

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, OCTOBER 28, 2024, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, & Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of Monday, October 28, 2024, to order at 7:22 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:
Motion 360/24 Motion by Councilor Allan to adopt the Regular Council agenda of October 28, 2024, as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES:
Motion 361/24 Motion by Councilor Fricke to adopt the Regular Council Meeting minutes of October 15, 2024, as presented.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETING: Nil

DELEGATIONS: **1. Notary Public-Jennifer Arnold**
J. Arnold presented to Council her intention to become a Notary Public in the Town of Carstairs. Since moving here and researching, she has identified a need for a Notary Public in the town. Requesting Council writes a letter of support and email the province to suggest that the position be posted. She gave her confidential résumé to Council for consideration.

Councilor Fricke is unfamiliar with the procedure of becoming a Notary Public; nonetheless, they are willing to investigate further and consider at the next Policies & Priorities Committee meeting.

Councilor Wilcox echoes.

Councilor Ball inquires about the time range for their decision. J. Arnold says that the sooner the better to begin the process. Councilor Ball agrees that the information should be reviewed at P&P.

Motion 362/24 Motion by Councilor Ball to accept the Delegation from Jennifer Arnold as information.

CARRIED

BYLAWS & POLICIES: **1. Bylaw No. 926 Discharge of Projectiles Bylaw-Amended**
The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 363/24 Motion by Councilor Allan to give first reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended.

CARRIED

Motion 364/24 Motion by Councilor Roberts to give second reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended.

CARRIED

Motion 365/24 Motion by Councilor Ratz to move to third and final reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 366/24 Motion by Councilor Ball to give third and final reading of Bylaw No. 926 Discharge of Projectiles Bylaw, as amended

CARRIED

2. Bylaw No. 928 Animal Trap Bylaw-Amended
The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.



Motion 367/24 Motion by Councilor Wilcox to give first reading of Bylaw No. 928 Animal Trap Bylaw, as amended.

CARRIED

Motion 368/24 Motion by Councilor Fricke to give second reading of Bylaw No. 928 Animal Trap Bylaw, as amended.

CARRIED

Motion 369/24 Motion by Councilor Allan to move to third and final reading of Bylaw No. 928 Animal Trap Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 370/24 Motion by Councilor Roberts to give third and final reading of Bylaw No. 928 Animal Trap Bylaw, as amended

CARRIED

3. Bylaw No. 996 Residential District Standards-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 371/24 Motion by Councilor Ratz to give first reading of Bylaw No. 996 Residential District Standards, as amended.

CARRIED

Motion 372/24 Motion by Councilor Ball to give second reading of Bylaw No. 996 Residential District Standards, as amended.

CARRIED

Motion 373/24 Motion by Councilor Wilcox to move to third and final reading of Bylaw No. 996 Residential District Standards, as amended.

UNANIMOUSLY CARRIED

Motion 374/24 Motion by Councilor Fricke to give third and final reading of Bylaw No. 996 Residential District Standards, as amended

CARRIED

4. Bylaw No. 999 Industrial District Standards-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 375/24 Motion by Councilor Allan to give first reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended.

CARRIED

Motion 376/24 Motion by Councilor Roberts to give second reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended.

CARRIED

Motion 377/24 Motion by Councilor Ratz to move to third and final reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 378/24 Motion by Councilor Ball to give third and final reading of Bylaw No. 999 Industrial District Standards Bylaw, as amended

CARRIED

5. Bylaw No. 1000 Commercial District Standards-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 379/24 Motion by Councilor Fricke to give first reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended.

CARRIED

Motion 380/24 Motion by Councilor Allan too give second reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended.

CARRIED

Motion 381/24 Motion by Councilor Roberts to move to third and final reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 382/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 1000 Commercial District Standards Bylaw, as amended

CARRIED

6. Bylaw No. 1058 Noise Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 383/24 Motion by Councilor Ball to give first reading of Bylaw No. 1058 Noise Bylaw, as amended.
CARRIED

Motion 384/24 Motion by Councilor Wilcox to give second reading of Bylaw No. 1058 Noise Bylaw, as amended.
CARRIED

Motion 385/24 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 1058 Noise Bylaw, as amended.
UNANIMOUSLY CARRIED

Motion 386/24 Motion by Councilor Allan to give third and final reading of Bylaw No. 1058 Noise Bylaw, as amended
CARRIED

7. Bylaw No. 1060 Cat Control Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 387/24 Motion by Councilor Roberts to give first reading of Bylaw No. 1060 Cat Control Bylaw, as amended.
CARRIED

Motion 388/24 Motion by Councilor Ratz to give second reading of Bylaw No. 1060 Cat Control Bylaw, as amended.
CARRIED

Motion 389/24 Motion by Councilor Ball to move to third and final reading of Bylaw No. 1060 Cat Control Bylaw, as amended.
UNANIMOUSLY CARRIED

Motion 390/24 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 1060 Cat Control Bylaw, as amended
CARRIED

8. Bylaw No. 1079 Dog Control Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 391/24 Motion by Councilor Fricke to give first reading of Bylaw No. 1079 Dog Control Bylaw, as amended.
CARRIED

Motion 392/24 Motion by Councilor Allan to give second reading of Bylaw No. 1079 Dog Control Bylaw, as amended.
CARRIED

Motion 393/24 Motion by Councilor Roberts to move to third and final reading of Bylaw No. 1079 Dog Control Bylaw, as amended.
UNANIMOUSLY CARRIED

Motion 394/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 1079 Dog Control Bylaw, as amended
CARRIED

9. Bylaw No. 1080 Hobby Kennel License Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 395/24 Motion by Councilor Ball to give first reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended.
CARRIED

Motion 396/24 Motion by Councilor Wilcox to give second reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended.
CARRIED

Motion 397/24 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended.
UNANIMOUSLY CARRIED

Motion 398/24 Motion by Councilor Allan to give third and final reading of Bylaw No. 1080 Hobby Kennel License Bylaw, as amended

CARRIED

10. Bylaw No. 1081 Livestock Control Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 399/24 Motion by Councilor Roberts to give first reading of Bylaw No. 1081 Livestock Control Bylaw, as amended.

CARRIED

Motion 400/24 Motion by Councilor Ratz to give second reading of Bylaw No. 1081 Livestock Control Bylaw, as amended.

CARRIED

Motion 401/24 Motion by Councilor Ball to move to third and final reading of Bylaw No. 1081 Livestock Control Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 402/24 Motion by Councilor Wilcox to give third and final reading of Bylaw No. 1081 Livestock Control Bylaw, as amended

CARRIED

11. Bylaw No. 2024 Fireworks Bylaw-Amended

The amended Bylaw was reviewed at the last Policy and Priorities Committee meeting.

Motion 403/24 Motion by Councilor Fricke to give first reading of Bylaw No. 2024 Fireworks Bylaw, as amended.

CARRIED

Motion 404/24 Motion by Councilor Allan to give second reading of Bylaw No. 2024 Fireworks Bylaw, as amended.

CARRIED

Motion 405/24 Motion by Councilor Roberts to move to third and final reading of Bylaw No. 2024 Fireworks Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 406/24 Motion by Councilor Ratz to give third and final reading of Bylaw No. 2024 Fireworks Bylaw, as amended

CARRIED

NEW BUSINESS:

1. Budget 2025 Discussions

CAO Blair addressed concerns about the budget made at the P&P meeting. The capital listing has been refined. The biggest ticket items are a new reservoir and a water line to the reservoir. Discussion about cost-of-living increases.

Councilor Wilcox wondered if there should be a policy in place to make COLA decisions easier. CAO Blair responds that CPI varies yearly, making it difficult to create a policy with a fixed value.

Councilor Fricke asks if the decision should be made tonight. Which, CAO. Blair said that the sooner it is set, the better financial planning can be done. Councilor Fricke would be comfortable with a 2% increase

Mayor Colby, Councilor Ball, and Ratz agreed, but wanted to see it integrated into the budget before making a decision.

COMMITTEE REPORTS:

1. Policies & Priorities Committee

-Minutes of the October 17, 2024 meeting are attached. Next meeting November 15, 2024.

2. Mountain View Regional Waste Commission

-Next Meeting November, 2024.

3. Mountain View Regional Water Commission

-Mayor Colby gave a verbal report of the meeting on October 9, 2024. Next Meeting November 15, 2024.

4. Mountain View Seniors' Housing

-Next meeting November 14, 2024. MVSH annual staff appreciation event November 21, 2024.

Motion 407/24 Motion by Councilor Allan to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Allan

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Ball

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Fricke

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 19, 2024, attended the MVC Regional Comic-Con.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 26, 2024, attended the Carstairs Bruins hockey game at the Carstairs Memorial Arena.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Ratz

- October 16, 2024, attended Heritage Fest meeting.
- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 23, 2024, met with the band director from HSS for the Remembrance Day ceremony.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Roberts

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Councilor Wilcox

- October 17, 2024, attended the Parkland executive meeting.
- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 19, 2024, attended the MVC Regional Comic-Con, over 620 visitors.
- October 21, 2024, attended the Carstairs Public Library Board meeting.
- October 24, 2024, attended Southern AB victim services society meeting.
- October 26, 2024, attended the Carstairs AG Society Harvestfest Dinner.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Mayor Colby

- October 9, 2024, attended Mountain View Regional Water Commission meeting.
- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 28, 2024 attended Council Organizational meeting prior to Council.

Motion 408/24

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Letter of Request-Renegades Minor Hockey

Council reviewed Renegades Minor Hockey Association's request to waive one day's rental fees for their upcoming tournament on December 27-29, 2024. The Association falls within the criteria of Policy No. 62-004-24, Facility Requests for Special Rates.

Motion 409/24

Motion by Councilor Allan to approve the letter of request from Renegades Minor Hockey Association requesting the waiver of one-day's rental fees for their upcoming tournament on December 27-29, 2024., with the understanding they will not be eligible for a reduced rate again until 2028.

CARRIED

CAO'S REPORT:

- October 17, 2024, attended Policies & Procedures Committee meeting.
- October 22, 2024, met with Enterprise fleet management.
- October 23, 2024, met with ISL regarding grant application for the Water Reservoir.
- Multiple meetings regarding grants for the water reservoir.
- Budget meetings daily to finalize the 2025 operating budget.

Motion 410/24 Motion by Councilor Wilcox to accept CAO's Report as information.
CARRIED

COUNCILOR CONCERNS: Nil

PUBLIC QUESTION PERIOD: Nil

MEDIA QUESTION PERIOD: Nil

CLOSED MEETING: **CONFIDENTIAL** Section 237 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s.16 to 20).

Motion 411/24 Motion by Councilor Fricke that Council close the meeting to the public to discuss Third-Party Personnel Privacy as per Section 17 of FOIP at 7:56 p.m.
CARRIED

Motion 412/24 Motion by Councilor Ball to come out of the closed meeting session at 8:47 p.m.
CARRIED


Motion 413/24 Motion by Councilor Ball to approve the purchase of Lot 1, Block 1 within the NE 9-30-1-5 for \$30,000 from water offsite levies for the purpose of the future water reservoir site.
CARRIED

Motion 414/24 Motion by Councilor Allan to direct administration to apply for a scope/cost modification to the existing approved AMWWP funding application to include the costs of the new supply main, and prepare a letter for submission for the scope/cost change for the Reservoir project.
CARRIED

NEXT MEETING: Tuesday, November 12, 2024, at 7:00 p.m.

ADJOURNMENT:

Motion 415/24 Motion by Councilor Ball to adjourn the meeting of October 28, 2024, at 8:48 p.m.
CARRIED



Lance Colby, Mayor



Rick Blair, CAO