy
The Animal Foster Home Policy was reviewed at the latest P&P meeting and was forwarded to Council for ratification.

Motion 013/26 Motion by Councilor Fricke to adopt Policy No. 26-022-26 Animal Foster Home Policy, as presented.

CARRIED

NEW BUSINESS:

1. Fortis Distribution Tariff Notice
Council reviewed the notice.

Motion 014/26 Motion by Councilor Roberts to accept the Fortis Distribution Tariff Notice as information.

CARRIED

2. Planning & Development 2025 Overview
K. Williscroft spoke to the overview. In 2025, there were 45 new home builds, six multi-family builds, and five industrial and commercial buildings, for a total of 202 permits issued. The value of construction increased substantially.

Councilor Fricke asked whether the multi-family permits were counted as single units. K. Williscroft confirmed that they were, and noted that if counted as individual units, there would be a total of 48 new homes.

Councilor Ball asked whether there had been any progress with Kitstone. K. Williscroft advised that progress has been made, noting that Kitstone’s first permit was issued on Friday. He further advised that four new home permits have already been applied for this year.

Councilor Wilcox commented on a recent conversation she had with builders in Calgary who are experiencing wait times of six months or more for building permits, and noted the positive reputation Carstairs has for its quick turnaround times. She commended the department for their work.

Motion 015/26 Motion by Councilor Selanders to accept Planning & Development 2025 Overview as information.

CARRIED

COMMITTEE REPORTS:

1. Policies & Priorities Committee
- Minutes of the December 16, 2025, were attached. Next Meeting January 20, 2026.

Motion 016/26 Motion by Councilor Wilcox to accept Planning & Priorities Committee minutes as information.

CARRIED

2. Mountain View Regional Waste Commission
- Next meeting March 2026.
3. Mountain View Regional Water Services Commission
- Next meeting January 14, 2026.
4. Mountain View Seniors’ Housing

- Councilor Fricke provided a verbal report from the December 11, 2026, meeting. Ten years of audited financial statements were reviewed. The organization is now in a position where debt is no longer being refinanced. Operating costs are in line with industry standards as identified by ASCHA and the Province. It was noted that the Premier and Minister announced the first increase to the continuing care capital grant in over a decade.

Motion 017/26 Motion by Councilor Ball to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

1. Councilor Ball

- Provided a verbal report.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.

2. Councilor Fricke

- Provided a verbal report.
- December 11, 2025, attended the MVSH Board Meeting.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.
- January 9, 2026: Completed Local Authority Elected Officials Emergency Management Training.

3. Councilor Roberts

- Provided a verbal report.
- December 10, 2025, attended the Mountain View Regional Water Commission Meeting.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.

4. Councilor Selanders

- Provided a verbal report.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.

5. Councilor Tolley

- Provided a verbal report.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.

5. Councilor Wilcox

- Provided a verbal report.
- December 11, 2026, attended the Parkland Executive Meeting.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.

6. Mayor Allan

- Provided a verbal report.
- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.

Motion 018/26

Motion by Councilor Fricke to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

Nil

CAO'S REPORT:

- December 16, 2025, attended the Policies and Priorities Meeting.
- December 16, 2025, attended the Special Council Meeting.
- January 6, 2026, met with RCMP regarding the Regional Policing Model. Starting the process of planning the detachment.
- January 6, 2026, met with Chris Ulmer of Urban Systems to discuss the IDP and annexation, review with the ICC in March.
- Working on PowerPoint presentation with J. Holmes of MVC for the January 26, 2026, meeting.
- Water line construction to begin January 19, 2026.
- Still awaiting the School Safety Assessment from CEMA, which was expected in September 2025.
- New Ice Plant has been impacted by Tariffs, so far, an increase of \$13,000.
- MVC has asked for a letter of priorities for the end of the month. Council to discuss at P&P.
- AB Munis Spring Leaders Caucus upcoming in March.

Motion 019/26

Motion by Councilor Roberts to accept CAO's Report as information.

CARRIED

COUNCILOR COMMENTS: 1. Councilor Fricke

- Received positive feedback on increased communication.

2. Councilor Selanders

- Received a request from a resident asking if the Town would be willing to bring back a bin system for the Spring Cleanup Day rather than the dump voucher.
- Requested Water rate increase sheet provided at previous meeting.

Motion 020/26

Motion by Councilor Wilcox to accept Councilor Comments as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

CLOSED MEETING:

**1. Disclosure harmful to Business Interests of a Third Party-
Section 19**

Section 197 of the Municipal Government Act requires that Council and Council Committees conduct their meetings in public unless the matter to be discussed falls under one of the exceptions to disclosure outlined in Division 2 of Part 1 of the Access to Information Act (ATIA), including, but not limited to, matters related to business interests, personal privacy, individual or public safety, confidential evaluations, or law enforcement. (Sections 19 to 34).

Motion 021/26

Motion by Councilor Tolley that Council close the meeting to the public to discuss Disclosure harmful to Personal Privacy, as per Section 20, of the ATIA, at 7:27 p.m.

CARRIED

Motion 022/26

Motion by Councilor Ball to come out of the closed meeting session at 7:53 p.m.

CARRIED

Motion 023/16

Motion by Councilor Tolley to direct Administration to reduce requested water and sewer fees for Roll No. 12030.101.

CARRIED

NEXT MEETING:

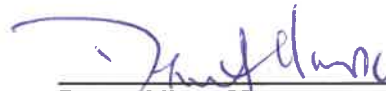
Monday, January 26, 2026, at 7:00 p.m.

ADJOURNMENT:

Motion 024/26

Motion by Councilor Wilcox to adjourn the meeting of January 12, 2026, at 7:54 p.m.

CARRIED



Dean Allan, Mayor



Rick Blair, CAO