

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JUNE 27, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, and Executive Assistant Kayleigh Van Es

ABSENT: Councilor Wilcox

CALL TO ORDER: Mayor Colby called the meeting of June 27, 2022, to order at 7:06 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 188/22 Motion by Councilor Allan to adopt the Regular Council agenda of June 27, 2022, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 189/22 Motion by Councilor Ball to adopt the Regular Council minutes of June 13, 2022, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: Nil **CARRIED**

DELEGATIONS: **1. Town of Carstairs 2021-2022 Provincial Sports Award Presentation**
Mayor Colby welcomed recipients, coaches and parents. Recipients were congratulated by each Councilor and presented with awards.

BYLAWS & POLICIES: **1. Policy No. 12-033-22 Asset Management Policy**
- CAO Blair spoke to the changes proposed for Policy No. 12-033-22 Asset Management Policy.

Motion 190/22 Motion by Councilor Fricke to adopt Policy No. 12-033-22 as amended. **CARRIED**

2. Policy No. 37-002-22 Storm Water System inspection Policy
- CAO Blair spoke to the changes proposed for Policy No. 37-002-22 Storm Water System Inspection policy.

Motion 191/22 Motion by Councilor Ratz to adopt Policy No. 37-002-22 as amended. **CARRIED**

NEW BUSINESS: **1. SDAB information sheet**
- CAO Blair spoke to the requirements for the Subdivision and Development Appeal Board. **CARRIED**

2. SDAB member Appointment-Sandi Roberts

Motion 192/22 Motion by Councilor Allan to appoint Sandi Roberts as a member to the Subdivision and Development Appeal Board. **CARRIED**

3. SDAB member Appointment-Sheldon Ball

Motion 193/22 Motion by Councilor Ratz to appoint Sheldon Ball as a member to the Subdivision and Development Appeal Board. **CARRIED**

4. SDAB member Appointment-Sherry Humphrey

Motion 194/22 Motion by Councilor Roberts to appoint Sherry Humphrey as a clerk to the Subdivision and Development Appeal Board. **CARRIED**

COMMITTEE REPORTS: **1. Legislative & Emergency Services Committee**
- Councilor Ball gave an oral report of the meeting that occurred on June 21, 2022. Next meeting September 20, 2022 **CARRIED**



2. Strategic Planning & Corporate Affairs Committee

- Councilor Roberts gave an oral report of the meeting that occurred on June 27, 2022. Next meeting August 22, 2022

3. Policy & Governance Committee

- Councilor Fricke gave an oral report of the meeting that occurred on June 23, 2022. Next meeting September 15, 2022

4. Mountain View Regional Waste Commission

- Nothing to report at this time. Next meeting is July 25, 2022.

5. Mountain View Regional Water Commission

- Nothing to report at this time. Next meeting is July 15, 2022.

6. Mountain View Seniors' Housing

- Nothing to report at this time. Next meeting is July 14, 2022.

7. Municipal Area Partnership

- Mayor Colby gave an oral report of the meeting that occurred on June 16, 2022. Suggested Council review the Recreation Master Plan in the Fall of 2022.

8. Carstairs Community Development & Economic Partnership (CCD&EP)

- Nothing to report at this time.

9. Central Alberta Economic Partnership (CAEP)

- Councilor Fricke gave an oral report of the AGM meeting that occurred on June 17 2022, on behalf of Councilor Ratz. Next meeting Fall 2022

Motion 195/22

Motion by Councilor Allan to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:**Councilor Allan**

- June 14, 2022 attended RCMP meeting.
- June 21, 2022 attended Legislative and Emergency Services Committee meeting.
- June 24, 2022 attended Cap & Gown for 2022 Graduates of Hugh Sutherland School. Expressed Thanks to Councilor Fricke for speaking and to the staff at the arena for their hard work getting ready for the event.
- June 25, 2022 attended Graduation Banquet for 2022 Graduates of Hugh Sutherland School. Expressed thanks to staff at the arena and operations for their hard work setting up and cleaning up after the event.

Councilor Ball

- June 21, 2022 attended Legislative and Emergency Services Committee meeting.
- June 27, 2022 attended Strategic Planning & Corporate Affairs Committee meeting.

Councilor Fricke

- June 17, 2022 attended CAEP AGM on behalf of Councilor Ratz.
- June 18, 2022 attended Twisted Lizards soft opening.
- June 20, 2022 attended AB Municipalities Webinar
- June 22, 2022 attended AB Municipalities Summer caucus.
- June 23, 2022 attended Policy & Governance Committee meeting.
- June 24, 2022 attended HSS Graduation Cap and Gown and gave remarks on behalf of the Town of Carstairs.
- June 27, 2022 met with Jahit Dhawan from Core Connect.
- June 27, 2022 met with Al Smart and toured Chinook Winds Lodge, Crystal Manor, and Carry Manor
- June 27, 2022 attended Strategic Planning & Corporate Affairs Committee meeting.

Councilor Ratz

- June 14, 2022 attended ASCHA meeting.
- June 21, 2022 attended Legislative and Emergency Services Committee meeting.



Councilor Roberts

- June 21, 2022 attended Legislative and Emergency Services Committee meeting.
- June 27, 2022 attended Strategic Planning & Corporate Affairs Committee meeting.

Mayor Colby

- June 13, and 14, 2022 attended RCMP meeting.

Motion 196/22

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. E-service request: Question**

A question regarding chicken coops was submitted via the Town of Carstairs website.

Motion 197/22

Motion by Councilor Roberts to accept the question as information.

CARRIED**2. Parkland Regional Library Email**

-CAO Blair spoke to the email received from Parkland Regional library.

Motion 198/22

Motion by Councilor Fricke to accept the email from Parkland Regional Library as information.

CARRIED**CAO'S REPORT:****1. RCMP meeting**

- June 13, and 14, 2022 attended meetings with RCMP.

2. Fire service agreement

- In negotiations with Didsbury and Crossfield regarding fire services.

3. MAP meeting

- June 16, 2022 attended a MAP meeting.

4. Scarlett Ranch

- June 21, 2022 attended a meeting regarding Scarlett Ranch development.

5. Proposed Facility Project

- June 22, 2022 met with Cameron Tolley and Dean Neilson in regards to a new facility project and committee.

6. Joint user agreement CESD

- June 27, 2022 had a phone call meeting with George Thompson in regard to liability insurance within the Joint User Agreement.

Motion 199/22

Motion by Councilor Roberts to accept CAO's Report as information.

CARRIED**COUNCILOR CONCERNS: 1. Councilor Allan**

- Notified administration of a ramp that needs to be repaired at the Arena.

2. Councilor Fricke

- received a concern about a found kitten at the gazebo, wonders if Emergency services can assess the situation.

Motion 200/22

Motion by Councilor Ratz to accept Councilor Concerns as information.

CARRIED**PUBLIC QUESTION PERIOD:**

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING

Nil

NEXT MEETING:

Monday, July 11, 2022 at 7:00 p.m.



ADJOURNMENT:


Motion 201/22

Motion by Councilor Ball to adjourn the meeting of June 27, 2022, at 8:22 p.m.

CARRIED



Lance Colby, Mayor



Rick Blair, CAO