

**MINUTES OF THE REGULAR COUNCIL MEETING
TUESDAY, MAY 23, 2023, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, & Roberts, Director of Legislative & Corporate Services Shannon Allison, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

ABSENT: Councilor Wilcox

CALL TO ORDER: Mayor Colby called the meeting of Tuesday, May 23, 2023, to order at 7:01 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 187/23 Motion by Councilor Ball to adopt the Regular Council agenda of May 23, 2023, as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 188/23 Motion by Councilor Allan to adopt the Public Hearing minutes of May 8, 2023, as presented.

CARRIED

Motion 189/23 Motion by Councilor Ratz to adopt the Regular Council minutes of May 8, 2023, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

Hope 4 Mountain View County Kids Society-Lisa Nicholson

L. Nicholson; founder of the Society presented a slideshow with information on the Society and what they provide for the community. The Non-profit society is solely ran by volunteers. Since it began running ten years ago, the non-profit organization, which is entirely run by volunteers, has raised more than \$40,000 for Carstairs alone. The Society invited all members of Council to an event in November called "A Decade of Hope," to celebrate the Society's accomplishments over the past ten years. L. Nicholson also mentioned the Society is always searching for volunteers.

Councilor Allan expressed his gratitude to the Society for their persistent work.

Councilor Ball thanked the Society as well, saying he is moved by what the Society has accomplished.

Councilor Ratz and Roberts thanked L. Nicholson for the presentation.

Councilor Fricke complimented the presentation and thanked the entire team of volunteers for their efforts, questioning whether the Society had a distress line to contact in light of the mental health crisis, to which L. Nicholson replied that, sadly, they do not at this time.

Mayor Colby expressed gratitude to the Society and all of the volunteers for the 10 year successes and inquired whether any other counties have requested information from the Society as this program would be highly utilized all around. L. Nicholson remarked that the Society may one day reach that level, but no other county has sought out. L. Colby noted that the Society is well-run and that they should be very proud of the work they have done. He also stated that he and the Councilors would attend the event this November.

Motion 190/23 Motion by Councilor Fricke to accept the delegation from the Hope 4 Mountain View County Kids Society as information.

CARRIED

BYLAWS & POLICIES:

1. Policy No. 23-003-14 Fire Chief Compensation for REPEAL

Councilor Fricke stated this Policy was brought forward at the Policy & Governance committee meeting. This policy is being presented to



Council for repeal as it is being replaced with Policy No. 23-002-23 Fire-Call Attendance Compensation.

Motion 191/23

Motion by Councilor Ball to repeal Policy No. 23-003-14 Fire Chief Compensation.

CARRIED

2. Policy No. 23-005-17 Fire Officer Compensation for REPEAL

Councilor Fricke stated this Policy was brought forward at the Policy & Governance committee meeting. This policy is being presented to Council for repeal as it is being replaced with Policy No. 23-002-23 Fire-Call Attendance Compensation

Motion 192/23

Motion by Councilor Ratz to repeal Policy No. 23-005-17 Fire Officer Compensation.

CARRIED

3. Policy No. 72-99-001-23 Municipal Campground Policy

CAO Blair notified Council of the Policies proposed changes. The Policy was brought forward at the Policy & Governance committee meeting, where the committee highlighted some concerns and requested the rest of the council's opinion on day use areas and check-in times.

Councilor Allan stated that the proposed day use area is used for overflow capacity and should be reserved for campers staying at the campground.

Councilor Ratz inquired whether there was considerable demand for a day use area, to which R. Blair said that the Town has hundreds of acres of Greenspace and that, as far as he is aware, there have been no requests to utilize it.

Councilor Roberts agreed that the planned camping space should be reserved for campers.

Councilor Fricke states that there is no need for check-in hours because the sites are first come, first serve. Curious how one could monitor the day usage area and whether it's worth the effort.

Motion 193/23

Motion by Councilor Allan to accept Policy No. 72-99-001-23 Municipal Campground Policy as information. Referring the Policy back to Policy & Governance Committee for final review.

CARRIED

NEW BUSINESS:

1. Municipal Planning Commission Appointment-Darrah Selanders

Motion 194/23

Motion by Councilor Ball to appoint Darrah Selanders to the Municipal Planning Commission.

CARRIED

2. Municipal Planning Commission Clerk Appointment-Sherry Humphrey

Motion 195/23

Motion by Councilor Roberts to appoint Sherry Humphrey as a clerk for the Municipal Planning Commission.

CARRIED

3. Intermunicipal Subdivision & Development Appeal Board Clerk Appointment-Sherry Humphrey

Motion 196/23

Motion by Councilor Fricke to appoint Sherry Humphrey as a clerk for the Intermunicipal Subdivision & Development Appeal Board.

CARRIED

4. Municipal Planning Commission Clerk Appointment-Kayleigh Van Es

Motion 197/23

Motion by Councilor Ratz to appoint Kayleigh Van Es as a clerk for the Municipal Planning Commission.

CARRIED

5. Subdivision & Development Appeal Board Clerk Appointment-Kayleigh Van Es

Motion 198/23

Motion by Councilor Allan to appoint Kayleigh Van Es as a clerk for the Intermunicipal Subdivision & Development Appeal Board.

CARRIED**6. Legislative & Emergency Services Committee Terms of Reference**

CAO Blair addressed the revisions to the Committee's Terms of Reference, indicating that due to the dissolution of External Relations Committee, the two terms of reference had to be blended together.

Motion 199/23

Motion by Councilor Ball to accept the Legislative & Emergency Services Committee Terms of Reference as information.

CARRIED**7. Carstairs Nature Space Committee Appointment-Mitch Miller**

Motion 200/23

Motion by Councilor Roberts to appoint Mitch Miller to the Carstairs Nature Space Committee.

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Councilor Ball gave a verbal report of the meeting that occurred on May 16, 2023. Next meeting June 20, 2023.

2. Strategic Planning & Corporate Affairs Committee

- Councilor Roberts gave a verbal report of the meeting that occurred today May 23, 2023 prior to Council. Next meeting June 26, 2023.

3. Policy & Governance Committee

- Councilor Fricke gave a verbal report of the meeting that occurred on May 18, 2023. Next meeting June 15, 2023.

4. Mountain View Regional Waste Commission

- Nothing to report at this time.

5. Mountain View Regional Water Commission

- Mayor Colby gave a verbal report of the meeting that occurred on May 10, 2023. Next meeting June 14, 2023.

6. Mountain View Seniors' Housing

- Council reviewed the Key messages from the meeting that occurred on May 4, 2023. Next meeting June 1, 2023.

7. Municipal Area Partnership

- Nothing to report at this time.

Motion 201/23

Motion by Councilor Fricke to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Allan**

- May 12, 2023 attended the Carstairs Neighborhood Party & Trade Show.
- May 16, 2023 attended the Legislative & Emergency Services Committee meeting.
- May 23, 2023 attended the 4 H Show and Sale.

Councilor Ball

- May 16, 2023 attended the Legislative & Emergency Services Committee meeting.
- May 23, 2023 prior to Council attended the Strategic Planning & Corporate Affairs Meeting.

Councilor Fricke

- May 12, 2023 attended the Carstairs Neighborhood Party & Trade Show. Kudos to town staff.
- May 18, 2023 attended the Policy & Governance Committee meeting. Had delegations from the Carstairs Quilters requesting more information on eligible FCSS funding. Advised them to work with Lori regarding their application and the funding guidelines.
- May 18, 2023 attended the Parkland Regional Library System board meeting in Lacombe at their new office. Reviewed and approved the financial audit for 2022. PRLS received a clean audit.



- May 23, 2023 prior to Council attended the Strategic Planning & Corporate Affairs Meeting.

Councilor Ratz

- May 11, 2023 attended ASCHA meeting via Zoom.
- May 12, 2023 attended the Carstairs Neighborhood Party & Trade Show.
- May 16, 2023 attended the Legislative & Emergency Services Committee meeting.
- May 17, 2023 attended ASCHA resolutions meeting.

Councilor Roberts

- May 10, 2023 attended the Mountain View Regional Water Commission Meeting.
- May 12, 2023 attended the Carstairs Neighborhood Party & Trade Show.
- May 13, 2023 attended the Arbor Day event at the Carstairs Nature Space. The Committee is busy with lots of planting.
- May 18, 2023 attended the Policy & Governance Committee meeting.
- May 23, 2023 prior to Council attended the Strategic Planning & Corporate Affairs Meeting.

Councilor Wilcox

- Absent

Mayor Colby

- May 12, 2023 attended the Carstairs Neighborhood Party & Trade Show.
- May 10, 2023 attended the Mountain View Regional Water Commission Meeting.
- May 12, 2023 attended the Carstairs Neighborhood Party & Trade Show.
- May 13, 2023 attended the Arbor Day event at the Carstairs Nature Space.
- May 16, 2023 met with R. Blair and Staff Sergeant Browne.

Motion 202/23

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Letter of Correspondence – Health College**

Council heard a proposal from town resident Graham Thurber requesting to park vehicles at the arena for students of his proposed college. He is also trying to lease a portion of land for those who are unable to drive to the quarter section located in Mountain View County. The requested land is located behind the arena and would be used for two months in the summer to hold a horse and two chickens who would be free to wander and graze the grass. This would allow students who are unable to walk to the college learn the same as if they could travel to the college which is located three kilometers outside of Carstairs.

Councilor Ball stated that livestock is not permitted within the Town of Carstairs according to a Town of Carstairs Bylaw.

Mayor Colby is uncertain that the arena is the best location because the site backs onto houses and the green space is used for numerous activities throughout the summer.

Graham Thurber asked if there was another location that he could use instead and adjusted the idea of using a horse and chickens to instead parking a truck and trailer there and teaching classes alongside the trailer.

Mayor Colby responded that administration would investigate the logistics of his request and get back to him on the subject.

Motion 203/23

Motion by Councilor Roberts to accept the all Correspondence as information.

CARRIED**CAO'S REPORT:**

- May 9, 2023 met with CAOs from Didsbury and Crossfield.
- May 10, 2023 met with a new municipal software company.
- May 10, 2023 met with TCE regarding infrastructure.
- Attended Neighborhood Party on May 12, 2023



- May 16, 2023 attended the Legislative & Emergency Services Committee meeting.
- May 16, 2023 met with L. Colby and Staff Sergeant Browne from Didsbury RCMP detachment. Staff Sergeant Brown will present to Council on June 12, 2023.
- May 16, 2023 met with a resident concerning assessment and taxes.
- May 17, 2023 met with a developer regarding potential infrastructure.
- May 18, 2023 attended the Policy & Governance Committee meeting.
- May 18, 2023 met with Church link

Motion 204/23

Motion by Councilor Ratz to accept CAO's Report as information.

CARRIED**COUNCILOR CONCERNS:** Nil**PUBLIC QUESTION PERIOD:**

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 205/23

Motion by Councilor Allan that Council closes the meeting to the public at 8:07 p.m. to discuss closed meeting session items.

CARRIED

Motion 206/23

Motion by Councilor Fricke to come out of the closed meeting session at 9:13 p.m.

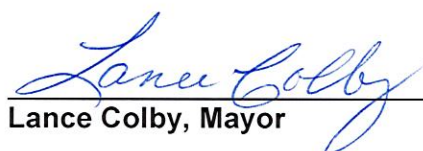
CARRIED**NEXT MEETING:**

Monday, June 12, 2023 at 7:00 p.m.

ADJOURNMENT:

Motion 207/23

Motion by Councilor Roberts to adjourn the meeting of May 23, 2023, at 9:14 p.m.

CARRIED
Lance Colby, Mayor
Rick Blair, CAO