

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 10, 2025, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES:	Mayor Allan; Councilors Ball, Fricke, Roberts, Selanders, Tolley & Wilcox; Director of Legislative & Corporate Services Shannon Allison; Director of Planning & Development Kirk Williscroft; CAO Rick Blair & Recording Secretary Amy Phillips
ABSENT:	Nil
CALL TO ORDER:	Mayor Allan called the meeting of Monday, November 10, 2025, to order at 7:00 p.m.
SWEARING IN OF COUNCILOR:	Councilor Tolley was sworn in by Mayor Allan
ADDED ITEMS:	Nil
ADOPTION OF AGENDA: Motion 315/25	Motion by Councilor Ball to adopt the Regular Council agenda of October 27, 2025, as amended. CARRIED
ADOPTION OF PREVIOUS MINUTES: Motion 316/25	Motion by Councilor Fricke to adopt the Council Organizational Meeting minutes of October 27, 2025, as amended. CARRIED
Motion 317/25	Motion by Councilor Selanders to adopt the Regular Council Meeting minutes of October 27, 2025, as presented. CARRIED
BUSINESS ARISING FROM PREVIOUS MEETING:	Nil
DELEGATIONS:	Nil
BYLAWS & POLICIES:	1. Procedure Bylaw Review CAO Blair recommended that Council review Bylaw No. 1055, The Procedure Bylaw, to address any questions or concerns and ensure that each council member is comfortable and familiar with the procedures.
Motion 318/25	Motion by Councilor Wilcox to accept Procedural Bylaw Review as information. CARRIED
NEW BUSINESS:	1. Carstairs Public Library Bylaw Amendment Councilor Wilcox reported on the changes made to the bylaw.
Motion 319/25	Motion by Councilor Tolley to accept the Carstairs Public Library Bylaw Amendment as information. CARRIED
	2. Application for ACP Grant
Motion 320/25	Motion by Councilor Roberts to direct administration to apply for the Alberta Community Partnership grant in conjunction with Mountain View County. CARRIED
	3. Budget Schedule Have completed the first meetings with each department; looking to have the initial draft of the budget at the first Policies & Priorities Committee Meeting.
	4. Financial Reports S. Allison gave a verbal report on the financials.
Motion 321/25	Motion by Councilor Ball to accept the Financial Reports as information. CARRIED
COMMITTEE REPORTS:	1. Policies & Priorities Committee - Date discussions: third Tuesday of each month at 1:00 p.m. - Next meeting will be on November 18, 2025.

Motion 322/25

Motion by Councilor Ball to set the Policies & Priorities Committee meetings to be the third Tuesday of each month at 1:00 p.m.

CARRIED**2. Mountain View Regional Waste Commission**

- Next meeting will be in December

3. Mountain View Regional Water Commission

- Appoint Mayor Allan as alternate

Motion 323/25

Motion by Councilor Wilcox to appoint Mayor Allan as alternate to the Mountain View Regional Water Commission.

CARRIED**4. Mountain View Seniors' Housing**

- The Organizational meeting was held on November 6, 2025.

- Deputy Reeve Dwayne Fulton was re-appointed Board Chair, and Councilor Fricke was re-appointed Vice Chair.

- The Board meeting was held on November 6, 2025.

- The next board meeting is December 11, 2025.

Motion 324/25

Motion by Councilor Selanders to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****1. Councilor Ball**

- Councilor Ball gave a verbal report.

2. Councilor Fricke

- Councilor Fricke gave a verbal report.

3. Councilor Roberts

- Nothing to report at this time.

4. Councilor Selanders

- Councilor Selanders gave a verbal report.

5. Councilor Tolley

- Attended Councilor Orientation.

5. Councilor Wilcox

- Councilor Wilcox gave a verbal report.

6. Mayor Allan

- Mayor Allan gave a verbal report.

Motion 325/25

Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Congratulatory Letter – Fortis Alberta****2. Customer Reception Invitation – Fortis Alberta****3. Letter of Thanks – MVSH****4. Congratulatory Letter – Alberta Municipal Affairs**

Motion 326/25

Motion by Councilor Fricke to accept all Correspondence as information.

CARRIED**CAO'S REPORT:**

- Didsbury Detachment Interviews on October 28, 2025.

- Meeting with Urban Systems on October 28 to discuss ACP Grant

- Started one-on-one budget meetings on October 30, 2025.

- Asset Management meeting on November 3, 2025.

- Meeting for the lateral line construction on November 5, 2025.

- Meeting for the reservoir construction on November 6, 2025.

- Meeting with MLA Tara Sawyer today

- New columbarium has been placed

Motion 327/25

Motion by Councilor Tolley to accept CAO's Report as information.

CARRIED**COUNCILOR COMMENTS:****1. Councilor Ball**

- Kudos to Operations for getting the patchwork finalized.

2. Councilor Fricke

- Submitted paperwork to be nominated at AB Munis.

3. Councilor Roberts

- Met with the group that runs The Men's Shed in Olds.
- There is a concert at the museum on Saturday.

4. Councilor Wilcox

- Has been contacted by several residents concerned about the break-ins that have been happening in the community.

Motion 328/25

Motion by Councilor Wilcox to accept Councilor Comments as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

CLOSED MEETING:

1. Legal Matters (Section 32 - Privileged Information)

Section 197 of the Municipal Government Act requires that Council and Council Committees conduct their meetings in public unless the matter to be discussed falls under one of the exceptions to disclosure outlined in Division 2 of Part 1 of the Access to Information Act (ATIA), including, but not limited to, matters related to business interests, personal privacy, individual or public safety, confidential evaluations or law enforcement. (Sections 19 to 34).

Motion 329/25

Motion by Councilor Fricke that Council close the meeting to the public to discuss Privileged Information, as per Section 32 of the ATIA, at 7:56 p.m.

CARRIED

Motion 330/25

Motion by Councilor Roberts to come out of the closed meeting session at 8:17 p.m.

CARRIED

NEXT MEETING:

Monday, November 24, 2025, at 7:00 p.m.

ADJOURNMENT:

Motion 331/25

Motion by Councilor Wilcox to adjourn the meeting of October 27, 2025, at 8:17 p.m.

CARRIED



Dean Allan Mayor

Rick Blair, CAO