

**MINUTES OF THE COUNCIL ORGANIZATIONAL MEETING
MONDAY, OCTOBER 24, 2022 AT 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

PRESENT: Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, and Recording Secretary Amy Phillips

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the Council Organizational meeting of October 24, 2022, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA: Motion by Councilor Ratz to adopt the Council Organizational agenda of October 24, 2022 as presented. **CARRIED**

SELECTION OF DEPUTY MAYOR: Motion by Councilor Wilcox to elect Councilor Allan as the Deputy Mayor. **CARRIED**

APPOINTMENT OF DATES, TIME, AND PLACE FOR COUNCIL:

1. Regular Council Meetings

- Regular Council meetings will take place on the second and fourth Monday of each month. If Monday is a holiday, then the meeting is moved to Tuesday. There will be only one meeting during the months of July, August, and December.
- Council meeting dates are as follows:
 - November 14 and November 28, 2022.
 - December 12, 2022.
 - January 9 and January 23, 2023.
 - February 13 and February 27, 2023.
 - March 13 and March 27, 2023.
 - April 11 and April 24, 2023.
 - May 8 and May 23, 2023.
 - June 12 and June 26, 2023.
 - July 10, 2023.
 - August 28, 2023.
 - September 11 and September 25, 2023.
 - October 10 and October 23, 2023.

Motion by Councilor Allan to accept the dates of the regular Council meetings to be the second and fourth Monday of each month, unless it falls on a holiday, then meeting will move to Tuesday. **CARRIED**

2. Time and Place

- Regular Council meetings will be held at 7:00 p.m. in the Council Chambers at the Town Office.

Motion by Councilor Roberts to set the time of the regular Council meetings to be held at 7:00 p.m. in Council Chambers at the Town Office. **CARRIED**

SIGNING AUTHORITIES: **1. Mayor or Deputy Mayor with either CAO or Director of Corporate & Legislative Services**

Motion by Councilor Ratz to authorize that the signing authorities on the Town of Carstairs accounts to consist of Mayor or Deputy Mayor with either CAO or Director of Corporate & Legislative Services. **CARRIED**

COMMITTEES: **1. Legislative & Emergency Services Committee**

Motion by Councilor Wilcox to appoint Councilors Allan, Ball, and Ratz to the Legislative & Emergency Services Committee. **CARRIED**



2. Strategic Planning & Corporate Affairs Committee

Motion by Councilor Allan to appoint Councilors Ball, Fricke, and Roberts to the Strategic Planning Committee.

CARRIED**3. Policy & Governance Committee**

Motion by Councilor Ratz to appoint Councilors Fricke, Roberts, and Wilcox to the Policy and Governance Committee.

CARRIED**APPOINTMENT OF
MEMBERS-AT-LARGE
COMMITTEES:****1. Municipal Planning Commission**

Motion by Councilor Roberts to appoint Councilors Allan, Ball, and Wilcox to the Municipal Planning Commission.

CARRIED**2. Director of Emergency Management**

Motion by Councilor Allan to appoint Rob McKay as the Director of Emergency Management and Ernie Bradley as Deputy Director.

CARRIED**3. Inter-Municipal Subdivision & Development Appeal Board**

Motion by Councilor Ratz to appoint Sandi Roberts to the Inter-Municipal Subdivision & Development Appeal Board.

CARRIED**4. Carstairs Library Board**

Motion by Councilor Fricke to appoint Councilor Wilcox to the Carstairs Library Board.

CARRIED**APPOINTMENT OF
COUNCIL
REPRESENTATION:****1. Municipal Area Partnership**

Motion by Councilor Wilcox to appoint Mayor Colby and alternate Councilor Allan to the Municipal Area Partnership.

CARRIED**2. Mountain View Regional Water Commission**

Motion by Councilor Fricke to appoint Mayor Colby and alternate Councilor Roberts to the Mountain View Regional Water Commission.

CARRIED**3. Mountain View Regional Waste Commission**

Motion by Councilor Ratz to appoint Councilor Wilcox and alternate Councilor Ball to the Mountain View Regional Waste Commission.

CARRIED**4. Mountain View Senior Housing Authority**

Motion by Councilor Wilcox to appoint Councilor Ratz and alternate Councilor Fricke to the Mountain View Seniors' Housing Authority.

CARRIED**5. Parkland Regional Library**

Motion by Councilor Allan to appoint Councilor Wilcox and alternate Councilor Fricke to the Parkland Regional Library Board.

CARRIED**6. Inter-Municipal Collaboration Committee**

Motion by Councilor Wilcox to appoint Mayor Colby and Councilors Allan and Ball to the Inter-municipal Collaboration Committee.

CARRIED

TOWN APPOINTMENTS: 1. Solicitors

Motion by Councilor Ratz to appoint MacPherson, Leslie, & Tyerman LLP as the solicitor for the Town of Carstairs.

CARRIED

2. Planners

Motion by Councilor Roberts to appoint ISL Engineering and Land Services as the planners for the Town of Carstairs.

CARRIED

3. Building Inspector

Motion by Councilor Fricke to appoint IJD Inspections Ltd. as the building inspector for the Town of Carstairs.

CARRIED

4. Engineers

Motion by Councilor Wilcox to appoint CIMA Canada Inc. as the engineers for the Town of Carstairs.

CARRIED

5. Assessor

Motion by Councilor Allan to appoint Wild Rose Assessment Service as the assessor for the Town of Carstairs.

CARRIED

6. Auditors

Motion by Councilor Wilcox to appoint MNP LLP as the auditors for the Town of Carstairs.

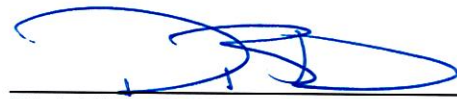
CARRIED

ADJOURNMENT:

Motion made by Councilor Roberts to adjourn the Council Organizational meeting of October 24, 2022, at 7:08 p.m.

CARRIED


Lance Colby, Mayor


Rick Blair, CAO